Board of Trustees
December 9, 1919

Representing the purchaser,
(Signed) Wallace Heckman.

It was moved and seconded to approve the purchase of ground at the northeast corner of Greenwood Avenue and East Fifty-sixth Street at cost of $34,565.27 as reported, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following report:

Board of Trustees, University of Chicago. November 19, 1919

Through Messrs. Tenney, Harding & Sherman I am in receipt of a certified copy of a judgment of $6,600 and costs against the city of Chicago, in connection with the change of the grade of the Great Lakes Building. The corporation counsel has certified the same to the Comptroller. This copy contains such certification. I am filing same with the other securities of the University with the Northern Trust Company, as custodian.
(Signed) Wallace Heckman

The Business Manager submitted the following report:

Board of Trustees, November 22, 1919
University of Chicago

Messrs. Wilson & Mallivain report that the case of Herman Ewing versus State of Illinois and University of Chicago et al in the United States court, involving the title to the shore property, including property at Ohio Street and Lake Shore Drive, was on Tuesday, the 18th of November, dismissed on motion of our solicitors.
(Signed) Wallace Heckman.

The Business Manager reported that the attorney for the estate of the late Judge Frederick A. Smith had requested that a formal acceptance be given for gifts received by the...
December 9, 1919

University from the estate under the will.

It was moved and seconded to adopt the
following resolution:

Resolved, that the gifts, devises, and
bequests made by Frederick A. Smith to
the University of Chicago in his last
will and testament be and the same are
hereby accepted, upon the conditions
named in said last will and testament,
and, a vote having been taken, the motion was
declared adopted.

The Business Manager presented the fol-
lowing communication:

Board of Trustees,
University of Chicago,

The legislature, at the last session,
passed an act amending the statutes in rela-
tion to corporations not for pecuniary profit.
The present statute provides that "whenever
trustee, managers or directors shall be ex-
lccted, a certificate under the seal of the
corporation, giving the names of those elect-
ed and the term of their office, shall be re-
corded in the office of the Recorder of Deeds,
where the certificate of organization is re-
corded." I should like to recommend that
hereafter, upon the election of members of
this Board such certificates be duly filed.

(Signed) Wallace Becker.

It was moved and seconded to concur in
the recommendation; to instruct the proper
officers after each annual election to prepare
and sign for the purpose of recording it a
certificate giving the names of Trustees elect-
ed and their term of office, and a vote having
been taken, the motion was declared adopted.

The Business Manager reported that it was
necessary to give a bond to the United States
Government to cover the custody of property.
lounced to the University for the Department of Military Science and Tactics.

It was moved and seconded to adopt the following resolution:

Resolved, that the President and Secretary of the Board of Trustees of the University of Chicago be and they are hereby only authorized to execute, on behalf of the University of Chicago, a bond for the safekeeping of public animals, arms, uniforms, equipment and means of transportation issued to educational institutions under Section 47, National Defense Act of June 3, 1913, in the amount of Ten Thousand Dollars ($10,000); said bond being conditioned upon the care and safekeeping and the return, when required, of the animals, arms, uniform, equipment and means of transportation above referred to, including insurance thereon against loss to the United States,

and, a vote having been taken, the motion was declared adopted.

The Business Manager reported that under the recent legislation prohibiting the sale or use of distilled spirits it had become necessary for the University to give a surety bond to the United States Government in the sum of $1,000 in order to permit the use of such spirits in the laboratories.

It was moved and seconded to authorize the proper officers to execute a bond of $1,000 to the United States Government in order to permit the use of distilled spirits by the University, and, a vote having been taken, the motion was declared adopted.
The Business Manager reported the steps taken to conserve the supply of coal for the various buildings of the University and for those owned by the University down town. It was expected that the supply was sufficient to last until the strike had ended.

The Business Manager reported that in accordance with the action of the Board at its meeting held November 25, 1919, he had communicated with the President of the Board of Trustees of Rush Medical College and had received from him a letter of which the following is a copy.

November 28, 1919
Wallace Geickman, Esq.,
Room 1204, 156 South La Salle Street, Chicago.

I am sorry I was not in when your letter of today was delivered, but I am telephoning you now, and am sending this letter, to say that I assume authority to extend for several days the time for giving notice by the University of Chicago & the Trustees of Rush Medical College of its readiness to proceed under the contract of two years ago. I have no doubt that the Board of Trustees will grant a longer extension, as desired by the University but, as I told you when you were here, I would rather not assume that authority myself further than long enough to give the Board opportunity to express its desire. Assuring you that the contract will not lapse by reason of those few days' delay, believe me
(Signed) J.J. Geickman

The Business Manager reported that estimates had been received for making alterations in the building at 5817 Kenwood Avenue to fit it for use as a practice house and as a laboratory for the Department of Home Economics. 

Coal Shortage
Rush Medical College, Notification to
the School of Education. The cost of these alterations and of the necessary equipment was estimated at $15,000.

It was moved and seconded to refer to the Committee on Buildings and Grounds with power to act the proposal to make alterations in the building at 5817 Kenwood Avenue with authority to underwrite the amount required, $15,000, from General Reserve should the work be done and the equipment purchased; and, a vote having been taken, the motion was declared adopted.

Upon recommendation of the Business Manager,

It was moved and seconded to authorize a payment of $1,000 to Winford H. Smith, consultant for the plans of the Medical School buildings on account of work done, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following report:

Board of Trustees,

University of Chicago

We have increased by 25% the insurance carried on the following buildings:

Chemical Building..................$300,000
Security Building..........................100,000
Lees Building..........................100,000
Lavergne Building..........................50,000
Campus Group..................500,000
Lexington Hall..........................15,000
Greenwood Hall..........................10,000
Two former flat buildings 5625-7 Kimbark Avenue..........................19,400
Plaisance Building..................25,000
Ellis Hall..........................16,000

W. H. Smith

Fire Insurance on University and downtown buildings
The Tacoma Building, $300,000, not increased; the Great Lakes and Shops Buildings, sprinkled risks, not increased. The Hall Building, corner Jackson Boulevard and Green Streets, is a sprinkled risk, but on account of certain conditions in occupancy, we add 50% insurance.

We have arranged, in conjunction with the insurance agents, the amounts carried on apartment and other buildings, in which there is no 50% clause. We regard the amount of insurance carried on these properties as adequate, and have not increased them.

It is the practice of the office to see that the insurance carried by tenants, such as Central Scientific Company, Crane Company, Williams Building, Chicago Telephone Company, Hotel La Salle, Grace Hotel, Stock-Nedelea, is kept adequate in view of present building costs.

On Harper Library, Law, Classics, Walker and Haskell Museums, Rosenwald, Bartlett Gymnasium, Hall Laboratories, Hitchcock, Ida Noyes, Field, and Simmons Blaine Halls, all fireproof, no insurance is carried.

Campus Group..........................$300,000

Tower Group..........................$300,000

* Contents..........................40,000

* Contents..........................35,000

* Contents..........................2,400

Ryerson Physical Laboratory...........150,000

* Contents..........................48,000

Kent Chemical Laboratory..............150,000

* Contents..........................45,000

Press Building.......................150,000

* Contents..........................65,000

* Contents..........................70,000

* Contents..........................126,000

North Hall..............................67,000

* Contents..........................2,000

Middle Divinity Seminary..............50,000

* Contents..........................4,000

South.................................37,500

* Contents..........................1,250

Beecher Hall..........................45,000

* Contents..........................4,000

Green Hall.............................55,000

* Contents..........................5,000

Kelly Hall..............................5,000

* Contents..........................3,750

Foster Hall............................52,000

* Contents..........................7,250

(Signed) Wallace Heckman

It was moved and seconded to approve
the action of the Business Manager in im-
The amount of fire insurance carried on buildings of the University, as reported, and, a vote having been taken, the motion was declared adopted.

Adjourned.

Secretary

[Signature]
The regular monthly meeting of the Board of Trustees was held in the Board Room, on Tuesday, January 13, 1920, at 2 p.m.

There were present: Mr. MacElrath, in the chair, Messrs. Baldwin, Donnelley, Gilkey, Gray, Judson, Post, Scott and Swift; also Mr. Plimpton.

Messrs. Arnett, Neckman, Parker, Roosevelt, Ryerson and Smith sent word of their inability to be present.

Prayer was offered by Mr. Dickerson.

The minutes of the meeting held December 9, 1919, were approved.

The Secretary presented a minute from the Committee on Expenditures recommending commutation of the extra vacation credit of R. J. Bonner, H. H. Newman and T. C. Scates.

It was moved and seconded to commute the extra vacation credit of R. J. Bonner, $666.66 less one-third for each, net $444.44; of H. H. Newman, $1,916.66, less one-third for each, net $1,277.78; of T. C. Scates, $666.66, less one-third for each, net $444.44, and the payment to each of the respective amounts named, and, a vote having been taken, the motion was declared adopted.

The Secretary presented the following communication:
The Board of Trustees, January 12, 1920
University of Chicago

On November 16, 1919, the Board of Trustees referred to the Committee on Finance and Investment for investigation and report a proposal to insure employees of the University and members of the teaching staff. Subsequently the Committee instructed the Auditor to prepare a report on the matter, which report after a long and exhaustive study was submitted to each member of the Committee on November 23, 1919. Meanwhile the comprehensive reports upon the insurance of teachers, prepared under the auspices of the Carnegie Foundation for the Advancement of Teaching, had been published. On December 16, 1919, the Committee, after full discussion of the subject took the following action:

1. It was moved and seconded to recommend to the Board of Trustees: (1) that the principle of securing group insurance be adopted as applicable to two separate classes of persons, viz., the employees of the University and members of the teaching staff not at present entitled to the benefits of the present retiring-allowance plan; (2) that the University bear the entire expense of purchasing this insurance including disability payments; and (3) that the Auditor be instructed to suggest to the Board of Trustees that company which will offer the policy best calculated to provide the kind of insurance desired on the most favorable terms, and, a vote having been taken, the motion was declared adopted.

2. It was moved and seconded that it is the sense of this Committee: (1) that some insurance and retiring-allowance plan based on the contributory principle in which both the University and the members of the faculty join is the most just and equitable to all interests concerned; and (2) that if the Board shall adopt the principle suggested it appoint a committee to confer with a committee to be appointed by the faculty to draw up a plan based on the contributory principle for consideration and action by the Board of Trustees, on the supposition that for members of the faculty to be appointed after a certain specified date some contributory insurance and retiring-allowance plan shall apply in place of the retiring-allowance plan now in effect, and, a vote having been taken, the motion was declared adopted.

(Signed) J. Spencer Dickerson
Secretary.
It was moved and seconded to concur in the recommendation of the Committee; to adopt the principle of a contributory retiring allowance; to authorize the appointment of the Committee called for, and, that the Auditor be instructed to prepare a report for the Board of Trustees at the expiration of a period of two years while the Plan of group insurance is in force showing the results of its operation, and, a vote having been taken, the motion was declared adopted.

The Vice-president subsequently appointed as the special committee for conference with members of the faculty: Messrs. Donnelly, Scott and Arnett.

The Secretary presented a minute from the Committee on Finance and Investment recommending that authority be given to the Business Manager to dispose of the Chemical and Shops Buildings' leaseholds at a price not less than $250,000.

It was moved and seconded to concur in the recommendation and to give authority to the Business Manager to dispose of the Chemical and Shops Buildings' leaseholds at a price not less than $250,000, and, a vote having been taken, the motion was declared adopted.

The Secretary presented a minute from the Committee on Press and Extension recommending the adoption of the following plan for reorganization of the University of Chicago Press:
I. Functions

1. The publication of books and journals.
2. The manufacture of books and journals; printing official documents and miscellaneous work of the University.
3. The retail sale of books and supplies for the benefit of the University community.

II. Administration in General

1. The Committee on Press and Extension of the Board of Trustees, the formulation of general policy; the provision and allotment of capital and funds; the appointment of the Managers and General Editor, and the fixing of their salaries.

2. The Administrative Committee shall consist of:
   - The President of the University.
   - The Business Manager.
   - The Secretary of the Board of Trustees.
   - The Auditor.
   - The three Managers and the General Editor.
   - The Chairman of the Committee on Press and Extension.
   - The Chairman of the Sub-committee on the University Societies.
   - Sub-committee on Publication and Printing: The Managers of the Publication and Manufacturing Departments and the General Editor.
   - The general oversight of the details of carrying out the policies formulated by the committee on Press and Extension; recommendations for the provision and allotment of funds.

