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Abrams, R. J.
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Abramson, Julius
Gift to establish Julius Abramson Loan Fund
Abb, Dr. I. A.
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Academic rank
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Question of, referred to Committee on Instruction and Research cancelled
Academic Reorganization, Committee on
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Accounting and Audit, Committee on
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Adamson, Dr. G. N.
Nominated to staff, Provident Hospital
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Gift in support of University
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Gift for Law School
Allison, Mrs. William
Nominated to staff, Provident Hospital
Allison, W. R.
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Gift for
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Continued for Mrs. D. B. Lockenbill
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Gift for University
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Statutes
American Associated Companies
Gift for research on cancer
American Baptist Education Society
Gift for requirement and modification in restriction of deed from
American Council of Learned Societies
Gifts for
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Book
"The Herbal of Rufinus"
American Daughters of Sweden
Gift for scholarship
American Daughters of Sweden Scholarship Fund
Gift for
American Library Association
Materials Center
Scholarships
American Meat Institute
Proposed agreement and gift
American Meat Institute Foundation
Possible contract with
American Otological Society—Central Bureau
Research Fund
Gift for research
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Appointed to staff, Children's Memorial Hospital
Anderson, France
Gift in support of University
Anderson, Dr. Harold
Appointed to staff, Provident Hospital
Anderson, Josie
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- Cancer research
- Clinics
- History research
- Orchestral performance of "Histoire du Soldate"
- Support of the University

Appointed to Committee on Religious Requirements of Board of Trustees

Aronsohn, Cr. H. G.
Appointed to eligible staff, Chicago Lying-in Hospital

Articles of Incorporation

Amendment of Articles of Incorporation

Proposed changes in regard to religious requirements of members of Board of Trustees

Report on changes in Articles of Incorporation and By-Laws

Notice of intention to amend

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Gift to establish the Louis E. Asher Fellowship Fund

Asher, Louis E., Fellowship Fund

Gift for establishment of Assistant Business Manager

Reappointment of

Appointments

Administrative changes
- President to be given power of recommending appointments

Archaeology

Gift for research in Archaeology

Archives

Transfer of historical material from Secretary of the Board's Office to Armament Forces

Report on war contracts and registration of members of Armour & Company

Gift for research (miscellaneous)

Armour Laboratories

Gift for support of studies in fluorosis

Armour, Mrs. J. Ogden

Appointed to Board of Managers, Country Home

Army

Occupation of Hitchcock Hall by trainees

Armstrong, Trevor

Appointed to Committee on Religious Requirements of Board of Trustees

Armstrong, Dr. R. C.

Appointed to eligible staff, Chicago Lying-In Hospital

Articles of Incorporation

Amendments of Articles of Incorporation

Amendment of Articles of Incorporation
- Proposed changes in regard to religious requirements of members of Board of Trustees
- Report on changes in Articles of Incorporation and By-Laws

Notice of intention to amend

Asher, Louis E.
Gift to establish the Louis E. Asher Fellowship Fund

Asher, Louis E., Fellowship Fund

Gift for establishment of Assistant Business Manager

Reappointment of Assistant Business Manager
Assistant Comptroller

Reappointment of

Assistant Secretary

Reappointment of

Assistant Treasurer

Reappointment of

Astronomy Special Research Project

Leave of absence for work on:

Greenstein, J. L.

Henyey, L. G.

Atwater, Piers

Deed of

Audio-Visual Materials Center

Establishment of

Gift for

Audrain, Dr. Leslie C.

Gift for support of University

Avory, Mrs. Dewall L.

Appointed to Board of Managers, Country Home

Avery, S. L.

Transferred to Honorary Trusteeship

Aviation,

Gift for scholarship work in field of

Axelson, C. F.

Appointed to Committee on

Accounting and Audit

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of Incorporation

Trustees' Dinner to Faculties

Reelected Trustee

Bacteriology and Parasitology, Department of

Gift for research

Baer, A. A.

Gift in support of University

Baggs, Dr. Hermann B.

Nomination to Children's Memorial Hospital staff

October, Dr. Percival

Baird, W. G.

Membership accepted on Citizens Board

Baker, Mrs. Robert N.

Appointed to Board of Managers, Country Home

Baptist Theological Union

Resolution regarding membership on University Board of Trustees

Barker, Dr. E. E.

Appointed to staff, Children's Memorial Hospital

Barnes, D. W.

Death of

Barnes, Dr. J. H.

Conducted to staff, Provident Hospital

Barnett, L. E.

Resignation of

Bartlett Memorial Fellowship

Gift for support of
Bastin, Mrs. E. S.
Gift of portrait of husband
Bastin, E. S.
Gift of portrait of
Retirement of
Beates, Major G. A.
Gift for support of University
Beasley, Dr. E. T.
Nominated to staff, Provident Hospital
Bennett, J. C.
Appointed to Committees on
Business Affairs
Memorials
Religious Requirements of Board of Trustees
Belew, Trustee

Beidler, Frances
Charitable Trust
Gifts for
Chicago Lying-in Hospital
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Beil, Leor
Appointed to Committees on
Accounting and Audit
Budget
Business Affairs
Development
Finance and Investment
Instruction and Research
Metalurgy
Nominations

Reelected Second Vice-Chairman of the Board
Beloit Dairy Company
Gift for University Clinics

Benaron, Dr. W. E. T.
Appointed to associate staff, Chicago Lying-in Hospital
Benavides, Dr. Lezaro
Appointed to staff, Children's Memorial Hospital
Benzon, Dr. Sol J.
Appointed to courtesy staff, Chicago Lying-in Hospital
Benjamin, Francis S., Jr.
Gift for publication of book by
Rental, Eillian
Adjustment of appointment
Agreement
A gratification to
See "Encyclopedia Britannica, Inc."

Benton, Mrs. William
Agreement
Appreciation of University for aid in securing
Encyclopedia Britannica
See "Encyclopedia Britannica, Inc."

Brooks, F. B.
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Nominated to staff, Provident Hospital

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Report on will of

Beverly, Dr. S. I.  
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Abbott, Grace, Memorial Fellowship Fund
Abrams, Julius, Loan Fund
Aerial research in archeology
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American Daughters of Sweden Scholarship
Analysis of the methods of teaching a modern language
Anthropology, Department of
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- Harris, Miss E. Gale, Esq.
- Harris, George H.
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- Harvey, R. P.
- Hattersley, G. B.
- Hecker, H. F.
- Henderson, B. E.
- Holland, Mrs. and Mr. E. Z.
- Hopkins, A. L.
- Hortick, Dr. and Mrs. S. J.
- Illinois State Nurses' Association
- Ingalls, Mr. and Mrs. Edward G.
- Island Steel Company
- Interchurch Council
- International Harvester Company
- Jaffe, E. S.
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- Jarrett, Mrs. Ruth J.
- Johnston, Miss Frances A.
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- King, F. L.
- Kisseis Club of Lincoln Park
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- Kriewal, F. T.
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- Laboratory School Faculty
- Leech, C. W., Jr.
- Longmore, Mrs. G. T.
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- Lederle Laboratories, Inc.
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- Levinson, David
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Gift for research by

Gray, M. S.
Gift in support of University

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Continuation of editorial work authorized

Green, Dr. Alan D.
Appointed to eligible staff, Chicago Lying-in Hospital

Green, Margaret, Memorial Fund
Gift for

Green, Dr. Nathaniel
Nominated to staff, Provident Hospital

Green, Mrs. R. F.
Gift for the Margaret Green Memorial Fund

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Greenhill, Dr. J. P.
Appointed to associate staff, Chicago Lying-in Hospital

Greenstein, J. L.
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Greenwood, Dr. G. J.
Appointed to staff, Children's Memorial Hospital

Gregory, W. L.
Appointed to Board of Governors, International House

Grey, C. F., Estate
Gift for student aid

Grey, C. F.
Gift in support of University

Grinnell, John
Appointed to Commission on the Freedom of the Press

Griffith, J. A.
Membership on Citizens Board accepted by

Grison, Dr. A. F.
Appointed to staff, Children's Memorial Hospital

Greene, W. M.
Membership on Citizens Board accepted by

Guibor, Dr. G. P.
Appointed to staff, Children's Memorial Hospital

Hamel, F. G.
Membership accepted on Citizens Board

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Hass, C. F.
Gift in support of University

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Nominated to staff, Provident Hospital

Hagboldt, Mrs. Peter
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Hagen, Dr. G. J.
Appointed to Courtesy staff, Chicago Lying-in Hospital

Hale, Captain G. E.
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Hale, Mrs. Rosemary
Gift for William B. Hale Fund

Hale, V. B.
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Gift for establishment of

Hall, Father Berard
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Hall, Arthur B.
Appointed to Committees on:
Finance and Investment

Hall, Dr. J. W.
Nominated to staff, Provident Hospital

Hall, T. C.
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Halsley, Dr. Evelyn G.
Gift for study on canned foods by

Hamilton, David G.
Gift in memory of

Hamilton, Mrs. Katherine
Gift for Medical Social Relief Fund of Clinics

Hamilton National Bank, Knoxville, Tennessee
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Hancock, Dr. G. W.
Appointed to staff, Children's Memorial Hospital

Hamden, A. J.
Gift in support of University

Hannan, J. G.
Gift from

Harborcich, F. H.
Appointed as Executive Secretary of the Industrial Relations Center

Leave of absence cancelled

Hardy, Dr. L. M.
Appointed to staff, Children's Memorial Hospital

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To be used to select Council of the Senate

Harkins, Professor William D.
Gift for research by

Harper, P. V.
Appointed to Committees on:
Accounting and Audit
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Harrell, W. R.
- Appointed member of Committee to Study the By-Laws
- Appointed to University Community Committee
- Authorized to sign checks
- Reappointed Business Manager
- Gift for support of the Bartlett Memorial Fellowship
- Appointed to Board of Managers, Country Home
- Harris Trust and Savings Bank
- Resolution governing U. S. Government
- Bank Account and Custodian Account

Harris, G. H.
- Gift for research

Harrison, R. W.
- Appointed Dean of the Division of the Biological Sciences
- Director of Encyclopedia Britannica Films

Hart, W. H.
- Gift for support of the University

Hartman, E. G.
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Hartley, Mrs. Martha H.
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Hasbrouck, E. E.
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Hattersley, G. B.
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Hattery, Alberta, Estate of

Hayden, Dr. H. C.
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Hecker, H. F.
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Kokosan, Dr. Ladwig
- Member of McCormick Memorial Institute

Kendall, E. S.
- Gift in support of Cancer research

Kendall, Dr. L. W.
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Henry, R. B.
- Promotion of and salary increase of

Hengay, L. G.
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Herbst, M. C.
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Herbert, Dr. H. B.
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Hollinger, Dr. F. H.
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Mark, Dr. B. L.
Appointed to staff, Children’s Memorial Hospital

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Marks, Dr. I. M.
Appointed to staff, Provident Hospital

Mathers, W. J.
Reappointed Assistant Secretary

Matthew, Dr. H. P.
Appointed to staff, Provident Hospital

Matthew, R. B.
Authorized to sign checks

Reappointed Assistant Business Manager

Matthews, Dr. F. G.
Appointed to staff, Provident Hospital

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Mayrer, Dr. E. M.
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McCune, W. H.
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McConnell, V. H.
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McGraw, Lawrence J.
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MacGregor, Lois A.
Gift for establishment of John Duncan MacGregor Memorial Fund

MacGregor, L. J.
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Scott, Arthur
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Nominated to staff, Provident Hospital

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Gift for

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Appointed to faculty of the University

Eastman, J. M.
University Senate

Statement, Pro Board of Trustees

University Senate Memorial

Report on

University Statutes

Amendment of

Uric Acid Metabolism research

Gift for

Renes, Dr. Magnus F.

