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Janowitz, Dr. Frieda
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Janson, Dr. Sara A.
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Morrison, H. C.
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Morrow, Dr. W. J.
Nominated to staff of Children's Memorial Hospital

Norton, Dr. E. Z.
Nominated to staff of Children's Memorial Hospital

Morton, Jane
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Moser, Miss A. K.
Gift in support of Nursing Education

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House, J. F.
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Houdet, Dr. Roxie
Nominated to staff of Children's Memorial Hospital

Hulikian, S. S.
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Hulroy, T. N.
Gift in support of University

Hunkeea, W. C.
Appointed Vice-President in charge of Business Affairs
Elected Secretary of the Board of Trustees

Humns, Dr. G. F.
Nominated to staff of Children's Memorial Hospital

Murphey, Dr. W. N.
Salary increase of

Murphy, Walter F., Foundation Fund
Establishment of

Murrah, Dr. F. G.
Gift in support of University

Musgrave, H. S.
Gift in memory of

Musial, Dr. J. J.
Nominated to staff, Children's Memorial Hospital

Mussel, Dr. J. J.
Nominated to staff of Children's Memorial Hospital

W. J. Monilaw
Mutual Benefit Health and Accident Association
Gift for medical research
Myers, L. E.
Death of

Hodelhofer, Dr. L. E.
Appointed to staff of Chicago Lying-in Hospital

Jasir-ud-Din, Dr.
Gift for living expenses of
National Canners Association
Gift for research
National Conference of Christians and Jews
Gift for scholarships
National Council of Jewish Juniors
Gift for scholarships
National Dairy Council
Gift for research
National Foundation for Infantile Paralysis
Gift for research
National Live Stock and Meat Board
Gift for research
National Research Council
Gift for research
National Restaurant Association
Gift in support of education and research in food management

National Tea Company
Gift for:
Industrial Relations Center
School of Business

Neumann, Mrs. S. B.
Gift for scholarships

Nef, Mrs. J. U.
Gift in support of University

Nielsen, A. C., Company
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Nelson, B. N.
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Nims, Captain C. F.
Gift in support of University

Nock, Dr. W. G.
Nominated to staff of Children's Memorial Hospital

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Report of Non-academic employees
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Noyes, D. A.
Gift in support of University

Noyes, Dr. H. J.
Nominated to staff of Children's Memorial Hospital

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Nominated to staff of Children's Memorial Hospital

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Establishment of Committee to consider problems of University activities in areas concerning children
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Gift for scholarships in...

Nuyens, John, Jr.
Appointed to Committees on:
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Gift in support of University

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Olsen, W. B.
Gift in support of University

Osmundt, A. T.

Olsen, E. G.
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Nominated to staff of Children's Memorial Hospital
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Otis, J. S.
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Gift in support of University
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Welcomed to Board membership
Paine, Lieutenant Commander Norma C.
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Palmer, Dr. W. E.
Increase in salary of
Paramore, C. E.
Appointed to Committee on Fraternities
Parrish, Mr. Elise
Appointed to staff of Chicago Lying-in Hospital
Pauly, Dr. M. H.
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Nominated to staff of Children's Memorial Hospital
Peck, F. W.
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Pet, G. H., Packing Company
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Perrine, S. A.
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Academic
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Pfeiffer, Dr. H. C.
Gift for fellowships
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Gift for research in
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Appointed as one of three to administer Ruth Mann
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Gift for research in

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Gift in support of University

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Nominated to staff of Children's Memorial Hospital

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Cates, G. V.  
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Van Nestbroock, G. A.  
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Sovoro Copper and Brass Company  
Sponsoring "The Human Adventure Program"  
Shoeger, Dr. Julius  
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Richards, R. C.  
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Ricketts, Dr. H. T.  
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Gift in support of University  
Richter, Herbert  
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Riley, James S.  
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Riser, Dr. R. O.  
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Roberts, Mrs. John  
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Robertson, Dr. O. H.
Gift for research under
Rockefeller Final Gift Appropriation from, to cover cost of President's House
Cancellation of appropriation from
Possible use of, for financing Administration Building
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Committee on Constitutional Research
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Roll, Dr. R. C.
Nominated to staff of Children's Memorial Hospital
Rosenbaum, Dr. R. A.
Nominated to staff of Children's Memorial Hospital
Rosenfeld, Mrs. Maurice
Gift for the Chicago Lying-in Hospital
Rosenberg, Mrs. A.
Gift for scholarship
Rosenwald, Julius, Fund
Gift for Department of Education
Rotman, Dr. Stephen
Gift for research under
Rothchild, Maurice L.
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Gift in support of
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Rubin, Dr. Justin
Nominated to staff of Children's Memorial Hospital
Rubovitz, Dr. F. R., Jr.
Appointed to staff of Chicago Lying-in Hospital
Rubovitz, Dr. W. H.
Appointed to staff of Chicago Lying-in Hospital
Russell, P. S.
Appointed to Committees on:
- Budget
- Instruction and Research
Appointed Acting Chairman of the Committee on
- Instruction and Research
Russell, Mr. and Mrs. Paul
Gift for Chicago Lying-in Hospital

Ryerson, E. L.
Appointed to Committees on:
- Accounting and Audit
- Budget
- Business Affairs
- Development
- Finance and Investment
- Instruction and Research
Appointed Chairman, Special Committee to Review
- Board Policies
- Elected Second Vice-Chairman of the Board
Ryerson, Dr. and Mrs. E. V.
Gifts in support of University
Ryerson, Mrs. J. V.
Gift for the Chicago Lying-in Hospital

Salisbury, Rollin P., Trust
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Sarma, Miss J.
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Schacht, Dr. F. V.
Nominated to staff of Children’s Memorial Hospital
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Scheffel, Arthur
Appointment and increase in salary of
Scheffel, K. P.
Gift in support of University
Schnittker, P.
Appointed Alexander H. White Visiting Professor
Schnute, Dr. W. J.
Membership accepted on Citizens Board
Schnute, Dr. W. J.
Nominated to staff of Children’s Memorial Hospital
Scholarships
Gifts for
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- Gillett, Harry C. and Helen C., Scholarship Fund
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- Plummer, Lucy Dupuy, Scholarship

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- Field, Marshall, and Company Scholarships
- Gillett, Harry C. and Helen C., Scholarship Fund
- Hoefer, Evelyn, Memorial Scholarship Fund
- Latin American Scholarships
- Linn, James H., Scholarship Fund
- Plummer, Lucy Dupuy, Scholarship
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School of Social Service Administration
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- Scholarships
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Schorr, Dr. H. J.
Reappointment of
Schroeder, Dr. Morion Cole
Appointed to staff of Chicago Lying-in Hospital

Schroth, G. P.
Appointment of
Schultz, Dr. W. W.
Appointed to staff of Children's Memorial Hospital
Schultz, Theodore
Appointed to the Board of Rego

Schutz, P. W.
Appointed Professor of Chemical Engineering in the
Institute of Nuclear Studies

Schwartz, Mr. and Mrs. U. S.
Gift in support of University

Schweitzer, Arthur
Appointment of

Scovell, Wellington and Company
Annual audit by

Sears, Roebuck and Company
Gift for Orthopedic School

Saul of University
Use of the phrase "Founded by John D. Rockefeller"

Secretary of the Board
Authorized to execute Living Trust Agreements
Use of the phrase "Founded by John D. Rockefeller" on stationery

Segal, Dr. Walter
Appointed to staff of Chicago Lying-in Hospital
Segal, Lester N.
Gift in support of University

Senate, University
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Serbin, Dr. W. B.
Appointed to staff of Chicago Lying-in Hospital
Shafton, Dr. A. L.
Nominated to staff of Children's Memorial Hospital
Shakman, Jene, Foundation
Gift for Orthogenic School
Sharp, Malcolm
Appointed to Committees on Fraternities
Sherer, A. W.
Appointed to Committees on:
Instruction and Research
Nominations
Appointed representative on Chicago Hospital Council
Election of, as Trustee
Sherman, Dr. Mary
Nominated to staff, Home for Destitute Crippled Children
Sherman, Nenas
Appointment of
Sherwin-Williams Company
Gift for research
Sills, C. W.
Gift in support of University
Simonds, Dr. J. P.
Nominated to staff of Children's Memorial Hospital
Simons, H.
Appointed to the Board of Radio Simons, Ruth Emma, Foundation.
Establishment of Sinai Temple Congregation
Gift for Chapel
Sinclair, J. P.
Authorized to sign checks and warrants
Singer, Milton
Appointed to the Board of Radio
Skinner, Dr. L. E.
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Slight, Dr. David
Nominated to staff, Home for Destitute Crippled Children
Sloan, Alfred F.
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Sloan, Alfred F., Foundation
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Appropriate amendment authorized to conform to revised agreement
Smith, Mrs. C. R.
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Smith, H. D.
Appointed to Committees on:
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Death of

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Member of "Gillett Scholarship Committee"

Smith, M. R.
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Spiegel, Dr. Manuel
Appointment to staff of Chicago Lying-in Hospital

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Stack, Dr. R. A.
Nominated to staff of Children's Memorial Hospital

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Honorary Trustee

Stine, Dr. C. F.
Nominated to staff of Children's Memorial Hospital

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Establishment of

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Nominated to staff of Children's Memorial Hospital

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The regular monthly meeting of the Board of Trustees was held in the Board Room of the University, 112 South Michigan Avenue, on Thursday, January 11, 1945, at 2 P.M.

There were present: Mr. Swift, in the chair, Messrs. Axelson, Bell, Bond, Brown, Eaton, Epstein, Hutchins, McNair (for part of the meeting), Neveu, Quantrell, Russell (for part of the meeting), Ryerson (for part of the meeting), Smith (for part of the meeting), Sulzberger, and Zimmermann, also, Messrs. Benton, Colwell, Daines, Fillibey, Harrell, Jacoby, Hinsecke, Sears, and Woodward.

Prayer was offered by Mr. Axelson.

The minutes of the regular monthly meeting held December 14, 1944, and of the special meeting held December 28, 1944, were approved.

The Secretary of the Board presented minutes of the following meeting of a standing committee, copies of the minutes having previously been sent to all members of the Board: Committee on Business Affairs, December 21, 1944.

It was moved and seconded to accept the minutes and to approve all actions recorded therein, and, a vote having been taken, the motion was declared adopted.

The Secretary of the Board reported that approximately 550 Trustees and guests were present at the Twenty-Fifth Annual Dinner given by the Trustees to the members of the Faculties. Two Honorary and twenty-one Trustees were present.

Mr. Bond reported for the Committee on Memorials and presented the following communication:

John F. Moulds began his work for the University while a student over forty years ago and with the exception of a period of two years following his graduation in 1907, that service has been continuous until his retirement which has just taken place.

In 1909 Mr. Moulds returned to the University as an assistant to the registrar. From 1913 to 1927 he served as Cashier of the University. From 1920 to 1927 he acted in the capacity of assistant secretary of this Board of Trustees and for the last seventeen years has been its secretary, and in later years also secretary of the Boards of the University's affiliated institutions.

Mr. Moulds has been most helpful in various business capacities on the campus, but he will be especially remembered for his work in alumni activities and relations. Having a wide and friendly acquaintance among our alumni he...
was able to be of signally valuable service in this field.

He was active in alumni organization almost from its beginning and played an important part in building up the Alumni Association, of which he was secretary from 1914 to 1919. His personal influence through the years was of great assistance in arranging meetings and culminating interest among alumni in both near and distant places. As executive secretary of the Committee on Development in the 1924-1926 fund raising campaign he was particularly successful in obtaining substantial financial support from the alumni and this achievement was reported in the Fiftieth Anniversary Campaign from 1939 to 1941.

In all of these and many other activities on behalf of the University John Moulds has responded cheerfully to the unusual demands on his time and energy. Probably no one holding office in the University has rendered as many different kinds of service. With his retirement we lose one of the few remaining individuals who were thoroughly familiar with and had a large part in developing its history and traditions.

We desire to record in the Minutes of the Board of Trustees our appreciation of this long, loyal, and effective service.

(Signed) Charles F. Axelson
(Signed) Paul V. Harper
(Signed) Frank L. Sulzberger
(Signed) Joseph C. Beaven
(Signed) William Scott Bond, Vice-Chairman

It was moved and seconded to accept the report of the Committee on Memorials, to incorporate it in the minutes of this meeting, and to transmit the original to Mr. John F. Moulds, and, a vote having been taken, the motion was declared adopted.

Mrs. Swett reported for the Committee on Memorials on the subject of a portrait of Marjorie Benton Cooke painted by Aloys Bohman and offered to the University by Mrs. Ruth Vanderlip Harden (Mrs. E. W.).

It was moved and seconded that the portrait of Marjorie Benton Cooke be accepted, be appropriately hung, and that the thanks of the Board be transmitted to Mrs. Ruth Vanderlip Harden for her gift, and, a vote having been taken, the motion was declared adopted.
Mr. Axelson, Chairman of the Special Committee on the Trustees Dinner to the Faculty, asked for comments on the dinner.

It was the consensus that the dinner was worthwhile and well done. A discussion followed as to the possibility of changing the date of future dinners to avoid weather and holiday problems which occur in January. No decision was reached although May seemed favored as a possible alternate month.

The Comptroller presented the following communication:

I should like to make the following recommendations:

1. That the compensation of Mr. Arthur Lincicome, Assistant Comptroller, be increased effective January 1, 1945, from the present compensation of a salary base of $7,000 per annum plus a bonus of $600 per annum to a salary base of $7,500 per annum plus a bonus of $600 per annum; and

2. That Mr. Edward E. Lanphere be appointed assistant to the Comptroller, effective January 1, 1945, at a salary of $6,700 per annum.

These recommendations have the approval of the Chairman of the Board, the Chairman of the Committee on Accounting and Audit, and the President's Office.

It was moved and seconded to increase the salary of Mr. Arthur Lincicome and to appoint Mr. E. E. Lanphere as Assistant to the Comptroller, as recommended, and, a vote having been taken, the motion was declared adopted.

The President reported informally on Winter Quarter enrollments.

The President reported the composition of the Committee on Fraternities as follows:

Pay-Cooper Cole
Newton Borden
Dr. Ralph W. Gerard
Winthrop S. Hudson
Everett C. Olson
C. R. Pomerantz
Marcellin Sharp, Chairman

The President stated that this Committee was working under the general direction of L. A. Kimpton, Dean of Students. The Chairman requested that reports rendered by the Committee on Fraternities be transmitted to Board members and the President replied that this procedure was contemplated.
Mr. Ryerson left the meeting at this point.

The President reported informally on the establishment of a Committee to consider the problems of University activities in areas concerning children with particular emphasis on the problems of the Nursery School, the Laboratory School, the Country Home for Convalescent Children, and the Orthogenic School.

The President reported informally on the cooperative activities between the University and the Chicago Museum of Natural History through exchange lecturerships and the use of the Museum as a training center.

The President submitted the following report:

At a special meeting of the Senate on January 6, 1945, the President presented the request of the Board that the Senate designate a committee to advise the Board on methods of implementing the plan of organization adopted at the meeting on December 28. Mr. Leland moved that the words "or suggesting improvements in" be inserted after "implementing." This was seconded and was carried by rather close vote.

The President reported that the Senate designated the Committee known as the White Committee to advise the Board as indicated above.

The report was received and ordered placed on file.

The President submitted the following report:

The President has received a letter from Mr. Alfred Cowles, President of the Cowles Commission for Research in Economics, in which he states:

"I do not wish to bind myself legally, but I can assure you that I do not doubt that we shall be successful in securing for the Cowles Commission contributions totaling $20,000 a year during the next five years. We propose to apply at least 50% a year of those receipts, and probably a major part of these, to defray expenses of the research project mentioned above. Annual contributions to the Cowles Commission available for operating expenses have never fallen below $20,000 a year during the twelve years of its existence and I do not at this time see any reason to fear that its support will be decreased during the next five years."