III. Administration in detail

1. The Manager of the Publication Department: has charge of details in connection with the publication of books and journals, and assumes all functions necessary for the successful operation of the department, except as herein specially reserved.

2. The Manager of the Manufacturing Department: has charge of details in connection with manufacturing, and assumes all functions necessary for the successful operation of the plant, except as herein specially reserved.
3. The Manager of the Bookstore: Has charge of the details and assumes all functions necessary for the successful operation of the Bookstore, except as herein specially reserved.

4. The General Editor: Negotiates with authors and editors for the publication of books and journals and presents the same to the Board of University Publications for approval and recommendation.

IV. Funds

The Manager of each department shall be required to keep the amount of indebtedness for wages, salaries, materials, supplies, and for all other purposes within such limits, that the net investment by the University shall not exceed the amount of the fixed and floating capital authorized for his department from time to time by the Committee on Press and Extension. Requests for increases in capital shall be made to the Administrative Committee for recommendation to the Committee on Press and Extension.

V. Employment

The Managers shall engage and discharge employees and fix the rate of compensation, subject to a general scale approved by the Committee on Press and Extension, and shall report all changes in staff, wages, or salaries to the Administrative Committee. Increases in compensation or employment of additional persons shall not be fully effective until approved by the Administrative Committee.

VI. Purchasing

The Managers shall make purchases and contracts for purchases of merchandise, materials, supplies, and services for the current needs of their departments, and shall approve and forward invoices for the same to the Auditor for payment.

Requisitions for equipment shall be presented to the Administrative Committee; all such requisitions for amounts exceeding $250 shall be referred by the Administrative Committee to the Committee on Press and Extension.

VII. Contracts

Contracts for the publication of books and journals shall be prepared and executed by the Manager of the Publication Department in accordance with the provisions of Section IX.
Agreements and contracts for printing, binding and other work to be done by the Manufacturing Department shall be executed by the Manager.

VIII. Credits

Credit may be extended to any customer to aggregate amounts as follows: by the Manager of the Manufacturing Department $1,000; by the Manager of the Publication Department $500; and by the Manager of the Bookstore $250. No extension of credit in excess of the amounts stated shall be made unless authorized by the Administrative Committee.

IX. Books

1. Financial provisions: The Committee on Press and Extension may at the beginning of each fiscal year, designate and arrange for funds out of which the expense of composition and plates of new titles and editions for the year shall be defrayed. The selection of titles and editions shall be made by the Committee on Press and Extension, except that between meetings of the Committee the selection may be made by the Administrative Committee and reported to the Committee on Press and Extension at its next meeting.

2. New Titles: All new titles shall be recommended for publication by the Board of University Publications. When involving the expenditure of Press funds the Manager of the Publication Department shall present such titles to the Committee on Press and Extension accompanied by full and separate particulars and his recommendations concerning each proposed publication.

New titles not involving the expenditure of Press funds shall also be authorized by the Committee on Press and Extension, but between meetings of the Committee may be authorized by the Administrative Committee and reported to the Committee on Press and Extension at its next meeting.

3. Reprints: Recommendations for replenishing the stock of titles already published shall be made by the sub-committee on Publication and Printing to the Administrative Committee, which shall have power to authorize the work within the funds available. Cases in which there is a doubt as to the advisability of reprints shall be referred to the Committee on Press and Extension.

X. Journals

Journals may be published for the University, or for other institutions or individuals, where the manufacturing cost is provided. No journal shall be
published which has not been recommended by the Board of University Publications and approved by the Committee on Press and Extension.

1. Financial provisions: Appropriations for University journals are made in advance for each fiscal year by the Board of Trustees on recommendation of the Committee on Press and Extension. These appropriations together with estimated income from other sources are budgeted by the Manager of the Publication Department in conference with the various editors, and such budgets are presented to the Administrative Committee for approval. The funds available for any journal shall not be exceeded without authorization by the Committee on Press and Extension.

2. Compensation for publishing: The Publication Department shall be allowed 25 per cent as its commission in payment of all publishing expenses, except those for printing, upon all receipts from subscriptions, advertising and books for review.

XI. Manufacturing Charges

The basis for charges to the University for work done by the Manufacturing Department and for special services rendered by the Publication Department shall be the cost per chargeable hour. The charge per hour shall be fixed at 10 per cent in advance of the departmental cost, as authorized from time to time by the Administrative Committee. Work done and stock furnished on outside contract shall be billed at an advance of 10 per cent over cost.

It was moved and seconded to enclose in the recommendation, to adopt the plan of organization of the University of Chicago Press as proposed, and in those instances where the adoption of the report alters the language of the University Statutes to amend them to conform to the plan for organization, and, a vote having been taken, the motion was declared adopted.
The Secretary reported that at a meeting of the Committee on Buildings and Grounds the President of the University had called attention to the arrangement made with Mr. Winford H. Smith, of Johns Hopkins Hospital, by action of the Board of Trustees at the meeting held April 9, 1918, by which he was appointed consultant in the erection of the Billings Hospital and Max Epstein Dispensary with compensation of $5,000. Mr. Smith has completed the work called for in the preparation of the plans and the question arises whether it is desirable to continue his services as consultant in the further development of the plans, in drawing of specifications and in consideration of such matters as plumbing, lighting, heating, refrigeration and other details. Thereupon the Committee recommended to the Board of Trustees the continuation of the services of Mr. Winford H. Smith, as consultant on the plans of the hospital and the dispensary with total compensation of $12,500 inclusive of the $5,000 already agreed upon, the Chairman of the Committee meanwhile to consult with the architect and to obtain his approval of the arrangement now proposed and if received to report the result to the Board of Trustees for confirmation.

In the absence of Mr. Hutchinson, it was moved and seconded to refer to the Chairman of the Committee on Buildings and Grounds with power to act the matter of the con-
termination of the services of Winford H. Smith, as consultant, and, a vote having been taken, the motion was declared adopted.

The Secretary presented the following letter from the President of the General Education Board:

December 15, 1919

Mr. J. Spencer Dickerson
Secretary, University of Chicago.

I have your letter of December 10, in which you inform me of the motion of your Trustees in releasing Mr. Arnott to the General Education Board. It is our understanding that he comes as a permanent member of our staff and that for a limited period of time, to be arranged between the President of the University and the President of the General Education Board, a portion of his time (at present one-third) is to be given to the University. This arrangement is entirely satisfactory to us, and under the authorization of our Board I concur in the arrangement.

(Signed) Wallace Puttrick.

It was moved and seconded to instruct the Secretary to inform the General Education Board that the Board understands that the arrangement made between Mr. Arnott, the Education Board and the University is that set forth in the motion of the Trustees as recorded in the minutes of the meeting held December 9, 1919, and that while Mr. Arnott may ultimately become a permanent member of the staff of the Education Board the period of his service with the University is not for a limited time, if that phrase is interpreted as meaning that his duties at the University shall be soon terminated, and, a vote having been taken, the motion was declared adopted.
The Assistant Auditor submitted reports on the Howe Memorial and the Tilton Scholarship Funds.

The reports were received and ordered placed on file.

The President of the University reported the attendance upon the University during the Autumn Quarter as comprising 4,026 students in the quadrangles and about 1,400 in University College, a gain of 1,478 (in the quadrangles) over 1919.

The President of the University submitted the following recommendations for the Committee on Instruction and Equipment:

Acceptance of the resignation of Yoshis Ishida, Research Instructor in the Department of Physics, to take effect January 1, 1920. Dr. Ishida goes to Tokyo to an appointment in the Japanese Imperial Research Institute.

Acceptance of the resignation of Elbert Clark, Associate Professor of Anatomy, to take effect January 1, 1920.

Acceptance of the resignation of Lillian Cushman Brown, Instructor in Art in the College of Education, to take effect January 1, 1920.

Reappointment of Dr. J. Clarence Webster as Professorial Lecturer in Medicine for one year from July 1, 1919.

Reappointment of Rudolph Altoeuchi, Assistant Professor in the Department of Romance Languages and Literature, for four years from October 1, 1919, at a salary as provided for in the budget.

Appointment of Fred Terry Rogers, Professor of Physiology in the Marquette University School of Medicine, to an assistant professorship in Physiology for four years from January 1, 1920, at a salary of $2,700.

Acceptance of the resignation of R. S. Bracewell, associate in Chemistry, to
take effect January 1, 1920.

Reappointment of Leo Finkelstein to an instructorship in Chemistry for one year from January 1, 1920, at a salary of $1,500.

It was moved and seconded to make the appointment and reappointments, to accept the resignations as recommended, and, a vote having been taken, the motion was declared adopted.

The President of the University made the following announcements:

The E. I. du Pont de Nemours & Co. Corporation renew for the year 1920-21 the gift of $750 for a Fellowship in the Department of Chemistry.

A donor whose name is withheld gives the University a collection of lithographed portraits of nineteenth and twentieth century authors made by William Rotherstein of London. The donor was willing to sell the collection to the University of Chicago for $750 but by the generosity of the donor in question they were made a gift instead.

A former student, Miss Anna A. Martin, who was in attendance at the University in the Divinity School, received a scholarship in lieu of tuition. As she is not engaged in religious or philanthropic work she does not feel that she ought to retain the benefit of the scholarship, and presents to the University a Fourth Liberty Loan Bond of the par value of $50 which she wishes, if possible, to be given toward the education of women in Chicago.

Mr. Charles R. Crane renew for another four year period his subscription to the Russian work at the University, as stated in the following communication:

December 8, 1919

Dr. Harry Pratt Judson, President,
University of Chicago.

In response to your letter to Mr. Charles R. Crane in connection with the continuance of Mr. Crane's subscription to the Russian work at the University, Mr. Crane is willing to go on with this for another four year period.

I enclose herewith a check for the balance due the University for this year.

(Signed) Frederick W. Sappen,
Secretary to Mr. Crane.

It was moved and seconded to accept the gifts tendered to the University by E. I. du Pont,
Callowma & Co. Corporation, an unnamed donor, Miss Anna A. Martin, and Mr. Charles N. Gross, for the purposes stated, and to instruct the Secretary to express to the donors the thanks of the Board of Trustees, and, a vote having been taken, the motion was declared adopted.

The President of the University submitted the following recommendations:

Appropriation from General Reserve of
$10,000 for the purchase of books in Europe for the general library.

It was moved and seconded to authorize the payment of a bonus to members of the teaching staff of the High School and Elementary School of the School of Education as recommended, and, furthermore, to authorize the President of the University to include in the list of the beneficiaries of this bonus such persons in these two schools as, in his discretion, are in special financial need, the entire amount involved to be charged to General Reserve, and, a vote having been taken, the motion was declared adopted.

It was moved and seconded to appropriate from General Reserve the sum of $10,000 for purchase of books in Europe for the General Library, and, a vote having been taken, the motion was de-
Pathological Department
Chief of Service: Dr. Richard S. Austin
Consulting Staff
Medical Department Dr. Samuel J. Walker
Surgical Department Dr. A. B. Bredmose (Urology)
Resident Staff
Resident Physicians:
1. Dr. F. M. McCall
2. Dr. Milo Miller
Resident Surgeon:
1.
Resident Pathologist:
1.

It was moved and seconded to nominate the members of the staff of the Children's Memorial Hospital as recommended, and, a vote having been taken, the motion was declared adopted.

Upon recommendation of the President of the University,

It was moved and seconded to authorize the employment of a visiting nurse to be under the direction of the Health Department at a salary of $60 to $70 per month besides free room and board, the amount of the salary to be added to the budget, and, a vote having been taken, the motion was declared adopted.

The President of the University nominated the members of the University Ruling Bodies as listed in a printed copy of the several boards and faculties submitted:

It was moved and seconded to appoint the University Ruling Bodies as nominated in the printed list submitted, and, a vote having been taken, the motion was declared adopted.
THE UNIVERSITY RULING BODIES
1919-20

PROVISIONS COMMON TO THE SEVERAL RULING BODIES

Section 1: Structure

1. All persons, other than students, above the rank of instructor, who are appointed by the Board or who are elected, either temporarily or for the current year to fill a position of office, are members of the Board.

2. Representatives who are appointed for at least one year to give hearings to a particular group or to attend one annual meeting of the Board and take part in its deliberations.

3. In the absence of a member or in the event of a member's resignation, a member of the faculty may be temporarily named by the Board of Trustees to serve as a member of the Board, the secretary of each ruling body.