Appointed to associate staff, Chicago Lying-in Hospital

Van Cleef Brothers

Gift of

Van Cleef, Mrs. Noah

Appointed to Board of Governors, International House

Vanderlip, Mrs. Frank A.

Gift in support of University

Van Hazel, Dr. William

Appointed to staff, Children's Memorial Hospital

Verennes, Dr. J. C.

Appointed to staff, Children's Memorial Hospital

Vice-President

Appointment of Ernest C. Colwell

Appointment of W. C. Hannsche

Viking Fund

Gift for publication of Navaho materials

Viner, C. I.

Gift in support of University

Vinnecour, Dr. N. I.

Appointed to staff, Children's Memorial Hospital

Visking Corporation

Gift for research

Vivas, Eladio

Appointment of

Voevodsky, George

Appointed to Board of Governors, International House

Vozinsky, Dr. E. A.

Appointed to staff, Children's Memorial Hospital

Wagenar, Major E. H.

Gift in support of University

Walker, Dr. A. H.

Appointed to staff, Children's Memorial Hospital

Wallace, Dr. J. H.

Appointed to staff, Children's Memorial Hospital

Waller, Mrs. Howard G.

Gift in support of University

Vanderer, H. C.

Resignation from Citizens Board

Wander Company

Gift for nutrition research

War Contracts,

Report on

Warden, Mary-Helen, Foundation

Gifts for research
Warden, W. Lloyd
Gift for research

Warren, Dr. W. C.
Appointed to staff, Children's Memorial Hospital

Waters, Dr. W. J.
Nominated to staff, Provident Hospital

Watkins, M. H.
Appointment of

Watson, B. F.
Salary increase for, referred to Committee on Business Affairs

Watson, E. R. B.
Gift in support of University

Watson, Dr. W. J.
Nomination to staff, Provident Hospital

White, W. H.
Appointment of

Wells, E. K.
Gift in support of University

Weber, J. O.
Salary increase and leave of absence of

Weber, L. L.
Gift for Law School

Weber, G. C.
Authorized to sign checks

Webber, Dr. J. R.
Appointed to staff, Children's Memorial Hospital

White, Dr. A. J.
Appointed to staff, Children's Memorial Hospital

White, Dr. J. R.
Nominated to staff, Provident Hospital

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Establishment of The University of Chicago Memorial Fund, in memory of
Gift in memory of
Hren, Dr. Charles
Nominated to staff, Provident Hospital
Wrigley, Elmer, Jr., Company
Gift for research on the natural gum known as Chilte
Wright, C. H.
Retirement of
Wright, Chester
Appointment of
Wright, Quincy
Member of Senate Committee to discuss administrative organization
Wright, Mrs. Quincy
Reappointed to Board of Governors, International House
Wrisley, Allen B., Company
Gift for protein study

Venney, Mr. C. Garbin
Gift in support of University
Warner, Dr. E. J.
Nominated to staff, Provident Hospital
West, Walter
Membership on Citizens Board accepted by

Zacharias, Fannie
Gift in memory of
Zickrak, Robert
Gift in support of University
Zeller, Dr. Martin
Appointed to staff, Children's Memorial Hospital
Zimmerman, R. P.
Appointed to Committees on:
Budget
Business Affairs
Development
Metallurgy
Reelected Trustee

Zirkle, R. E.
Appointment and leave of absence of

Zoology, Department of
Gift for
Zwemer, F. P.
Appointment of
The regular monthly meeting of the Board of Trustees was held in the Board Room on Thursday, January 13, 1944, at 2 P.M.

There were present: Mr. Swift, in the chair. Messrs. Axelson, Bell, Bond, Brown, Eaton, Epstein, Field, Hall, Harper, Hutchinson, McKib, Quinzel, Randall, Russell, Sneyton, Smith, and Sulzberger, also, Messrs. Benton, Colwell, Daines, Filbey, Harrell, Jacoby, Moell, Munnecke, Steere, and Woodward.

Prayer was offered by Mr. Axelson.

The minutes of the meeting held December 9, 1943, were approved.

The Secretary of the Board presented minutes of the following meetings of standing committees, copies of the minutes having previously been sent to all members of the Board: Committee on Development, December 10, 1943, and Committee on Instruction and Research, December 9, 1943.

It was moved and seconded to accept the minutes and to approve all actions recorded therein, and, a vote having been taken, the motion was declared adopted.

The Secretary of the Board reported the death of George Otis Smith at Augusta, Maine, on January 10, 1944. Mr. Smith was a Trustee of the University from 1929 to 1934. He had served as Chairman of the Federal Power Commission in President Hoover’s administration.

Mr. Axelson, Chairman of the Special Committee on the Dinner to the Faculty, reported that 547 persons had attended the dinner at the South Shore Country Club on Wednesday evening, twenty-four Trustees having been present. Comments expressed after the dinner indicated that it was regarded as quite successful and that it was appreciated by members of the faculty. Upon his recommendation,

It was moved and seconded to instruct the Secretary of the Board to write to the South Shore Country Club expressing the appreciation of the Board for the privilege of holding the dinner at the Club, and, a vote having been taken, the motion was declared adopted.

The President of the University reported that the Carey-Thomas Award, sponsored by "Publishers Weekly", which is granted for the outstanding publishing of the year was awarded for the year 1943 to The University of Chicago Press for the Dictionary of American English.
The President of the University presented the following recommendation which had been considered and approved by the Committee on Instruction and Research and recommended by that Committee to the Board for adoption:

A Proposal for a New Type of Faculty Contract

1. The New Type of Contract

   (1) The contract given each new appointee to the faculty with the rank of Assistant Professor or above (including those promoted to the rank of Assistant Professor) would carry a clause which would require that all money (other than salary from the University) earned by the Professor would be turned over to the University. This would include royalties on books, lecture fees, consultant's fees, etc. The contract would call for full time annual employment. This would mean twelve months' employment with a minimum of four weeks' vacation. The assignment of the Professor to research, writing, travel, etc., should be made in any portion of the year which suits the requirements of the University and the needs and interests of the Professor. The Professor could be assigned to participate in any activities regarded by his Chairman and Dean as valuable to the University. Thus the Round Table, the Encyclopaedia, Erpi, public lectures, University College, a consultant's work with industry, Home Study, etc., could be included in the approved schedule of services in a given quarter or year as part of his regular duties covered by his salary from the University.

   (2) This does not establish a universal rule of four quarters' residence and teaching. The administration would be able to ask for this, but would hope that the faculty would be of such quality that large numbers of them would carry on research throughout the year and should not teach in four quarters. What is intended by this full-time annual appointment is flexibility in the assignment of faculty duties so that a member of the faculty in his fourth quarter could be assigned either to teaching, to research, to individual activities of a special nature, to traveling, or to a visiting professorship elsewhere, etc.

   (3) New appointments could be made on a part-time basis to a position analogous to the part-time clinical professorships in medicine. These might be entitled "adjunct professorships" or "professorial lecturer in X." These appointments could be full-time for one quarter, or half-time for four quarters, etc. Men on these appointments would be allowed to follow their own pursuits to the extent that their time which was left free. They would not be voting members of any faculty.
II. The Financial Implications of the New Type of Contract

(1) The adoption of the new type of contract for all new appointments of the rank of Assistant Professor and above would require certain adjustments in regard to salaries. The major change would be to raise the salary level of Assistant Professors to approximately $4,500 a year.

(2) In the case of new appointments above the rank of Assistant Professor it would be necessary in some cases to pay a salary slightly higher than the range of present salaries to compensate for the relinquishing of outside earnings.

(3) Aside from this, these actions do not envisage an increase in the salary level of Associate Professors and Professors. No minimum salary would be established for these ranks. We should, however, look forward to a sprinkling of higher salaried professorships throughout the faculty of the University.

(4) The University would receive some financial compensation from the increased amount of fourth quarter service available and from the outside earnings turned over to the University.

(5) The administration could control the cost of this change in any year since compulsion in the new type of contract is applied to new appointments only. Our program in regard to the present members of the faculty should be as follows:

(a) No pressure whatever will be exerted by the administration upon present members of the staff to change to the new type of contract. (The one exception would occur in the case of Instructors at the time of their promotion to assistant professorships.)

(b) Professors now on the faculty would be given the privilege of requesting transfer to the new contract if they so desire.

(c) These petitions would be granted on an annual quota basis. The justification for this would be that in some cases such transfers would cost the University money, where it was found necessary to raise the salary of the individual making the transfer. A system of quotas would be necessary to keep the budget in balance.

(d) The quotas would be weighted so as to give preference first to Assistant Professors; second, to Associate Professors; and last, to full Professors.
III. Summary

This proposal has the merit of improving faculty salaries where they need it most, of contributing to the morale of the faculty and its sense of community, and to the more rapid development of scholars and teachers, and of premising the ultimate solution of a troublesome administrative problem in regard to the faculty, namely, the interruption of University work for the sake of outside earnings.

It was moved and seconded to adopt the proposed new type of Faculty Contract, as recommended, and, a vote having been taken, the motion was declared adopted.

The President of the University presented the following recommendations:

It is recommended that Dr. Thomas B. Coolidge be appointed Associate Professor in Biochemistry on a full-time four-quarter basis for the period April 1, 1944, to June 30, 1945, at an annual salary of $4,000.

It is recommended that Gerhard Heberling be appointed Associate Professor of Spectroscopy in the Department of Astronomy on a full-time four-quarter basis effective July 1, 1944, with indefinite tenure, at a salary of $6,000 a year.

It is recommended that Ferdinand Schevill, Professor Emeritus of Modern History, be appointed to give service during the Spring Quarter, 1944, at a salary of $700 for the period.

It is recommended that Hans J. Morgenthaler be reappointed Visiting Associate Professor of Political Science for the Spring and Summer Quarters, 1944, at a salary of $4,666.66 for the period.

It is recommended that the salary of Peter Pringsheim, Visiting Professor in the Department of Chemistry, be increased from $3,500 to $4,500 a year effective January 1, 1944.

It is recommended that the salary of Hans Gaffron, Research Associate with the rank of Assistant Professor in the Department of Chemistry and Biochemistry, be increased from $3,500 to $4,500 a year effective January 1, 1944.

It is recommended that the salary of Jesse L. Greenstein, Assistant Professor of Astronomy, be increased from $3,000 to $3,500 a year effective December 1, 1943, and that his leave of absence without salary be extended for the period December 1, 1943, to June 30, 1944, for work on the Astronomy Special Research Project.
It is recommended that the salary of Louis G. Heney, Assistant Professor of Astronomy, be increased from $3,000 to $3,500 a year effective December 1, 1943, and that his leave of absence without salary be extended for the period December 1, 1943, to June 30, 1944, for work on the Astronomy Special Research Project.

It is recommended that Dr. Paul E. Steiner, Associate Professor of Pathology, be granted a leave of absence without salary for military service for the period March 16, 1944, to June 30, 1944.