The report was received and ordered placed on file.
The President presented the following recommendations:

It is recommended that the Board of Trustees establish the Frederick H. Rawson Professorship in the Department of Medicine of The University of Chicago, and that Mrs. Frederick H. Rawson be suitably informed of this action.

In taking the proposed action the Board would be following the precedent established in creating the Thomas Jones Professorship in the Medical School. In this case, Mr. Thomas Jones made an unrestricted gift of large amount and the Board considered that it would be appropriate to honor him through a named professorship.

It was moved and seconded to establish the Frederick H. Rawson Professorship in the Department of Medicine and that Mrs. Frederick H. Rawson be informed appropriately of this action, as recommended, and, a vote having been taken, the motion was declared adopted.

The President presented the following recommendations:

It is recommended that the resignation of Mack Evans, Director of the Musical Services of the Rockefeller Memorial Chapel, be accepted effective January 31, 1945. He has accepted a position in New York City.

It is recommended that Gerhard Schroth be appointed Director of the Chapel Music, to replace Mr. Evans, for the period February 1, 1945, to September 30, 1945, at an annual salary of $4,500.

It is recommended that Chas H. Wright be appointed Bibliographer in the Social Sciences in the Library on a half-time basis at a salary of $1,160 for the period January 1, 1945, to June 30, 1945.

It is recommended that Orin B. Frank be appointed to give service as Instructor in General Sciences in the Laboratory Schools for the Autumn Quarter, 1944, and the Winter Quarter, 1945, with compensation of $866.66 for the period.

It is recommended that Dr. William J. Kline be appointed to give service as Physician in the Laboratory Schools for the Autumn Quarter, 1944, with compensation of $700 for the period.

It is recommended that Carl Brent Swisher be appointed Visiting Professor of Political Science at a salary of $4,000 for the period February 1, 1945, to June 15, 1945.
It is recommended that Maurice Browning Cramer be appointed Visiting Assistant Professor of the Humanities in the College at a salary of $3,250 for the period February 1, 1945, to September 15, 1945.

It is recommended that Clifton G. Hoffman be appointed Director of Extension and Chaplain in the Divinity School for the period January 15, 1945, to June 30, 1945, on a 45% basis at an annual salary of $8,000. It is also recommended that Mr. Hoffman be allowed to participate in the Contributory Retiring Allowance Plan.

It is recommended that Sheldon Tefft, Professor in the Law School, be appointed Assistant Dean of the Law School for the six months January 1, 1945, to June 30, 1945, with additional compensation of $1,000 for the period.

It is recommended that Robert J. Bridwood, Field Assistant of the Oriental Institute Syrinx Expedition and Instructor in Anthropology, be promoted to Assistant Professor at an annual salary of $4,000, on a 45% basis, effective January 1, 1945.

It was moved and seconded to accept the resignation, to make the appointments and the promotion, all as recommended, and, a vote having been taken, the motion was declared adopted.

On behalf of the President, the Secretary of the University presented the following communication:

It is recommended that the following contributions and grants of $25 or more, made or pledged since the regular December meeting of this Board, be accepted, and that the Secretary of the Board of Trustees be directed suitably to express the appreciation of the Board.

From Mrs. R. S. Maguire, $12,000 in support of the University.

From eighty-six business concerns that are members of the National Restaurant Association, through the Business Problems Bureau, $14,000 in support of education and research in food management.

From E. J. Bruch & Sons, $10,000 to be added to the E. J. Bruch & Sons Fund in support of research at the University.

From Dr. T. Philip Swift, $10,000 in support of the Department of Medicine of the University.

From the Rockefeller Foundation, $8,000 for stipend and travel expenses of Mr. and Mrs. Ching Meng Chia for a period of eighteen months beginning July 1, 1944.
From the Hallcrafters Company, $5,000 in support of research in the School of Business.

From the Albert and Mary Lasker Foundation, Inc., $4,000 in support of cancer research under the direction of Dr. Charles H. Huggins.

From Mr. Charles H. Swift, $5,000 in support of the University.

From each of the following business corporations, a pledge of $2,500 in payment for a five-year Founder's Membership in the Industrial Relations Center at The University of Chicago:

- Container Corporation of America
- The Crane Company
- A. B. Dick Company
- Elgin National Watch Company
- General American Transportation Corporation
- Goodman Manufacturing Company
- Surt Schoffner & Marx
- Link-Belt Company
- Peoples Gas, Light & Coke Company
- The Quaker Oats Company
- United Air Lines

From each of the following business corporations, a payment of $500 for an Annual Membership in the Industrial Relations Center at The University of Chicago:

- Armour and Company
- Pullman-Standard Car Manufacturing Company
- Pure Oil Company

From each of the following business corporations, a payment of $1,250 for a five-year out-of-town Founder's Membership in the Industrial Relations Center at The University of Chicago:

- Continental Can Company, Inc.
- Standard Oil Company (Ohio)

From Thompson Products, Inc., $200 in payment for an Annual out-of-town Membership in the Industrial Relations Center at The University of Chicago.

From Advertising Publications, Inc., through the Business Problems Bureau, $2,500 in support of research.

From the Columbia Foundation, $2,500 for the Community Study under the direction of the Committee on Human Development.
From Mr. Harry L. Drake, $2,500 in support of the University.

From the Florence O. Hopkins Charitable Fund, Inc., $2,000 to be added to the Fiftieth Anniversary Fund of the Chicago Lying-in Hospital.

From Wallace & Tiernan Products, Inc., $2,000 in support of research to be conducted under the direction of Dr. Stephen Rothman in the Department of Medicine.

From the Mary-Helen Warden Foundation, $2,000 in support of aerial research in archaeology.

From the Goodman Manufacturing Company, through the Business Problems Bureau, $1,800 in continuation of support of research into Human Problems in Industry.

From Visking Corporation, through the Business Problems Bureau, $1,800 in continuation of support of research into Human Problems in Industry.

From Mrs. John U. Nef, $1,400 to be used at the discretion of the President.

From the Mothers' Aid of Chicago Lying-in Hospital, $1,350 in honor of Dr. Joseph B. Delee's birthday for the Chicago Lying-in Hospital.

From Mr. and Mrs. Willard Benton, $1,000, of which $500 is for the Department of Pediatrics and $500 for the Chicago Lying-in Hospital.

From Mr. and Mrs. Paul Russell, $1,000 to the Fiftieth Anniversary Fund of the Chicago Lying-in Hospital.

From Mr. Ben May, $500 for additional support of research on cancer under the direction of Dr. Charles B. Huggins.

From the National Consumers' Association, $500 to defray expenses incurred in the completion of Dr. Simon's research in the Department of Home Economics.

From Mr. John U. Nef, $400 to be used at the discretion of the President.

From the American Council of Learned Societies, $500 for a fellowship to Mr. Byron Seymour Smith of the Oriental Institute of the University.

From Mr. and Mrs. William Benton, $500 to Dr. Dallas B. Phemister for use at his discretion in the Department of Surgery.
From the Francis Beidler Charitable Trust, $300 in support of the Country Home for Convalescent Children and $200 in support of the Chicago Lying-in Hospital.

From Mr. Paul H. Davis, through the Alumni Foundation, $600 in support of the University.

From Mr. Calvin Fentress, a $500 Chicago Club Debenture due January 1, 1945, in support of the University.

From Mr. Meyer Kestnbaum, $600 in support of the University.

From Mrs. Chester W. Langham, Jr., through the Alumni Foundation, $500 in support of the University.

Mrs. G. T. Langham, $600 to be used at the discretion of the President.

From Otto B. May, Inc., $500 to be used by the Department of Chemistry for research in organic chemistry at the pre-doctorate level.

From the G. M. Peet Packing Company, $500 in support of economic investigations conducted by the Institute of Meat Packing.

From Mr. David B. Stern, through the Alumni Foundation, $500 in support of the University.

From the Union Tank Car Company, $600 in support of the University.

From the George Davis Bivin Foundation, Inc., $500 for scholarship aid in the School of Social Service Administration.

From Mr. Robert Zacharias, $300 in memory of Fanaka Zacharias, $200 in support of the University.

From Mr. Roger L. Geeta, through the Alumni Foundation, $200 in support of the University.

From Mr. Inger Feherty, $200 in support of the University.

From Commander Donald P. Welles, $200 in support of the University.

From the Charles P. Wheeler Fund of the Chicago Community Trust, $500 for the Country Home for Convalescent Children.
From the Henry L. Doherty Educational Foundation, $100 for scholarship aid.

From Mr. Oliver M. Burton, $100 in support of the University.

From Mr. Walter S. Carr, $100 in support of the University.

From Mr. Newton C. Farr, $100 in support of the University.

From Mr. Joseph O. Hanson, $100 in support of the University.

From Seagrams Distillers Corporation, $100 to equip a primary playground at the Orthogenic School.

From Mr. J. Elmer Thomas, through the Alumni Foundation, $100 in support of the University.

From Mr. Thomas J. White, $100 in support of the University.

From Dr. Lawrence E. Skinner, through the Alumni Foundation, $74 in support of the University.

From the Truman T. Metzel Trust Fund of the Chicago Community Trust, $65.58 for the Country Home for Convalescent Children.

From Mr. William Hayden Jackson, through the Alumni Foundation, $50 for the Baptist Ministerial Fund in the Divinity School.

From Mr. Joseph L. Overlock, $50 in support of the University.

From Mrs. John Roberts, $50 for the children in Robs Roberts Hospital.

From Mr. Willard N. Boyden, 5 shares of the common stock of Chicago Corporation in support of the University.

From Mr. and Mrs. Thomas S. Miller, through the Alumni Foundation, $50 in support of the University.

From Mr. Percy E. Wagner, through the Alumni Foundation, $50 in support of the University.

From Mr. Harold A. Bray, $25 in support of the University.
From Dr. Thomas C. Galloway, through the Alumni Foundation, $25 in support of the University.

From Lt. Charles F. Nims, through the Alumni Foundation, $25 in support of the University.

From Sidney A. Teller and Julia Pines Teller, the Sidney and Julia Teller Brass and Copper Collection, consisting of 156 pieces brought together over a period of years from many parts of the world.

It was moved and seconded to accept the contributions and grants as tendered, and to instruct the Secretary of the Board to express to the donors the appreciation of the Board, and, a vote having been taken, the motion was declared adopted.

Mr. McNair and Mr. Russell left the meeting at this point.

On behalf of the President, the Secretary of the University presented the following communication:

On December 27, 1944, Julia Southard Lee (Mrs. Edward C. Lee), an alumnus, entered into a living trust agreement with The University of Chicago, under which she gave $500 irrevocably in trust, subject to payment of the income therefrom during her life. The agreement provides that, at the time of her death, the trust shall terminate and the property shall thereupon become the Edward Clark Lee Memorial Fund, the net income from which shall be used to support a named scholarship or fellowship in the Department of Chemistry (the full agreement between the University and Mrs. Lee will be presented to the Board by the Treasurer.)

In correspondence with the Secretary of the University, Mrs. Lee has stated an intention to make a series of such gifts in trust, and by her will to bequeath additional property to the University, to the end that the Edward Clark Lee Memorial Fund shall ultimately be able to support a scholarship or fellowship of substantial amount.

It is recommended that the Board accept this gift in trust and that the Secretary of the Board of Trustees be directed suitably to express the appreciation of the Board of this gift and of Mrs. Lee's intention, through further gifts and bequests, to add to the amount of the Edward Clark Lee Memorial Fund.

It was moved and seconded to accept the gift of Mrs. Julia Southard Lee in trust and to direct the Secretary of the Board of Trustees to express suitably the appreciation of the Board of this gift and of Mrs. Lee's intention, through further gifts and bequests, to add to the amount of the Edward Clark Lee Memorial Fund.

Mr. McNair and Mr. Russell left the meeting at this point.
Memorial Fund, as recommended, and, a vote having been taken, the motion was declared adopted.

The Secretary of the University submitted the following report:

I am pleased to report that Mr. Edgar L. Schnadig, President, the Chicago Mail Order Company, has accepted an invitation to become a member of the Citizens Board.

I regret to report the death, on January 3, 1945, of Mr. John L. Beven, who had been a member of the Citizens Board since August 31, 1942.

On February 9, 1945, Professor Frederick H. Harbison of the Department of Economics and Executive Secretary of the Industrial Relations Center at the University will address a luncheon meeting of the Citizens Board on "The Road to Industrial Peace."

The report was received and ordered placed on file.

On behalf of the President, the Secretary of the University reported informally that gifts and pledges approximating $31,500 were obtained by the Sonia Shankman Foundation from the guests who attended the annual dinner meeting of the foundation. These funds are for the support of the Orthogenic School.

The Business Manager submitted the following report:

At its December, 1944, meeting, the Board voted to refer to the Committee on Business Affairs with power, approval of a contract between the American Meat Institute Foundation and the University.

The contract was executed on December 21, 1944, in the form approved by the Committee. The basic provisions of the agreement may be summarized as follows:

b. The Foundation agrees to pay the University not to exceed Two Hundred and Seventy Thousand Dollars ($270,000) for construction of a building on the quadrangles to be owned by the University. The University agrees to permit the Foundation to use the building rent-free. (The
The Foundation will expend approximately the same amount for the installation of special research equipment in the building for its use.

c. The Foundation agrees to pay the full cost of its research program and all maintenance and operating costs of the building. The agreement contemplates that the Foundation will, in addition, finance research to be conducted by members of the regular staff of the University.

d. The agreement is for a period of fifty years from the date of occupancy of the building by the Foundation, subject to termination by either party after five years, upon one year's notice.

e. In the event of termination of the contract, the University agrees to pay the Foundation:

1) If terminated by the Foundation, a sum equal to the amount received from the Foundation for construction of the building less 5 per cent for each year of occupancy.

2) If terminated by the University, a sum equal to the amount received from the Foundation for construction of the building less 2 per cent for each year of occupancy.

The report was received and ordered placed on file.

On behalf of the President, the Business Manager presented the following recommendations:

With the approval of the President and of the Committee on Business Affairs, it is recommended that the following salary increases be approved effective as of January 1, 1945, except as indicated below:

1) H. B. Matthews - Assistant Business Manager

From $7,000, plus a bonus of $1,000 (paid in 12 equal monthly installments), or a total of $8,000, to $8,000 plus a bonus of $1,000 on a year to year basis (to be paid in twelve equal monthly installments) or a total of $9,000 per year.

Mr. Matthews is forty-three years of age. He was appointed Assistant Business Manager in December, 1939. His present base salary has been in effect since September 1, 1942. He has been paid a bonus of $1,000 per year since July 1, 1943.
2) Weston L. Krogman - Assistant Superintendent of Buildings and Grounds:

From $6,000 to $6,500, and a further increase from $6,500 to $7,000 effective as of July 1, 1945.

Mr. Krogman is forty-one years of age. He was employed by the Department of Buildings and Grounds in September, 1928, and has been Assistant Superintendent since November, 1938. His present annual salary of $6,000 has been in effect since July 1, 1943.

3) Albert F. Cotton - Bursar:

From $4,800 to $5,000.

Mr. Cotton is forty-eight years of age. He was appointed Assistant Bursar in April, 1927, and has been acting as Bursar since August, 1941. His present annual salary of $4,800 has been in effect since January 1, 1944.

4) W. R. Zellner - Electrical Engineer - Buildings and Grounds Department:

From $4,800 to $5,000.

Mr. Zellner is forty-one years of age. He was employed by the Department of Buildings and Grounds in November, 1934, and has held the position of Electrical Engineer since July, 1937. His present annual salary of $4,800 has been in effect since May 26, 1944.

5) Nellie F. Pope - Director of Residence Halls and Commons:

From $5,000 plus room and meals to $5,400 plus room and meals.

Miss Pope is fifty-seven years of age. She has been Director of Residence Halls and Commons since 1921. Her present salary is $5,000 plus room and meals and has been in effect since June, 1943.

5) D. W. Murphey - Executive Secretary of the Community Interests Committee:

From $3,600 to $5,400 per year.