Section 2: Regulations and Powers—Each Faculty has general administrative powers over all matters pertaining to its own personnel, and to the academic program, and the determination of all questions of policy, including the organization of the University, the adoption, revision, and废除 of all rules and regulations, the appointment of all officers, and the creation and dissolution of all bodies, committees, or councils of the University, for the policies of the Board.

Annex:

Section 3: Procedure—All matters submitted to the Board shall be considered at public meetings of the Board, to which all members of the faculty are invited.

Signatures:

[Signatures of Board of Trustees members]

Date:

January 13, 1920
| Board of Trustees | January 13, 1920 |

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Mr. Smith</td>
<td>President</td>
</tr>
<tr>
<td>Ms. Johnson</td>
<td>Secretary</td>
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<tr>
<td>Mr. Taylor</td>
<td>Treasurer</td>
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**Members, Chiefs, Heads, and Chairmen of Departments**

<table>
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<tr>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>Mr. Jones</td>
<td>Chief of Engineering</td>
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<tr>
<td>Ms. Brown</td>
<td>Head of Finance</td>
</tr>
<tr>
<td>Mr. Davis</td>
<td>Chairman of Marketing</td>
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**Directors of Institutions**

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<tr>
<td>Mr. Adams</td>
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<tr>
<td>Ms. Smith</td>
<td>Director of Education</td>
</tr>
<tr>
<td>Mr. Brown</td>
<td>Director of Operations</td>
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*Note: The names of ex-officio members are not included as they are not officers of the corporation.*
The Faculty of the Graduate School of Arts and Literature and the Osgoode Graduate School of Science

The Board of the Graduate School of Arts and Literature shall consist of:

- The President of the University
- The Dean of the Faculty of Arts
- Three other members appointed by the Dean of the Faculty of Arts

The Board of the Osgoode Graduate School of Science shall consist of:

- The President of the University
- The Dean of the Faculty of Science
- Three other members appointed by the Dean of the Faculty of Science

The Board shall have the power to make such regulations as it deems necessary to carry out the objects of the Graduate School.
The Faculty of the Divinity School and the Divinity Conference

The Faculty consists of the President, the Dean of the School, the Heads and acting Heads of the Divinity School, and of those members of the Divinity Conference who have been elected to membership in the Faculty by the votes of the Conference.

The Faculty is a body of thirty members, which shall number not more than one hundred and fifty, of whom not less than three shall be members of the Divinity Conference.

The Secretary of the Faculty is the President of the Divinity School.

THE FAULTY OF THE LAW SCHOOL

The Faculty consists of the President, the Dean of the School, and such other members of the Faculty as the Board of Trustees may from time to time designate.

THE FACULTY OF THE COLLEGE OF EDUCATION

The Faculty consists of the President, the Dean of the College, the Heads of the Schools, the Heads of the Departments of the College, and such other members of the Faculty as the Board of Trustees may from time to time designate.
THE FACULTY OF THE SCHOOL OF COMMERCE AND ADMINISTRATION

The Faculty of the School of Commerce and Administration is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Faculty shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

THE UNIVERSTY BOARD

The University Board is composed of the President, the Board of Trustees, and the heads of the departments of the University. The University Board shall advise the President in all matters relating to the University.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Directors

The Board of Directors is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Board of Directors shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

THE FACULTY OF THE SCHOOL OF LAW

The Faculty of the School of Law is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Faculty shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

THE FACULTY OF THE SCHOOL OF ARTS AND SCIENCES

The Faculty of the School of Arts and Sciences is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Faculty shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

THE FACULTY OF THE SCHOOL OF EDUCATION

The Faculty of the School of Education is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Faculty shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

THE FACULTY OF THE SCHOOL OF MUSIC

The Faculty of the School of Music is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Faculty shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

THE FACULTY OF THE SCHOOL OF ENGINEERING

The Faculty of the School of Engineering is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Faculty shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

THE FACULTY OF THE SCHOOL OF SCIENCE

The Faculty of the School of Science is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Faculty shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

THE FACULTY OF THE SCHOOL OF MEDICINE

The Faculty of the School of Medicine is composed of the President, the Board of Trustees, and the heads of the departments of the School. The Faculty shall advise the President in all matters relating to the School.

The President
Mr. Marshall

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green

The Board of Trustees
Mr. Brown
Mr. Smith
Mr. Johnson
Mr. Robinson
Mr. Davis
Mr. Evans
Mr. White
Mr. Thompson
Mr. Green
From: Board of Trustees
January 13, 1920

The Board of Trustees has the following members:

President: Mr. Smith
Vice President: Mr. Johnson
Secretary: Mr. Brown
Treasurer: Mr. Davis

The Board of Trustees is charged with the oversight of the University's academic and financial affairs. It meets regularly to discuss and approve important matters concerning the institution's growth and development.
#25 A — Board of Trustees
January 13, 1920

The Board of Trustees met in regular session. The following members were present:

- Mr. Brown
- Dr. Smith
- Mr. Davis
- Mrs. Taylor
- Mr. Johnson
- Dr. Green

The minutes of the last meeting were read and approved.

The President of the Board announced the following changes in the following departments:

- Department of Education: Mr. Johnson appointed as new Superintendent.
- Department of Science: Dr. Green appointed as new Director.
- Department of Fine Arts: Mr. Davis appointed as new Chairman.

The President then introduced the following visitors:

- Mr. Davis from the State Department of Education
- Dr. Green from the City Department of Health
- Mr. Johnson from the University of Chicago

The President then adjourned the meeting to the next month.

The Departmental Examiners:

- Mr. Brown, Chairman
- Dr. Smith, Secretary
- Mr. Davis, Examiner in Education
- Dr. Green, Examiner in Science

The Board of the Christian Union

- President: Mr. Smith
- Vice President: Mr. Davis
- Secretary: Dr. Green
- Treasurer: Mr. Brown

Mr. Johnson was appointed as new Chairman of the Department of Fine Arts.

The meeting adjourned.
# 15 A — Board of Trustees
January 13, 1920

[Text content not legible due to image quality]
The Secretary on behalf of the Business Manager presented the following and subsequent communications and reports:

Board of Trustees,
University of Chicago.

The Francisheidler loan, $500,000, will occur on property on the West Side, valued by Mr. Heckburger at the time of the loan at an amount in excess of twice the amount of the loan, will be due November next. Mr. Heidler is in the habit of closing his matters considerably in advance. For instance, the interest due in May is already paid. He would like to take up the subject of another loan or renewal of this. About $300,000 in the way of improvements has gone into the property, and the revenue from it has largely increased since the loan was closed, in addition to which, conditions have increased the value of part of it considerably. The rate, of course, will be higher than at present. As the amount is above $300,000 I should like to recommend that the matter be referred to the Finance Committee with power.

(Signed) Wallace Hackman

It was moved and seconded to refer to the Committee on Finance and Investment with power to act the renewal of the Heidler loan or the negotiation of another, and, a vote having been taken, the motion was declared adopted.

Board of Trustees,
University of Chicago.

Under authority of the action of the Buildings and Grounds Committee, the President has approved the unification of the Commons and dormitories' service in the women's halls in a superintendent of women's halls, to which position Miss Elizabeth Lange has been appointed. The Superintendent will have the advantages of Commons purchases, but not necessarily restricted to that service. There is, for the present, at least, no increase in the expense by reason of the change.

(Signed) Wallace Hackman

No action was taken.
Board of Trustees
University of Chicago
Dec. 29, 1920

We are requested by the Committee of One Hundred to send remittance continuing our membership. It does not appear to be certain that the work of the Committee is a generally public work, and not in the interest of individual property owners. I should like to ask your instructions.

(Signed) Wallace Heckman

It was moved and seconded to continue the University's membership in the Committee of One Hundred, and, a vote having been taken, the motion was declared adopted.

Jan. 11, 1920

Board of Trustees
University of Chicago

The last installment of Mr. Rockefeller's final gift has now been turned over to the University and tentatively added to the final gift reserve. I should like to recommend that the matter be referred to the Finance Committee for final entry or disposition.

(Signed) Wallace Heckman

It was moved and seconded to concur in the recommendation and to refer to the Committee on Finance and Investment, with power to act, the distribution of the Rockefeller Final Gift, and, a vote having been taken, the motion was declared adopted.

It was moved and seconded to instruct the President of the University and the Secretary to address to Mr. John D. Rockefeller a communication on behalf of the Board of Trustees expressing the deep feelings of gratitude and the hearty thanks of the University for his crowning munificent gift to the University and its sense of appreciation of the beneficent ends secured by means of its use, and, a
vote having been taken, the motion was declared adopted.

Jan. 13, 1920

Board of Trustees
University of Chicago

We have closed the purchase of the half block fronting east on Ingleside Avenue, just west of the Power Plant, at a price of $64,000. The matter was closed by the Chicago Title and Trust Company. The deed was taken in the name of W. E. Tansey of that company, and we hold a special warranty deed from him, at present unrecorded. This is about $90 per front foot.

(Signed) Wallace Beckman

It was moved and seconded to approve the purchase of the Ingleside Avenue property as reported, and, a vote having been taken, the motion was declared adopted.

Jan. 12, 1920

Board of Trustees
University of Chicago

I am submitting with this a statement of the repairs to the several buildings at the University for the fiscal year, 1919-19. The Assistant Auditor has prepared an itemized statement covering these repairs, copy of which can be sent to any member of the Board desiring it. It will be noted that in the Anatomy Building the large expenditure was incurred in overhauling the electric work and other laboratory equipment. The large expenditure in Headfield and Alumni Halls was not only because the buildings involve considerable area, but there is much pressure, owing to overcrowding, that changes are frequent. The Power Plant and heating system involved the overhauling of the boilers, owing to their long use, rather more than the average life of a boiler. The Stadium expenditure involved the payment to the government for changes deemed permanent. These changes have added largely to the usable space there.

(Signed) Wallace Beckman
<table>
<thead>
<tr>
<th>Building</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Anatomy Building</td>
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<tr>
<td>Astronomical Observatory</td>
<td>88.45</td>
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<tr>
<td>Buildings and Grounds auto truck</td>
<td>200.00</td>
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<tr>
<td>Bartlett Gymnasium</td>
<td>937.17</td>
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<tr>
<td>Becher Hall</td>
<td>246.35</td>
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<tr>
<td>Belkfield Hall</td>
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<td>Biology Hall</td>
<td>7,346.70</td>
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<tr>
<td>Botany Building</td>
<td>409.21</td>
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<tr>
<td>Botany Greenhouse</td>
<td>66.09</td>
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<tr>
<td>Boys' Club</td>
<td>231.18</td>
</tr>
<tr>
<td>Classics Building</td>
<td>275.40</td>
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<tr>
<td>Cohn Hall</td>
<td>1,115.76</td>
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<tr>
<td>Drinking water system</td>
<td>1,812.93</td>
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<tr>
<td>Ellis Hall</td>
<td>551.96</td>
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<tr>
<td>Electrical changes in Hall</td>
<td>1,115.49</td>
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<tr>
<td>Laboratory</td>
<td></td>
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<tr>
<td>Foster Hall</td>
<td>887.32</td>
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<tr>
<td>Green Hall</td>
<td>704.96</td>
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<tr>
<td>Greenwood Hall</td>
<td>967.84</td>
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<tr>
<td>Harper Memorial Library</td>
<td>2,017.27</td>
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<tr>
<td>Heath Museum</td>
<td>282.82</td>
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<tr>
<td>Hitchcock Hall</td>
<td>1,179.77</td>
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<tr>
<td>Hutchinson Hall</td>
<td>111.58</td>
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<tr>
<td>Ida Jeyes Hall</td>
<td>2,253.97</td>
</tr>
<tr>
<td>426 Ingleside Avenue</td>
<td>17.32</td>
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<tr>
<td>Kelly Hall</td>
<td>961.01</td>
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<tr>
<td>Kent Chemical Laboratory</td>
<td>846.97</td>
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<tr>
<td>Kirk Hall</td>
<td>226.71</td>
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<tr>
<td>Law School</td>
<td>267.37</td>
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<tr>
<td>Lexington Hall</td>
<td>1,221.22</td>
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<tr>
<td>Samuel Hall, Mitchell Tower, and Cloister</td>
<td>1,093.97</td>
</tr>
<tr>
<td>Middle Divinity Hall</td>
<td>1,051.86</td>
</tr>
<tr>
<td>Miscellaneous Repairs</td>
<td>4,192.06</td>
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<tr>
<td>North Hall</td>
<td>258.90</td>
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<td>Physiology Building</td>
<td>3,793.99</td>
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<tr>
<td>Power Plant and Heating System</td>
<td>29,674.67</td>
</tr>
<tr>
<td>President's House</td>
<td>311.42</td>
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<tr>
<td>Press Building</td>
<td>672.34</td>
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<td>Psychology Building</td>
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<td>quadrangle Club</td>
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<td>Reynolds Club</td>
<td>369.10</td>
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<tr>
<td>Richter's Laboratory</td>
<td>717.40</td>
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<tr>
<td>Rosenwald Hall</td>
<td>427.34</td>
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<tr>
<td>Roger's Physical Laboratory</td>
<td>902.77</td>
</tr>
<tr>
<td>Sibley Hall</td>
<td>841.74</td>
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<td>South Divinity Hall</td>
<td>575.94</td>
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<tr>
<td>Stadium</td>
<td>1,481.28</td>
</tr>
<tr>
<td>Storehouse and Shop Building</td>
<td>189.12</td>
</tr>
<tr>
<td>Temporary Gymnasium</td>
<td>570.14</td>
</tr>
<tr>
<td>tools and Replacements</td>
<td>1,443.34</td>
</tr>
<tr>
<td>Walter Museum</td>
<td>133.10</td>
</tr>
<tr>
<td>Yeates Observatory</td>
<td>1,188.17</td>
</tr>
<tr>
<td>Zoology Building</td>
<td>850.12</td>
</tr>
</tbody>
</table>

Total: $78,401.95

No action was taken.
Board of Trustees,
University of Chicago.