It is recommended that the University continue its share of the premiums on the annuity policy of Stephen M. Corey during his leave of absence for the six months January 1, 1944, to June 30, 1944.

It is recommended that the University continue its share of the premiums on the annuity policy of F. W. Schlutz during his leave of absence for the months of April, May, June, and July, 1944.

It is recommended that Joseph A. Brandt be permitted to participate in the Contributory Retiring Allowance Plan.

It was moved and seconded to make the appointments, the reappointment and the increases in salaries; to grant the leaves of absence; to continue the annual allowance for Mrs. D. D. Luckenbill for the calendar year 1944; to continue the University's share of the premiums of the annuity policies of S. M. Corey and F. W. Schlutz; to permit J. A. Brandt to participate in the Contributory Retiring Allowance Plan and to pay Mr. Brandt's moving expenses from Norman, Oklahoma, to Chicago in the amount of $1,007.12, all as recommended, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the President of the University, it was moved and seconded to nominate Dr. Harold I. Meyer to the staff of the Children's Memorial Hospital as Assistant Attending Surgeon for the year 1944, and, a vote having been taken, the motion was declared adopted.
Board of Trustees

January 13, 1944

Upon the recommendation of the President of the University, it was moved and seconded to allocate to endowment for The Country Home for Convalescent Children the payment of $194,628.58 received on the Louise C. Hoyt Wilson Bequest, subject to subsequent determination by this Board, and, a vote having been taken, the motion was declared adopted.

On behalf of the President, the Secretary of the University submitted the following recommendations and reports:

I. Contributions and Grants Received since the Last Meeting of the Board:

It is recommended that the following contributions and grants of $25 or more, made or pledged since the regular December meeting of this Board, be accepted, and that the Secretary of the Board of Trustees be directed suitably to express the appreciation of the Board:

From Mr. Marshall Field, $65,750 to endow a fellowship of $1,000 a year in Sociology and a fellowship of $1,000 a year in Political Economy. (At the request of the donor, no public announcement is to be made of this gift.)

From numerous business concerns that are members of the National Restaurant Association, through the Business Problems Bureau, a total of $57,350 in support of education and research in the field of food management.

From E. J. Brach & Sons, $10,000 in support of research, the nature of which is to be subsequently defined.

From Mr. T. Philip Swift, $10,000 in support of the University's Hospital and Medical Schools.

From the Allen B. Wrisley Company, $10,000, through the Alumni Foundation. Of this amount, $5,000 will be used to support for one year the proposed study of adequate protein levels by Dr. Cram and the balance will be allocated at the end of the year.

From the Pittsburgh Plate Glass Company, $7,292.75 in continuation of support of the research project under the direction of Professors Warren C. Johnson and Walden G. Brown until August 31, 1944.

From Encyclopaedia Britannica, Inc., $6,110 to cover the cost of "The Human Adventure" radio program for the second quarter, November 9, 1943, to February 8, 1944.
From the Rockefeller Foundation, $6,000 in continued support of Malaria Field Studies under the direction of Dr. W. H. Taliaferro for the period January 1, 1944, to December 31, 1946.

From The University of Chicago Alumni Club of Chicago, $5,699.65 for Chicago Alumni Club Loan Fund. Of this amount $2,630.99 is in cash and $3,068.66 is in student notes.

From the Wander Company, $4,000 in support of research in nutrition under the direction of Dr. Lydia J. Roberts.

From Container Corporation of America, through the Business Problems Bureau, $3,600 in continuation of support of research during 1944 into Human Problems in Industry.

From Libby, McNeill & Libby, through the Business Problems Bureau, $3,600 in continuation of support of research during 1944 into Human Problems in Industry.

From Mr. Harry L. Drake, $2,500 in support of the University.

From Mr. Charles E. Merrill, $2,237.50 in support of the University.

From Mr. Albert L. Hopkins, three bonds having a total market value of $1,743.75, two of which, having a value of $1,162.50 are in support of the University, and the third, having a value of $581.25, is for the use of the Social Service Committee of the Board of Directors of the Chicago Lying-in Hospital.

From Mrs. Ruth J. Jarratt, $2,000 for the Chicago Lying-in Hospital.

From Swift and Company, $2,000 for continued support of a fellowship during 1944 for research on “Nutrition in Relation to Health and Longevity,” under the direction of Dr. A. J. Carlson.

From Mr. Louis G. Cowen, through the Alumni Foundation, $1,400 in support of the University, in final payment on a pledge of $2,000 made during 1941.

From Mr. Chester W. Laing, Jr., $1,000, through the Alumni Foundation, in support of the University.
<table>
<thead>
<tr>
<th>Donor/Company</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Committee for Mental Hygiene</td>
<td>$1,000</td>
<td>Continued support of research on dementia process under the direction of Dr. Heinrich Kluver. (Not to be acknowledged.)</td>
</tr>
<tr>
<td>Van Cleef Brothers</td>
<td>$1,000</td>
<td>In support of the University.</td>
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<tr>
<td>Viking Fund</td>
<td>$1,000</td>
<td>Support of the Department of Anthropology to assist in the publication of Father Berard Haile's Navaho material.</td>
</tr>
<tr>
<td>Mary-Helen Warden Foundation</td>
<td>$1,000</td>
<td>Support of aerial research in archaeology.</td>
</tr>
<tr>
<td>E. I. du Pont de Nemours &amp; Company</td>
<td>$750</td>
<td>Renew the Postgraduate Fellowship in Chemistry for the period June 1944 to June 1945.</td>
</tr>
<tr>
<td>Ben May</td>
<td>$350</td>
<td>From Morrison's Cafeteria and Southern Pine &amp; Hardwood Company for cancer research under the direction of Dr. Charles B. Huggins.</td>
</tr>
<tr>
<td>Mrs. Bertha R. Linder</td>
<td>$512.81</td>
<td>In support of the Institute of Military Studies.</td>
</tr>
<tr>
<td>Commander Harold F. Linder</td>
<td>$512.81</td>
<td>In support of the Institute of Military Studies.</td>
</tr>
<tr>
<td>Mr. Valerie O. Appel</td>
<td>$500</td>
<td>Through the Alumni Foundation, in support of the University.</td>
</tr>
<tr>
<td>Francis Beidler Charitable Trust</td>
<td>$200</td>
<td>Support of the Chicago Lying-in Hospital, and $300 in support of The Country Home for Convalescent Children.</td>
</tr>
<tr>
<td>Paul H. Davis</td>
<td>$500</td>
<td>Of which one-half is in support of the University and the remainder is in support of the Department of Anthropology.</td>
</tr>
<tr>
<td>Joseph O. Hanson</td>
<td>$500</td>
<td>In support of the Study of the Effect of Surgical Treatment of Polycythemia in Men under the direction of Dr. Dallas B. Phemister.</td>
</tr>
<tr>
<td>Arthur L. H. Rubin</td>
<td>$500</td>
<td>In support of the Institute of Military Studies.</td>
</tr>
<tr>
<td>Sydney Stein, Jr.</td>
<td>$500</td>
<td>In support of the University.</td>
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<tr>
<td>Union Tank Car Company</td>
<td>$500</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Edward C. Waller</td>
<td>$500</td>
<td>To be used at the discretion of the President in support of the University.</td>
</tr>
<tr>
<td>Name</td>
<td>Amount</td>
<td>Purpose</td>
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<tr>
<td>---------------------------</td>
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</tr>
<tr>
<td>Mrs. Charlotte I. Morse</td>
<td>$300</td>
<td>In support of the music program at The Country Home for Convalescent Children for the next fiscal year.</td>
</tr>
<tr>
<td>Mr. David B. Stern</td>
<td>$300</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Mr. Robert Zacharias</td>
<td>$300</td>
<td>In memory of Fannie Zacharias, in support of the University.</td>
</tr>
<tr>
<td>Mr. David Levinson</td>
<td>$250</td>
<td>In final payment on a pledge of $1,000 made during 1941.</td>
</tr>
<tr>
<td>Mrs. Sydney Stein, Sr.</td>
<td>$200</td>
<td>Through the Alumni Foundation, in support of the University.</td>
</tr>
<tr>
<td>Lt. Com. Donald P. Welles</td>
<td>$200</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Anonymous donor</td>
<td>$200</td>
<td>For the orchestral performance of the &quot;Histoire du Soldat&quot; as desired by Mr. Stravinsky for his concert.</td>
</tr>
<tr>
<td>Mrs. John Roberts</td>
<td>$150</td>
<td>For the Bob Roberts Hospital, of which $50 is for the purchase of Christmas gifts for the children, and $100 is to be applied to the salary of the Play Lady.</td>
</tr>
<tr>
<td>Anonymous professor</td>
<td>$141.60</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Beloit Dairy Company</td>
<td>$100</td>
<td>To the University Clinics for the use of Miss Ella M. Est's Department.</td>
</tr>
<tr>
<td>Mr. Carl A. Birdshall</td>
<td>$100</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Mr. George B. Carr</td>
<td>$100</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Mr. Walter S. Carr</td>
<td>$100</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Mr. and Mrs. Edwin W. Eisenbruch</td>
<td>$100</td>
<td>To be regarded as part of the 1944 Alumni Gift Fund.</td>
</tr>
<tr>
<td>Miss Julia Evers</td>
<td>$100</td>
<td>Through the Alumni Foundation, in support of the University.</td>
</tr>
<tr>
<td>Mr. Samuel B. Epstein</td>
<td>$100</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Name</td>
<td>Amount</td>
<td>Purpose</td>
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<tr>
<td>Calvin Fentress</td>
<td>$100</td>
<td>Support of the University</td>
</tr>
<tr>
<td>George F. Gallagher</td>
<td>$100</td>
<td>Support of Dr. Paul R. Cameron's work on the nutritive value of proteins in natural foods of men.</td>
</tr>
<tr>
<td>Benjamin Jaffe</td>
<td>$100</td>
<td>Support of Dr. Paul R. Cameron's work on the nutritive value of proteins in natural foods of men.</td>
</tr>
<tr>
<td>Bruce MacLeod</td>
<td>$100</td>
<td>Support of the University to be credited to the 1943 Alumni Gift Fund.</td>
</tr>
<tr>
<td>Arthur Newbury</td>
<td>$100</td>
<td>Support of Dr. Paul R. Cameron's work on the nutritive value of proteins in natural foods of men.</td>
</tr>
<tr>
<td>John U. Hof</td>
<td>$100</td>
<td>Support of the University</td>
</tr>
<tr>
<td>Howard M. Shook</td>
<td>$100</td>
<td>Support of the University</td>
</tr>
<tr>
<td>William M. Sweet</td>
<td>$100</td>
<td>Support of the University</td>
</tr>
<tr>
<td>John R. Tunis</td>
<td>$100</td>
<td>Support of the University</td>
</tr>
<tr>
<td>National Council of Jewish Juniors</td>
<td>$87.50</td>
<td>Tuition of Ruth Clugman for the Winter Quarter, 1944.</td>
</tr>
<tr>
<td>Moses Levitan</td>
<td>$50</td>
<td>Support of the University</td>
</tr>
<tr>
<td>C. Corbin Yancey</td>
<td>$50</td>
<td>Support of the University</td>
</tr>
<tr>
<td>Truman T. Metz Trust</td>
<td>$31.94</td>
<td>Support of the Country Home for Convalescent Children.</td>
</tr>
<tr>
<td>Logan Anderson</td>
<td>$20</td>
<td>Support of the University</td>
</tr>
<tr>
<td>Carleton Blunt</td>
<td>$25</td>
<td>Support of the University</td>
</tr>
<tr>
<td>Willard N. Boyden</td>
<td>$25</td>
<td>Support of the University</td>
</tr>
<tr>
<td>Harold Bray</td>
<td>$25</td>
<td>Support of the University</td>
</tr>
<tr>
<td>Graham Davis</td>
<td>$25</td>
<td>Support of the University</td>
</tr>
<tr>
<td>Graham Fentress</td>
<td>$100</td>
<td>Support of the University</td>
</tr>
</tbody>
</table>
From Mr. Carl A. Erikson, $25 in support of the Course in Hospital Administration.