Mr. Murphey is forty-three years of age. He has been employed for the past twelve years as a field man in the Real Estate Department of the Treasurer's Office. His present salary has been in effect since January 1, 1943. The proposed increase is in recognition of his promotion to the new position of Executive Secretary of the Community Interests Committee.

All of the increases recommended to become effective.
January 1, 1945, have been approved by the Salary Stabilization Unit of the Treasury Department. It was moved and seconded to make the increases in salaries, as recommended, and, a vote having been taken, the motion was declared adopted.

On behalf of the President, Vice-President Munnecke submitted the following report:

The questionnaire attached has been distributed to all members of the faculty. As individual copies are returned, data will be compiled which should be of considerable use in connection with the Faculty Housing Projects under consideration. The questionnaire was prepared jointly by the Faculty Committee on Housing appointed by the President, and members of the administration.

We are in the process of negotiating an architect's contract with Mr. Philip B. Maher as discussed with the Committee on Business Affairs. Mr. Maher is a well-known Chicago architect who has devoted the last several years to intensive studies of housing problems. He is familiar with the community and was selected as architect on the demonstration housing project of 1941 which did not materialize due to the war.

No formal steps have been taken on the question of financing. We believe it is advisable to know more about the size and type of the project and to have some estimate of costs before we discuss the question with possible financing agencies. We expect financing discussions will begin in February.

The report was received and ordered placed on file.

The Treasurer presented the following communication:

The Secretary of the University has reported at this meeting the receipt of a gift from Julia Southard Lee to be held in trust by the University subject to the payment of the income to her during her lifetime. Attached is a copy of the Living Trust Agreement executed by her and by the Treasurer and Assistant Secretary on behalf of the University, and it is requested that the action of the officers in executing the same be ratified and approved.

Living Trust Agreement

This Agreement executed in duplicate at Chicago, Illinois, this 27th day of December, 1944, between Julia Southard Lee of Ames, Iowa (hereinafter called the "Donor"), and The University of Chicago, a corporation organized not for profit under the laws of the State of Illinois, of Chicago,
In consideration of the acceptance by the Trustee of the trusts hereby created, and the payment by the Donor to the Trustee of the sum of One Dollar ($1.00) the receipt whereof is hereby acknowledged, the Donor has assigned, transferred and delivered and by these presents does assign, transfer and deliver to the Trustee the personal property described in Exhibit A, attached hereto, and the Trustee agrees to hold, manage and invest the same as a Trust Fund upon the following terms and conditions:

1. The Trustee shall pay the net income derived from the trust estate to the Donor, in convenient installments, as long as she shall live. The term "net income" as used in this paragraph shall be understood to mean the entire income received by the Trustee from the trust property after deducting expenses of collection and costs incurred in the management and protection of the trust estate, and amounts required to be withheld or paid by the Trustee on account of any Federal, State or local taxes.

2. Upon the death of the Donor, this trust shall terminate and the trust estate, and the income therefrom not distributable to the Donor, shall become the sole property of The University of Chicago, free from the provisions of this trust. The property comprising the trust estate shall thereafter be known as the Edward Clark Lee Memorial Fund, and the net income therefrom shall be used by the said University for such educational purposes as the Board of Trustees of the University shall from time to time designate.

3. The Trustee shall hold, manage, care for and protect said trust estate and collect the income thereof, all in accordance with its best judgment and discretion, being fully authorized to cause any securities or other property belonging to the trust estate to be held or registered in the name, or in the name of its nominee or in such other name as it deems best without disclosing the trust relationship. The Trustee may invest any money at any time in the Trust Fund in such bonds, stocks, notes, real estate mortgages or other securities, or in such other property, real or personal, as the Trustee shall deem wise, without being limited by any statute or rule of law regarding the investment of trust funds, and may sell or exchange any securities from time to time held in the Trust Fund.

4. The Trustee shall render to the Donor during her lifetime, not less frequently than annually, statements of account of its receipts and disbursements, together with
schedules of the assets held by it as Trustee hereunder.

5. The Donor hereby states that she has been advised that she may retain herein powers of revocation, amendment or alteration, but nevertheless she desires to and hereby does expressly waive all right and power to revoke, amend, or alter this Indenture or the terms of the Trust hereby created in any respect either in whole or in part.

6. The Donor shall have the right to convey from time to time additional property to the Trustee to be held subject to the provisions of this trust, provided the Trustee consents thereto.

7. Payments to the Donor hereunder shall be made to her in person or upon her personal receipt, and to no one else, and her interest as beneficiary of this trust shall not be assignable in anticipation of payment or liable in any way for such beneficiary's debts or obligations.

In Witness Whereof, the Donor has hereunto set her hand and seal, and the Trustee, in acceptance of the trust herein created, has caused these presents to be signed by its Treasurer or Assistant Treasurer and attested by its Secretary or Assistant Secretary, and has caused its corporate seal to be affixed, the day and year first above written.

Attest:
Lyndon R. Leach,
Assistant Secretary
The University of Chicago, Trustee

It was moved and seconded that the action of the officers in executing the living trust agreement between Mrs. Julia Southard Lee and The University of Chicago dated December 27, 1944, and incorporated in the minutes above be ratified and approved, and, a vote having been taken, the motion was declared adopted.

It is also recommended that the Treasurer or an Assistant Treasurer and the Secretary or an Assistant Secretary of the Board be authorized to execute Living Trust Agreements similar in form to that used in this instance and to execute receipts for cash and securities deposited thereunder without requiring prior authorizations of the Board, prompt report of all such gifts to be made to the Board in the usual manner.

At this point Mr. Smith left the meeting.

It was moved and seconded that the Treasurer or an Assistant Treasurer and the Secretary or an Assistant Secretary of the Board be authorized to execute
trust agreements similar in form to The University of Chicago - Julia Southard Lee Living Trust Agreement and to execute receipts for cash and securities deposited thereunder without requiring prior authorizations of the Board when the proceeds of the trust are for unrestricted general purposes including unrestricted scholarships or fellowships; that restricted living trust agreements require prior Board authorization; that prompt report of all such gifts shall be made to the Board in the usual manner; and, a vote having been taken, the motion was declared adopted.

The Treasurer presented the following communication:

The Board will recall that under the agreement between the University and Encyclopaedia Britannica, Inc., of February 1, 1943, provision was made for payment of royalties to the University at the rate of $1.00 for each set of Britannica sold up to 10,000 sets in any one fiscal year of the Corporation, $5.00 in the next 5,000 sets, $7.00 on the next 5,000 sets and $10.00 on sales in excess of 20,000 sets. On Britannica Junior the rates were at one-half these amounts and at 50 cents on the Atlas. These rates were developed with reference to domestic sales and the agreement makes no mention whatever of foreign sales.

The Corporation is now considering the possibility of developing foreign markets for its publications but it anticipates that, if undertaken, the venture may be unprofitable for some years and that difficulty may also be experienced in converting foreign exchange into American dollars. The management has requested therefore that the following proposals be submitted for the consideration and approval of your Board:

1. That the existing agreement be construed as applying the above royalty rates solely to sales made by the Corporation within the continental United States and its territorial possessions;

2. That sales in all other (i.e., foreign) territory shall be subject to the royalty rates of $1.00 for Britannica, 50 cents for Britannica Junior and 25 cents for the Atlas, except for sales which may be made or controlled through the London office, and that these shall be separately accounted for at rates corresponding to those now applicable to domestic sales.

3. That the Corporation will furnish annual statements to the University, showing the estimated amounts payable on all foreign sales and will make payment thereof in the course upon collection by the Corporation in dollars in the United States;
4. That if the above interpretation of the existing agreement is accepted by the University, the foregoing basis of accounting for foreign sales shall be in effect for ten years from this date and subject to extension or revision by mutual agreement at the end of that period.

With the approval of members of the Special Committee on the above subject, it is recommended that the foregoing proposals be accepted and that the Treasurer be authorized so to inform the Corporation.

It was moved and seconded that the foregoing proposals with respect to foreign sales of Encyclopaedia Britannica, Incorporated, be accepted and that the Treasurer be authorized so to inform the Corporation, and, a vote having been taken, the motion was declared adopted.

Adjourned.

Secretary
The regular monthly meeting of the Board of Trustees was held in the Board Room of the University, 112 South Michigan Avenue, on Thursday, February 8, 1945, at 2 P.M.

There were present: Mr. Swift, in the chair, Messrs. Axelson, Beaven, Bell, Bond, Brown, Goodman, Bell, Harper, Hutchins, Dennis, Randall, Kyeson, Eber, Smith, Stuart, Bulnerger, and Zimmerman, also, Messrs. Bentley, Colwell, Davis, Filley, Jacoby, Munroe, and Steere.

Prayer was offered by Mr. Goodman.

The minutes of the meeting held January 11, 1945, were approved.

The Secretary of the Board presented minutes of the following meeting of a standing committee, copies of the minutes having previously been sent to all members of the Board: Committee on Accounting and Audit, January 22, 1945; Committee on Business Affairs, February 2, 1945; and Committee on Development, January 15, 1945.

It was moved and seconded to accept the minutes and to approve all actions recorded therein, and, a vote having been taken, the motion was declared adopted.

The Secretary of the Board submitted the following report:

I regret to report the death of Robert F. Carr, Vice-President of the Home for Destitute Crippled Children on January 22, 1945. He was seventy-three years old. Mr. Carr was instrumental in bringing about the affiliation of the Home with the University about fourteen years ago.

The report was received and ordered placed on file.

The Secretary of the Board presented the following report:

On November 8, 1892, the Board voted unanimously that "in recognition of the fact that the University owes its existence and its endowment to Mr. Rockefeller, the words 'Founded by John D. Rockefeller' be printed in all official publications and letterheads under the name of the University and be put on the seal." This was done consistently for many years but in later years has fallen considerably into disuse because of our understanding that the Rockefeller family preferred that we should get away from the custom. Recently, however, this assumption has proved to be in error, and it seems wise now to standardize our procedure.

It is therefore recommended that the phrase "Founded by John D. Rockefeller" be used by the University as follows:
Immediately below "The University of Chicago" on all University catalogues;
Immediately below "The University of Chicago" on all faculty appointment contracts;
Immediately below "The University of Chicago" on all official stationery of the Secretary of the Board of Trustees of the University;
On the Seal of the University in its present form.

It was moved and seconded that the phrase "Founded by John D. Rockefeller" be used by the University as follows:
Immediately below "The University of Chicago" on all University catalogues;
Immediately below "The University of Chicago" on all faculty appointment contracts;
Immediately below "The University of Chicago" on all official stationery of the Secretary of the Board of Trustees of the University;
On the Seal of the University in its present form;
as recommended, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the Secretary of the Board,
It was moved and seconded to appoint Howard B. Matthews as an Assistant Secretary of the Board of Trustees, without additional compensation, for the period until the next annual meeting of this Board (June 14, 1945) or of any adjournment thereof and until his successor shall have been appointed, his duties to be limited to the attestation of signatures, and to act as Secretary of the Board of Trustees or of Committees in event of the absence of the Secretary of the Board of Trustees, and to authorize the making of a duplicate of the Seal of the University for such use, and, a vote having been taken, the motion was declared adopted.
Upon the recommendation of the Secretary of the Board,
It was moved and seconded that the Treasurer be and he is hereby instructed to vote the preferred stock of Encyclopaedia Britannica, Inc., in person or by proxy at the annual meeting of the said corporation to be held on April 3, 1945, or at any adjournment thereof for the election of Paul G. Hoffman, Robert M. Hutchins, and John Stuart as constituting the three directors to which the preferred stock is entitled under the by-laws of the Corporation, and in the event of the inability or unwillingness of any of the persons so named to accept the said office, that said preferred stock shall be voted for such other persons or persons to be named by the Chairman of this Board as may be required to assure the election by the preferred stock at said meeting of not less than three directors, and, a vote having been taken, the motion was declared adopted.

The Vice-Chairman of the Committee on Nominations reported progress in connection with the work of that Committee.

The Vice-Chairman of the Committee on Accounting and Audit submitted the following report:

In accordance with the provisions of the By-Laws, the Committee on Accounting and Audit engaged the firm of Scovell, Wellington and Company to examine the accounts of the University for the fiscal year ended June 30, 1944.

The results of their investigation are contained in a report dated November 25, 1944, a copy of which has been sent to the various members of the Committee on Accounting and Audit, the Chairman of the Board, and the President. This report contains an unqualified certificate and covers all operations of the corporation, including all government contracts.

In view of the magnitude of the University's operations and in accordance with the plan approved by the Committee, the auditors reviewed the accounting policies, methods and procedures, and made tests of the various transactions to the extent that they deemed necessary, but did not verify the accuracy of each and every transaction. They state "our examination disclosed no irregularities or significant inaccuracies."

Accordingly, and subject to the limitations that the auditors' examination was by means of tests rather than by individual check of every transaction, we submit the following report:

Encyclopaedia Britannica Board,
Nomination of University representatives on Committee on Nominations,
Report on Progress

Annual Audit, Report on
1. The investment securities were confirmed by depositaries directly to the auditors or otherwise accounted for to their satisfaction. In addition, the Comptroller reports the receipt of special reports from the internal auditors of the Northern Trust Company and the Bankers Trust Company, based upon an independent physical count of securities, held by these banks, which checks with the records of the Comptroller.

2. The transactions in investments were tested and no variation from proper authority was found.

3. The cash on hand or held by others for the University was counted or confirmed and found to be in agreement with the records. The cash in banks was reconciled with the University's records by means of certificates obtained directly from the several depositaries.

4. The income was accounted for and the expenditures were made in accordance with the provisions of the By-laws and were properly supported.

5. A careful distinction was maintained between principal and income of endowed funds.

6. Restricted funds were administered in accordance with the terms of the gift under which they were accepted.

7. The actions of the Board and its various committees were followed by the Comptroller in the accounting records and in the preparation of financial reports.

P. S. Russell, Chairman
C. F. Axelson, Vice-Chairman
Howard Goodman
C. B. Goodspeed
C. B. Randall

The report was received and ordered placed on file.

The Comptroller presented the following reports:

(See next page)
The University of Chicago

Summary of Changes in Endowment Fund Principal - 15 Years Ended June 30, 1944

By Budget Divisions

<table>
<thead>
<tr>
<th>Divisions</th>
<th>Budget</th>
<th>College</th>
<th>School</th>
<th>Admin</th>
<th>Exterior</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>All</td>
<td>Med. School</td>
<td>School</td>
<td>Nursing</td>
<td>Divisions</td>
</tr>
<tr>
<td>Bal. of funds</td>
<td>41,060,641</td>
<td>41,567,818</td>
<td>6,537,287</td>
<td>50,000</td>
<td>100,568</td>
</tr>
<tr>
<td>Additions:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gifts</td>
<td>32,984,320</td>
<td>10,612,240</td>
<td>10,612,240</td>
<td>1,000,000</td>
<td></td>
</tr>
<tr>
<td>Net realized capital gains &amp; losses on invest. transactions</td>
<td>87,657,938</td>
<td>87,657,938</td>
<td>87,657,938</td>
<td>87,657,938</td>
<td></td>
</tr>
<tr>
<td>Income added to principal</td>
<td>503,215</td>
<td>306,007</td>
<td>215,208</td>
<td>11,454</td>
<td></td>
</tr>
<tr>
<td>Transfers to other institutions</td>
<td>1,475,015</td>
<td>1,475,015</td>
<td>1,475,015</td>
<td>1,475,015</td>
<td></td>
</tr>
<tr>
<td>Expenses charged to principal</td>
<td>-12,824</td>
<td>-12,824</td>
<td>-12,824</td>
<td>-12,824</td>
<td></td>
</tr>
</tbody>
</table>
of 3.12 per cent.

b - Transfers to Trustees of The Rush Medical College and to The Baptist Theological Union, separate corporations.

c - Transfers consist largely of withdrawals from Rockefeller Final Gift for capital expenditure as provided for in the terms of gift, and the 1940-41 transfer of $200,000 accumulated income of prior years previously added to endowment principal, transferred to Suspense Funds by action of the Board of Trustees at the request of a donor.

d - The major portion of the transfers was due to a re-designation in 1939-40 by a donor of gifts previously made for endowment.

e - Loss consists largely of plant assets acquired by transfer from the Illinois Training School.

f - The market value (appraisals for real estate) was $77,505,749 or 110.72 per cent of the book value on June 30, 1944. This appreciation of $7,466,628 more than offsets the net realized capital loss of $7,457,938. However the market value of stocks and bonds held by endowment funds exceeded the book value on July 1, 1929, by the estimated sum of $13,600,000. Appraisals for real estate and mortgages as of this date are unavailable.