January 12, 1920

The bill for coal of Richards-Evans Company has been held up awaiting the outcome of the investigation of the question of frauds in deliveries and of the indictments in that connection. The main witness, upon whom we relied for evidence in both the criminal and civil actions, was the teamster, John Murphy, whose death occurred some months ago. After his death, the State's Attorney's office considered conviction on indictments impossible and rolled the indictments over. Meanwhile, a civil suit had been instituted in the Municipal Court by Richards-Evans Company for the recovery of their bill of $5,000. As the teamster was living at the time of the institution of the civil suit, we were able to secure an injunction against the prosecution of the suit, and hearing of the facts with respect to fraud in deliveries was referred to a master for the taking of evidence. Upon the death of the main witness, upon whom we relied, negotiations looking toward a settlement were taken up, but these negotiations could not be pressed very actively for obvious reasons.

On the 9th instant, a settlement was concluded by which the bill of Richards-Evans Company was settled in full on payment of $3,000, the injunction suit in the Superior Court dismissed without costs, the principal and interest on the injunction bond released, the suit of Richard-Evans Company against the University dismissed on the joint motion of the parties, all costs paid, and the stipulation that the subject-matter of the suit had been adjusted and all payments between the respective parties settled and satisfied.

Although there are no data from which an accurate conclusion can be reached, it seems clear that the reduction of $2,000 covers the loss which the University sustained. We had access to the books of Richards-Evans Company, and turned over to the auditor also, in addition to the University's receipts for coal, the record of the amount of coal which they received and the amount disposed of to other parties. The method pursued in keeping account of the coal used at the Power Plant, while not very accurate, was of advantage, especially in arriving at settlement. We had access to and record of all the information which the State's Attorney's office had, in connection with the criminal prosecutions.

I think the indictments have some value to the University. This kind of fraud is difficult to detect where the trusted agents of purchasers are involved. One of our physicists, involved in this transaction and indicted, has frequently pressed for payment of his bill, but has not as yet had the hardihood to sue for it.
The course now pursued at the Power Plant is that the clerk of the chief engineer and the assistant engineer together make the weights and the record of each load in, and or the wagon out, in addition to which, the man at the bunkers makes a report of the number of loads received each day. I should like to ask approval of the settlement.

(Signed) Wallace Hecman.

It was moved and seconded to approve the settlement made with the Richards-Evans Company as reported, and a vote having been taken, the motion was declared adopted.

Board of Trustees,
University of Chicago.

Satisfactory organization of the Buildings and Grounds Departments should provide an assistant superintendent. Without this the Superintendent of Buildings and Grounds is necessarily occupied practically all of the time in the office. An assistant would enable him to closely supervise and pass on the work in the various departments outside. We are in communication with a young man who is occupying such positions in an institution in the West who has had the advantages of a course in engineering and practical experience of a couple of years. In the event of illness or accident to the Superintendent, it is expected he would be qualified to take charge, temporarily at least. The salary required to secure him will be about $2,700. I should like to recommend that the matter be referred to the Committee on Buildings and Grounds with power.

(Signed) Wallace Hecman

It was moved and seconded to concur in the recommendation to refer with power the matter of appointing an assistant superintendent of Buildings and Grounds to the Committee on Buildings and Grounds, and a vote having been taken, the motion was declared adopted.

Board of Trustees,
University of Chicago.

We have received payment of $1,000 bequest in accordance with clause Fourth of the will of John P. McMillan, deceased, which reads as follows: "Fourth: I will and bequeath to the Baptist University of Chicago, Illinois, the sum of $1,000 as an endowment fund."

(Signed) Wallace Hecman.
It was moved and seconded to refer with power to act the matter of the disposition of the income from the McMillan bequest to the Committee on Finance and Investment, and, a vote having been taken, the motion was declared adopted.

Board of Trustees,
University of Chicago.

I desire to report payment of the following loans:

Josephine Sedler loan on farm in Nobles County, Minnesota, $4,000, on 150 acres of land; made October 9, 1914; paid November 11, 1914.

John Jachura loan on farm in Cherokee County, Iowa, $7,000, on 200 acres of land; made November 6, 1910; paid December 6, 1919.

Jacob Rauschemberg loan on farm in Cottonwood County, Minnesota, $3,000, on 150 acres of land; made December 3, 1918; paid December 7, 1919.

Linda Soder loan on farm in Cottonwood County, Minnesota, $5,000 on 150 acres of land; made January 3, 1915; paid December 19, 1919.

George Norman Norman loan on farm in Murray County, Minnesota, $5,000, on 50 acres of land; made October 13, 1914; paid December 23, 1915.

Annie F. Smithson, et al., loan on lots 4, 5, 6, 7, and 8 in Wilbeck's Sub. of Block 26 in Canal Trustee's Sub. of 89 of Sec. 47, Township 39, Range 14, E. of Third P. L., Peck County, Illinois, being 100 feet East front on Indiana Avenue, on the W. so. corner on Indiana Avenue and Twenty-fifth Street, Chicago, loan was $12,000, made October 26, 1916; paid December 19, 1919.

(Signed) Wallace Hockman

Board of Trustees,
University of Chicago.

Among the collateral, securing the H. Walter Fuller 350,000 notes was $10,000 Armour & Company 6 per cent notes. Owing to certain changes in the organization of Armour & Company, the owner of the collateral, Mr. R. A. Fitcher, desired to convert it into preferred stock. With the informal approval of the Committee on Finance and Investment of December 20, 1910, this conversion was made, the new stock being written in the name of Wallace Hockman, and he has endorsed in blank and the security deposited with the other collateral under this loan at the Northern Trust Company. In the adjustment of dividends and interest, the sum of $207.29 was received, which has been remitted to Mr. Fitcher in accordance with the collateral deposit agreement.

(Signed) Wallace Hockman

January 13, 1920
The regular monthly meeting of the Board of Trustees was held in the Board Room on Tuesday, February 10, 1920, at 2 p.m.

There were present Mr. Gray, in the chair, Messrs: Arnett, Baldwin, Donnelley, Pelsenthal, Gilkey, Juson, Post, Scott, and Swift; also Messrs. Heckman, Houds, and Pimpton.

Messrs. Hutchinson, Parker and Rosenwald sent word of their inability to be present.

Prayer was offered by Mr. Gilkey.

The minutes of the meeting held January 13, 1920, were approved.

The following letter from the Secretary of the Board of Trustees was presented:

J. S. Dickerson

February 10, 1920

Board of Trustees,
University of Chicago.

I am sorry indeed not to be present at the meeting held today. Since I was elected a Trustee in June, 1919, I believe I have never been absent from a Board meeting on account of sickness. It will, therefore, be a great disappointment to me to be away from the meeting held today. I hope to be able to be present if not at the March meeting then at the April meeting. I am doing my very best to get well as soon as possible so I may once more take up the duties which I am only too glad to perform.

With regards to each and every member of the Board, I am,

(Signed) J. Spencer Dickerson

There were many expressions of gratification that the Secretary was on the high road to improvement in health. Mr. Pimpton was instructed to send the greetings of the Board to Mr. Dickerson.
A minute from the Committee on Expenditures was presented recommending the commutation of extra vacation credit of H. B. Salisbury, at $722.22.

It was moved and seconded to concur in the recommendation of the Committee to commute extra vacation credit of H. B. Salisbury, $1,081.33 less one-third for cash, at $722.22, and the payment to him of this amount, and, a vote having been taken, the motion was declared adopted.

A minute from the Committee on Budget was presented recommending that the tuition fees be advanced from and after the Summer Quarter, 1920, as follows:

- Graduate tuition: from $40 to $50
- College tuition: 70 to 50
- School of Commerce and Administration tuition, including laboratory fees: 50 to 70
- Medical Course tuition, including laboratory fees: 50 to 70
- Divinity School tuition: 40 to 50
- Law School tuition: 50 to 65

It was moved and seconded to concur in the recommendation of the Committee on Budget to increase the tuition rates as stated from the opening of the Summer Quarter, 1920, and, a vote having been taken, the motion was declared adopted.

A minute from the Committee on Budget was presented recommending the approval of the annual budget for the fiscal year 1920-21 with the provision that the estimate in excess of estimated expenditures over estimated income, namely $316,934, shall be underwritten from the present Contingent Reserve.
total expenditures of $2,574,694 to be provided
from income estimated as follows:

(a) From student's fees,
  enrollment income, etc... $2,320,009.
(b) From increase in tuition
  rates.................................. 116,955.
(c) Undrawn from
  Contingent Reserve.............. 116,634.  40,554,694.00

It was moved and seconded to adopt the
annual budget for the fiscal year, July 1, 1920, -
June 30, 1921, as submitted by the Committee on
Budget as stated above and to underwrite the excess
of estimated expenditures over estimated receipts,
namely, $16,934, from the Contingent Reserve, and,
with the aid of the proceeds of the Rockefeller
Final Gift, distribution

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Endowment</td>
<td>$5,000,000.00</td>
</tr>
<tr>
<td>Retiring Allowances</td>
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<tr>
<td>Reserve for Retiring Allowances</td>
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<tr>
<td>For Buildings - Completed</td>
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<tr>
<td>For Stage Field Stadum</td>
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<td>Rose Hall</td>
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<tr>
<td>For Buildings- Projected</td>
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<tr>
<td>For Chapel</td>
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<tr>
<td>Quadrangle Club</td>
<td>$106,000.00</td>
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<tr>
<td>For Real-estate</td>
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<tr>
<td>For additions to July 1, 1920</td>
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<td>For additions since July 1, 1920 - December 31, 1920</td>
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<td>$222,139.36</td>
</tr>
</tbody>
</table>

Rockefeller Gift, Distribution of

December 13, 1910, all of which has been received,
be made as follows:
In order to give effect to the above distribution the Committee recommends to the Board of Trustees the transfer from Rockefeller Final Gift Reserve the following securities and cash to the Final Gift Endowment. As of January 1, 1920, all the investments remaining in the Final Gift Reserve will be income producing.

- Western Pacific Railway Company $38,420 1310 Shares 7&1/2
- Missouri Pacific Railway Company 78,540 1,200 Shares 7&1/2
- Colorado Industrial Company 119,900 150,000 Bonds 7&1/2
- Cash 232,68

$332,759.68

It was moved and seconded to concur in the Recommendation of the Committee on Budget to distribute the Rockefeller Final Gift and to transfer securities from the Final Gift Reserve to the Final Gift Endowment as of January 1, 1920, all as stated above, and, a vote having been taken, the motion was declared adopted.

A report from the Chairman of the Committee on Buildings and Grounds was presented, stating that in accordance with authority vested by the Board of Trustees at its meeting held January 13, 1920, he had arranged for the continuation of the services of Winfield H. Smith, as consultant on the plans of the Billings Hospital and Max Epstein Dispensary with a total compensation of $12,900, inclusive of $5,600 already agreed upon.