From Major Lenox R. Lehr, $25 in support of the University.

From Mrs. Strong V. Norton, through the Alumni Foundation, $25 in support of the University.

From Dr. Brown Pusey, $25 in support of the University.

From Mrs. Edward J. Rothman, $25 in support of the Institute of Military Studies.

From Miss Annida Slavens, $25 to be added to the Edith Abbott Scholarship Fund.

From Mr. George Voevodsky, $25 in support of the University.

From Mrs. Peter Hagboldt, her late husband's library of approximately 1,000 volumes.

From Encyclopedia Britannica, Inc., copies of publications of the Corporation having a value of $221.

II. The Citizens Board

Since the last meeting of this Board, the following persons have accepted invitations to become members of the Citizens Board of the University:

J. Sanford Otis, Vice-President, The Central Republic Company.

George H. Williamson, President, The General Candy Corporation.

The following persons have tendered their resignations from the Citizens Board, because of removal from the city or retirement from active business, which resignations have been accepted:

E. Cloud Wompler, President, The Carrier Corporation.

Benjamin F. Affleck.

It was moved and seconded to accept the contributions and grants as tendered, and to instruct the Secretary of the Board to express to the donors the appreciation of the Board, and, a vote having been taken, the motion was declared adopted.
At the request of the President of the University, Mr. Benton reported on Encyclopaedia Britannica affairs. He stated that the name of "Erpi Cameron Films, Incorporated" was being changed to "Encyclopaedia Britannica Films, Incorporated" and that a special Board of Directors was being set up for the film corporation. He mentioned the names of some of the persons under consideration for election as directors. He reported that Professor Stephen N. Carey, Superintendent of the Laboratory Schools of the University, was being appointed for a six months period as editorial adviser for the film corporation which was taking over his salary for that period.

With the approval of the President of the University, the Business Manager presented a recommendation that the following increases in salary, to become effective as of January 1, 1944, be referred with power to the Committee on Business Affairs:

1. A. W. Bishop, Manager of the Printing Department, from $5,100 to $5,400 per year.
2. D. S. Passmore, Manager of the Bookstore, from $4,000 to $5,000.
3. A. F. Cotton, Acting Bursar, from $4,500 to $4,800 per year.

All of the proposed increases are within salary rates established for each of the positions before October 3, 1942.

It was moved and seconded to refer to the Committee on Business Affairs, with power to act, the proposed increases in salary for A. W. Bishop, D. S. Passmore, and A. F. Cotton, as recommended, and a vote having been taken, the motion was declared adopted.

The Business Manager submitted the following report:

The attached tabulations showing the number of employees working for the University as of January 1, 1944, were prepared for presentation to the War Manpower Commission. Members of the faculties have been excluded from the tabulations at the suggestion of the Office of the War Manpower Commission.

As will be noted from the first table, a total of 4,731 individuals (excluding members of the faculties) were on the payroll of the University as of January 1, 1944.

<table>
<thead>
<tr>
<th>Number</th>
<th>%</th>
<th>Number</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Working 40 Hours 4,285</td>
<td>1.7</td>
<td>Not available for full-time employment 1,094</td>
<td>21.9</td>
</tr>
<tr>
<td>Exemption from 40-hour requirement requested 1,259</td>
<td>26.6</td>
<td>Total 4,731</td>
<td>100%</td>
</tr>
</tbody>
</table>

War Manpower Commission. Report to on employees' working hours
The University is requesting the War Manpower Commission to exempt 1,259 workers, or 26.6 per cent of the total, from the requirements of the 40-hour work week. The present working hours of this group are summarized below.

<table>
<thead>
<tr>
<th>Working Hours per Week</th>
<th>Number</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>39 3/4</td>
<td>177</td>
<td>14.1</td>
</tr>
<tr>
<td>40</td>
<td>666</td>
<td>53.9</td>
</tr>
<tr>
<td>44</td>
<td>382</td>
<td>30.3</td>
</tr>
<tr>
<td>45</td>
<td>34</td>
<td>2.7</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,259</strong></td>
<td><strong>100.0</strong></td>
</tr>
</tbody>
</table>

Unless required to do so by the War Manpower Commission, it is not proposed to increase the work week of members of the staff beyond 40 hours where the additional hours of work will not enable to reduce the number of employees needed.

Employees (excluding Faculty) on the Payroll as of January 1, 1944

<table>
<thead>
<tr>
<th>Under 25</th>
<th>26-30</th>
<th>31-35</th>
<th>36-40</th>
<th>41-45</th>
<th>46-50</th>
<th>Over 50</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>246</td>
<td>325</td>
<td>33</td>
<td>44</td>
<td>30</td>
<td>20</td>
<td>8</td>
<td>691</td>
</tr>
</tbody>
</table>

(continued on next page)
### Employees (Excluding Faculty) on the Payroll as of 1/1/44 (Continued)

<table>
<thead>
<tr>
<th>Work 16 Years</th>
<th>Available</th>
<th>Full Time</th>
<th>Exception</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Med.Sch. Clinics</td>
<td>566</td>
<td>196</td>
<td>196</td>
<td>1,062</td>
</tr>
<tr>
<td>Real Estate</td>
<td>63</td>
<td>45</td>
<td>45</td>
<td>108</td>
</tr>
<tr>
<td>Biological Sciences</td>
<td>2</td>
<td>4</td>
<td>4</td>
<td>10</td>
</tr>
<tr>
<td>Physical Sciences</td>
<td>46</td>
<td>92</td>
<td>92</td>
<td>92</td>
</tr>
<tr>
<td>Humanities</td>
<td>11</td>
<td>8</td>
<td>8</td>
<td>19</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>12</td>
<td>12</td>
<td>12</td>
<td>24</td>
</tr>
<tr>
<td>Professional Sch.</td>
<td>28</td>
<td>63</td>
<td>63</td>
<td>91</td>
</tr>
<tr>
<td>College</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>University College</td>
<td>4</td>
<td>7</td>
<td>7</td>
<td>11</td>
</tr>
<tr>
<td>Memo Study</td>
<td>2</td>
<td>12</td>
<td>12</td>
<td>14</td>
</tr>
<tr>
<td>Physical Education</td>
<td>16</td>
<td>50</td>
<td>50</td>
<td>66</td>
</tr>
<tr>
<td>Libraries</td>
<td>1,277</td>
<td>66</td>
<td>66</td>
<td>1,343</td>
</tr>
<tr>
<td>Chapel</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Totals</td>
<td>33</td>
<td>311</td>
<td>311</td>
<td>976</td>
</tr>
<tr>
<td>War Projects</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Research</td>
<td>1,152</td>
<td>144</td>
<td>144</td>
<td>1,434</td>
</tr>
<tr>
<td>Training</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>Totals</td>
<td>1,156</td>
<td>148</td>
<td>148</td>
<td>1,434</td>
</tr>
<tr>
<td>Grand Totals</td>
<td>4,731</td>
<td>339</td>
<td>339</td>
<td>4,731</td>
</tr>
</tbody>
</table>

### Per Cent

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Working Hours of Employees for whom Exception from the 48-Hour War Time Week is Requested</td>
<td></td>
</tr>
<tr>
<td>Work Week is Requested</td>
<td>Scheduling Work Week</td>
</tr>
<tr>
<td>39 3/4 Hours</td>
<td>40 Hours</td>
</tr>
<tr>
<td>Supervisors</td>
<td>9</td>
</tr>
<tr>
<td>Secretaries, stenographers, and typists</td>
<td>116</td>
</tr>
<tr>
<td>Clerks</td>
<td>38</td>
</tr>
<tr>
<td>Laboratory technicians</td>
<td>6</td>
</tr>
<tr>
<td>Mechanics</td>
<td>6</td>
</tr>
<tr>
<td>Storekeepers</td>
<td>4</td>
</tr>
<tr>
<td>Animal Caretakers</td>
<td>0</td>
</tr>
<tr>
<td>Research Workers</td>
<td>0</td>
</tr>
<tr>
<td>Printing Press</td>
<td>0</td>
</tr>
<tr>
<td>Housekeeping</td>
<td>0</td>
</tr>
<tr>
<td>Telephone Operators</td>
<td>0</td>
</tr>
<tr>
<td>Case workers (Med. soc. serv. )</td>
<td>16</td>
</tr>
<tr>
<td>War Training (Naval Radiomen )</td>
<td>0</td>
</tr>
<tr>
<td>Meteorology (draftsmen )</td>
<td>0</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>8</td>
</tr>
<tr>
<td>Totals</td>
<td>177</td>
</tr>
</tbody>
</table>

### Per Cent to Total

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>14.1</td>
<td>33.9</td>
</tr>
</tbody>
</table>

The report was received and ordered placed on file.
The Chairman of the Board spoke confidentially of a suggestion made to him recently by a prominent Baptist in New York that possibly the present religious qualifications for membership on the Board might be still further liberalized by presenting a request to the Northern Baptist Convention. This suggestion was discussed informally with Trustees residing in the New York area and again discussed on the day before this Board meeting at an informal meeting attended by Messrs. Swift, Albert Scott, Goodman, Russell, Robert Scott, Colwell, Gilley, and Steele. The consensus of the meeting was that a special committee should be appointed by the Chairman of the Board to consider the matter and report to the Board.

It was moved and seconded to authorize the Chairman of the Board to appoint a special committee to consider the matter of religious qualifications for membership on the Board and to report to the Board, and, a vote having been taken, the motion was declared adopted.

The Chairman of the Board subsequently appointed the following persons to serve as the Special Committee called for in the foregoing action: Messrs. Albert Scott, John Nuveen, Howard Goodman, Joseph C. Donnelly, and Robert L. Scott as Advisory Members.

The Treasurer presented the following communication:

On January 1st a new "General Not-for-Profit Corporation Act" became effective in this State, some of the provisions of which appear to call for certain changes, largely of technical character, in the University's By-Laws and possibly in its Articles of Incorporation. These matters are being studied with the assistance of legal counsel and, in order to avoid undue delay in making any required revisions effective, it is suggested that notice be accepted at this meeting of the intention to amend the By-Laws and the Articles of Incorporation at the regular February or March, 1944, meeting of the Board in order that they may conform to the provisions of the General Not-for-Profit Corporation Act.