The report was received and ordered placed on file.

The Comptroller presented the following report:

<table>
<thead>
<tr>
<th>Payroll Statistics: Calendar Year 1944</th>
<th>Number of Individuals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of Wages and Salaries Withheld</td>
<td>Amount of Wages and Salaries withheld</td>
</tr>
<tr>
<td>Regular $7,335,786.38</td>
<td>$936,054.91</td>
</tr>
<tr>
<td>Special (Metallurgy) 4,441,150.95</td>
<td>562,378.64</td>
</tr>
<tr>
<td>Temporary and part-time 1,408,851.25</td>
<td>124,176.89</td>
</tr>
<tr>
<td>Sub-total (13,713,498.34)</td>
<td>(1,667,623.43)</td>
</tr>
<tr>
<td>International House 146,007.11</td>
<td>13,042.56</td>
</tr>
<tr>
<td>Project &quot;X&quot; - off campus 5,128,382.64</td>
<td>326,301.65</td>
</tr>
<tr>
<td>Sub-total (13,860,356.05)</td>
<td>(1,681,966.98)</td>
</tr>
<tr>
<td>Grand Total $16,894,491.69</td>
<td>$15,798,989</td>
</tr>
</tbody>
</table>

Percentage of Withholding to total payroll 10.88

(* Does not include loaned employees who remain on payroll of loaning corporation.)

The report was received and ordered placed on file.
The President submitted the midyear review of the 1944-45 Budget:

In accordance with the practice of previous years, there is presented a midyear review of the budgetary outlook for the current fiscal year.

Whereas the original Regular Budget as adopted and subsequently adjusted by Board actions provided for underwritings of $1,379,071 ($1,331,136 from Suspense Funds and $48,435 from Reserves), it is now estimated that the required underwritings will amount to $496,035 ($512,427 from Suspense Funds less $16,392 estimated additions to certain Reserves), a reduction of $883,536.

This estimated reduction in underwriting ($883,536) is due to an estimated increase of $959,491 in income from sources other than underwritings, minus an estimated increase in expenditures of $75,955. It is probable that when the operations for the year are completed, this revised estimated underwriting of $496,035 will be greatly reduced or entirely eliminated. The Board will recall that at the time of the 50th Anniversary Campaign, the underwriting for the Regular Budget was approximately $1,200,000.

Since the expenditures from Restricted Expendable Funds are controlled by amounts of specific gifts and earnings and those for Auxiliary Enterprises are in the main self-financing or produce a net income for the support of the Regular Budget, comments with respect to these phases of University operation are omitted from this review.

The following is a summary of the Regular Budget estimates by budget divisions:

<table>
<thead>
<tr>
<th>Division</th>
<th>Original as Budget</th>
<th>Original as Adjusted</th>
<th>Present as Estimates</th>
<th>Variation from Original</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>8,744,415</td>
<td>8,377,719</td>
<td>8,207,797</td>
<td>-76,922</td>
</tr>
<tr>
<td>Med. School &amp; Clin.</td>
<td>5,242,418</td>
<td>5,242,418</td>
<td>5,332,797</td>
<td>9,381</td>
</tr>
<tr>
<td>Grad. Library, etc.</td>
<td>66,359</td>
<td>66,359</td>
<td>66,359</td>
<td>0</td>
</tr>
<tr>
<td>School of S.W.</td>
<td>170,072</td>
<td>170,072</td>
<td>170,072</td>
<td>0</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>34,072</td>
<td>34,072</td>
<td>34,072</td>
<td>0</td>
</tr>
<tr>
<td>Oriental Institute</td>
<td>200,072</td>
<td>200,072</td>
<td>200,072</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>9,976,236</td>
<td>9,976,236</td>
<td>9,976,236</td>
<td>0</td>
</tr>
</tbody>
</table>
### Estimated Income and Underwritings from Reserves

<table>
<thead>
<tr>
<th>Division</th>
<th>Original Estimate</th>
<th>Adjusted Estimate</th>
<th>Original Budget</th>
<th>Adjusted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Estimated Income:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General</td>
<td>$9,216,515</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical School &amp; Clinics</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Library School</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School of Social Serv.Adm.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing Education</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oriental Institute</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total income</strong></td>
<td>$9,216,515</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Estimated underwritings from reserves:</strong></td>
<td>$24,293</td>
<td>$24,293</td>
<td>$24,293</td>
<td>$24,293</td>
</tr>
<tr>
<td>Medical School &amp; Clinics</td>
<td>$24,293</td>
<td>$24,293</td>
<td>$24,293</td>
<td>$24,293</td>
</tr>
<tr>
<td>Graduate Library School</td>
<td>190</td>
<td>190</td>
<td>-10,990</td>
<td>-10,990</td>
</tr>
<tr>
<td>School of Social Serv.Adm.</td>
<td>10,440</td>
<td>10,440</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>15,241</td>
<td>15,241</td>
<td>10,038</td>
<td>10,038</td>
</tr>
<tr>
<td>Oriental Institute</td>
<td>208,573</td>
<td>208,573</td>
<td>208,573</td>
<td>208,573</td>
</tr>
<tr>
<td><strong>Total from reserves</strong></td>
<td>$267,427</td>
<td>$267,427</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total estimated income and reserves</strong></td>
<td>$9,484,042</td>
<td>$9,484,042</td>
<td>$9,484,042</td>
<td>$9,484,042</td>
</tr>
</tbody>
</table>

Original Budget: $5,145,415

Adjusted Budget: $5,145,415

Present Estimates: $5,337,071

Variation:

- General: +89,552
- Medical School & Clinics: +31,012
- Graduate Library School: +9,933
- School of Social Serv.Adm.: +6,694
- Nursing Education: +3,605
- Oriental Institute: +8,474

Variation from "Adjusted" Original

- General: +89,552
- Medical School & Clinics: +31,012
- Graduate Library School: +9,933
- School of Social Serv.Adm.: +6,694
- Nursing Education: +3,605
- Oriental Institute: +8,474

General Budget Division

The General Division of the Regular Budget includes the operations of the College and Academic Divisions of the University and the professional schools of Law, Business, and Divinity, as well as the general administrative and plant expenses for the entire University with the exception of the plant expenses of the Medical School and Clinics and the Nursing Education Budget Divisions.

The following is a summary of the estimated for this budget division:

(See next page)
Expenditure estimates:
- Expenditures controlled by specific income: $383,947, $403,051, $436,752
- Expenditures not controlled by specific income: 4,761,468, 4,644,468, 4,900,319
- Total expenditure estimates: $6,145,415, $6,447,519, $6,837,072

Income estimates:
- Student fees: $1,561,708, $1,605,047, $2,120,968
- Endowment: 1,847,861, 1,847,861, 1,966,571
- Gifts: Suspense Funds (underwriting): 1,023,803, 1,106,803, 501,471
- Gifts: Other: 142,240, 148,065, 162,282
- Total gifts: (1,166,043) (1,254,868) (663,757)
- Sundry: 423,510, 423,510, 506,100
- Total income estimates: $5,145,415, $5,247,519, $5,337,072

The increase in estimated student fee income of $465,921 is due to increased enrollment, especially at the College level, but to a smaller extent in the Divisions and Schools. The revised student fee estimate is $2,120,968 or $19 per cent more than the actual for the fiscal year 1943-44.

The increase in net income from Auxiliary Enterprises is primarily in the Press Publication Department and in the Bookstore. The increase in Press Publication Department income is not after assumption of $46,982 of expenses previously charged to the Regular Budget. The increase in sundry income is due largely to an estimated increase of $85,000 in the income from the Encyclopaedia Britannica (now total $245,000), the transfer of $26,000 faculty earnings from expense credits to income, and a decrease of $38,225 in special U. S. Government contract income (now total $205,000).
The estimated increase in expenditures of $89,552 may be analyzed as follows:

1. An increase in appropriations of budget items controlled by specific income
   $33,701
2. A decrease resulting from an expected increase in overhead allowances under United States Government contracts
   $32,080
3. An increase due to an estimated reduction in credits for staff salaries and other expenses transferred to United States Government contracts
   $6,890
4. A decrease due to assumption by the Press Publication Department of the full cost of bookplates and composition, and of estimated losses for journals
   $8,483
5. An increase necessitated by treatment of certain faculty earnings as income rather than as deductions from expenses
   $25,000
6. A net increase in all other appropriations
   $22,644
Total
$89,552

Medical School and Clinics Budget Division

This division of the budget includes the operations of the Clinical Departments of the School of Medicine, the Billings Hospital and Epstein Out-Patient Clinic, the Roberts Hospital and its Out-Patient Clinic, the Chicago Lying-in Hospital and Epstein Out-Patient Clinic, and The Country Home for Convalescent Children. The following tabulation summarizes the outlook for this division of the budget:

<table>
<thead>
<tr>
<th>Expenditure estimates</th>
<th>Original Budget</th>
<th>Original Adjusted Estimates</th>
<th>Present Estimates</th>
<th>Variation from &quot;Adjusted&quot; Original</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures controlled by specific income</td>
<td>$260,382</td>
<td>$266,561</td>
<td>$196,083</td>
<td>$63,468</td>
</tr>
<tr>
<td>Expenditures not controlled by specific income</td>
<td>$3,014,456</td>
<td>$3,014,457</td>
<td>$3,037,674</td>
<td>$23,217</td>
</tr>
<tr>
<td>Total expenditure estimates</td>
<td>$3,274,838</td>
<td>$3,282,018</td>
<td>$3,233,757</td>
<td>$48,261</td>
</tr>
</tbody>
</table>
Income estimates:

<table>
<thead>
<tr>
<th>Original Budget</th>
<th>Adjusted Estimates</th>
<th>Present Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient fees</td>
<td>$2,196,800</td>
<td>$2,419,000</td>
</tr>
<tr>
<td>Endowment</td>
<td>697,312</td>
<td>700,173</td>
</tr>
<tr>
<td>Gifts</td>
<td>$200,038</td>
<td></td>
</tr>
<tr>
<td>Suspension Funds</td>
<td>200,038</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>125,775</td>
<td>70,100</td>
</tr>
<tr>
<td>Total gifts</td>
<td>($326,813)</td>
<td>(70,100)</td>
</tr>
<tr>
<td>Sundry</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>Total income estimates</td>
<td>$2,725,192</td>
<td>$2,799,173</td>
</tr>
</tbody>
</table>

Reserve underwriting estimates:

| Medical School & Clinics Reserve | $28,600 | $28,600 |
| Country Home for Convalescent Children Reserve | 4,307 | 4,307 |
| Total reserve estimates | $324,985 | $328,985 |

Total income & reserve estimates: $3,242,418

Expenditure estimates:

| Original estimates as adjusted | $2,660,021 | $254,487 |
| Present estimates              | $2,641,020 | $253,227 |
| Variation from "Adjusted" original | $1,001 | $1,260 |

Income estimates:

| Original estimates as adjusted | $2,660,021 | $254,487 |
| Present estimates              | $2,641,020 | $253,227 |
| Variation from "Adjusted" original | $1,001 | $1,260 |

It will be observed that the total reduction in underwriting for this division of the budget is estimated at $240,038 consisting of $200,038 in Suspense Funds and $40,000 in reserves. This reduction results from an estimated increase of $321,050 in income other than underwriting income and an estimated decrease of $9,661 in expenditures.

From the standpoint of operation and financial support, this budget division consists of three sections: (1) The Clinical Department of the University of Chicago Medical School for the Year (Out-Patient Clinics, (2) the Chicago Lying-in Hospital and its Out-Patient Clinics, and (3) The Country Home for Convalescent Children. The budget estimates analyzed on this basis are shown below:

Expenditure estimates:

| Medical School, Chicago | $2,600,021 | $254,487 |
| Billings & Lying-in Hospital & Robertson House | $2,641,020 | $253,227 |
| Medical Clinics & Out-Patient Clinics | $324,985 | $328,985 |
| Country Home for Convalescent Children | $324,985 | $328,985 |
| Total             | $3,242,418 | $3,232,757 |

Variation from "Adjusted original:

| Original estimates as adjusted | $2,660,021 | $254,487 |
| Present estimates              | $2,641,020 | $253,227 |
| Variation from "Adjusted" original | $1,001 | $1,260 |

Reserve underwriting estimates:

| Original estimates as adjusted | $2,660,021 | $254,487 |
| Present estimates              | $2,641,020 | $253,227 |
| Variation from "Adjusted" original | $1,001 | $1,260 |

(c - Includes underwritings from Suspense Funds.)
Further improvement in income and reductions in expenditures will be reflected in reduced underwritings.

Other Budget Divisions

The present review indicates the following changes in the budgetary outlook for the other divisions of the Regular Budget:

a. Graduate Library School. The present estimates show an increase in income of $9,911, no change in expenditures, and an increase of $9,911 in the estimated excess of income over expenditures, resulting in an excess of income for the year of $10,000 to be credited to the Graduate Library School Reserve.

b. School of Social Service Administration. Estimated income has been increased $6,504, estimated expenditures have been decreased $3,936, and the underwriting has been reduced $10,440, resulting in a balanced budget for the year.

c. Nursing Education. Estimated income has been increased $3,803, estimated expenditures remain the same as previously estimated, and the estimated amount required from Nursing Education Reserve has been reduced $3,803, to a net amount required of $10,038.

d. Oriental Institute. Originally it was contemplated that this budget would need $24,295 from the Oriental Institute Reserve Fund, but estimated increases of $13,343 in other items of income with no increase in estimated expenditures has resulted in a decline of $13,343 in the underwriting requirement.

Action Requested

It is recommended that the President and other appropriate administrative officers be authorized to conduct the activities of the University within the limits of the revised estimates of expenditures as indicated in this budget review, it being understood that they shall make all feasible economies of expenditures, and that such economies will be reflected in the final outcome of the budget and not used for projects not now contemplated without further reference to the Board.

It was moved and seconded to authorize the President and other appropriate administrative officers to conduct the activities of the University within the limits of the revised estimates of expenditures as indicated in this budget review, it being understood that they shall make all feasible economies of expenditures, and that such economies will be reflected in the final outcome of the budget and not used for projects not now contemplated without further reference to the Board, as recommended, and, a vote having been taken, the motion was declared adopted.
Board of Trustees  
February 8, 1945

Upon the recommendation of the President,

It was moved and seconded that the Department of Home Economics and Household Administration hereafter be known as "Department of Home Economics" and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the President,

It was moved and seconded that the action taken at the April 10, 1941, meeting of this Board providing for ten tuition scholarships for Latin American students be changed to reduce the number of scholarships from ten to five; this will mean that when the present appointments expire after the normal four years of tenure, the University will have no more than twenty Latin American scholars at any one time under these scholarships, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the President,

It was moved and seconded to establish the Hobart W. Williams Distinguished Service Professorship and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the President,

It was moved and seconded that the resignation of William H. Spencer as Dean of the School of Business be accepted and that he be appointed Hobart W. Williams Distinguished Service Professor in the Law School, School of Business, and Division of the Social Sciences effective February 8, 1945, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the President,

It was moved and seconded to appoint Reuben G. Gustavson, President of the University of Colorado, Dean of Families effective July 1, 1945, at a salary of $12,000 a year, and, a vote having been taken, the motion was declared adopted.

The President presented the following recommendations:

It is recommended that William L. Boyle be appointed Associate Professor of Anatomy, on a temporary, effective March 1, 1945, on indefinite tenure at a salary of $5,000 a year.
It is recommended that Sol Tax be appointed Research Associate with the rank of Associate Professor in Anthropology for the six months from January 1, 1945, to June 30, 1945, on a half-time basis at a salary of $1,666.66 for the period.

