A late Federal Maintenance Agreement.

Dear [Name],

I am writing to inform you that as of [Date], we will be discontinuing our [service/contract] agreement. We have made every effort to contact you in a timely manner, but unfortunately, we were unable to reach you.

Please be aware that this decision was not taken lightly. We understand the importance of a reliable [service/contract] and the inconvenience it may cause without notice. However, we believe it is necessary to make this change due to [reasons].

If you have any questions or concerns, please feel free to contact us at [contact information]. We are available to assist you during regular business hours, Monday through Friday, from [hours].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]
[Your Title]
[Company Name]
null
[Transcription of Latin text from the image]

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I am unable to read the handwritten text in the image.
null