It is also recommended that the following resolution be adopted in compliance with the requirements of said Act relating to a registered office and registered agent:

Be It Resolved, that the Board of Trustees of The University of Chicago, a not-for-profit corporation organized and existing under the laws of the State of Illinois, do, and it does hereby, designate Number 122 South Michigan Avenue, Chicago 3, Cook County, Illinois, as the registered office of this corporation, and hereby appoint Lyndon H. Lesch, whose office is identical with such registered office, as
Board of Trustees

January 13, 1944

the registered agent of this corporation, for all purposes provided for in the General Not-for-Profit Corporation Act of the State of Illinois, effective January 1, 1944, and,

Be It Further Resolved, that a verified certificate of the foregoing designations be executed and delivered to the Secretary of the State of Illinois as required by said Act.

Notice was accepted of the intention to amend the By-Laws and the Articles of Incorporation at the regular February or March meeting of the Board in order that they may conform to the provisions of the General Not-for-Profit Corporation Act.

It was moved and seconded to adopt the following resolution:

Be It Resolved, that the Board of Trustees of The University of Chicago, a not-for-profit corporation organized and existing under the laws of the State of Illinois, do, and it does hereby, designate Number 122 South Michigan Avenue, Chicago 3, Cook County, Illinois, as the registered office of this corporation, and hereby appoints Lyndon H. Lesch, whose office is identical with such registered office, as the registered agent of this corporation, for all purposes provided for in the General Not-for-Profit Corporation Act of the State of Illinois, effective January 1, 1944, and,

Be It Further Resolved, that a verified certificate of the foregoing designations be executed and delivered to the Secretary of the State of Illinois as required by said Act, and, a vote having been taken, the motion was declared adopted.

It was moved and seconded to authorize the Chairman of the Board to appoint a Special Committee to work with the Treasurer and legal counsel on the matter of proposed amendments to the By-Laws and Articles of Incorporation and to report to the Board, and, a vote having been taken, the motion was declared adopted.

The Chairman of the Board subsequently named the following as members of the Special Committee called for in the foregoing action: Mr. Bond, Chairman, Messrs. Axelson and Rankin, and as Alternate, Mr. Harper.
The Treasurer submitted the following report:

For the information of the Board I beg to report the following recent developments in connection with the John Rockefeller McCormick Memorial Institute for Infectious Diseases.

On January 3rd the University received a further payment of $40,155.96, representing 5 percent of its claim of $803,112 against the Estate of Edith Rockefeller McCormick. Further distributions of an equivalent or even greater amount from this source are anticipated.

The Board of Commissioners of Cook County has recently informed the Treasurer's Office that the County would not be in position to meet the stipulated date of January 29, 1944, for the exercise of its option for the purchase of the hospital, laboratory and adjoining apartment properties. This option was originally granted in November, 1941, and has since been extended twice. The County is now requesting a further extension for one year and it is expected that this will be arranged substantially on the basis of the last previous extension, which called for a further option payment of $20,000 and of rental for the hospital and laboratory of $3,600. The option payments heretofore made now aggregate $40,000, so that, if the proposed additional payment is made, more than half of the purchase price will have been received.

The corporate entity of the "John Rockefeller McCormick Memorial Institute for Infectious Diseases" is being maintained for the purposes of safeguarding the Institute's assignment to the University of its claim against the Edith Rockefeller McCormick Estate and of preventing a possible forfeiture of certain remote contingent interests under two trusts established many years ago by the late Harold F. McCormick. The members and trustees of the corporation heretofore have consisted of three members of this Board, Dr. Heetoom and Dr. Tilaferro. In order to relieve these gentlemen of the duties of attending the annual meeting, signing reports, etc., and with that of Mr. John P. Wilson, former counsel for the Institute, and of Mr. Timney, counsel for the University in this connection, the Treasurer and four members of his staff, being Mr. Leach, Miss Frickson, Mr. Monroe and Miss Bishop, have been substituted as members, trustees and officers of the corporation, effective as of January 12, 1944.

The report was received and ordered placed on file.
The Treasurer submitted the following report:

For more than five years prior to her death on September 22, 1943, Mrs. Alberta Hattry had been a free patient at the Albert Merritt Billings Hospital, afflicted with rare heart ailments; her case had been used during the entire period of her stay for teaching medical students. She and her husband possessed little property and this consisted of a few vacant lots in Blue Island and an old farm house and lot in Rochester, Indiana. Mrs. Hattry had frequently expressed her appreciation and gratitude for the treatment and sympathetic care she had received at Billings, and the desire that any property that she might leave, including the proceeds of the real estate, should, after the payment of debts and funeral expenses, be left to the "Albert Merritt Billings Memorial Hospital Fund, if there is such a Fund, to help care for someone else as nicely as they have cared for me. Any personal effects that I may have been using here in the hospital I would like turned over to the Occupational Therapy Department of the same hospital, to do with as they see fit." The foregoing was expressed in the letters dated June 23, 1943, to her attorney, Millard C. Hissman, whom she had authorized and directed to administer her affairs to that end. These letters, however, were never executed as testamentary documents and, while Mr. Hissman has been willing to turn over to the University the cash and securities in his possession amounting to about $1,000 and to convey any interest he might have in the real estate, it was decided, with advice of counsel, that he should file a bill asking that his trust be confirmed and the property, including the real estate, be duly conveyed to the University. This bill has now been filed and probate proceedings have also been instituted at Rochester, Indiana, under which the real estate, for which a cash offer of $1,400 is pending, may also be transferred if the trust is duly established by decree in this State.

The report was received and ordered placed on file.

Adjourned.

[Signature]
Secretary
The regular monthly meeting of the Board of Trustees was held in the Board Room on Thursday, February 10, 1944, at 2 P.M.

There were present: Mr. Swift, in the chair, Messrs. Axelson, Beaven, Blair, Bond, Epstein, Field, Hitchins, Melkner, Smith, and Sulzberger, also, Messrs. Benton, Dunton, Danise, Filboy, Harrell, Jacoby, Moulis, Munskebe, and Steere.

Prayer was offered by Mr. Axelson.

The minutes of the meeting held January 13, 1944, were approved.

The Secretary of the Board presented minutes of the following meeting of a standing committee, copies of the minutes having previously been sent to all members of the Board: Committee on Instruction and Research, January 13, 1944.

It was moved and seconded to accept the minutes and to approve all actions recorded therein, and a vote having been taken, the motion was declared adopted.

The Secretary of the Board submitted the following report:

I regret to report the death of Robert Ezra Park, Professor Emeritus of Sociology, on February 7, 1944. Mr. Park served the University in 1913-14, and from 1922 until his retirement on June 30, 1933. He was a member of numerous learned societies, the author of several notable books and articles in the field of Sociology, and had won world-wide recognition as an authority on race relations. He had traveled abroad extensively, studying race relations problems in China, India, Hawaii, Java, Brazil, and Africa.

The report was received and ordered placed on file.

The Secretary of the Board presented the following recommendation:

At the meeting of the Committee on Finance and Investment, held February 7, 1944, it was voted to recommend to the Board of Trustees that authority be granted to that committee to invest in its discretion a sum not exceeding $1,300,000 in Chicago real estate and improvements therein, and to lease the same to such tenant and upon such terms as the committee may consider to be satisfactory.

The Treasurer made an oral statement outlining the proposed real estate transaction under consideration by the Committee on Finance and Investment.

It was moved and seconded to authorize the Committee on Finance and Investment, to invest in its discretion, a sum not exceeding $1,300,000 in Chicago real estate.
and improvements thereon, and to lease the same to such tenants and upon such terms as the Committee may consider to be satisfactory, as recommended, and, a vote having been taken, the motion was declared adopted.

The Chairman of the Board, reporting for Mr. Hume on behalf of the Special Committee on Religious Qualifications for Trustees, made an informal report of progress. He stated that the chairmanship of the Committee was not yet determined but that he had asked Mr. Hume to assume responsibility for the work of the Committee in Chicago and Mr. Albert Scott to do likewise in New York. The subject will be pursued actively by the Committee.

The Comptroller submitted the following report:

1. Since the beginning of the war, the University has received 198 contracts with 20 different departments, bureaus or agencies of the Federal government aggregating $25,995,693. At present there is under negotiation an extension of one of the contracts at an estimated additional amount of $2,500,000. This will make the total of approximately $28,500,000.

2. Up to June 30, 1943, the contracts completed amounted to $3,560,735.

3. It is estimated that the government contract operations for the fiscal year 1943-44 will exceed $15,000,000 and that the total University operations will be in excess of $25,000,000—probably the largest of any university in the United States.

4. During the calendar year 1943, the University (exclusive of Project X located off campus) had 12,730 different full and part-time employees of which 342 were at International House. The employees on campus at one time aggregated approximately 6,000.

5. The total wages and salaries paid for the calendar year 1943 (exclusive of Project X) as reported to the Collector of Internal Revenue was $10,553,785.18 from which the University withheld $819,284.22 on account of victory and income taxes.

6. The total disbursements for the calendar year 1943, exclusive of Project X and after the elimination of bank transfers, were $26,902,968.60 represented by 202,648 checks.

The report was received and ordered placed on file.
The President of the University made an informal statement with regard to a proposal to eliminate or adjust academic ranks, which had been discussed by the Committee on Instruction and Research at its meeting on February 7. The proposal had not been acted upon by the Committee on Instruction and Research as the consensus of the Committee was that the matter was of such importance that it should be considered by the Board itself. After discussion,

It was moved and seconded to refer to the Committee on Instruction and Research, with power to act, the recommendation of the President of the University that he be authorized to eliminate or adjust such academic ranks as in his judgment would be in the best interests of the University, and, a vote having been taken, the motion was declared adopted.

The President of the University presented the following recommendation:

It is recommended that the President be authorized to complete negotiations with Time, Inc., for the establishment of a Commission on the Freedom of the Press under the auspices of the University of Chicago to be financed by Time, Inc. Members of the Commission are: Robert M. Hutchins, Chairman, Zachariah Chafee, John N. Clancey, John Dickinson, John Grierson, William W. Rocking, Harold D. Laswell, Archibald MacLeish, Charles E. Merriam, Reinhold Niebuhr, Robert Redfield, Beardsley Ruml, Arthur Schlesinger, Hu Shih, and George N. Shuster.

It was moved and seconded to authorize the President of the University to complete negotiations with Time, Inc., for the establishment of a Commission on the Freedom of the Press under the auspices of the University of Chicago to be financed by Time, Inc., as recommended, and, a vote having been taken, the motion was declared adopted.

The President of the University presented the following recommendation:

It is recommended that Mary G. Laoy be appointed Bibliographer in the University Libraries, with the rank of Assistant Professor, during the Winter and Spring Quarters, 1944, at a salary of $3,600 a year for full-time service, the exact amount of time and the nature of her duties to be determined by the Director of the University Libraries.

It is recommended that James B. Parsons be appointed Visiting Assistant Professor of Chemistry on a part-time basis for the period from January 1, 1944, to January 30, 1944, at a salary of $100, and for full-time service from January 31, 1944, to June 13, 1944, at a salary of $1,900 for the period.
It is recommended that the salary of Frank H. Westheimer, Assistant Professor of Chemistry, be increased from $3,200 to $3,750 a year and that he be granted a leave of absence without salary for service on a war research project, effective February 13, 1944, to September 30, 1944.

It is recommended that Andrew W. Brown, Associate Professor of Psychology, be granted a leave of absence without salary for the period January 1, 1944, to September 30, 1944, for government service.

It was moved and seconded to make the appointments, the increase in salary, and to grant the leaves of absence, all as recommended, and, a vote having been taken, the motion was declared adopted.