It is recommended that Shailer Peterson be appointed Research Associate with the rank of Visiting Assistant Professor of Education on a half-time basis for the six months from January 1, 1945, to June 30, 1945, at a salary of $1,000 for the period.

It is recommended that Byron Lee Westfall be appointed Visiting Assistant Professor of the Physical Sciences in the College from February 1, 1945, to September 15, 1945, at a salary of $2,733 for the period.

It is recommended that Arthur Schweitzer be appointed Research Associate with the rank of Assistant Professor in the School of Business, on a 48 service basis, for one year beginning January 1, 1945, at an annual salary of $4,000 to be charged to the Hallicrafters Company Fund.

It is recommended that Dr. Rose Engel (Mrs. Richard Sternheiner) be reappointed Assistant Professor of Surgery (Anesthesiology) on a four-quarter basis for one year beginning March 1, 1945, at an annual salary of $4,000.

It is recommended that Joseph A. Brandt be reappointed Director of the University Press effective January 1, 1945, at a yearly salary of $10,000.

It is recommended that the salary of John Howe, Assistant Vice-President and Secretary of the Radio Office, be increased from $6,000 to $7,000 a year effective February 1, 1945.

It is recommended that the resignation of Carleton B. Jockel, Professor of Library Science and Dean of the Graduate Library School, be accepted effective August 31, 1945. Mr. Jockel will take a position as Professor of Librarianship on a part-time basis at the University of California.

It was moved and seconded to make the appointments, the reappointments, the salary increases, and to accept the resignation, all as recommended, and, a vote having been taken, the motion was declared adopted.
On behalf of the President, the Secretary of the University presented the following communication:

It is recommended that the following contributions and grants of $25 or more, made or pledged since the regular January meeting of this Board, be accepted, and that the Secretary of the Board of Trustees be directed suitably to express the appreciation of the Board:

From the General Education Board, $25,940 for the development of new type verbal tests of general intelligence during a three-year period.

From the Frances and Sidney Brody Charitable Fund, Inc., a pledge of $15,000 in support of cancer research under the direction of Dr. Charles B. Huggins to be paid at the rate of $5,000 per annum, of which the first annual payment of $5,000 has been made.

From the Albert and Mary Lasker Foundation, Inc., a pledge of $15,000 in support of cancer research under the direction of Dr. Charles B. Huggins to be paid at the rate of $5,000 per annum, of which the first installment of $5,000 was reported at the January meeting of the Board and no further acknowledgment is needed.

From Encyclopaedia Britannica, Inc., $6,110 for "The Human Adventure" radio program for an additional thirteen-week period.

From Libby, McNeil and Libby, through the Business Problems Bureau, $3,600 in continuation of support of research into Human Relations in Industry.

From the Western Shade Cloth Company, through the Business Problems Bureau, $3,600 in continuation of support of research into Human Relations in Industry.

From nine business concerns that are members of the National Restaurant Association, through the Business Problems Bureau, $3,600 in support of education and research in food management.

From each of the following business corporations, a pledge of $2,500 in payment for a five-year Founder's Membership in the Industrial Relations Center of the University of Chicago:

Fairbanks, Morse & Company
Van Cleef Brothers
From each of the following business corporations, a payment of $500 for an Annual Membership in the Industrial Relations Center at The University of Chicago:

Carnegie Illinois Steel Corporation
Carnegie Steel Corporation
Edison General Electric Appliance Company, Inc.
United States Steel Supply Company

From the China Foundation, $2,000 to cover the expense of publishing a monograph on Chinese population by Dr. Chen Ta.

From Mr. Charles E. Merrill, 65 shares of the common stock of Louis Baer Company in support of the University, plus tuition fee.

From E. I. du Pont de Nemours & Company, $5,000 to renew the Post-graduate Fellowship in Chemistry and $1,000 plus tuition fee for a Fellowship in Physics.

From the Fountain Street Baptist Church, a pledge of $1,000 to be paid at the rate of $500 annually for three years as a scholarship for a liberal Baptist student interested in entering the ministry.

From Peer and Company, a $1,000 endowment of the Chicago Club due January 1, 1946, for endowment.

From the Mayflower Corporation, $500 in support of the University.

From the Viking Fund, Inc., $500 toward the establishment of a microfilm library.

From Mr. Hill Blackett, through the Alumni Foundation, $400 in support of cancer research.

From Mr. Horace, $50 for additional support of research on cancer under the direction of Dr. Charles B. Huggins, completing his pledge of $3,000 payable during 1944, and a pledge of an additional $1,000 for this purpose to be paid during 1945.

From Mr. Lawrence J. MacGregor, $315 to the John Daniel MacGregor Memorial Fund, this amount being the 1945 income on the sum still to be paid to complete the $30,000 capital gift to the Fund pledged by Mr. MacGregor.

From Mr. Henry J. Trumbull, through the Alumni Foundation, $250 in support of the University.

From Mr. Donald S. Trumbull, through the Alumni Foundation, $250 in support of the University.
From the Dearborn Seminary Alumnae Association, $100 to be added to the endowment of the Elaine Geyer Memorial Scholarship.

From Mr. R. B. Hattersley, $100 to the Chicago Lying-in Hospital and Dispensary.

From Mr. and Mrs. William B. Troyer, $60 to the Chicago Lying-in Hospital and Dispensary.

From an anonymous donor, $60 for student aid in the laboratory school.

From Mr. Joseph B. Gordon, through the Alumni Foundation, $50 in support of the University.

From Miss Katherine Hamilton, $27 for the Medical Social Relief Fund.

From Mr. Frederic C. Bartlett, $25 to the Chicago Lying-in Hospital and Dispensary.

From International Cotton Products Company, $25 to the Chicago Lying-in Hospital and Dispensary.

From Mr. John O. Och, $25 to the Chicago Lying-in Hospital and Dispensary.

From Mrs. Charles H. Worcester, $25 to the Chicago Lying-in Hospital and Dispensary.

From Mr. William T. Alden, $25 in support of the University.

From Mr. Horatio Field, the royalties accruing to him from the publication of his book, "Freedom Is More Than a Word" for the use of the University of Chicago Press for the publication of important books with social implications which might otherwise be considered financially unprofitable to publish.

It was moved and seconded to accept the contributions and grants as tendered, and to instruct the Secretary of the Board to express to the donors the appreciation of the Board, and, a vote having been taken, the motion was declared adopted.

The Secretary of the University submitted the following report:

With regret, I report the death of Mr. Robert F. Carr on January 23, 1945, and of Mr. Lewis E. Myers on February 5, 1945. Mr. Carr had been a member of the Citizens Board since February, 1941, and Mr. Myers' membership dated back to May 3, 1940.
I am glad to report that on January 29, 1945, Mr. Clinton O. Dicken, Executive Vice-President of E. J. Brach & Sons and an alumnus of the University, accepted an invitation to become a member of the Citizens Board.

The report was received and ordered placed on file.

Mr. W. C. Humecke, Vice-President of the University, submitted the following report on a proposed Administration Building:

The details of administration have been a problem for the President and other administrative officers since the founding of the University. The demand for adequate administrative facilities has been subordinated to the demands of instruction and research, although the need for an administration building has been discussed repeatedly for the last twenty years.

At the present time the President's Office is in space designed for library stacks, although there is an acute shortage in library facilities; the Business Manager is in a room that was a bedroom in the old Quadrangle Club; the Controller and the Bursar have inadequate space in the Press Building, although the University Press has an acute need for additional space; most of the functions of the Dean of Students office are carried on in converted classrooms.

The assets of the University have increased over 50 per cent in the last fifteen years. The number of regular employees of the University has increased 100 per cent in the last twenty years (from about 2,000 to about 4,000). We are responsible for the administration of an additional 4,000 war project employees. Thirty administrative offices are now located in ten buildings. We are trying to function with facilities which were probably inadequate twenty years ago and are unquestionably inadequate today.

Since we believe that inadequate, makeshift facilities are an expense to the University, we are proposing the consideration of an administration building.

Functions

An administration building would have four major functions:

A. To provide facilities for intercommunication among the principal administrative officers and offices in an effective manner.

B. To provide facilities for carrying out administrative and business relationships with students in an effective manner.
c. To provide facilities for carrying out administrative and business relationships with the faculty in an effective manner.

d. To provide facilities for carrying out administrative and business relationships with the public in an effective manner.

OFFICES

No final determination of the offices to be located in an administration building has been made. Offices which would probably be located in such a building include: President; Comptroller; Bursar; Information; Faculty Exchange; Business Manager; Purchasing Office; Treasurer (part); Public Relations; Press Relations; Secretary, Board of Trustees; Secretary of the University; Alumni Association; Alumni Foundation; Dean of Students; Registrar; Admissions; Student Counseling; Vocational Guidance and Placement; University Registrar; Summer Quarter Administration.

LOCATION

It is proposed that the building be located on the main Quadrangle at Fifty-eighth Street and Ellis Avenue between Cobb Lecture Hall and Jones Chemical Laboratory.

SIZE AND COST

Preliminary study indicates we should think in terms of a building of approximately 260,000 cubic feet. Such a building would have about 63,000 net usable square feet, including a full basement for vault and storage facilities. It would cost approximately $1,000,000.

Preliminary estimates indicate cubic foot costs as follows:

- Construction (including architect’s fees) $0.46
- Owner’s Costs 0.06
- Furnishings 0.17
- Contingencies 0.08

1513 East Sixtieth Street (Public Administration Clearing House) cost 94.3 cents a cubic foot, including air-conditioning estimated at 18 cents a cubic foot. We would not propose air-conditioning for an administration building.

SAVINGS

The most important savings will be in the increased effectiveness of the administrative officers and their
It is impossible to measure this increased effectiveness in dollars. Under the present arrangement administrative officers confer on specific problems, but there is no opportunity for daily and hourly influence of these officers on each other. Administrative communication will be improved automatically and the opportunity for planned improvements in communication will be increased many times. This improvement will, in our judgment, be translated into improvements in communication between administration and faculty. It is difficult to assign the dollar value of an administrative officer's time. Under present conditions there is unusual, as well as unnecessary difficulty in making the best use of time. Walking from office to office, waiting for appointments, rearranging schedules, can be eliminated or improved with adequate facilities.

Combining the offices of the President and the Secretary of the Board made it possible to eliminate two people from the administrative payroll. This move resulted in a savings of $11,500 a year in salaries, the release of important office space to the Divinity School, and the elimination of one complete set of records on faculty appointments. It is believed that additional savings of this type will be possible with adequate facilities.

The offices tentatively scheduled for inclusion in an administration building spend over $125,000 a year in expense, equipment and supply items. A central operation will permit lower inventories, fewer forms and a more economical use of supplies and equipment. Past experience indicates such savings should approximate 10 per cent, or $12,500 a year.

About 370 people would be brought together in a building designed for administration. At the present time telephone operators are required in the following offices: President; Business Manager; Comptroller; Board of Examinations; Board of Vocational Guidance and Placement. One switchboard could handle the traffic easily with two full-time operators and one relief operator, although eight people are required now. The present payroll of about 370 people could be reduced to at least 20 per cent, or 37 people. With average compensation of $1,500, this would create an estimated saving of $55,500 a year.

A summary of savings is as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time saved</td>
<td>$87,500</td>
</tr>
<tr>
<td>Increased Effectiveness</td>
<td>$13,500</td>
</tr>
<tr>
<td>Rent - Secretary of University</td>
<td>$4,500</td>
</tr>
<tr>
<td>Supplies</td>
<td>$12,000</td>
</tr>
<tr>
<td>Payroll</td>
<td>$12,500</td>
</tr>
<tr>
<td>Total</td>
<td>$127,500</td>
</tr>
</tbody>
</table>
Estimated added operating costs are $19,000 a year. Amortization over a fifty year period (interest calculated at 3 1/2 per cent) would require sinking fund deposits of approximately $7,635 a year on a total investment of $1,000,000. This would leave $43,525 a year, or approximately 4.3 per cent as a return on the investment, although the real value of such a building cannot be expressed in dollars.

FINANCING

It is suggested that consideration could be given to the use of Rockefeller Final Gift funds for the major portion of the financing. At the present time this fund is approximately $840,000.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Committee on Business Affairs to make studies and recommendations looking toward the erection of an administration building.

It was moved and seconded that the Committee on Business Affairs be authorized to make studies and recommendations looking toward the erection of an Administration Building, and, a vote having been taken, the motion was declared adopted.

On the recommendation of the Treasurer, pursuant to the request of the Comptroller,

It was moved and seconded to adopt the following resolution:

Resolved, that effective February 8, 1945, Edward E. Langphere be and he hereby is authorized to certify or countersign on behalf of the Comptroller checks and warrants drawn on the several bank accounts of this corporation, except bank accounts numbered Twenty-Two-One, Twenty-Two, and Twenty-Three at the Hamilton National Bank (of Knoxville, Tennessee).

The foregoing authorization shall expire at the close of business on the day of the next annual meeting of this Board (June 14, 1945) or of any adjournment thereof, and shall be subject to revocation by the Comptroller, by the Chairman of the Board of Trustees, or by this Board, such revocation to become effective upon the filing with the respective banking depositories of written notice thereof duly certified by the Secretary of the Board of Trustees; and, a vote having been taken, the motion was declared adopted.
On the recommendation of the Treasurer, pursuant to the request of the Business Manager,

It was moved and seconded to adopt the following resolution:

Resolved, that the authorization heretofore granted by this Board to S. W. Pratt and E. C. Manners to sign on behalf of the Business Manager checks and warrants drawn on the bank accounts of this corporation numbered Twenty-Two, Twenty-One, Twenty-Two, and Twenty-Three carried with the Hamilton National Bank, Knoxville, Tennessee, in the name of Clinton Laboratories be, and the same is hereby revoked and that J. P. Sinclair and J. J. Gallagher be and they are hereby authorized to sign checks and warrants on the above-described bank accounts on behalf of the Business Manager;

The foregoing authorization shall expire at the close of business on the day of the next annual meeting of this Board (June 14, 1945) or of any adjournment thereof, and shall be subject to revocation by the Business Manager, by the Chairman of the Board of Trustees, or by this Board, such revocation to become effective upon the filing with the said Hamilton National Bank of written notice thereof duly certified by the Secretary of the Board of Trustees;

and, a vote having been taken, the motion was declared adopted.

On the recommendation of the Treasurer, pursuant to the request of the Comptroller,

It was moved and seconded to adopt the following resolution:

Resolved, that the authorization heretofore granted by this Board to J. O. Webb to countersign on behalf of the Comptroller checks or drafts drawn by this corporation under the name and style of "Clinton Laboratories" upon the Prudential Insurance Company of America in payment of claims arising under Group Policy No. G-7299 on the lives of the employees of the said Clinton Laboratories be and the same is hereby revoked and that William T. Montgomery be and he is hereby authorized to countersign the above-mentioned checks or drafts on behalf of the Comptroller; such authorization to be subject to revocation by the Comptroller, by the Chairman of the Board of Trustees, or by this Board, and to
become effective upon the filing with the said
Prudential Insurance Company of America of written
notice thereof duly certified by the Secretary of
the Board of Trustees;

and, a vote having been taken, the motion was declared
adopted.

The Treasurer submitted the following report:

I desire to report that the last will and testament of Alice
Chapin May, who died in Chicago on January 15, 1945, contains
a bequest to Chicago Lying-in Hospital and Dispensary of
$2,500 to be added to the endowment fund of the Hospital.
There are no restrictions as to the use that may be made of
the income from this bequest which was one of some forty-two
charitable bequests. The testatrix was the widow of the late
Francis E. May.

The Lying-in Hospital is entering its appearance in the
probate proceedings and will receive payment of the bequest
which will subsequently be turned over to the University.

The report was received and ordered placed on file.