The report was received and ordered placed on file.

A minute from the Committee on Buildings and Grounds was presented recommending that
Board of Trustees
February 10, 1920

Marshall & Fox be employed as architects for the Rawson Laboratory, it being understood that this firm was the choice of Mr. Rawson.

It was moved and seconded to concur in the recommendation of the Committee on Buildings and Grounds and to approve the appointment of Marshall & Fox as architects of the Rawson Laboratory, and, a vote having been taken, the motion was declared adopted.

A report was presented from the Committee on Finance and Investment to which had been referred with power to act the extension of the Francis Beldier loan. The Committee reported that it had authorized the extension of the loan for a period of five years at a rate of interest not less than 5 1/4%.

The report was received and ordered placed on file.

The Auditor submitted a statement concerning the Baisan Low Scholarship Fund received in 1917.

The report was received and ordered placed on file.

The Auditor submitted his financial report for the first two quarters of the year ending December 31, 1919.

The report was received and ordered placed on file.

The Auditor submitted the following statement concerning the probable outcome of the budget for the current fiscal year.
Board of Trustees, University of Chicago.

Herein I submit a report giving an estimate of the probable outcome of the budget receipts and expenditures for the fiscal year ending June 30, 1920. This report is based on actual results for the first seven months of the year and estimates for the last five months.

The University finds itself in an entirely new situation, as described in detail in the report submitted to you on November 11, 1919, in which it was stated that the increase of students and the higher cost of wages and supplies necessitated an increase in expenditures over the original estimate for (1) Instruction; (2) Equipment and supplies, and (3) the maintenance and operation of buildings and grounds.

In the estimate made on that date the increases in the individual salaries which had been made at that time were taken into consideration. Since then there have been other increases in the salaries of the Faculty, notably that of the Department of Commerce and Administration, and in the salaries of administrative officers, clerks, and employees of the Department of Buildings and Grounds, all of which have made the expenditures heavier than was reported in the previous statement. Notwithstanding this large increase in expenditure in excess of the estimates, it will later be observed that the estimates of income now presented are somewhat more than sufficient to meet the situation and to release the sum of $112,164 which was set aside from Contingent Reserve if the income should be insufficient to that extent.

The total income as now estimated is, after deducting the amount underwritten from General Reserve $2,562,566. The total expenditures as now estimated are $2,570,071; a net surplus of income as estimated of $7,505, which will be applied to the repayment of items underwritten from General Reserve.

In the estimates of income the dividends from the original Standard Oil stocks are placed at $400,000. The amount actually received last year was $40,471. Up to date there have been declared dividends amounting to $259,561, a decrease of $11,593 as compared with last year.

An analysis of the revised estimates of income as compared with the original estimates shows the following variations:

1. The student fees are in excess of the original estimate $264,566.

2. The interest on General Account investment and on bank balances, for which no estimate was originally made, is $34,000.
The report was received and ordered placed on file.

It was moved and seconded to concur in the recommendation of the Auditor, to give authority to the Committee on Expenditures to allow expenditures in excess of appropriations as may be necessary to the amounts shown in the report submitted, and to give authority to the Auditor to audit them, and, a vote having been taken, the motion was declared adopted.

The following letter was presented by the Auditor with reference to the selection of the policy for group insurance for employees and certain members of the teaching staff of the University:

Board of Trustees,
University of Chicago.

Pursuant to the action of the Committee on Finance and Investment, at its meeting held December 16, 1919, with regard to group insurance for the employees of the University not eligible to the retiring allowance, that the Auditor be instructed to suggest to the Board of Trustees that company which will offer the policy best calculated to provide the kind of insurance desired on the most favorable terms, I beg to report that I have secured from the insurance agents of the University an opinion regarding the relative merits of policies written by various insurance companies. Their opinion is that the Acta Life Insurance Company's policy is the best designed for the needs of the University, and I would suggest to the Board that the group insurance authorized at the last meeting of the Board of Trustees be placed with the Acta Life Insurance Company.

I am informed that the Board of Underwriters of Chicago recently insured its employees under the group life plan and that the committee of its members, who of course are all insurance men, after canvassing the situation, selected the Acta to carry the board's risk; and, furthermore, that several of the well known insurance firms of Chicago, after investigating the matter, also have selected the Acta.

(Signed) Trevor Arnett, Auditor.
It was moved and seconded to concur in the
Recommendation of the Auditor selecting the policy
of the Active Life Insurance Company as that best
designed for the needs of the University, and a vote
having been taken, the motion was declared adopted.

The President of the University announced a
gift of $5,000 by Mr. Charles H. Swift to provide
the expenses of a trip to Asia for Assistant Pro-
fessor Wellington Jones of the Department of
Geology for scientific investigation.

It was moved and seconded to accept the
gift for the purpose mentioned, and that the thanks
of the Board be expressed to the donor, and, a vote
having been taken, the motion was declared adopted.

The matter of the appointment of a Professor
of Medicine and Dean for the Medical School was
brought up for discussion.

It was moved and seconded to refer the
question to the Committee on Instruction and Equip-
ment with power to call a special meeting of the
Board of Trustees when ready to make a recomma-
dation, and, a vote having been taken, the motion
was declared adopted.

The President submitted the following recom-
mendations:

Reappointment of Samuel Norrtrup Harper to
an assistant professorship of Russian Language and
Institutions for four years from January 1, 1920.

S.H. Harper
Change of appointment of J. V. Lawrence, Associate
in the Department of Physiological Chemistry
from July 1 to October 1, 1929, and that his salary be
fixed at $1,200 per year beginning with the latter
date in conformity with the present salary scale.

Acceptance of the resignation of Theodore B.
Hinckley, teacher in the University High School, to
take effect February 1, 1930.

Appointment of Leonard D. White, Assistant
Professor of Political Science in Dartmouth College,
to an associate professorship in the Department of
Political Science, from October 1, 1930, at a sal-
ary of $2,000 per year.

It was moved and seconded to make the ap-
pointment, reappointment, and change of appointment,
and to accept the resignation, all as recommended, and,
a vote having been taken, the motion was declared
adopted.

The President recommended that the Professor
of Military Science and Tactics be made ex officio
member of the Board of Physical Culture and Athletics.

It was moved and seconded to concur in this
recommendation to make the Professor of Military
Science and Tactics ex officio member of the Board
of Physical Culture and Athletics, and, a vote having
been taken, the motion was declared adopted.

The Business Manager submitted the following
report:

Board of Trustees,
University of Chicago.
We have today purchased $100,000 4% Fourth
Liberty Loan Bonds at 99.948 as follows:
Principal..............$99,940
Accrued Interest.......167
Total $99,107
(Signed) Wallace Henderson

It was moved and seconded to approve the
purchase of Fourth Liberty Loan Bonds of the par
value of $100,000.

J.V. Lawrence
T.B. Hinckley
L.D. White

Department of Military
Science and
Tactics

Physical Culture
and Athletics,
Board of

Col. Harold H. Harr

Investments
Fourth Liberty
Loan Bonds
Purchased
value of $100,000 as stated and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following report.

Board of Trustees,
University of Chicago.

Under authority of informal action of the Committee on Finance and Investment, the purchase of $100,000 Province of Saskatchewan 6% debentures was closed through Mitchell & Company at $92.50, netting the University a little better than 6 1/2%. The advantage below par was secured on account of the difference of exchange.

Principal $96,640.00
Interest to February 7... 366.75
Total....$96,976.75

(Signed) Wallace Hedeman

It was moved and seconded to approve the purchase of Province of Saskatchewan 6% debentures at par value of $100,000, and, a vote having been taken, the motion was declared adopted.

The Business Manager reported that the University was entitled to subscribe at par to preferred stock of the Union Tank Car Company of the par value of $10,000.

It was moved and seconded that subscription to the new stock of the Union Tank Car Company to the amount of $10,000 be authorized, and, a vote having been taken, the motion was declared adopted.

The Business Manager reported that the University had been given opportunity to subscribe at par to the preferred stock of the Standard Oil Company of Ohio to the par value of $30,000.
The following report concerning the purchase of property on Harper Avenue:

Board of Trustees, February 6, 1920
University of Chicago.

The following pieces of property have been purchased, on the informal motion of the Committee on Buildings and Grounds, on the east side of Harper Avenue, adjoining the Illinois Central Railway, viz:

5735 Harper Avenue, the north ten feet of Lot 48, and the south twenty-four feet of Lot 49 (30 x 125) eight-room frame house with furnace heat, hardwood finish. ................................................... $4,750.

5739 Harper Avenue, north five feet of Lot 47, and the south thirty feet of Lot 48, (35 x 112) eight-room frame house, with furnace heat, hard wood finish. ........................................ 4,750.

5743 Harper Avenue, the south thirty-five feet of Lot 47 (135 x 112) eight-room frame house, furnace heat, hardwood finish. ................................................... 4,750.

In the foregoing purchase the University pays commission of $42.50 each, total .......................................................... 427.50.

I am informally authorized by the Committee to purchase, at the prices named, the following pieces of property:

5751 Harper Avenue (30x34) seven-room house, bathroom, furnace heat, at not to exceed ........................................ 3,700.

5757 Harper Avenue, the north thirty-eight feet of Lot 44 (38 x 82.6), ten-room frame house, chimney heat, in fair condition, hardwood finish on the lower floor and front room on the second floor, electric lights ........................................ 4,900.

It was moved and seconded that subscription to the preferred stock of the Standard Oil Company of Ohio in the amount of $30,000 be authorized, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following report concerning the purchase of property on Harper Avenue:

Harper Avenue Property Purchased.
The seller occupies the house to October 1, at $40 per month, paying all repairs.

5720 Harper Avenue, (32 x 135, 4) hardwood finish on the first floor, plumbing in good condition, furnace, screens, sidewalk, electric light, in cash $5,250.

5861 Harper Avenue, (37 x 60) seven-room, frame, hardwood, furnace, electric lighting $3,700.

I should like to recommend that these purchases and authorizations be approved, and that purchases adjacent to the foregoing be referred to the Chairman of the Finance Committee with power.

(Signed) Wallace Heiman.

It was moved and seconded to concur in the recommendation of the Business Manager, to approve the purchases as described, to refer to the Chairman of the Committee on Finance and Investment with power to set the purchase of additional property adjacent to the Illinois Central Railway as recommended, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following:

Committee on Finance and Investment,

The University owns 32,500 Armour & Company 6% debenture notes which are convertible into the 7% preferred stock. We are advised that the holders of the preferred stock will have the right, on or before February 3, to buy Armour Leather Company stock. This right will probably have some market value. The present market on preferred stock and the debentures is practically the same, ranging about $8.45. Trustee Swift recommends the conversion and the purchase of the leather stock. I recommend that the above exchange be authorized. If you approve kindly indicate by your signature below.

(Signed) Wallace Heiman.

Approved: Martin A. Ryerson, C. L. Hutchinson, Jesse A. Baldwin.

Armour & Company Notes

Armour Leather Company

January 30, 1920

University of Chicago.
§ 14 — Board of Trustees  
February 10, 1920

It was moved and seconded to approve the informal action of the Committee on Finance and Investment in exchanging Armour & Company 6% debentures for 7% preferred stock of the same corporation, and in subscribing for Armour Leather Company stock, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following report:

February 4, 1920
Board of Trustees,
University of Chicago.

At the request of Judge Theodore Brentano, acting for Randall Anderson, the lessee of the premises at the northwest corner of Drexel and South Water Streets, we have exchanged $11,000 Armour & Company 6% debentures for $11,000 Armour & Company 7% preferred stock. These securities are a part of the $15,000 fund deposited in connection with the said lease. The new stock is to be written in the name of Wallace Hemmenden and by him endorsed in blank.

(Signed) Wallace Hemmenden.

It was moved and seconded to approve the action of the Business Manager in exchanging Armour & Company 6% debentures for Armour & Company 7% preferred stock as stated, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following:

February 5, 1920
Board of Trustees,
University of Chicago.

There is urgent need for additional storage space in order to vacate the frame building west of the Power Plant which has lately been used by the Buildings and Grounds Department and which now is required by the Anatomy and Physiology Departments. I should like to recommend that the building at 3822 Drexel Avenue be taken over for University uses for this purpose. The barn in the rear of this building is already in use for storage by the Press Department. This is a two-story apartment building.
of eight rooms each. It is a substantial structure and stands on a wide lot. The basement is in fairly good condition and the heating plant in good shape. This building is close to the center of the operation of the Buildings and Grounds Department, in full view of the Press Building and has excellent gravel and facilities. The taxes for 1917-18 were $382.07 and 1918-19 were $317.77. The net return for 1917-18 was $100.71, and for 1918-19 was $298.38
(Signed) W. A. Beckman.