The President of the University presented the following communication:

In accordance with the custom in previous years, there is submitted a midyear review of the budgetary outlook for the current fiscal year.

Whereas the original Regular Budget as adopted and subsequently adjusted by Board actions provided for underwritings of $705,824 ($664,976 from Suspense Funds, $32,082 from funds now functioning as endowment, and $25,766 from Reserves), it is now estimated that the required underwritings will amount to $409,805 ($413,872 from Suspense Funds and $6,531 from funds now functioning as endowment, less $10,598 additions to certain Reserves), a reduction of $296,019. This estimated reduction in underwriting is due to an estimated increase of $405,049 in income from sources other than underwritings, less an estimated increase in expenditures of $109,030. It is probable that when the fiscal operations for the year are completed, the estimated underwriting of $409,805 will be greatly reduced or entirely eliminated. The Board will recall that at the time of the Fiftieth Anniversary Campaign, the underwriting for the Regular Budget was approximately $1,200,000.

Since the expenditures from Restricted Endurable Funds are controlled by amounts of specific gifts and earnings and those for Auxiliary Enterprises are in the main self-financing or produce a net income for the support of the Regular Budget, comments with respect to these phases of University operation are omitted from this review.

The following is a summary of estimates of the Regular Budget by budget divisions:
#5 - Board of Trustees  
February 10, 1944

## Estimated Expenditures

<table>
<thead>
<tr>
<th>Division</th>
<th>Original Budget</th>
<th>Original as Adjusted</th>
<th>&quot;Adjusted&quot; Estimates</th>
<th>Variation from Original</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>$4,358,065</td>
<td>$4,483,845</td>
<td>$4,621,676</td>
<td>$167,631</td>
</tr>
<tr>
<td>Medical School and Clinics</td>
<td>3,025,077</td>
<td>3,105,127</td>
<td>3,083,268</td>
<td>20,029</td>
</tr>
<tr>
<td>Graduate Library School</td>
<td>61,370</td>
<td>61,370</td>
<td>65,270</td>
<td>3,900</td>
</tr>
<tr>
<td>School of S.S.A.</td>
<td>156,403</td>
<td>156,403</td>
<td>161,500</td>
<td>5,100</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>35,500</td>
<td>35,500</td>
<td>28,026</td>
<td>-7,474</td>
</tr>
<tr>
<td>Oriental Institute</td>
<td>208,862</td>
<td>208,862</td>
<td>208,862</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$7,532,867</strong></td>
<td><strong>$8,044,287</strong></td>
<td><strong>$8,193,297</strong></td>
<td><strong>$109,030</strong></td>
</tr>
</tbody>
</table>

## Estimated Income and Underwritings from Reserves

<table>
<thead>
<tr>
<th>Division</th>
<th>Original Budget</th>
<th>Original as Adjusted</th>
<th>&quot;Adjusted&quot; Estimates</th>
<th>Variation from Original</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>$4,358,065</td>
<td>$4,483,845</td>
<td>$4,621,676</td>
<td>$167,631</td>
</tr>
<tr>
<td>Medical School and Clinics</td>
<td>3,000,067</td>
<td>3,095,677</td>
<td>3,083,268</td>
<td>-12,419</td>
</tr>
<tr>
<td>Graduate Library School</td>
<td>66,229</td>
<td>66,229</td>
<td>71,448</td>
<td>5,219</td>
</tr>
<tr>
<td>School of S.S.A.</td>
<td>152,830</td>
<td>152,830</td>
<td>168,245</td>
<td>15,415</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>20,048</td>
<td>20,048</td>
<td>20,346</td>
<td>300</td>
</tr>
<tr>
<td>Oriental Institute</td>
<td>208,862</td>
<td>208,862</td>
<td>208,862</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>$7,532,867</strong></td>
<td><strong>$8,044,287</strong></td>
<td><strong>$8,193,297</strong></td>
<td><strong>$109,030</strong></td>
</tr>
</tbody>
</table>

## General Budget Division

The General Division of the Regular Budget includes the operations of the College and Academic Divisions of the University and the professional schools of Law, Business, and Divinity, as well as the general administrative and plant expenses for the entire University with the exception...
of the plant operating expense of the Medical School and Clinics Budget Division.

The following is a summary of the estimates for this budget division:

Expenditure estimates:

- Expenditures controlled by specific income:
  - Original: $375,298
  - Adjusted: $374,797
  - Present: $373,493
  - Variation: $1,301

- Expenditures not controlled by specific income:
  - Original: $3,982,767
  - Adjusted: $4,109,048
  - Present: $4,248,187
  - Variation: $139,135

- Total expenditure estimates:
  - Original: $4,358,065
  - Adjusted: $4,483,845
  - Present: $4,621,676
  - Variation: $137,831

Income estimates:

- Student fees:
  - Original: $1,545,398
  - Adjusted: $1,584,698
  - Present: $1,713,205
  - Variation: $128,507

- Endowment:
  - Original: $347,997
  - Adjusted: $385,597
  - Present: $412,026

- Gifts:
  - Suspense Funds (underwriting):
    - Original: $1,900,064
    - Adjusted: $1,740,064
    - Present: $1,849,708
    - Variation: $100,708
  - Other:
    - Original: 154,356
    - Adjusted: 166,546
    - Present: 178,767
    - Variation: 18,410
  - Total gifts:
    - Original: $3,563,949
    - Adjusted: $3,921,549
    - Present: $4,097,429
    - Variation: $167,880

- Auxiliary enterprises:
  - Original: $442,356
  - Adjusted: $442,356
  - Present: $442,356

- Sundry:
  - Original: $4,462,868
  - Adjusted: $4,462,868
  - Present: $4,462,868

- Total income estimates:
  - Original: $4,358,065
  - Adjusted: $4,483,845
  - Present: $4,621,676
  - Variation: $137,831

This decrease is required under terms of gift or budgetary policy adopted by the administration.

It is noted that the estimated underwriting is now reduced by $162,472 from that thought necessary at the beginning of the year. This decrease is reflected in the elimination of the entire amount previously allocated from the Fiftieth Anniversary General Campaign Suspense Fund and a reduction of $8,475 in the amount required from the Fiftieth Anniversary Alumni Foundation Suspense Fund.

The increase in estimated student fee income of $128,507 is due primarily to continuation by the government of certain Army Air Forces meteorology trainees on a fee basis (as contrasted with a cost contract) during a portion of the current year, which was not contemplated at the time of preparation of the original budget. The present student fee estimate is $458,335, or 21.1 per cent, less than the actual for the fiscal year 1942-43.

The increases in net income from auxiliary enterprises is primarily in the Press Publication Department and in the Bookstore. The increase in sundry income is due largely to...
The estimated increase in expenditures of $137,831 may be analyzed as follows:

1. A decrease in appropriations of budget items controlled by specific income - $1,304
2. An increase resulting from an expected decline in overhead allowances under United States Government contracts + $9,749
3. An increase due to an estimated reduction in credits for staff salaries and other expenses transferred to United States Government contracts + $9,662
4. A net increase in all other appropriations + $20,724

Total +$137,831

Stated in another way, the anticipated increase in expenditures is primarily due to:
1. The continuation during a portion of the year of the student fee arrangement (in contrast to a cost contract) for certain Army Air Forces meteorology trainees, thus requiring increased expenditures for Meteorology in the regular budget, and
2. A decrease of $76,000 in the estimated overhead allowance for the largest government contract as the result of contemplated changes in the contract provisions.

Statements setting forth detailed estimates of income and expenditures appear on 9-19 of Tables.

**Medical School and Clinics Budget Division**

This division of the budget includes the operations of the Clinical Departments of the School of Medicine, the Billings Hospital and Epstein Out-Patient Clinic, the Roberts Hospital and its Out-Patient Clinic, the Chicago Lying-In Hospital and Epstein Out-Patient Clinic, and the Country Home for Convalescent Children. The following tabulation summarizes the outlook for this division of the budget:

<table>
<thead>
<tr>
<th>Expenditure estimates:</th>
<th>Original Budget</th>
<th>Adjusted Estimates</th>
<th>Present Estimates</th>
<th>Variation from &quot;Adjusted&quot; Original</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures controlled by specific income</td>
<td>$206,130</td>
<td>$200,740</td>
<td>$204,306</td>
<td>+ $6,166</td>
</tr>
<tr>
<td>Expenditures not controlled by specific income</td>
<td>2,777,447</td>
<td>2,580,467</td>
<td>2,528,303</td>
<td>- 53,164</td>
</tr>
<tr>
<td>Total expenditures</td>
<td>$3,003,577</td>
<td>$2,781,197</td>
<td>$2,732,609</td>
<td>- 68,588</td>
</tr>
</tbody>
</table>
Board of Trustees
February 10, 1944

<table>
<thead>
<tr>
<th>Income estimates</th>
<th>Original Budget</th>
<th>Original Adjusted Estimates</th>
<th>Present Adjusted Estimates</th>
<th>Variation from &quot;Adjusted&quot; Original</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient Fees</td>
<td>$1,966,849</td>
<td>$2,076,992</td>
<td>$2,116,607</td>
<td>+$42,978</td>
</tr>
<tr>
<td>Endowment</td>
<td>663,625</td>
<td>663,625</td>
<td>697,807</td>
<td>+34,182</td>
</tr>
<tr>
<td>Gifts:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suspense Funds (underwriting)</td>
<td>192,468</td>
<td>192,468</td>
<td>120,640</td>
<td>-71,828</td>
</tr>
<tr>
<td>Other</td>
<td>137,603</td>
<td>140,393</td>
<td>150,393</td>
<td>+1,000</td>
</tr>
<tr>
<td><strong>Total gifts</strong></td>
<td><strong>330,071</strong></td>
<td><strong>332,861</strong></td>
<td><strong>480,033</strong></td>
<td><strong>+172,172</strong></td>
</tr>
<tr>
<td>Sundry</td>
<td>19,322</td>
<td>23,282</td>
<td>8,731</td>
<td>-16,551</td>
</tr>
<tr>
<td><strong>Total income estimates</strong></td>
<td><strong>$3,000,067</strong></td>
<td><strong>$3,095,677</strong></td>
<td><strong>$3,083,258</strong></td>
<td><strong>-$12,419</strong></td>
</tr>
<tr>
<td>Reserve underwriting estimates:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical School and Clinic Reserve</td>
<td>$18,510</td>
<td>$18,510</td>
<td>-</td>
<td>-$13,510</td>
</tr>
<tr>
<td><strong>Total income and reserve estimates</strong></td>
<td><strong>$3,018,577</strong></td>
<td><strong>$3,114,187</strong></td>
<td><strong>$3,096,788</strong></td>
<td><strong>-$17,419</strong></td>
</tr>
</tbody>
</table>

Note: Includes estimated underwritings from funds functioning as endowment (Schweppes endowment) as follows:

- **$19,122** (Sundry)
- **$23,082** (Sundry)
- **$6,531** (Sundry)
- **$16,551**

It will be observed that the total reduction in underwriting for this division of the budget is estimated at $101,889 consisting of $71,828 in Suspense Funds, $16,551 from funds functioning as endowment (Schweppes endowment), and $13,510 in reserves. This reduction results from an estimated increase of $75,960 in income other than underwriting income and an estimated decrease of $25,929 in expenditures.

