Guide to the University of Chicago Department of Zoology Records 1922-1938
Table of Contents

Descriptive Summary 3
Information on Use 3
Access 3
Citation 3
Historical Note 3
Scope Note 3
Related Resources 4
Subject Headings 4
INVENTORY 4
Series I: Correspondence 4
Series II: Budget Operations, 1923-1937 5
Series III: Positions, Assistantships, Fellowships, 1922-1928 7
Series IV: Records 8
Descriptive Summary

Title
University of Chicago. Department of Zoology. Records

Date
1922-1938

Size
2 linear ft. (4 boxes)

Repository
Special Collections Research Center
University of Chicago Library
1100 East 57th Street
Chicago, Illinois 60637 U.S.A.

Abstract
Established in 1892 as the Department of Zoology and Paleontology and reorganized as the Department of Zoology in 1893. The Records contain correspondence, financial and budgetary records, reports, minutes, course announcements, and examinations. Includes correspondence of department chairman, C.M. Child (1931-1934). Material relates to the administration of the department, curriculum, appointments, scholarships, and fellowships.

Information on Use

Access
No restrictions.

Citation
When quoting material from this collection, the preferred citation is: University of Chicago. Department of Zoology. Records, [Box #, Folder #], Special Collections Research Center, University of Chicago Library

Historical Note
The Department of Biology was founded in 1892. Before the end of the University’s first year of operation, this department was subdivided into the departments of Zoology, Anatomy and Histology, Physiology, Neurology, and Paleontology.

Scope Note
This collection consists of four boxes of material, which originated in the Zoology Department during the years 1922-1938. As of this date the collection is somewhat fragmentary.

The first box contains correspondence. The majority of these letters pertain to the period, 1931-1934, when Dr. C. M. Child was chairman of the department. Especially interesting are Child’s letters to his Japanese associates regarding his trip to Japan in 1930.
Departmental, financial and budgetary records, 1923-1937, fill the second box. Correspondence of a perfunctory nature concerning appointments, scholarships, fellowships, and assistantships, 1922-1938, is contained in Box 3. Box 4 holds miscellaneous reports and records of meetings and examinations.

This material was deposited in the library by the Zoology Department in January 1966.

**Related Resources**
The following related resources are located in the Department of Special Collections:

http://www.lib.uchicago.edu/e/spcl/select.html

Lillie, Frank R. Papers

**Subject Headings**
- Child, Charles Manning, 1869-1954
- University of Chicago-History
- University of Chicago. Dept. of Zoology

**INVENTORY**

**Series I: Correspondence**

Box 1
- Folder 1
  - A

Box 1
- Folder 2
  - B

Box 1
- Folder 3
  - Child, C. M.

Box 1
- Folder 4
  - D

Box 1
- Folder 5
  - D

Box 1
- Folder 6
  - Gowans, Ethel

Box 1
- Folder 7
  - H

Box 1
- Folder 8
Series II: Budget Operations, 1923-1937

Box 2
  Folder 1
    Budget Recommendations-1923-1924

Box 2
  Folder 2
    Budget Recommendations-1924-1925

Box 2
  Folder 3
    Budget Recommendations-1925-1926

Box 2
  Folder 4
    Budget Recommendations-1926-1927
Folder 5
   Budget Recommendations-1927-1928

Box 2
   Folder 6
      Budget-Approved-1928

Box 2
   Folder 7
      Budget Recommendations-1929-1930

Box 2
   Folder 8
      Budget Recommendations-1930-1931

Box 2
   Folder 9
      Budget Operations-1930-1931

Box 2
   Folder 10
      Budget-1931

Box 2
   Folder 11
      Budget Recommendations-1931-1932

Box 2
   Folder 12
      Budget Approved-1931-1932

Box 2
   Folder 13
      Budget Operations-1931-1932

Box 2
   Folder 14
      Budget Recommendations-1932-1933

Box 2
   Folder 15
      Budget Operations-1932-1933

Box 2
   Folder 16
      Analysis of Expenditures-1932-1933

Box 2
   Folder 17
      Budget Statements from Comptrollers Office-1932-1933

Box 2
   Folder 18
      Budget Recommendations-1933-1934

Box 2
   Folder 19
      Budget Operations-1933-1934

Box 2
   Folder 20
Zoology Department Budget "E and E"-1934-1935

Box 2
Folder 21
Zoology Department Budget "E and E"-1935-1936

Box 2
Folder 22
Zoology Department Budget "E and E"-1936-1937

Series III: Positions, Assistantships, Fellowships, 1922-1928

Box 3
Folder 1
Positions-1922

Box 3
Folder 2
Fellowships-1924-1925

Box 3
Folder 3
Fellowships-1925-1926

Box 3
Folder 4
Fellowships-1926-1929

Box 3
Folder 5
Recommendations for positions-1928

Box 3
Folder 6
Recommendations for positions-1929-1931

Box 3
Folder 7
Misc. Inquiries regarding Assistantships and Fellowships-1929-1930

Box 3
Folder 8
Misc. Inquiries regarding Assistantships and Fellowships-1928-1931

Box 3
Folder 9
Summer Assistantships-1931

Box 3
Folder 10
Assistantships-1931

Box 3
Folder 11
Applications, Assistantships and Fellowships-1932-1933

Box 3
Folder 12
Misc. Correspondence regarding Zoology Appointments-1933-1934

Box 3
Folder 13
  Appointments-1933-1934

Box 3
Folder 14
  Summer Assistants-1934

Box 3
Folder 15
  Applications-Fellowships and Scholarships-1933-34

Box 3
Folder 16
  Positions-1933-1934

Box 3
Folder 17
  Misc. Inquiries-1933-1934

Box 3
Folder 18
  Misc. Inquiries-1935-1936

Box 3
Folder 19
  Misc. Inquiries-1937-1938

Series IV: Records

Box 4
Folder 1
  Announcement of Courses-1922-1928

Box 4
Folder 2
  Building Changes-1915

Box 4
Folder 3
  Bus, Zoology

Box 4
Folder 4
  Bus Reports-Zoology Department

Box 4
Folder 5
  Charts, Catalogues-1923

Box 4
Folder 6
  Circular-1922

Box 4
Folder 7
  Class Records-1924-1928

Box 4
Folder 8
  College Curriculum-1931-1933
Box 4
Folder 9
Courses-Tabular Analysis-1933-1934
Box 4
Folder 10
Maps-Library Survey-May, 1931
Box 4
Folder 11
Medical Curriculum and Students-1932
Box 4
Folder 12
Staff Meetings and Ph.D. Examinations-1935-1938
Box 4
Folder 13
Masters and Preliminary Examinations
Box 4
Folder 14
Staff Meetings and Degree Examinations
Box 4
Folder 15
Staff Meetings and Degree Examinations
Box 4
Folder 16
Staff Meetings and Degree Examinations
Box 4
Folder 17
Staff Schedule-1931
Box 4
Folder 18
Zoology Greenhouse-A. W. Bellamy-1917
Box 4
Folder 19
Zoology -1914, 1925
Box 4
Folder 20
Zoology Mailing Lists for Distribution of Reprints