The Treasurer presented the following communication:

At the January meeting of the Board a gift was accepted from
Julia Southard Lee, subject to a life interest of the donor
in the income, the income thereafter to be used by the
University without restriction. It now appears, however,
that it was the donor's intention to have the income
eventually accruing to the University and specifically for
the support of a fellowship in Chemistry. The agreement has
accordingly been revised and re-executed in its original
date, and is presented herewith for acceptance by the Board
in lieu of the original.

Living Trust Agreement

This Agreement executed in duplicate this 27th day of Decem-
ber, 1944, between Julia Southard Lee of Ano, Iowa (hereina-
fter called the "Donor"), and The University of Chicago, a
corporation organized not for profit under the laws of the
State of Illinois, of Chicago, Illinois (hereinafter called
the "Trustee").

Witnesseth:

That, in consideration of the acceptance by the Trustee of
the trust hereby created, and the payment by the donor to
the Trustee of the sum of One Dollar ($1.00) the receipt
whereof is hereby acknowledged, the Donor has assigned,
transferred and delivered and by these presents does assign, transfer and deliver to the Trustee the personal property described in "Exhibit A", attached hereto, and the Trustee agrees to hold, manage and invest the same as a Trust Fund during the lifetime of the Donor upon the following terms and conditions:

1. The Trustee shall pay the net income derived from the trust estate to the Donor, in convenient installments, as long as she shall live. The term "net income" as used in this paragraph shall be understood to mean the entire income received by the Trustee from the trust property after deducting expenses of collection and costs incurred in the management and protection of the trust estate, and amounts required to be withheld or paid by the Trustee on account of any Federal, State or local taxes.

2. Upon the death of the Donor, this trust shall terminate and the trust estate, and the income thereof not distributable to the Donor, shall become the sole property of The University of Chicago, free from the provisions of this trust. The property comprising the trust estate shall thenceforth be known as the Edward Clark Lee Memorial Fund, and the net income therefrom shall be used to support an Edward Clark Lee Fellowship specifically for research in Chemistry at The University of Chicago.

3. The Trustee shall hold, manage, care for and protect said trust estate and collect the income therefrom, all in accordance with its best judgment and discretion, being fully authorized to name any securities or other property belonging to the trust estate to be held or registered in its own name, or in the name of its nominee or in such other form as it deems best without disclosing the trust relationship. The Trustee may at its election and from time to time invest and reinvest any money at any time in the Trust Fund in common with or independently of other funds of like character in its custody, in such bonds, stocks, notes, real estate mortgages or other securities, or in such other property, real or personal, as the Trustee shall deem wise, without being limited by any statute or rule of law relating to the investment of trust funds, and may sell or exchange any property from time to time held in the Trust Fund.

4. The Trustee shall render to the Donor during her lifetime, not less frequently than annually, statements of account of its receipts and disbursements, together with schedules of the assets held by it as Trustee hereunder.

5. The Donor hereby states that she has been advised that she may retain herein powers of revocation, amendment or alteration, but notwithstanding she desires to and hereby does expressly waive all right and power to revoke, amend, or alter this Indenture or the terms of the Trust hereby
The Donor shall have the right to convey from time to time additional property to the Trustee to be held subject to the provisions of this trust, provided the Trustee consents thereto.

Payments to the Donor hereunder shall be made to her in person or upon her personal receipt, and to no one else, and her interest as beneficiary of this trust shall not be assignable in anticipation of payment or liable in any way for such beneficiary’s debts or obligations.

It is hereby stated that the Donor has heretofore set her hand and seal, and the Trustee, in acceptance of the trusts herein created, has caused these presents to be signed by its Treasurer or Assistant Treasurer and attested by its Secretary or Assistant Secretary, and has caused its corporate seal to be affixed, the day and year first above written.

Exhibit A

(It is attached to Living Trust Agreement dated December 27, 1944, between Mrs. Julia Southard Lee and The University of Chicago.)

1. Check dated December 24, 1944, drawn on the Ames Trust and Savings Bank, Ames, Iowa, to the order of The University of Chicago for the sum of $500.00 and signed by Mrs. Julia Southard Lee.

It was moved and seconded to accept and approve the revised and re-executed Living Trust Agreement with Mrs. Julia Southard Lee in lieu of the original, as recommended, and, a vote having been taken the motion was declared adopted.

The Chairman of the Board excused all except Trustees from the meeting and the Board went into executive session.

The Chairman of the Board reported that the Budget Committee had discussed the compensation of William B. Harrell, Business Manager, and that the recommendation of the Budget Committee was that Mr. Harrell’s compensation be increased from $11,000 to $11,500 per year.

It was moved and seconded that the compensation of William B. Harrell, Business Manager, be increased...
from $11,000 to $12,000 per year effective March 1, 1945, subject to the approval of the Salary Stabilization Unit of the Treasury Department, and, a vote having been taken, the motion was declared adopted.

The Chairman of the Board reported that the Budget Committee had discussed the compensation of Harvey C. Daines, Comptroller, and that the recommendation of the Budget Committee was that Mr. Daines' compensation be increased from $11,000 to $12,000 per year.

It was moved and seconded that the compensation of Harvey C. Daines, Comptroller, be increased from $11,000 to $12,000 per year effective March 1, 1945, subject to the approval of the Salary Stabilization Unit of the Treasury Department, and, a vote having been taken, the motion was declared adopted.

The Chairman of the Board appointed Mr. Albert W. Sherer as the representative of the Board of Trustees of the University on the Chicago Hospital Council, and the appointment was confirmed.

The Chairman of the Board reported a request for pictures of the Board and officers to be used in connection with proposed pictures of the University to appear in Life Magazine. After discussion, it was decided to comply with the request for pictures.

(Material for the executive session of the meeting supplied by Mr. Harold H. Swift.)

Mr. W. C. Munroe returned to the meeting.

It was moved and seconded to adjourn the meeting until 11:30 A.M., Friday, February 9, 1945, for the transmittal of further business at that time, and, a vote having been taken, the motion was declared adopted.

Adjourned at 4 P.M.

W.C. Munroe
Secretary
February 9, 1945

The adjourned session of the Board of Trustees was called to order in the Board Room of the University, 1122 South Michigan Avenue, on Friday, February 9, 1945, at 11:30 A.M.

There were present: Mr. Swift, in the chair, Messrs. Axelsson, Barden, Bell, Blair, Bond, Brown, Goodspeed, Hull, Harper, Hutchins, Kavan, Kendall, Squier, Sherer, Smith, Stewart, Sulzberger, and Zimmerman, also, Messrs. Boston, Cobbell, Daines, Filbey, Jacobs, Muncie, and Steers.

Pictures were taken during general discussion.

The meeting was adjourned.

W.C. Warriner
Secretary
The regular monthly meeting of the Board of Trustees was held in the Board Room of the University, 122 South Michigan Avenue, on Thursday, March 8, 1945, at 2 P.M.

There were present: Mr. Bond, in the chair, Messrs. Axelson, Bell, Blair, Field, Goodman, Hall, Harper, Hutchins, Nuveen, Russell, Smith, and Sulzberger, also, Messrs. Colwell, Daines, Filbey, Gustavson, Harrell, Jacoby, Munroe, and Sterne.

Prayer was offered by Mr. Axelson.

The minutes of the meeting held February 8, 1945, and of the adjourned session held February 9, 1945, were approved.

The Secretary of the Board presented minutes of the following meetings of standing committees, copies of the minutes having previously been sent to all members of the Board: Committee on Budget, February 19, 1945, and March 5, 1945; Committee on Business Affairs, March 1, 1945, as corrected; Committee on Finance and Investment, February 14, 1945; and Committee on Instruction and Research, January 31, 1945, February 12, 1945, and February 20, 1945.

It was moved and seconded to accept the minutes and to approve all actions recorded therein, and, a vote having been taken, the motion was declared adopted.

The Secretary of the Board submitted the following report:

I regret to report the death of Charles R. Holden, Honorary Trustee, on March 4, 1945, in California. Mr. Holden was elected a member of the Board of Trustees of the University on May 21, 1912, and served until December 12, 1935, when he was elected an Honorary Trustee. Mr. Holden was born in Chicago on January 9, 1871; was graduated from Yale University in 1892, and was a graduate of the Northwestern University Law School. Until his retirement he was a Vice-President of the First National Bank of Chicago and a member of the law firm of Kraus, Holden, & Lawless. Mr. Holden also was a member of the Board of Trustees of The Baptist Theological Union, a member of the Board of Managers of the Y.M.C.A., a Trustee of the Y.W.C.A., President of the Chicago Crime Commission, and a member of the Senior Council of the Chicago Association of Commerce. He was a life member of the Art Institute. Mr. Holden rendered especially valuable service in connection with the Committee on Finance and Investment of the Board of Trustees of the University.

The report was received and ordered placed on file.

Flowers, Sending of
The Secretary of the Board presented the following communication:

A list of candidates for degrees to be conferred at the Convocation to be held on March 23, 1945, is submitted herewith. It is recommended that the degrees be conferred upon the candidates named provided they conform to all conditions.

A summary of the list is as follows:

<table>
<thead>
<tr>
<th>Degrees</th>
<th>College Bachelors</th>
<th>Bachelors</th>
<th>Biological Sciences Division</th>
<th>Humanities Division</th>
<th>Physical Sciences Division</th>
<th>Social Sciences Division</th>
<th>School of Business</th>
<th>Divinity School</th>
<th>Law School</th>
<th>School of Social Service Administration</th>
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<td>2</td>
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<td>J.D.</td>
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</table>

**Total Degrees:** 206

(These names appear in the Convocation program for March 23, 1945, and also in the official minutes of the Board of Trustees)
CANDIDATES FOR THE BACHELOR’S DEGREE

I. IN THE COLLEGE
For the Degree of Bachelor of Arts:
Marianne Gertrud Yampolsky

For the Degree of Bachelor of Philosophy:
Marvila Ann Aepinus
Geraldine Bovbjerg
Alan Mora Dobry
Charles Anshen Einstein
Bernard Eisenstein
Rhoda Lee Feinberg
Evelyn Frada Fine
Conrad Sidney Fischer
Seymour Frumkin
Ethel Siss Koartge
Carol Shirley Maier
Paul Quinney Nichols
Robert Plotkin
Marion Arnold Smith
Wallace William Tourtellotte
Wilbur Eugene West

II. IN THE DIVISION OF THE BIOLOGICAL SCIENCES
Harry Dudley Arnold, Jr.
Nicholas Michael Azzato
Hillier Locke Baker, Jr.
Joseph Roland Barberio
Sam Steven Barkulis
Charles Franklin Barlow
Daniel Jerome Black
Charles Junior Buhrow
Kenneth Marion Campione
Leon Albert Carrow
Robert Merritt Chanock
George G. Curl
Henry DeLeeuw
W. Robert Elghammer
Marshall Blackwell Eyster
Robert Gregory Eslinger

For the Degree of Bachelor of Science:
Clarence Herbert Fredell
Ralph Joseph Fusco
David Buddy Gordon
John Thomas Grayhack
Max Eugene Griffin
Gerald Hill
Robert Joseph Hemen
Robert Stanley Hervet
Richard Stanley Kehoe
Alma Louisa Laws
Willis Lewis Laws
Robert Cotton McAlpine
Donald Francis McIvor
Jean Ann McDermott
Esther Moellenhoff

Harry Gleikman Nelles
Rachel Olver Nelles
Monte Frederick Nelles
Fredda T. Snell Ogg
Emma Elizabeth Knowles, Jr.
Dudley Howard Knowles
Robert Jasper Nelles
Richard Baker Knowles
Robert Lawrence Knowles
Leonard H. Knowles
George Frank Kress
Charles Edward Kress
Hick Elizabeth Walter
Edward Conway Wood
Eugene Arnold Weller

III. IN THE DIVISION OF THE HUMANITIES
Jean Marjorie Cody
Mary Jane Cook
Beverly Marie Hill

For the Degree of Bachelor of Arts:
Dorothy Sue Lazarus
Ruth Mary Letcher
James Forest Light
Olene Genevra Lorish
Muriel MacChesney
June Rachuy

Jeanne Gowan Outland
Mary Jane Cameron
June Rachuy

IV. IN THE DIVISION OF THE PHYSICAL SCIENCES
John Edward Adams
Carmel Bennoon
Vernon Franklin Dowling
Marylinn Ellis

For the Degree of Bachelor of Science:
John Love Frazee, Jr.
Joan Elizabeth Givan
Robert Jackson Meyers
Nancy Elizabeth Rice
John Sadauskis
Alfonso Shimbel
Bernice Helen Silveri
George Earl Taylor

V. IN THE DIVISION OF THE SOCIAL SCIENCES
Priscilla Alice Copeland
Mary Frances Fox

For the Degree of Bachelor of Arts:
Anthony Raymond Koch
Jean Leidner
Florence Mathews
Dania Valentine Merrill
Esther Elizabeth Merrell
Evelyn May Peterson
VI. IN THE SCHOOL OF BUSINESS
For the Degree of Bachelor of Arts:
Mary Eleanor Carmody
Edith Louise Highman
Mary Eloise Weir Calvin Edward Weiskopf

VII. IN THE DIVINITY SCHOOL
For the Degree of Bachelor of Arts:
Helen Bridget Thorne

VIII. IN THE LAW SCHOOL
For the Degree of Bachelor of Arts:
Helen Irene Cohen
Jane Hobbie Francis
William Huggins Sanders
George Francis Squillacote
Maynard Ira Wishner

IX. IN THE SCHOOL OF SOCIAL SERVICE ADMINISTRATION
For the Degree of Bachelor of Arts:
Rahelen Fishkin Kaplan
Rosanne Rubin Kovnat
Shifra Broida Miller
Eleanor Frantz Thorberg
Dorothy Edith Wren

CANDIDATES FOR HIGHER DEGREES

1. THE DEGREE OF MASTER OF ARTS

1. IN THE DIVISION OF THE HUMANITIES

RETHA JANE MASON
A.B., University of Chicago, 1938 (MUSIC)
Thesis: Fugue as a Work of Art: Analysis of the E Major Fugue from the Well-tempered Clavichord by J. S. Bach

II. IN THE DIVISION OF THE SOCIAL SCIENCES

DOROTHY IRENE CLINE
A.B., University of Michigan, 1926 (Political Science)
WILLIAM JOSEPH DEMPSEY
Ph.B., University of Chicago, 1929 (Education)
ROSA ESTHER ESCALERA
S.B., University of Puerto Rico, 1933 (Education)
BETTY BRANDSTETTER HOLLANDER
A.B., University of Chicago, 1943 (Education)
BERT FRANK HOMELTZ
Dr. jur., University of Vienna, 1936 (Education)
LAWRENCE HOWINGTON DIX
A.B., Teachers College of Columbia University, 1921
CATHERINE ELIZABETH LEWIS
A.B., University of Chicago, 1944 (Economics)
Thesis: Retirement as a Work of Art: Analysis of the E Major Fugue from the Well-tempered Clavichord by J. S. Bach
Paper: Reasons Given by Boys for Withdrawing from High School
Paper: Admission Requirements of American Colleges and Universities
Paper: Objective Tests for Literature in the Secondary School

Without Thesis

Paper: Financing Public Education for Negroes in Alabama, 1933-43
Thesis: Trade-Union Policies in Regard to the Negro in the Slaughtering and Meat-Packing Industry of Chicago
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<th>Bachelor's Degree</th>
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<th>Year</th>
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<tr>
<td>Francis Waldo McKenzie</td>
<td>S.B., Northeastern University</td>
<td>1943</td>
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<td>Helen Constance Olson</td>
<td>Ph.B., University of Chicago</td>
<td>1929</td>
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<td>Ruth Bowers Piette</td>
<td>Ph.B., University of Chicago</td>
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<td>Christine Sophie Thompson</td>
<td>Ph.B., University of Chicago</td>
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<td>Raquel Wagner Vieira da Cunha</td>
<td>A.B., Radcliffe College</td>
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<td>Rolf Alfred Weil</td>
<td>A.B., University of Chicago</td>
<td>1942</td>
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**III. IN THE GRADUATE LIBRARY SCHOOL**