From the standpoint of operation and financial support, this budget division consists of three sections: (1) the Clinical Departments of the School of Medicine and the Billings and Roberts Hospitals and their Out-Patient Clinics; (2) the Chicago Lying-in Hospital and its Out-Patient Clinic, and (3) The Country Home for Convalescent Children. The budget estimates analyzed on this basis are shown below:

(see next page)
<table>
<thead>
<tr>
<th>Medical School, Mercy Hospital, and Their Clinics &amp; Clinic Homes Total</th>
<th>Expenditure estimates</th>
<th>Income estimates</th>
<th>Reserve underwriting estimates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original estimates as adjusted</td>
<td>Present estimates</td>
<td>Variation from &quot;Adjusted&quot; original</td>
<td>Original estimates as adjusted</td>
</tr>
<tr>
<td>Expenditure estimates</td>
<td>Income estimates</td>
<td>Reserve underwriting estimates</td>
<td></td>
</tr>
<tr>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>2,548,290</td>
<td>2,520,533</td>
<td>-27,764</td>
<td>13,510</td>
</tr>
<tr>
<td>482,167</td>
<td>493,402</td>
<td>+11,235</td>
<td>13,510</td>
</tr>
<tr>
<td>78,730</td>
<td>69,330</td>
<td>-9,400</td>
<td>13,510</td>
</tr>
<tr>
<td>3,109</td>
<td>3,083,258</td>
<td>-25,921</td>
<td>13,510</td>
</tr>
</tbody>
</table>

Further improvement in income and reductions in expenditures will be reflected in reduced underwritings.

Tables containing estimated income and expenditures by major items appear on pages 20-23 of Tables.

Other Budget Divisions

The present review indicates the following changes in the budgetary outlook for the other divisions of the Regular Budget:

- Graduate Library School (page 24 of Tables). The present estimates show an increase in income of $6,189, an increase in expenditures of $900, and an increase of $4,289 in the estimated excess of income over expenditures, resulting in an excess of income for the year of $9,118 to be credited to the Graduate Library School Reserve.

- School of Social Service Administration (page 25 of Tables). Estimated income has been increased $14,325, estimated expenditures have been increased $2,950, and the underwriting has been reduced $11,376, resulting in an net excess of income of $6,962 to be credited to the School of Social Service Administration Reserve.
Board of Trustees
February 10, 1944

- Nursing Education (page 26 of Tables). Estimated income has been increased $806, estimated expenditures have been decreased $6,762, and the estimated amount required from Nursing Education Reserve has been reduced $7,060.

- Oriental Institute (page 27 of Tables). Originally it was contemplated that this budget would need $30,511 from the Oriental Institute Suspense Fund, but estimated increase in other items of income with no increase in estimated expenditures has resulted in a decline of $8,804 in the underwriting requirement.

Action Requested

It is recommended that the President and other appropriate administrative officers be authorized to conduct the activities of the University within the limits of the revised estimates of expenditures as indicated in this budget review, it being understood that they shall make all feasible economies of expenditures, and that such economies will be reflected in the final outcome of the budget and not used for projects not now contemplated without further reference to the Board.

It was moved and seconded to authorize the President and other appropriate administrative officers to conduct the activities of the University within the limits of the revised estimates of expenditures as indicated in this budget review, it being understood that they shall make all feasible economies of expenditures, and that such economies will be reflected in the final outcome of the budget and not used for projects not now contemplated without further reference to the Board, as recommended, and, a vote having been taken, the motion was declared adopted.

At the request of the President of the University, Mr. Benton reported informally with regard to the progress of the affairs of the Encyclopaedia Britannica Films. Directors of the film corporation elected include the members of the Encyclopaedia Britannica Board plus Marshall Field, Wallace Harrison, Harry Sherman, Ernest Hopkins, Reardley Hall, Chester Bowles, and Wayne Taylor. In his opinion, there are constructive advantages in having the headquarters of this corporation centered in New York City as it broadens the scope of the University and is at the center of the film industry. 10,000 prints of the films were sold during the past year of which 3,400 were prints of The University of Chicago films. The University has spent on promotion of educational films during the past twelve years, $30,497 against which royalties of $15,600 have been received resulting in a net expenditure of $14,897. Mr. Benton reported that negotiations had been going on with the Eastman Film Laboratories for a gift of films from Encyclopaedia Britannica Films, Report of progress.
Laboratories which have produced some 200 educational silent films. These negotiations have resulted in an offer to give these films to the University. Details of the proposed gift are being worked out and will be reported later.

On behalf of the President, the Secretary of the University submitted the following recommendations and reports:

I. Contributions and Grants Received Since the Last Meeting of the Board

It is recommended that the following contributions and grants of $25 or more, made or pledged since the regular January meeting of this Board, be accepted, and that the Secretary of the Board of Trustees be directed suitably to express the appreciation of the Board:

From the Alfred P. Sloan Foundation, $54,955 in support of the regular budget of The University of Chicago Round Table for the year ending June 30, 1945, and a special supplementary grant of $3,200 covering the period February 1 to September 30, 1944, for promotion, publicity, and the maintenance of station relations.

From the Rockefeller Foundation, $10,000 for an analysis of the methods of teaching a second modern language, to be available for expenditure during the calendar year 1944.

From the William J. Cook Fund of the Chicago Community Trust, $1,505.66 for student aid in the Winter Quarter, 1944.

From the American Council of Learned Societies, $1,500 toward the cost of publication of "From Art to Theatre" by George R. Kernodle.

From the estate of Charles F. Grey, $750 for student aid in the calendar year of 1944.

From the Maymar Corporation, $750 in support of the University.

From six business concerns that are members of the National Restaurant Association, through the Business Problems Bureau, a total of $870 in support of education and research in food management.

Sloan, Alfred P., Foundation
Rockefeller Foundation
Cook, William J., Fund
American Council of Learned Societies
Grey, C.F., Estate of
Maymar Corporation
National Restaurant Association
From the Chicago Philanthropic Club, $600 in support of the University's work in the cardiac clinic.

From the Stineway Drug Company, $500 in support of the University.

From Miss Frances A. Johnston, $200 to the Departments of Home Economics and Pediatrics for the serum iron portion of the research project being carried on by those departments.

From the United Air Lines Transport Corporation, $300 for summer scholarship work.

From Mr. Oliver M. Burton, $200 in support of the University.

From Mr. Howard Ellis, $200 in support of the University, to be credited to the 1944 Alumni Gift Fund.

From Mrs. Edwin G. Jordan, $200 in support of research in the University.

From the Blind Service Association, $100 for scholarship aid to Miss Louise Stuyts and Mr. Heinz Alfred Adam.

From Captain Robert H. Bethke, $150 for scholarship aid, representing repayment of a scholarship granted him during the academic year 1935-36 as a remission of tuition.

From the Kiwanis Club of Lincoln Park, $150 for student aid.

From Mr. Byron S. Harvey, $100 in support of the University.

From Mr. Walter S. Templeton, $100 in support of the University.

From Mr. Thomas J. White, $100 in support of the University.

From a friend of the University, $66.18 for bulbs to be planted on the quadrangles.

From E. A. Aaron and Brothers, Inc., $50 in support of the University.
From the Beverly Hills University Club, $50 for additional support of student aid.

From Mr. William T. Alden, $25 in support of the University.

From Mr. James Minotto, his collection of old books in Italian, French, Latin, and German.

From Mrs. Francis Neilson, a collection of Egyptian porcelains for the Oriental Institute of the University.

The Citizens Board

The meeting of the Citizens Board held on January 24th was well attended, there being present 131 persons, including 19 guests of members. This meeting was addressed by Mr. William Benton and Professor Stephen M. Corey, and two Encyclopaedia Britannica educational films were exhibited. In view of our efforts to increase interest in the board, it is gratifying to observe that 10 members came to this meeting who had not previously attended.

On March 15th Professor Henry C. Simons will address a meeting of the Citizens Board on the subject "Recasting the Federal Tax System."

The death on January 18th of Mr. William B. Hale, a member of the Citizens Board since May 3, 1940, is regretfully recorded.

It was moved and seconded to accept the contributions and grants as tendered, and to instruct the Secretary of the Board to express to the donors the appreciation of the Board, and, a vote having been taken, the motion was declared adopted.

At this point the Chairman of the Board excused from the meeting all except Trustees. The minutes for the remainder of the meeting are to be supplied by the Chairman of the Board at a later date.
ADDENDUM TO THE MINUTES OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CHICAGO FOR THE MEETING HELD THURSDAY, FEBRUARY 10, 1944

After the officers had left the room, the Chairman of the Board said he had several recommendations from the Budget Committee to present to the Board.

1. Mr. Swift pointed out that the faculty members were expected to retire from service at the age of 65 years and that the Board had legislated along this line. He said that there was no similar legislation so far as business and other administrative officers were concerned. The Budget Committee therefore recommended the adoption of the following motion:

"It shall be the policy of the Board that each of the administrative officers elected or appointed annually by the Board for full-time service, and whose retirement is not provided for in the Statutes, should be retired from regular service at the end of the fiscal or calendar year in which his 65th birthday occurs, unless the Board specially continues his service for a period not exceeding one year at a time."

After discussion,

It was moved and seconded to adopt this new policy respecting retirement of administrative officers not provided for in the Statutes, and, a vote having been taken, the motion was declared adopted.

2. Mr. Swift pointed out that in accordance with the above legislation, the first case of an administrative officer reaching the age of 65 would be Mr. L. R. Steere, the Treasurer. He presented a recommendation from the Budget Committee as follows:

"Under the above policy, if a satisfactory treasurer can be secured, Mr. Steere, Treasurer, will retire from regular service on June 30, 1945, and it is recommended that he be granted at this time an annual retiring allowance effective at the date of his retirement, in an amount of $4,760 annually, and that after his death one-half of this amount shall be payable annually to his present wife during her life if she shall survive him.

"It is recommended, also, that the amount of $12,000 be made available to the Chairman of the Board for payment in each manner as he may determine, to Mr. Steere, after his retirement; and that any part of the $12,000 not paid to Mr. Steere during his lifetime shall be paid to his present wife if she survives him.

"It is recommended that the arrangement with Mr. Steere shall not be considered a precedent for future action, as it is hoped that within a reasonable time a policy can be adopted covering future cases."
After discussion,

It was moved and seconded to approve the recommenda-
tion of the Budget Committee for a retirement arrange-
ment for Mr. Stover, and, a vote having been taken,
the motion was declared adopted.

3. Mr. Swift then reminded the Board members that the matter
of appointing the President the chief administrative officer
of the University had been recommended to the Board at
various times, in the thought that by closer coordination of
the Treasurer's and Comptroller's Office with the President's
Office, economies and efficiencies could be secured. Mr.
Swift explained that the Board had done nothing on this
matter for two reasons: First, the Board was anxious to
maintain direct connection with the Treasurer and the
Comptroller on the particular matters entrusted to their
care by the By-Laws; and secondly, the University did not
see to have the individual who would assist the President
if such a plan were adopted. Now, however, it appeared as
though the individual had appeared, and the Budget Comittee,
therefore, had been discussing the problem, and wished to
bring the following recommendation to the Board, subject to
our being able to employ Mr. Munnecke to undertake the work
under the President. The Budget Committee's recommendation
was:

"The Board, in consultation with the President, shall
appoint, and determine the tenure in office, of the
Treasurer and Comptroller.