It was moved and seconded to concur in the Recommendation that the Building at 9222 Drexel Avenue be taken over for storage purposes by the Department of Buildings and Grounds of the University, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following communication:

United States Gypsum Company

February 5, 1920

We have a communication from the United States Gypsum Company in which the University owns 25,000 preferred stock and 22,000 common stock, stating that it is proposed to organize an Illinois corporation of the same name. The purpose appears to be to make the stock exempt from taxation to Illinois stock holders. The directors have appointed J. B. Avery, J. Q. Fulton, Ralph Van Vechten, G. T. Healy, and G. W. Knox as a committee. The Continental and Commercial Trust and Savings Bank has been appointed depository. It is proposed that all of the stock shall be turned over to this committee and that upon the completion of the transaction, which will require practically all of the stock, preferred and common shares will be issued to the stock holders in lieu of the present shares. Dr. Ralph VanVechten highly recommends that the University deposit its stock. I should like to recommend that the stock be so deposited, and that the power of attorney requested be executed.

(Signed) Wallace Beckman.

It was moved and seconded to concur in the Recommendation of the Business Manager that the stock be deposited and the power of attorney ex
February 12, 1920

The Business Manager submitted the following report:

Board of Trustees, University of Chicago.

I desire to report payment of the William T. Kelley 375,000 loan on the property 450-464 South State Street, Chicago, described as North 1/2 of Tract of Land comprising all of lot 1 and North 1/2 of lot 6, both in Block 17, School Section Addition to Chicago, Loan was made on January 6, 1919, due January 15, 1921, but paid in full, according to prepayment privilege, on January 15, 1920.

(Signed) Wallace Heckman

Kelley Loan Paid

The report was received and ordered placed on file.

The Business Manager submitted the following communication:

Board of Trustees, University of Chicago.

Mr. George E. Stocking, the owner of the S.H. # of Section 22, Township 40, North, Range 1, East of the 34 Principal Meridian, is making a loan from the Northwestern Mutual Life Insurance Company on the forty acres adjoining the above described ground on the north, together with other property on the south of said forty acres, and desires a release of two rods of ground on the west so as to connect the two places. The Northwestern has a rule which would bar the loan on the forty acres north of that on which the University has a lien, since that forty acres is not connected with a highway nor with the remainder of the property on which the loan is being made. The loan of the University is fully secured. It is at the rate of $600 an acre. Tilling to the amount of about 15,000 has been done since the loan was made and fertilizer from Camp Grant to the extent of upwards of 500,000 has been used on the land in the same period, so that it is under a very high state of cultivation. A piece of ground of about the same quality, about six miles south of Rochelle, not so well tilled or fertilized, sold at auction recently for $350 an acre. This ground is worth substantially more. I should like to recommend that the release of the strip of two rods (one acre) on the west side of the forty acres above mentioned, be...
The following resolution was presented:

Resolved, that the agreement between the University of Chicago and the State Board of Education of California, dated January 4, 1920, providing for the selling of text-books published by the University of Chicago Press to the public high schools of California in accordance with the California statute entitled "An act to provide for the adoption of text-books for use in the public high schools of the State for the use of pupils of such schools," [Approved May 10, 1919], be approved and that the vice-president and acting secretary of the Board of Trustees of the University of Chicago be and they are hereby authorized to execute the said agreement together with the accompanying bond in the sum of One Thousand Dollars to secure the faithful performance by the University of Chicago of its undertakings in the said contract.

It was moved and seconded to adopt the resolution and to authorize the proper officers to execute the necessary bond, and, a vote having been taken, the motion was declared adopted.
The Business Manager presented the following communication:

Board of Trustees,
University of Chicago.

The charges for room rents in the residence halls have remained stationary for some ten years, with the exception of a 10% increase in the men's halls in 1919 and a flat increase of 15 per cent in the women's halls to cover additional cost of supplying bedding and linen at the time the practice of supplying bedding and linen was inaugurated. During that period, costs of materials used and labor have increased from 200% to nearly 300%.

It would seem that the rentals in the priority dormitories should be adjusted to meet the cost of the upkeep of the building, decoration, janitor service, furniture, rugs, etc., and that in the other dormitories it would be proper to make the charge such as pay, in addition to that, a return of any 50%.

The present situation, with rents so excessive outside, makes a sharp discrimination against those who are not fortunate enough to secure a room in the dormitories. In the cases of students where the raises in the dormitory rentals would be in the nature of a hardship, perhaps some adjustment in the nature of scholarship could be made under direction of the President. I should like to recommend that the matter be referred to the Committee on Buildings and Grounds with power, so that whatever change shall be deemed advisable may take effect at the beginning of the Summer Quarter. The advertising material can be held up temporarily pending the decision.

(Signed) Wallace Beckman.

It was moved and seconded to concur in the recommendation and to refer to the Committee on Buildings and Grounds with power to act the adjustment of room rents to take effect with the beginning of the Summer quarter as stated, and, a vote having been taken, the motion was declared adopted.

On account of the absence from the city of members of the Committees on Finance and Invest-
The motion and of Buildings and Grounds, the Business Manager recommended that the Chairman appoint five temporary members of the Committee on Finance and Investment and one temporary member of the Committee on Buildings and Grounds.

It was moved and seconded that the Chairman be authorised to appoint two temporary members of the Committee on Finance and Investment and one temporary member of the Committee on Buildings and Grounds, and, a vote having been taken, the motion was declared adopted.

Subsequently temporary members of the Committee on Finance and Investment and on Buildings and Grounds were appointed as follows:

Committee on Finance and Investment
H.H. Swift
C.M. Holden

Committee on Buildings and Grounds
E.B. Falsenthal

At the meeting of the Board of Trustees held October 14, 1919, a committee was appointed to consider the proposed plan for the reorganisation of the University Council. Mr. Swift, Chairman of the Committee, reported progress.

Adopted.

[Signature]
Secretary.
A special meeting of the Board of Trustees, called by the request of the President of the University, (1) to act on a report from the Committee on Instruction and Equipment; (2) to act on a report from the Committees on Buildings and Grounds; (3) to act on the appointment of an Acting Secretary; (4) to act on the recommendation by the Acting President of the Board for the appointment of temporary members of Committees; (5) to act on a recommendation from the Business Manager regarding the purchase of property; (6) to consider such other matters as may be brought before the meeting, was held at the Board Room on Monday, February 23, 1920, at 11:30 a.m.

There were present: Mr. Grey, in the chair, Messrs. Baldwin, Forsyth, Gilkey, Holden, Judson, Post, Resor, Scott and Swift; also Messrs. Beckman, Fling, and Kolds.

Messrs. Hutchison and Byersen sent word of their inability to be present.

Prayer was offered by Mr. Gilkey.

The President of the University presented a report from the Committee on Instruction and Equipment in connection with the organization of the Medical School.

The Committee recommended that the President be authorized to offer to Dr. Francis Weld Peabody of Harvard University an appointment as Professor of Medicine and Dean of the Medical School at
salary of $7,000 as Professor of Medicine and
$1,000 as Dean of the Medical School.

It was moved and seconded that the President
be authorized to offer to Dr. Francis Weld Peabody
an appointment as Professor of Medicine and Dean of
the Medical School at the salary named, and, a vote
having been taken, the motion was declared adopted.

The President announced that the donor of
the Theology Building, in addition to the previous
gift, had now pledged a further gift of $100,000
toward the erection of the Theology Building.

The President reported that the Committee
on Buildings and Grounds at its meeting held
Saturday, February 21, 1920, voted to recommend to
the Board of Trustees that bids be obtained for the
erection of the Theology group of buildings.

It was moved and seconded to direct the
Committee on Buildings and Grounds to obtain bids
for the erection of the Theology group of buildings
and to instruct the President of the University to
express to the donor the appreciation of the Board
for this generous addition to the original gift,
and, a vote having been taken, the motion was de-
clared adopted.

In view of the illness of the Secretary
the following resolution was presented:
Whereas, the Secretary of the Board, Mr. J. Spencer Dickerson, is now regaining his health after 6 very severe illnesses, to recover from which he needs rest, mild weather and a change in surroundings; therefore,

Be it Resolved, that the Board of Trustees hereby grant him a leave of absence on salary for such part of two months as he may find desirable, and express the hope that he will recuperate in some milder climate, to the end that his health may be fully restored on his return to us.

It was moved and seconded to adopt the resolution as submitted, and, a vote having been taken, the motion was declared adopted.

It was moved and seconded that Mr. John F. Houdis be appointed Acting Secretary during Mr. Dickerson's absence, and, a vote having been taken, the motion was declared adopted.

The Acting President of the Board announced that in conformity with the action of the Board at its meeting held February 10, 1926, he had appointed Mr. H. H. Swift and Mr. G. R. Helden as temporary members of the Committee on Buildings and Grounds.

It was moved and seconded to approve the action of the Acting President in making the appointments as stated, and, a vote having been taken, the motion was declared adopted.

The Business Manager reported that there appears to be an excellent opportunity of purchasing, at a desirable figure, the west frontage of the block between Fifty-sixth and Fifty-seventh Streets...
It was moved and seconded that the Business Manager be authorized to negotiate for the purchase of the west frontage on Inglewood Avenue between Fifty-sixth and Fifty-seventh Streets, and that the matter of the purchase be referred to the Committee on Finance and Investment with power to act, and, a vote having been taken, the motion was declared adopted.

Adjourned.

[Signature]

Acting Secretary
The University of Chicago

MINUTES OF THE BOARD OF TRUSTEES
March 9, 1920

The regular monthly meeting of the Board of
Trustees was held in the Board Room, on Tuesday,
March 9, 1920, at 2 p.m.

There were present: Mr. Gray, in the chair,
Messrs. Baldwin, Felsenthal, Gilkey, Judson, Post,
Rosenwald, and Swift; also Messrs. Heckman, Flinkton,
and Moulde.

Messrs. Donnelley, Holden, MacLeish,
McCormick, Ryerson, and Scott sent word of their in-
ability to be present.

Prayer was offered by Mr. Gilkey.

The minutes of the meetings held February
10 and 23, 1920, were approved.

The Acting Secretary presented a minute
from the Committee on Expenditures recommending an
increase in laboratory fees.

It was moved and seconded to concur in the
recommendation that laboratory fees be increased
from 95 per major to 86 per major, beginning with
the Summer Quarter, 1920; also to increase the
maximum charge for laboratory fees in any one de-
partment from $10 to $12 per quarter; to increase
the tuition fee for a fourth major in the Colleges
from $15 to $20; to increase the tuition fee for
the Medical Courses to $75 per quarter, all of the
above named increases to become effective from and
after the Summer Quarter, 1920; and to refer the
adjustment of laboratory fees in the School of
Education, and the adjustment of extra fees for
students in the Colleges who take extra courses in
the Law School to the Committee on Instruction and Equipment with power to act, and, a vote having been taken, the motion was declared adopted.