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<td>Eve Rose Clarke</td>
<td>Ph.B., University of Chicago</td>
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**IV. IN THE SCHOOL OF SOCIAL SERVICE ADMINISTRATION**

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<th>Year</th>
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<td>Ada Armbrust</td>
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<td>A.B., Miami University</td>
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<tr>
<td>Emma Childress Barnes</td>
<td>A.B., Randolph-Macon Woman’s College</td>
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<td>Lydia Richard</td>
<td>A.B., North Carolina</td>
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<td>Isabel Gordo</td>
<td>A.B., University of Puerto Rico</td>
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<td>Grace Harrison</td>
<td>A.B., Southern Illinois University</td>
<td>1940</td>
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<td>Eline Martha Kerkhoff</td>
<td>A.B., University of Pennsylvania</td>
<td>1942</td>
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<td>Hilda William Kiker</td>
<td>A.B., Northwestern University</td>
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<td>Dorothy Louise Lane</td>
<td>A.B., University of California</td>
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<td>Anne Stowell Mapes</td>
<td>A.B., Harvard University</td>
<td>1943</td>
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<td>Ruth McKendry</td>
<td>A.B., University of California</td>
<td>1943</td>
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<td>Fred Moomaw Pence</td>
<td>Indiana University</td>
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<td>Edna M. Phillips</td>
<td>Indiana University</td>
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<td>Elin L. Virginia Richardson</td>
<td>A.B., University of Cincinnati</td>
<td>1943</td>
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<td>Eli Streilein</td>
<td>A.B., University of Wisconsin</td>
<td>1943</td>
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<tr>
<td>Joy Florence Simon</td>
<td>A.B., University of Pennsylvania</td>
<td>1943</td>
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</table>

**Paper: University Objectives and Adult Education**

**Paper: Procedures and Techniques Used in Secondary Schools To Prevent Student Failures**

**Paper: Results of a Series of Nondirective Interviews with a Neurotic Compulsive Case**

**Paper: The Role of the Reading Counselor**

**Paper: The Function of the Neighborhood in a Metropolitan Area**

**Paper: A Study of the Use of the Public Library by Recent High School Graduates**

**Report: Potential Medical and Social Needs of Patients in a Pediatric Surgical Ward**

**Report: Closings of Aid-to-Dependent-Children Cases, Southern District, Cook County, September, 1943**

**Report: Public Provision for Medical Care in the State of New York**

**Report: Procedures for General Hospital Care for the Mentally Ill, in Puerto Rico**

**Report: Hubbard Hospital and Meharry Medical College for Negroes, Nashville, Tennessee**

**Report: State Welfare Boards in Wisconsin**

**Report: St. Elizabeth's Hospital, Washington, D.C., 1912-1942**

**Report: State Facilities for the Mentally Ill in Colorado**

**Report: Applications for Aid-to-Dependent-Children, Reported to the District Office of the Cook County Bureau of Public Welfare**

**Report: The After Care of Young Patients of the Illinois Psychopathic Institute, 1941-1943**

**Report: Medical Assistance Plans for Public Assistance Clients in the State of Indiana**

**Report: Adoption Studies of the Children's Aid Society of Wisconsin**

**Report: The History and Administration of the Public Assistance Colleges in Kentucky**

**Report: Adoption Service Violations of the Preferred Classification Objectives**

II. THE DEGREE OF MASTER OF SCIENCE

1. IN THE DIVISION OF THE BIOLOGICAL SCIENCES

VERA MAE FISHER
A.B., Emmanuel Missionary College, 1942
Thesis: Family Organization in Seventh-Day Adventist Schools of Nursing

VERA VIRGINIA GREGG
S.B., University of Chicago, 1940
Thesis: A Statistical Study of Taxonomic Categories in Ants

MARY RITA NICHOLSON
S.B., University of Chicago, 1943
Essay: An Experimental Study of the Effects of Alcohol on the "Normal" and the "Neurotic" Behavior of Cats

ROBERT MANUEL WIENER
S.B., University of Chicago, 1939
Thesis: The Retention of Ascorbic Acid, Thiamine, and Riboflavin in Green Beans and Carrots in Institutional Cooking

II. IN THE DIVISION OF THE PHYSICAL SCIENCES

BILLIE DOLORES BICHACOFF
S.B., Northwestern University, 1942
Thesis: Studies of Intermittent Light below Critical Flicker Frequencies

VENCETTA VIRGINIA KIBORT
S.B., University of Chicago, 1941
Thesis: Some Topics in the Chemistry of Thiocyanogen

HERMAN RUBIN
S.B., University of Chicago, 1944
Thesis: Focal Infection: The Pathogenicity of Bacteria Isolated from Infected Human Teeth

III. PROFESSIONAL DEGREES

1. IN THE LAW SCHOOL

LEONARD DEUTSCH GOLDBERG
A.B., University of Chicago, 1943
For the Degree of Doctor of Law:

SYLVESTER JOSEPH PETRO
A.B., University of Chicago, 1943
For the Degree of Doctor of Law:

II. IN THE SCHOOL OF MEDICINE OF THE DIVISION OF THE BIOLOGICAL SCIENCES

LEONARD DEUTSCH GOLDBERG
A.B., University of Chicago, 1943
For the Degree of Doctor of Medicine:

SYLVESTER JOSEPH PETRO
A.B., University of Chicago, 1943
For the Degree of Doctor of Medicine:
IV. THE DEGREE OF DOCTOR OF PHILOSOPHY

I. IN THE DIVISION OF THE BIOLOGICAL SCIENCES

SEYMOUR J. GRAY
A.B., University of Rochester, 1933
M.D., University of Pennsylvania, 1936 (Medicine)
Thesis: A Study of the Serum Proteins in Diseases of the Liver, with Special Reference to Electrophoresis and the Colloidal Gold Reactions

II. IN THE DIVISION OF THE HUMANITIES

JOSEPH AXELROD
A.B., University of Chicago, 1937
A.M., ibid., 1938 (Romance Languages and Literatures)
MABEL GIBBERD BENSON
Ph.B., University of Chicago, 1929
A.M., ibid., 1931 (English Language and Literature)
VICTOR HAYDING HARRIS
A.B., University of Chicago, 1924
M.A., ibid., 1925 (English Language and Literature)
BELA LESTER KANTOR
A.B., University of Chicago, 1928
A.M., ibid., 1929 (English Language and Literature)
CAMERON SAINT JOHN PAULIN
S.P.A., abroad (English), 1926
S.M., ibid., 1928 (English Language and Literature)
Thesis: A Phonemic Analysis of the Speech of Jacques Peletier (1517-1582) with a Facsimile of His "Dialogue de l'Orthographe"
Thesis: A Study of the Rhetorical Characteristics of "The Federalist"
Thesis: The Seventeenth-Century Controversy over the Decay of Nature
Thesis: Some Technical and Historical Aspects of T'ang and Sung Ceramic Products

III. IN THE DIVISION OF THE SOCIAL SCIENCES

ANNA WINANS KENNY
Ph.B. in Ed., University of Chicago, 1925
A.M., ibid., 1929 (Education)
CHARLES VERNON KINTER
A.B., University of Arizona, 1931
S.M., Northwestern University, 1937 (Economics)
ANSELM LEONARD STRAUSS
S.B., University of Virginia, 1939
A.M., University of Chicago, 1942 (Sociology)
Thesis: Instruction in Remedial English: A Suggested Program Based on an Analysis of Certain English-Usage Difficulties among Students in Chicago Public High Schools and Colleges
Thesis: The Effect of the Business Cycle on the Newspaper Publishing Industry
Thesis: A Study of Three Psychological Factors Affecting Choice of Mate in a College-Metropolitan Population

IV. IN THE DIVINITY SCHOOL

WILBER CHRISTIAN HARR
A.B., North Central College, 1930
B.D., Evangelical Theological Seminary, 1932
S.T.M., Union Theological Seminary, 1940
NORAH LOUISE HUGHES
A.B., University of British Columbia, 1932
A.M., ibid., 1934
B.D., Union College of British Columbia, 1940
MYRDDYN WILLIAM JONES
A.B., Bethany College, 1935
A.M., University of Chicago, 1937
B.A., ibid., 1938
RALPH GLENN WILBUR
A.B., University of California, 1939
A.M., University of Chicago, 1942
Thesis: The Negro as an American Protestant Missionary in Africa
Thesis: A History of the Development of Ministerial Education Among the Indian Churches of the Province of British Columbia in this Century
Thesis: The Function of the Gospel of Mark
Thesis: Schleiermacher's Conception of Grace in the Light of the Historical Development of the Doctrine of Grace
It was moved and seconded to confer the degrees upon the candidates named provided they conform to all conditions, and, a vote having been taken, the motion was declared adopted.

The Chairman of the Committee on Finance and Investment presented the following report and recommendation:

Report and recommendation from the Committee on Budget to the Board of Trustees:

Under the present By-Laws of the University, the Treasurer, subject to the control of the Committee on Finance and Investment, is given "charge of all investments of funds held by the University"; is to initiate proposals relating thereto; is made custodian of cash, securities and legal documents; is in charge of insurance, taxes and legal matters for the University; is to receive all moneys and securities, be responsible for collection of all accounts, deposit moneys and securities with the designated depositaries, sign checks and warrants, attend to fidelity bonds and provide access to the securities. So far as may be consistent with his duties under the By-Laws, the Treasurer is also responsible to the President in all matters having to do with the general administration of the University.

The Budget Committee has been advised by the Chairman of the Committee on Finance and Investment that the members of that Committee consider it desirable, in connection with the selection of the new Treasurer, to clarify lines of responsibility and to eliminate as far as possible all of the functions of the Treasurer's office that are not directly related to the management of investments and the custody of cash and securities.

Your Committee therefore recommends that the amendments of the By-Laws presented here-with be approved in principle and that notice be accepted at this meeting of the intention to adopt them at the April meeting of the Board.

In presenting these amendments it is contemplated that:

1. The Treasurer shall continue to have charge of all investments, including the taxes, insurance and legal matters relating thereto (also fidelity bonds which are under the Finance Committee), and to receive and be the custodian of the cash and securities of the University, and that his present functions not directly related thereto shall be transferred to the Business Manager;

2. The Treasurer shall continue to be responsible to the Committee on Finance and Investment for the internal operation of his office;
3. The Treasurer shall submit his office budget to the President for his comments and suggestions before it is submitted to the Committee on Finance and Investment or filed with the Comptroller.

4. The offices of the Treasurer and the Business Manager may each act as agent for the other to the extent and under the conditions approved by the standing Committees to which they respectively report.

The purpose of paragraph 4 is to avoid duplication of effort and expense. For example, it is contemplated that the Treasurer, whenever feasible, will utilize the Legal Department, which will be under the Business Manager if these By-Laws are adopted, and that the Business Manager will assist the Treasurer as agent to take care of insurance and taxes on campus properties in conjunction with those on investment properties.

Proposed Revision of By-Laws

Relating to Treasurer and Business Manager

Article IV. Treasurer

Section 1 - First Par. = No change.
Second Par. = No change.
Third Par. = New readings.

"The Treasurer shall be the custodian of cash, securities and legal documents of the University, shall have charge of all University insurance, affecting both property and persons, and of the payment of all taxes and assessments. He shall have charge of legal matters for the University, draft contracts, supervise litigation, handle compensation adjustments, and other matters that may be assigned to him by the Board of Trustees."

To be revised to read:

"The Treasurer shall receive and shall be the custodian of all cash and securities of the University and of the legal documents relating to invested funds. He shall have charge of the insurance, taxes and legal matters, including collections, required in connection with invested funds and estates and trusts in which the University has a beneficial interest, and of such other matters as may be assigned to him by the Board of Trustees."

Fourth Par. Line 1 - Strike out the sentence reading:

"The Treasurer shall receive all monies and securities and shall be responsible for collections of all accounts due the University, except as otherwise provided by the By-Laws."

Line 4 - Substitute "The Treasurer" for "He" in the sentence beginning: "He shall promptly turn over all securities, etc. . . . ."

Last line - Correct "Section 3" to read "Section 4."
Article IV. Treasurer (Continued)

Sections 2 to 7. - No change.

Article V. Business Manager

Section 1, Line 17 (Top of Page 20) - Insert the following sentence after the word "arise":

"Subject to the provisions of Article IV, Section 1, of these By-Laws, he shall have charge of all insurance, taxes and assessments, legal documents and legal matters of the University, including the collection of all accounts due the University, the drafting of contracts and the supervision of litigation."

It was moved and seconded to accept and to approve in principle the report on amendments to the By-Laws and to accept notice of the intention to amend the By-Laws at the regular April meeting of the Board with regard to the duties of the Treasurer and the Business Manager, and, a vote having been taken, the motion was declared adopted.

The President of the University, with the approval of the Committee on Budget, presented the proposed Budget for 1945-46 and recommendations for changes in tuition and fees.

The President stated that reconstruction affects the University beginning with this proposed budget and that the proposed budget does not reflect: salaries of individuals on leaves of absence (approximately $385,000); provision for Social Security payments which may face the University (approximately $300,000 the first year); provision for non-academic wage and salary increases in the event the University is declared subject to the Wagner and Hours Law (approximately $300,000). The President stated that it is believed that income estimates of tuition and fees are as high as can be realized and that it is extremely doubtful if the 1945-46 Budget will have the benefit of upward revision in estimates of tuition and fees as has been the case in recent budgets.

The President commented on salary levels of Professors, Associate Professors, Assistant Professors and Instructors from 1925 through the proposed 1945-46 Budget. He discussed average and median salaries in each category for each five-year period and called attention to the fact that both averages and medians decline between 1930-31 and 1935-36 in each category except the median salaries of Associate Professors and Instructors, where there was no change, and the average salary of Professors where there was an increase of $14.
The President then presented the following information:

<table>
<thead>
<tr>
<th>Budget</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1944-46</td>
<td>1945-46</td>
</tr>
<tr>
<td>Budget</td>
<td>1944-46</td>
</tr>
<tr>
<td>New Appointments</td>
<td>41</td>
</tr>
<tr>
<td>No.</td>
<td>Total</td>
</tr>
<tr>
<td>Salary Increases</td>
<td>220</td>
</tr>
<tr>
<td>Minus:</td>
<td>266</td>
</tr>
<tr>
<td>Transfers to 4E</td>
<td>26</td>
</tr>
<tr>
<td>Leaves of Absence</td>
<td>107</td>
</tr>
<tr>
<td>107</td>
<td>$86,100</td>
</tr>
<tr>
<td>Retirements</td>
<td>6</td>
</tr>
</tbody>
</table>

The President then submitted the following proposed schedule of tuition and fees:

**Tuition**

<table>
<thead>
<tr>
<th>Program</th>
<th>Normal</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Quarter</td>
<td>$100.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>Present</td>
<td>Present</td>
<td>Proposed</td>
</tr>
<tr>
<td>School</td>
<td>$100.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>Business</td>
<td>$100.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>Divinity</td>
<td>$100.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>Graduate Library</td>
<td>$100.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>Nursing Schools</td>
<td>$100.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>Law</td>
<td>$125.00</td>
<td>$137.50</td>
</tr>
<tr>
<td>Medicine</td>
<td>$150.00</td>
<td>$165.00</td>
</tr>
<tr>
<td>University College</td>
<td>$150.00</td>
<td>$165.00</td>
</tr>
<tr>
<td>(Each Course)</td>
<td>$150.00</td>
<td>$165.00</td>
</tr>
<tr>
<td>College Level</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Divisinal Level</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Home Study</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>(Each Course)</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Laboratory Schools</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Grades 1-3</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Grades 4-10</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Nursery</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Orthogenic</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Day Pupils</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Resident Pupils</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
</tbody>
</table>

**Programs**

<table>
<thead>
<tr>
<th>Three Quarters</th>
<th>Present</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>College &amp; Schools</td>
<td>$300.00</td>
<td>$330.00</td>
</tr>
<tr>
<td>Part-time Registrations - each course</td>
<td>30</td>
<td>40</td>
</tr>
<tr>
<td>Extra Registrations - each course</td>
<td>20</td>
<td>30</td>
</tr>
<tr>
<td>Examinations - without registration</td>
<td>20</td>
<td>30</td>
</tr>
</tbody>
</table>

**Part-time Registrations - each course**

<table>
<thead>
<tr>
<th>Divisions</th>
<th>Law and Medicine</th>
</tr>
</thead>
<tbody>
<tr>
<td>College &amp; Schools</td>
<td>$1,125.00</td>
</tr>
<tr>
<td>Law and Medicine</td>
<td>$1,125.00</td>
</tr>
</tbody>
</table>
#7 - Board of Trustees
March 8, 1945

**Fees**

<table>
<thead>
<tr>
<th>Application Fee</th>
<th>Three</th>
<th>Quarter</th>
<th>Quarters</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Application Fee

A new fee. It is a charge for determining eligibility to the University. Non-refundable.