"The Treasurer and Comptroller, each responsible to the
Board for an integral part of the administrative organi-
sation of the University, shall cooperate with and be sub-
ject to the direction of the President in all matters having
to do with the general administration of the University
and of his own office; but if he should be of the opinion
that compliance with his instructions from the President,
in any instance, would impair his ability to discharge his
responsibility to the Board as defined in the By-Laws, he
shall attempt to reconcile such differences as may arise,
and, if that fails, he may appeal to the Committee on
Finance and Investments, or Accounting and Audit, as the
case may be, and the decision of such committee shall be
final under the jurisdiction of the Board.

"It should be understood that similar provisions will be
adopted in connection with the Secretary of the Board if,
in the judgment of the Budget Committee it shall appear
advisable.

"It should be understood that the By-Laws shall be
amended in due course to reflect the changes as
proposed."
As a part of the above program, it is recommended that Mr. Wilbur C. Munnecke be appointed a vice-president of the University, effective July 1, 1944, at a salary of $20,000 per year.

After discussion,

It was moved and seconded that the recommendation of the Budget Committee be adopted, and that the Budget Committee be authorized to revise minor details in connection with any of the subjects which had been presented by Mr. Swift from the Budget Committee, and, a vote having been taken, the motion was declared adopted.

Meeting adjourned.

(Material for addendum section of the minutes supplied by Harold H. Swift)

[Signature]
Secretary
MINUTES OF THE BOARD OF TRUSTEES

March 9, 1944

The regular monthly meeting of the Board of Trustees was held in the Board Room on Thursday, March 9, 1944, at 2 P.M.

There were present: Messrs. Axelson, Beaven, Blair, Brown, Epstein, Field, Hall, Harper, Hutchinson, McNair, Neveu, Russell, Ryerson, Smith, and Sulzbeger, also, Messrs. Colwell, Daines, Filbey, Harrell, Jacobs, Mollis, Munroe, and Steere.

Mr. Elsler, as Chairman of the Committee on Finance and Investment, presided as Chairman of the meeting.

Prayer was offered by Dean Colwell.

The minutes of the meeting held February 10, 1944, were approved.

The Secretary of the Board presented minutes of the following meetings of standing committees, copies of the minutes having previously been sent to all members of the Board: Committee on Accounting and Audit, March 6, 1944; Committee on Business Affairs, March 5, 1944; Committee on Finance and Investment, February 7, 1944; and Committee on Instruction and Research, February 8, 1944.

It was moved and seconded to accept the minutes and to approve all actions recorded therein, and, a vote having been taken, the motion was declared adopted.

The Secretary of the Board submitted the following report:

I regret to report the death of Dr. Frederic William Schults, Richard T. Crane Professor and Chairman of the Department of Pediatrics, on March 8, 1944. Dr. Schults served as a member of the faculty of the University from 1930 until his death.

He was the author and co-author of numerous books on Pediatrics and was a member of many learned societies. Dr. Schults was United States delegate to several Pan-American Child Hygiene Congresses between 1929 and 1942 and was an honorary member of medical societies in Argentina, Uruguay, and Cuba. Because of the esteem in which he was held in South America the State Department had asked him to make a four months good-will tour which was to have started the latter part of the present month, and the Board recently granted him a leave of absence for that purpose.

The report was received and ordered placed on file.
The Secretary of the Board presented the following communication:

A list of candidates for degrees to be conferred at the Convocation to be held on March 24, 1944, is submitted hereewith. It is recommended that the degrees be conferred upon the candidates named provided they conform to all conditions.

A summary of the list is as follows:

<table>
<thead>
<tr>
<th>College</th>
<th>Degrees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biological Sciences Division</td>
<td>12</td>
</tr>
<tr>
<td>Humanities Division</td>
<td>5</td>
</tr>
<tr>
<td>Physical Sciences Division</td>
<td>46</td>
</tr>
<tr>
<td>Social Sciences Division</td>
<td>12</td>
</tr>
<tr>
<td>School of Business</td>
<td>4</td>
</tr>
<tr>
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<td>J.D.</td>
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<td>M.B.A.</td>
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<td>S.D.</td>
<td>9</td>
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<td>Total Degrees</td>
<td>178</td>
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</tbody>
</table>
CANDIDATES FOR THE BACHELOR'S DEGREE

I. IN THE COLLEGE

For the Degree of Bachelor of Philosophy:

Donald Francis McBride
Ruth William Nether

II. IN THE DIVISION OF THE BIOLOGICAL SCIENCES

For the Degree of Bachelor of Science:

Gertrude Toby Black
Marjorie Alva Balkey
Harold Zelig Brown

III. IN THE DIVISION OF THE BIOLOGICAL SCIENCES

For the Degree of Bachelor of Philosophy:

Ruth Wehlan Netherton

IV. IN THE DIVISION OF THE PHYSICAL SCIENCES

For the Degree of Bachelor of Science:

Douglas Fisher Alvis
Harriett Davis Anderson
Scottish Annette Andrews
Ruth Allen Andrews
Eugene Minerva Barker

V. IN THE DIVISION OF THE SOCIAL SCIENCES

For the Degree of Bachelor of Philosophy:

Shirley Lorraine Bowman
Esther Jeannette Zeigler Fineberg

For the Degree of Bachelor of Arts:

Betty Lou Leviton
Mary Woolsey Lewis
Beatrice Stein Light
Marjorie Ann Liitt
Gilbert Warren Matter
VI. IN THE SCHOOL OF BUSINESS
For the Degree of Bachelor of Arts:
Frances Catherine Cuttle
Joanne Germano Hyde

VII. IN THE LAW SCHOOL
For the Degree of Bachelor of Arts:
Ralph Ben Ediger

VIII. IN THE SCHOOL OF SOCIAL SERVICE ADMINISTRATION
For the Degree of Bachelor of Arts:
Anita Martha Denbo
Florette Lobel
Susan Frances Messinger
Helen Rae Sklar
Maxine Margrave Stout
Phyllis Ruth Twery

Candidates for Higher Degrees
I. The Degree of Master of Arts

I. IN THE DIVISION OF THE HUMANITIES
DOROTHEA MARIE FRUECHTENICHT
B.S., School of the Art Institute of Chicago, 1942
(Art)

LOUISE GALST
A.B., University of Chicago, 1942
(Romance Languages and Literatures)

Papers: African Negro Wood Carving
A Commentary on the “Historias Peregrinas” by Cespedes y Meneses

II. IN THE DIVISION OF THE SOCIAL SCIENCES
SABRA ELIECE ALMAN
A.B., Vassar College, 1941
(International Relations)

MORRIS E. ESON
S.B., Illinois Institute of Technology, 1942
(Psychology)

CECILIA MARY EWING
Ph.B., University of Chicago, 1935
(Education)

JUANITA LOUISE PARSONS
A.B., University of Chicago, 1940
(Geography)

HARRIET PHILA RAY
Ph.B. in Ed., University of Chicago, 1927
(Human Development)

ELEANOR ELAINE TORELL
A.B., Mount Holyoke College, 1941
(Sociology)

WILLIAM RALEIGH TRIMBLE
A.B., Reed College, 1937
(History)

EUGENIA WOLLAK
A.B., Smith College, 1940
(Economics)

II. IN THE DIVISION OF THE SOCIAL SCIENCES
SABRA ELIECE ALMAN
A.B., Vassar College, 1941
(International Relations)

MORRIS E. ESON
S.B., Illinois Institute of Technology, 1942
(Psychology)

CECILIA MARY EWING
Ph.B., University of Chicago, 1935
(Education)

JUANITA LOUISE PARSONS
A.B., University of Chicago, 1940
(Geography)

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(Human Development)

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A.B., Mount Holyoke College, 1941
(Sociology)

WILLIAM RALEIGH TRIMBLE
A.B., Reed College, 1937
(History)

EUGENIA WOLLAK
A.B., Smith College, 1940
(Economics)
HARMOND JOHN HALVORSON  
A.B., Augustana College, 1941

RHEUBEN ELWIN LAMB  
A.B., Florida Agricultural and Mechanical College, 1936

RANDALL CUMMINGS RUE CHELLE  
A.B., University of Chicago, 1942

ANN LOUISE BEYHAN  
A.B., University of Minnesota, 1942

ANNIE KOCHER BEYHAN  
A.B., Indiana University, 1928

BONNIE JAYNE BROWN  
B.A., Miami University, 1933

MARGARET ELIZABETH BROOKS  
A.B., Edward Waters College, 1931

BERTICE ELIZABETH CAREY  
A.B., St. Augustine's College, 1937

MARTHA WILMA CARLTON  
A.B., University of Kentucky, 1933

MARY ELIZABETH CHAPMAN  
A.B., West Virginia University, 1937

ELIZABETH JOSEPHINE COYLE  
S.B., Simmons College, 1938

ELIZABETH ADAMS ELAM  
A.B., Ohio Wesleyan University, 1942

KATHERINE ELIZABETH KINSEY  
A.B., College of the Pacific, 1932

EVELYN CHAI HOO LEE  
A.B., University of Hawaii, 1941

MARGUERITE CAROLYN MASSINO  
S.B., Milwaukee Downer College, 1938

FLORENCE THERESE McGETRICK  
A.B., St. Xavier College, 1941

MARGARET DOLORES McGUAN  
A.B., University of Chicago, 1939

MILDRED JUNE MURSTEIN  
A.B., Miami University, 1942

MARY JANE PECK  
S.B., University of Oregon, 1942

MARY JANES PINNEY  
A.B., University of Kansas, 1941

HELEN ELIZABETH RICHARDS  
A.M., Catholic University of America, 1938

ANNE PARKER ROBISON  
A.B., University of Minnesota, 1941

MARTHA ELIZABETH SHACKLEFORD  
A.B., University of Missouri, 1931

EVELYN MIRIAM SMITH  
A.B., Pembroke College, Brown University, 1936

ANNE FRANCES SORY  
S.B., University of Oregon, 1942

ANNELIESE TUCKER  
S.B., Mt. Holyoke College, 1936

ANNIE KOCHER BEYHAN  
A.B., Indiana University, 1928

BONNIE JAYNE BROWN  
B.A., Miami University, 1933

KATHERINE ELIZABETH KINSEY  
A.B., College of the Pacific, 1932

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ANNE FRANCES SORY  
S.B., University of Oregon, 1942

Introduction:

This is a list of students who have completed their studies at the Divinity School. Each entry includes the student's name, their degree, and the institution from which they graduated.

Theses:

There are several theses listed, each with a brief description of the topic:


Reports:

There are several reports listed, each with a brief description of the topic:

1. "Report: Chicago Patients Discharged from the Psychiatric Unit of Great Lakes Naval Hospital"
2. "Report: Aid to Dependent Children: Cases Closed in Midwest District, Cook County, July, 1943"
6. "Report: Public Relief for Dependent Children in Lake County, Indiana"
7. "Report: Child Labor in Ohio, 1852-1920"
10. "Report: The Development of Public Health in Indiana, 1851-1920"
11. "Report: Treatment and Treatment of Psychopathic Patients in Psychopathic Clinics in Cook County and in Illinois State Hospitals"
15. "Report: First Boarding Home Placements at the Chicago Orphan Asylum, 1928-29"