The Acting Secretary submitted the list of candidates for titles, certificates and degrees, as follows:

Candidates for Degrees and Certificates

1. The College of Education

Candidates for the Certificate of the College of Education:

Dorothy Leigh Andrews
M. Glad Hayes

Helen Virginia Coles
Mary Esther Hughes

Mary Virginia Spack
Elena Marger Warte
### Board of Trustees
March 9, 1920

#### THE SENIOR COLLEGES

#### THE COLLEGE OF ARTS

Candidates for the Degree of Bachelor of Arts:
- Bikala Batika Beyer
- Winifred Marcus Wagner

#### THE COLLEGE OF LITERATURE

Candidates for the Degree of Bachelor of Philosophy:
- Marie Wiseman Roodhamer
- Mildred Roorser
- Esther Raudin
- Margaret Rasmussen
- Pauline Rachael
- N. U. Supperman College (N.U.)
- Bessie Babcock
- Helen Bickel
- Zel Agnesa Vans
- Esther Hetty Water
- Edgar Arthur Woodhouse
- Ethel Cathie Wilson
- Henry Earl Williams

#### THE COLLEGE OF SCIENCE

Candidates for the Degree of Bachelor of Science:
- Zacharia Berrezzo
- Donald Tapp kommen
- Stanley Maxwell Cross
- Noah Fett
- Alfred Berenson Hallman
- Jacob B. B. Berry
- Roland Colbert (1921)
- Buddi Harvey

#### THE COLLEGE OF EDUCATION

Candidates for the Degree of Bachelor of Philosophy in Education:
- Eliza J. J. C. Cameron
- Mary Johnson Chapin
- Mary Anna Chapin
- Mary Virginia Chapman
- Mary Virginia Chapman
- Mary Virginia Chapman
- Mary Virginia Chapman

Candidates for the Degree of Bachelor of Science in Education:
- Morgan Evans

#### THE COLLEGE OF ARTS

Candidates for the Degree of Bachelor of Philosophy:
THE COLLEGE OF BUSINESS AND ADMINISTRATION

Candidates for the Degree of Bachelor of Philosophy

Charles Frances Gross
Henry Maclay Davison
Joseph John Day

Riggs Ewell Johnson
Yvon Rene Laborite
Chester Fiske Schrauder

III. THE DIVINITY SCHOOL

Candidate for the Degree of Master of Arts:

JAMES RODGERS DANE
B.D., Austin College, 1912

Thesis: The Concept of Creation in Contemporary Theology

Candidates for the Degree of Bachelor of Divinity:

CURTIS HUNTER MARSTON
B.D., Willamette College, 1912

Thesis: The Consolidated School and the Rural Church

Ralph Chester Interdrew
B.D., University of Chicago, 1912

Thesis: The Development of a Christian Ethic in Western Europe

Candidates for the Degree of Doctor of Philosophy:

JOHN THOMAS McKEE
B.A., Yale University, 1910

Thesis: The Celtic Protestant and His Influence on Conventional Christianity

AUGUST HENRY PREUSSEER
B.A., University of Chicago, 1910

Thesis: Greek Culture in Ancient Babylonia

IV. THE LAW SCHOOL

Candidate for the Degree of Bachelor of Laws (LL.B.):

Thomas MacCaffrey

Candidates for the Degree of Doctor of Law (J.D.):

MADIE BATES
J.D., University of Chicago, 1912

JAMES BRYANT
J.D., University of Illinois, 1912

SAMUEL CHITTON
J.D., University of Chicago, 1912

EARL BURTON DICKERSON
J.D., University of Chicago, 1912

WILLIAM TURNER EVANS
J.D., University of Chicago, 1912

JAMES ALLEN MILLER
J.D., University of Chicago, 1912
<table>
<thead>
<tr>
<th>Candidate</th>
<th>Thesis</th>
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<tbody>
<tr>
<td>Emma Louise Bower</td>
<td>The Use of Professional Farmers with Notes in the Writing of Twain</td>
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#6 — Board of Trustees
March 9, 1920

It was moved and seconded to confer the titles, certificates and degrees upon the candidates named provided they conform to all conditions, and, a vote having been taken, the motion was declared adopted.

The Assistant Auditor submitted a report concerning the Journals Sinking Fund.

The report was received and ordered placed on file.

The Business Manager reported that the proposed paving of Fifty-eighth Street had been postponed indefinitely and asked for the advice of the Board as to the paving of Fifty-ninth Street.

It was moved and seconded that it is the sense of the Board that the paving of Fifty-ninth Street should be deferred for the present, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following report concerning the purchase of property:

March 9, 1920

Board of Trustees
University of Chicago

The following pieces of property have been purchased in accordance with the informal authorization of the Committee on Buildings and Grounds, and as outlined in the report at the last meeting of this Board:

5751 Harper Avenue, (10x54) the south thirty feet of Lot 45, a seven-room house, bath- room, furnace heat, $4,900

5755 Harper Avenue, (30x53.5) the north thirty-eight feet of Lot 44, a ten-room frame house, steam heat, in fair condition, hardwood finish on the lower floor and front room of the second floor, electric lights, $4,900

Journals Sinking Fund

Fifty-eighth Street, proposed paving postponed

Fifty-ninth Street, paving postponed

Harper Avenue property purchased
343

72
Board of Trustees
March 9, 1920

5729 Harper Avenue (19x13, 4) the north twenty-
two feet of Lot 50 and the south twelve
feet of Lot 51, hardwood finish on the
first floor, plumbing in good condition,
furnace, electric lights.................................$5,250

5801 Harper Avenue (37x60) the north thirty-
seven feet of the south fifty-five feet
of Lot 43, seven-room frame house, hard-
wood finish, furnace, electric lights................$7,700

In addition a contract has just
been closed for the purchase of the fol-
lowing premises:

5731 Harper Avenue, the north sixteen feet of
Lot 49 and the south eighteen feet of Lot
50, nine-room frame house, in good condition
hardwood finish, furnace heat.........................$9,000

The purchase of the premises located
at the southeast corner of Sixty-first Street and
Ellice Avenue, described as the west 37', 09' feet of
the north 20 feet of Block 2, Charles Bueh's
Subdivision, 2a-34a, for $10,000 has been closed
in accordance with the action of the Committee on
Finance and Investment on January 26, 1920.

(Signed) Wallace Hockman

P.S. Also the purchase of the following property
in accordance with the informal approval of the
Committee on Buildings and Grounds: 3741 Blackstones
Avenue (40x15, 7) three-story frame, hardwood
finish, furnace heat, containing twelve rooms and
two baths, $12,900.

It was moved and seconded to approve the
action of the Business Manager and the Committee
on Buildings and Grounds in purchasing the property
described, and, a vote having been taken, the ac-
tion was declared adopted.

The Business Manager presented a report
concerning the work of the Committee of One
Hundred.

It was moved and seconded that it is the
judgment of the Board of Trustees that the Univer-
sity should not make a further contribution to the
work of the Committee of One Hundred or longer con-
tinue its membership in this Committee, and, a vote
having been taken, the motion was declared adopted.
Judge Baldwin, Chairman of the Special Committee appointed to confer with the Committee of the American Baptist Education Society, made an informal statement reporting progress and asking for a grant of further time.

There being no objection, further time for the work of the Committee was granted by unanimous consent.

The Business Manager presented a recommendation that authority be granted to proceed with the work of repair, alteration, decoration, and furnishing of the property at 5831-33 Kenwood Avenue at an estimated cost of $9,674.19, of which $2,590 is provided from fire insurance, this building to be used as a dormitory for women.

It was moved and seconded to concur in the Recommendation of the Business Manager and to authorize the Committee on Buildings and Grounds to proceed with the repair, alteration, decoration, and furnishing of the property at 5831-33 Kenwood Avenue for use as a dormitory for women at an estimated cost of $9,674.19, this amount to be charged to General Reserve, and, a vote having been taken, the motion was declared adopted.

The Business Manager asked for instruction concerning the offer of the northeast corner of Drexel and Fifty-eighth Street at $18,900.

It was moved and seconded to postpone action on this proposed purchase, and, a vote having been...
The Board of Trustees
March 9, 1920

The motion was declared adopted.

The Business Manager presented the following resolution:

Received, that the $50,000, 4% Fourth Liberty Loan Bonds, represented by certificates 10117 to 10129, both inclusive, and 102827, being 9 certificates each for $10,000 which said bonds are registered in the name of Richard T. Crane, Jr., and by him assigned to the University of Chicago, be exchanged for coupon bonds of the same issue, said coupon bonds to be in the denomination of 50 certificates, each for $1,000 and that the motion of Martin A. Ryerson, President of the Board of Trustees of the University of Chicago in executing, on behalf of the University of Chicago, the necessary assignment of said registered bonds to the Secretary of the Treasury of the United States to effect the said exchange, be and the same is hereby ratified, approved and confirmed.

It was moved and seconded to adopt the resolution as submitted, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following:

March 6, 1920

Board of Trustees,
University of Chicago.

An offer has been received from Mrs. Thomas C. Heering for the purchase of the brick house known as 1938 South Sawyer Avenue, 25 x 125.

The property rates for $25 per month and the average net income, not charging anything for depreciation, for the past six years has amounted to a little more than $60 per annum. The land valuation map shows a value of $45 per front foot, or a total of $1,125 for the land. The building is old and will require considerable permanent work this year, such as painting and sheet metal roofing.

The offer is to pay $2,500 cash or $1,000 down and a mortgage of $1,500 for five years at 6%, payable semi-annually. I recommend that the offer be accepted.

(Signed) Wallace Heekman

It was moved and seconded to authorize the Business Manager to proceed with the sale of the brick house known as 1938 South Sawyer Avenue, 1938 South Sawyer Avenue, Sale authorized.
at a price of $2,500 cash or $1,000 down and a mortgage of $1,600 for five years at 6%, payable semi-annually, and, a vote having been taken, the motion was declared adopted.

A report regarding the complaint of Miss Martin as to Commons' service in the Women's Halls was received and ordered placed on file.

Dr. Post made an informal report concerning health and sanitation conditions at the University, reporting progress in his investigations and stating that a formal written report will be presented later.

Upon the recommendation of the Business Manager,

It was moved and seconded that Berwyn Acres property be offered for sale, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the Business Manager,

It was moved and seconded to authorize Mr. William J. Mathur, Assistant Cashier, to sign Wage Account checks in place of Mr. Joseph Gillespie, resigned, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following:

M.G. & Wm.H. Jackson loan renewed

Board of Trustees
University of Chicago
I report the renewal of the loan of $25,000 to Mary G. Jackson and William H. Jackson as Trustees under the last will and testament of John B. Jackson, deceased, and Mary G. Jackson, Wm. H.
Jackson and Mary J. Cross, dated January 2, 1920, due in five years at 6% per annum, in accordance with the action of the Committee on Finance and Investment on January 26, 1920.

(Signed) Wallace Meekman.

It was moved and seconded to approve the renewal of the loan of $25,000 to Mary G. Jackson and William H. Jackson as Trustees under the last will and testament of John B. Jackson, deceased, and Mary G. Jackson, Thos. H. Jackson and Mary J. Cross, dated January 2, 1920, due in five years at 6% per annum, in accordance with the action of the Committee on Finance and Investment on January 26, 1920, and, a vote having been taken, the motion was declared adopted.

The Business Manager presented the following:

March 9, 1920

Board of Trustees
University of Chicago

We have received the application for the renewal of the $25,000 loan to Bellie F. Stewart, et al, Trustees under the will of Grace Stewart, deceased, for ten years at 6% per annum, payable semi-annually.

The property is located at the northeast corner of Seventy-First Street and Stewart Avenue, improved with a three-story, fire-proof, steel and re-enforced concrete office-building, occupying practically all of the area of the ground which fronts 234 feet on Stewart Avenue and 170 feet on Seventy-First Street.

The building is leased to the Rock Island Railway for office purposes for a term of years expiring April 30, 1934, at an annual rental of $11,900.

The building is well located and adapted for general office or light manufacturing purposes. The property was sold to the Grace Stewart Estate for $350,000. The buildings and premises are today in good condition and in excellent repair and the values today are considerably higher than the above mentioned figure. The original loan was made in 1909 for ten years. I recommend the renewal of this loan.

(Signed) Wallace Meekman
It was moved and seconded to concur in the
recommendation of the Business Manager and to au-
thorize the renewal of the $65,000 loan to Nellie P.
Stewart, et al, Trustees under the will of Grace
Stewart, deceased, for ten years at 6% per annum,
payable semi-annually, and, a vote having been taken,
the motion was declared adopted.

The University was entitled to subscribe for shares of
common stock of the American Radiator Company to the
extent of 10% of the par value of the University's
holdings of this stock.

It was moved and seconded that subscription
to shares of common stock of the American Radiator
Company to the extent of 10% of the par value of the
University's present holdings be authorized, and also
to authorize the purchase or sale of a sufficient
fractional share to make the entire holdings of even
shares, and, a vote having been taken, the motion
was declared adopted.

The Business Manager reported an offer from
S. B. Geiger to make the borings for the foundation
tests upon the site of the Chapel at $3.50 per foot.
It appears that nineteen borings may be necessary.

It was moved and seconded to authorize the
Business Manager to let a contract to S. B. Geiger
for making all of the borings up to a total of
nineteen at the price of $3.50 per foot, and to
leave it to the discretion of the Business Manager
to omit some of the borings if it appears advisable.
after consultation with the architect, and, a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following:

March 4, 1926

Committee on Buildings and Grounds
University of Chicago

In reply to the inquiry of Mr. Goodhue, the architect of the Chapel, for a suggestion of engineers re ventilation, and also foundations, I should like to recommend that Heiler, Rich & Company and Martin C. Schaub be suggested as engineers for the foundations. I presume the firm of H.C.A. R.A. Shankland and F.L. Conklin are probably in the same class as Mr. Ritter. I am suggesting Mr. Ritter in preference merely on the supposition, from such information as I have, that the work is quite certain to have his personal attention.

(Signed) Wallace Beckman.

Approved: Howard T. F. E. Easlea

It was moved and seconded to instruct the Business Manager to suggest to Mr. Goodhue the names of Heiler, Rich & Company and Martin C. Schaub for consideration as ventilating engineers, and the names of L.E. Ritter, E.C. & R. A. Shankland and F. L. Conklin for consideration as engineers for the foundations of the Chapel, it being understood that whatever engineers may be selected by Mr. Goodhue shall be responsible to him, and that the contract with the architect for the construction of the building includes all engineering costs, and, a vote having been taken, the motion was declared adopted.

In connection with the insurance of employees and certain members of the teaching staff, the Business Manager recommended that form #201 of the

Aetna Life Insurance Company be selected as the
form to be used by the University.

It was moved and seconded to concur in the recommendation of the Business Manager and to authorize him to effect the insurance of employees and certain members of the teaching staff through the Acta Life Insurance Company using form #2201 for this purpose, and, a vote having been taken, the motion was declared adopted.

The Business Manager presented the following:

February 23, 1920

Mr. Wallace Heckman
City Office

In connection with the suggestion regarding the purchase of real estate and additional funds for the construction of the Theology group, I beg to submit the following:

At its last meeting the Board of Trustees designated Five Million Dollars of the Rockefeller Final Gift as endowment, and income on this total amount is pledged to the budget. Therefore it would be impossible to use any portion of this fund for the purposes mentioned above without jeopardizing the budget income.

According to the action of the Board on July 6, 1919, a final gift reserve was created to be used for the following purposes:

1 - Endowment for the Chapel and other buildings which may hereafter be built.
2 - For making good leases on endowment funds, should such occur.
3 - For any other purpose not inconsistent with the terms of the original gift, since it is expected that an endowment for the Chapel will be provided from another source, this feature may be disregarded. Under the third provision this fund might be used for the purposes mentioned, but if so used the assurance of a fund to make good losses on endowment funds would be considerably diminished.

At the present time this fund amounts to about One Million Dollars. The suggested uses would consume perhaps 25 per cent of this amount, I think it would be well if the Board would designate a portion of the remaining amount as a reserve, the income of which only to be used as the Board may see fit, otherwise, the fund which we are considering as a
Reserve to guarantee investments may be depleted to such an extent it would not serve the expectation of the Board in setting up the fund.

(Signed) W.C. Heflin

It was moved and seconded to defer action on the recommendation concerning the Rockefeller Final Gift Reserve until a later meeting of the Board, and, a vote having been taken, the motion was declared adopted.

The Business Manager presented a report supplementing his former report on the subject of a proposed increase in room rents in the Residence Halls presented at the meeting of the Board of Trustees held February 10, 1920.

It was moved and seconded to authorize an increase in room rents in the Divinity Halls sufficient to make the total room rents for these buildings cover the cost of the upkeep of the buildings, decoration, janitor service, furniture, rugs, and all other maintenance costs, and an increase in the room rents for all dormitories other than the Divinity Halls sufficient to make the total room rents for these buildings cover all costs of maintenance and upkeep as named above and in addition to that a return of 5% on the original cost of the buildings, and, a vote having been taken, the motion was declared adopted.

In connection with the proposed purchase of Ingleside Avenue property the Business Manager reported an opportunity to purchase the west frontage of the block between Fifty-sixth and Fifty-
seventh Streets on Ingleside Avenue at a price of about $88 per front foot.

It was moved and seconded to authorize the Business Manager to purchase the west frontage of Ingleside Avenue between Fifty-sixth and Fifty-seventh Streets at the price of about $88 per front foot, and, a vote having been taken, the motion was declared adopted.

The President of the University submitted the following recommendations:

Acceptance of the resignation of Leo Pinkelstein, Instructor in the Department of Chemistry, to take effect February 15, 1920.

Acceptance of the resignation of Conyers Read, Professor in the Department of History, to take effect June 30, 1920.

Appointment of Conyers Read to a non-resident professorship in the Department of History from July 1, 1920, without salary.

It was moved and seconded to accept the resignations and to make the appointment as recommended, and, a vote having been taken, the motion was declared adopted.

The President of the University submitted a recommendation that the Science Departments be allowed to loan apparatus to other institutions for specific research undertakings provided the Committee on Instruction and Equipment in each particular case gives its consent, and provided further that the Business Manager as well as the Department keep permanent record of such loans.

It was moved and seconded to concur in the recommendation and to allow the Science Departments
to loan apparatus to other institutions for specific research undertakings provided the Committee on Instruction and Equipment in each particular case gives its consent, and provided further that the Business Manager as well as the Department keep permanent records of such loans, and, a vote having been taken, the motion was declared adopted.

Adjourned.

[Signature]

Acting Secretary

The minutes of the meeting were read and approved.

The motion, made by the President and moved by Mr. Johnson, that the Secretary submit a complete inventory of the entire equipment to the Committee on Instruction and Equipment, and that it be printed in the annual report was taken and carried, and a vote having been taken, the motion was declared adopted.

The motion to adjourn the meeting was carried, the President and moved by Mr. Johnson, that the meeting be adjourned.

[Signature]

Acting Secretary

The minutes of the meeting were read and approved.

[Signature]

Acting Secretary

The minutes of the meeting were read and approved.
The regular monthly meeting of the Board of Trustees was held in the Board Room on Tuesday, April 13, 1920, at 2 p.m.

There were present: Mr. Gray, in the chair, Messrs. Baldwin, Donnelley, Felsenthal, Judson, Pest, Scott and Smith; also Messrs. Heckman and Flinston.

Messrs. Arnett, Bartlett, Gilley, Holden, MacLeish, McCormick, Rosewald, Ryerson and Swift sent word of their inability to be present.

Prayer was offered by Mr. Smith.

The minutes of the meeting held March 9, 1920, were approved.

The Acting President of the Board submitted a letter received by the Assistant Auditor from Armour Institute of Technology accompanying a check for $250 as an honorarium for Mr. Flinston's special services recently rendered Armour Institute in assisting with its plans for expansion.

It was moved and seconded that Mr. Flinston be authorized and instructed to accept the check, and, a vote having been taken, the motion was declared adopted.

The Acting Secretary read a letter from Conyers Read accepting the appointment to a non-resident professorship in the Department of History, and expressing his sincere appreciation of this action of the Board.

The Acting Secretary presented a minute
from the Committee on Expenditures recommending the
computation of extra vacation credit of E. W.
Burgess, net $888.89; and C. H. Merriam, net $1,000.

It was moved and seconded to compute the
extra vacation credit of E. W. Burgess, $1,333.33,
less one-third for cash, $888.89 net, and C. H.
Merriam, $1,500, less one-third for cash; $1,000 net,
and, a vote having been taken, the motion was de-
clared adopted.

The acting Secretary presented a minute
from the Committee on Buildings and Grounds recom-
mending the adoption of a new scale of wages for
Janitors.

It was moved and seconded to concur in the
recommendation of the Committee on Buildings and
Grounds, to authorize the adoption of the new scale
of wages for Janitors, and to authorize the Committee
on Buildings and Grounds to provide for the increases
within the limits of a sum not to exceed $15,000 a-
bove the budget appropriations for the year 1920-21,
and, a vote having been taken, the motion was de-
clared adopted.

The acting Secretary presented a minute
from the Committee on Buildings and Grounds recom-
mending the adoption of the plans of the Billings
Hospital and Max Epstein Dispensary.

It was moved and seconded to concur in the
recommendation of the Committee and to accept the
plans of the Billings Hospital and Max Epstein
Dispersary, and a vote having been taken, the motion was declared adopted.

The Acting Secretary presented a minute from the Committee on Buildings and Grounds recommending that $4,300, the balance of the amount originally appropriated for the addition to the Laboratory building at 5900 Ellis Avenue, be transferred back to General Reserve.

It was moved and seconded to concur in this recommendation of the Committee and to transfer back to General Reserve $4,900, the balance of the amount originally appropriated for the addition to the Laboratory building at 5700 Ellis Avenue, and, a vote having been taken, the motion was declared adopted.

The Acting Secretary presented a minute from the Committee on Buildings and Grounds recommending that the proposed increase of room rents be changed so as to provide a return of 4% on the investment instead of 3%, and that the proposed alteration, repair, and furnishing of the four halls as outlined in the Superintendent’s report be authorized at a total expenditure of $329,309 for alteration and repair, and $24,700 for furnishing, this work and the expense of it to be distributed over a period of not to exceed four years.

It was moved and seconded to reaffirm the action of the Board at the meeting held March 9.
1920, authorizing an increase in the room rents for all dormitories other than the Divinity Halls sufficient to make the total room rents for these buildings cover the costs of maintenance and upkeep and in addition to that a return of 5% on the original cost of the buildings, and to set aside 1% of the income on the investment thus provided to accumulate into a fund for making repairs in these buildings; and to authorize the proposed alteration, repair, and furnishing of the four halls as outlined in the Superintendent's report at a total expenditure of $29,309 for alteration and repair, and $24,700 for furnishing, this work and the expense of it to be distributed over a period of not to exceed four years, and, a vote having been taken, the motion was declared adopted.

The Acting Secretary reported that the Committee on Press and Extension at its meeting held March 29, in conformity with power conferred by the Board, October 14, 1919, voted to make a charge of 5% interest on the investment in the Manufacturing Department of the Press. At the same meeting the Committee voted to recommend to the Board that interest at the rate of 5% be charged on the capital invested in the University Bookstores, and that the total amount of interest charged to the Manufacturing Department and the University Bookstores be used to apply on the cost of plates in the Book Division of the Publication Department or for such
other expense of the Press as the Committee may determine.

It was moved and seconded to concur in the recommendation of the Committee, to charge interest at the rate of 3% on the capital invested in the University Bookstores, and to authorize the Committee on Press and Extension to use the total amount of interest charged to the Manufacturing Department and the University Bookstores to apply on the cost of plates in the Book Division of the Publication Department or for such other expense of the Press as the Committee may determine, and, a vote having been taken, the motion was declared adopted.

The Assistant Auditor submitted a report on the University Scholarship Fund received in 1901.

The report was received and ordered placed on file.

The Assistant Auditor submitted a report showing instruction costs in the Schools and Colleges of the University and the amount of receipts from students and from endowments specifically assigned; also a statement of the cost per registration for instruction in the various departments of the University.

The report was received and ordered placed on file.
President Judson submitted the following recommendations on behalf of the Committee on Instruction and Equipment:

In the School of Commerce and Administration the budget as adopted for the next fiscal year made an appropriation of $100,500. This was on the basis of attendance as at that time it appeared likely to be in the current year, with a slight deduction. The actual receipts in the current year as compared with the proposed budget are: from tuition fees, $28,600; against the budget of $34,600; and from the Williams Fund income of $320,000, making a total of $315,000 actual.

The attendance this year comprised 605 students in the Autumn Quarter, 569 in the Winter Quarter, and 71 in the Spring Quarter. Of the 605 in the Autumn Quarter 142 were Freshmen.

The most conservative estimate of attendance for the coming year, based on what is known of the students now in residence, and on the presumption of 300 freshmen in the autumn as against 142 last autumn, is as follows: Autumn Quarter 700; Winter Quarter 650; and Spring Quarter, 1921, 600.

Bearing in mind the general situation of the School and the numerous applications for next year, it seems altogether likely that these conservative figures will be materially increased. On the basis of these figures, receipts for the three quarters, 1920-21, would be: from tuition fees $120,000, from laboratory fees, $26,300, and from the Williams Fund income $200,000, or a total of $346,300, as against the budget estimate of $100,500.

In planning for the instruction which would be necessitated by the estimated attendance next year it will be necessary at this time to make arrangements for a number of additional teachers at an estimated cost of $25,700 in addition to the budget appropriations. This is against an estimated addition to receipts over the budget estimate of $25,500. It is recommended that the President be authorized to negotiate with teachers on this basis. The appointments will be for one year.

11. The plans for the Laboratory Schools in the School of Education as recommended to the Board for the year 1920-21 involve, 1st, an addition to the tuition fees in each of the schools, and 2nd, a material addition to the salary scale, besides certain reorganizations in both schools.