University Fee

A quarterly fee, replacing health, registration, laboratory, graduation and other fees. Paid by regular and part-time students.

Students registered at:

- Quadrangles
- Quadrangles & University College
- University College only

<table>
<thead>
<tr>
<th>Special Services Fee</th>
<th>Minimum</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakage Deposit</td>
<td>5.00</td>
<td>10.00</td>
</tr>
<tr>
<td>Late Payment of Tuition</td>
<td>2.00</td>
<td>4.00</td>
</tr>
<tr>
<td>Late Registration for Examination</td>
<td>2.00</td>
<td>4.00</td>
</tr>
<tr>
<td>Late Health Service Examination</td>
<td>2.00</td>
<td>4.00</td>
</tr>
<tr>
<td>Change in Registration at Student's Request</td>
<td>1.00</td>
<td>2.00</td>
</tr>
<tr>
<td>Repetition of Examination</td>
<td></td>
<td>1.00</td>
</tr>
</tbody>
</table>

**Fees Eliminated:**

- Registration
- Health Service
- University College
- Laboratory (each Lab. course)
- Divisional Level

<table>
<thead>
<tr>
<th>Binding Fees</th>
<th>Minimum</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduation</td>
<td>10.00</td>
<td>20.00</td>
</tr>
</tbody>
</table>

The President presented the following statement of the estimated effect of increases in student fee rates and associated increases in student aid expenditures:

(See next page)
The President then presented the 1945-46 Consolidated Budget:

The proposed Consolidated Budget of The University of Chicago for the fiscal year 1945-46 aggregating $23,418,291 is submitted herewith. This sum consists of:

1. The Regular Budget amounting to
2. Restricted expendable funds and government contract operations for special instruction and research totaling
3. Auxiliary enterprises aggregating
   Total

---

<table>
<thead>
<tr>
<th>General Budget Division:</th>
<th>Student Aid</th>
<th>Net Underwriting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income Increase</td>
<td>Net Increase</td>
<td>Decrease</td>
</tr>
<tr>
<td>Application &amp; Univ. Fee</td>
<td>$18,705</td>
<td>6,000</td>
</tr>
<tr>
<td>Examination fee</td>
<td>318,420</td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td>600</td>
<td></td>
</tr>
<tr>
<td>Student Aid-</td>
<td>5,475</td>
<td></td>
</tr>
<tr>
<td>General--</td>
<td>3,180</td>
<td></td>
</tr>
<tr>
<td>Unendowed scholarships</td>
<td>650</td>
<td></td>
</tr>
<tr>
<td>Endowed scholarships for which University has guaranteed full scholar-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ships regardless of amount of endowment income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition remissions - family children, military and special</td>
<td></td>
<td></td>
</tr>
<tr>
<td>School of Business</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Divinity School</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Home Study</td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>Laboratory Schools</td>
<td>2,253</td>
<td></td>
</tr>
<tr>
<td>Law School</td>
<td>2,253</td>
<td></td>
</tr>
<tr>
<td>Nursery School</td>
<td>2,253</td>
<td></td>
</tr>
</tbody>
</table>

Total General Budget:

<table>
<thead>
<tr>
<th>Division</th>
<th>Income Before Fee Rate Increases</th>
<th>Income Increase Less Student Aid Increase</th>
<th>Per cent Net Increase to Estimated Income Before Fee Rate Increases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Library School Budget Division</td>
<td>$460,006</td>
<td>$103,425</td>
<td>15.4</td>
</tr>
<tr>
<td>Division</td>
<td>$2,584</td>
<td>$7,950</td>
<td>15.4</td>
</tr>
<tr>
<td>Nursing Education Budget Division</td>
<td>3,180</td>
<td>1,050</td>
<td>33.3</td>
</tr>
<tr>
<td>School of Social Service Administration</td>
<td>2,253</td>
<td>1,050</td>
<td>33.3</td>
</tr>
</tbody>
</table>

Grand Total:

| Estimated fee income before fee rate increases | $2,584,152 | |
| Income increase less student aid increase | $7,786 | |

1945-46 Consolidated Budget:

<table>
<thead>
<tr>
<th>Budget Divisions</th>
<th>1945-46 Consolidated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The Regular Budget amounting to</td>
<td>$10,096,182</td>
</tr>
<tr>
<td>2. Restricted expendable funds and government contract operations for special instruction and research totaling</td>
<td>11,070,420</td>
</tr>
<tr>
<td>3. Auxiliary enterprises aggregating</td>
<td>2,345,460</td>
</tr>
</tbody>
</table>

Total: | $23,418,291 |
The total is more than twice the pre-war Consolidated Budget level of the University, but is $7,791,374 less than the current year’s original Consolidated Budget. This decline is due to the estimated reduction in the volume of government contract business, particularly at Project X. It is anticipated that approximately $10,600,000 of the 1945-46 total will come from government contract sources, most of which will be for research purposes.

Since the expenditures from restricted expendable funds and government contracts are controlled by the amount of specific gifts or contract provisions, and those for auxiliary enterprises are in the main self-financing or produce a net income for the support of the Regular Budget, the comments in this memorandum will be confined to the activities which comprise the Regular Budget.

The Regular Budget

The Regular Budget (all budget divisions) of the University embraces those educational undertakings of a more or less continuing nature.

The expenditures are estimated at $10,096,182, an increase of $1,042,209 over the 1944-45 budget as adjusted in the midyear budget study ($1,220,266 more than the 1944-45 budget as originally adopted).

The proposed budget includes 220 faculty and administrative salary increases (averaging $353 per person), necessitating an annual increase in the budget level of $72,900. Provision is made for 31 new appointments, amounting to $91,000 (average salary $2,914), and for 28 transfers to full-time, four-quarter service contracts (4Q) at a total increase of $25,350 annually (average increase $899). The total number of full-time, four-quarter (4Q) appointments at the present time is 129; this will be increased to 163 if the proposed new appointments and transfers to full-time status are approved.

The estimated income (exclusive of amounts to be taken from Suspense Funds) is $9,124,134, an increase of $566,194 over the revised estimates of the current year. This estimated increase in income is largely due to the proposed increases in the student fee rates ($505,608). The underwriting required is $972,048 ($939,902 from Suspense Funds and $32,146 from Reserves), an increase of $476,013 over that estimated in the current year’s revised budget but $324,523 less than the original estimate for 1944-45 Regular Budget.

It is pertinent to note that the foregoing underwriting of $972,048 is the amount required after giving effect to estimated benefits from government contracts of $704,000 which will be explained later, but is exclusive of...
provision for 107 faculty and administrative officers on leave with salaries aggregating $385,100.

General Budget Division

The proposed expenditures for the 1945-46 General Budget Division, amounting to $6,189,426, require an underwriting from suspense funds of $734,062, an increase of $232,588 over that provided in the 1944-45 midyear revised budget, but $289,740 less than the original budget for the current year. This increase in underwriting of $631,680 in the proposed budget over the 1944-45 revised estimate results from the following:

A. An increase in estimated expenditures of $852,355 consisting of the following principal items:

1. General Administration and General Expense $+ 31,373
2. Instruction and Research $+484,908
3. Retiring Allowances and Annuity Premiums $+ 23,710
4. Student Aid $+127,152
5. Reduction in overhead allowances under government contracts $+131,330
6. Not of all other items $+ 53,882 $+852,355

B. An increase in estimated income (other than from the Suspense Funds underwriting) of $619,767 as follows:

1. Student Fees
   Due to increased enrollment $+313,157
   Due to increased rates $40,605 $+ 353,762
2. Endowment $+ 89,926
3. Gifts $+ 1,262
4. Auxiliary enterprises (net) $= 17,900
5. Sundry $= 77,472 $+353,767

Increase in underwriting over 1944-45 revised estimate $232,588

In the proposed 1945-46 General Budget Division it is estimated that the University will derive benefit from the government contracts as follows:
Board of Trustees
March 8, 1945

1. Through allowances under the contracts for the use of facilities (analogous to rental of space and equipment) estimated at $30,000

2. Through the transfer of salaries from the Regular Budget of the University to the special contracts and leaves of absence estimated at $2,000

3. Through allowances for general overhead of the University which includes academic and business administration and physical plant operation, estimated at $33,000

The total is $704,000

The foregoing estimates should be regarded as rough approximations since the contractual relationships with the government are changing from day to day, and are subject to cancellation upon due notice. On the whole it is believed that they are conservative in the light of present known prospects. In the preparation of the General Budget, item “1” above is treated as sundry income, whereas item “2” has the effect of reducing direct expenditures for salaries and other expenses, and item “3” is an overall credit to general University overhead.

The total of the underwriting of $734,063 plus the estimated government contract benefits of $704,000 is $1,438,063 which sum represents the non-recurring support in this budget division. No provision has been made in the 1945-46 general budget for 73 persons (salaries $272,550) now on leave of absence.

A partial offset to the government contract items is the increased expense of the various administrative offices due to the augmented volume and complexity of the government contracts. Because it is impractical to segregate these expenses on any satisfactory basis, these increases appear as additions to the appropriations of the various administrative departments; the overall allowances under the government contracts are shown as a lump sum deduction from the estimated total General Budget appropriations.

Because of the uncertainties facing the University, there has been included a President’s Contingency item of $100,000.

The General Budget contains proposed salary increases for 151 members of the faculty and administrative officers, amounting to $79,830 on an annual basis, and averaging $528 per person. Of this number, 20 faculty members are changing to the four-quarter, full-time contract under which they agree to turn over to the University all outside earnings. The increases in salary for this latter group amount to $22,800 on an annual basis (an average of $1,115), which reflect the
adjustments found necessary because of the change from a three- to a four-quarter basis, the allowances due to the agreement to turn in outside earnings and the merit and promotional increases to which some would have been entitled in any event.

The estimated student fee income of $2,924,730 is $803,762 (or 37.9 per cent) more than the revised estimate for the current year. This estimated increase is composed of an item of $313,157 representing an estimated increase in enrollment of 14.8 per cent and an amount of $490,605 representing an estimated increase of 20.2 per cent in student fee rates. If the estimated 1945-46 revenue from students is realized, it will produce $468,219 more than the peak year 1930-31. The foregoing estimates include student fees to be paid by the United States Government for instruction of the armed forces and for discharged veterans.

It should be noted that provision has been made for increased scholarships and tuition remissions amounting to $103,425 because of the proposed fee increases, making a net benefit to the General Budget Division of $387,180 (15.9 per cent of estimated student fee income before rate increases) because of proposed rate increases ($490,605).

The estimated expenditures of the General Budget Division for the year 1945-46 amounting to $6,189,426, after allowing for the overhead credits and transfers of expense of $684,000, previously mentioned, are $1,554,488 more than the actual expenditures for the fiscal year 1943-44, $177,663 more than for the previous all-time peak year of 1930-31, and $1,647,319 more than for 1933-34, the valley year during the last sixteen years.

The trend in the underwriting support for this budget division during recent years is indicated by the following:

<table>
<thead>
<tr>
<th>Estimated Budget as Required</th>
<th>Adjusted</th>
<th>Amount of Reductions</th>
<th>Per cent of Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>1951-52</td>
<td>$585,000</td>
<td>$150,133</td>
<td>$434,867</td>
</tr>
<tr>
<td>1950-51</td>
<td>$599,000</td>
<td>$539,826</td>
<td>9.2</td>
</tr>
<tr>
<td>1949-50</td>
<td>$904,038</td>
<td>$679,563</td>
<td>224,475</td>
</tr>
<tr>
<td>1948-49</td>
<td>$717,007</td>
<td>$227,672</td>
<td>291,025</td>
</tr>
<tr>
<td>1947-48</td>
<td>$701,001</td>
<td>$224,475</td>
<td>7,6</td>
</tr>
<tr>
<td>1946-47</td>
<td>$909,045</td>
<td>$255,182</td>
<td>11.4</td>
</tr>
<tr>
<td>1945-46</td>
<td>$945,006</td>
<td>$209,430</td>
<td>15.9</td>
</tr>
<tr>
<td>1944-45</td>
<td>$455,907</td>
<td>$78,080</td>
<td>19.0</td>
</tr>
<tr>
<td>1943-44</td>
<td>$1,106,003</td>
<td>$55,975</td>
<td>5,046,000</td>
</tr>
<tr>
<td>1942-43</td>
<td>$724,063</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
estimates and the expenditure of less sums than appropriated.

The suggested distribution of the proposed underwriting for this budget division is as follows:

From:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lasker Suspense Fund &quot;A&quot;</td>
<td>$100,000</td>
</tr>
<tr>
<td>Trustees' Fund</td>
<td>$20,000</td>
</tr>
<tr>
<td>Fiftieth Anniversary Alumni Foundation</td>
<td>$300,000</td>
</tr>
<tr>
<td>Annual Gift Unrestricted Suspense Fund</td>
<td>$75,000</td>
</tr>
<tr>
<td>Sundry Gift Unrestricted</td>
<td>$60,000</td>
</tr>
<tr>
<td>Fiftieth Anniversary General Campaign</td>
<td>$179,063</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$754,065</strong></td>
</tr>
</tbody>
</table>

Medical School and Clinics Budget Division

The proposed estimates for this budget division, totaling $2,396,461, require an underwriting of $192,512, an increase of $208,892 from the current year's estimate as adjusted in the midyear budget review. The increase in underwriting results from the following:

A. An increase in estimated expenditures of $163,704 as follows:
   1. An increase in cost of direct care of patients in Billings and Roberts Hospitals and their clinics $71,188
   2. An increase in instruction $44,307
   3. An increase in the operating cost of the Lying-in Hospital and its Out-Patient Clinic $26,822
   4. A net increase in all other items of $15,277 $163,704

B. A decrease in the estimated non-underwriting income of $46,188 as follows:
   1. A decrease in patient fees $1,500
   2. A decrease in endowment income $35,063
   3. A decrease in gifts and sundry items $625
   **Total estimated decrease in income** $46,188

Increase in underwriting over 1944-45 midyear estimate $208,892
The recent trend in the underwriting support for this division of the budget is indicated by the following tabulation:

<table>
<thead>
<tr>
<th>Year</th>
<th>Original Budget</th>
<th>As Adjusted before Midyear Revision</th>
<th>Actually Required</th>
<th>Variation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1938-39</td>
<td>$446,706</td>
<td></td>
<td>$449,741</td>
<td>+ $3,035</td>
</tr>
<tr>
<td>1939-40</td>
<td>474,554</td>
<td></td>
<td>480,051</td>
<td>-15,497</td>
</tr>
<tr>
<td>1940-41</td>
<td>485,613</td>
<td></td>
<td>365,378</td>
<td>-120,235</td>
</tr>
<tr>
<td>1941-42</td>
<td>494,748</td>
<td></td>
<td>-180,727</td>
<td>-315,075</td>
</tr>
<tr>
<td>1942-43</td>
<td>486,710</td>
<td></td>
<td>-16,380</td>
<td>-178,957</td>
</tr>
<tr>
<td>1943-44</td>
<td>220,060</td>
<td></td>
<td>-56,092</td>
<td>-358,137</td>
</tr>
<tr>
<td>1944-45</td>
<td>224,531</td>
<td></td>
<td>-3,035b</td>
<td>-342,802</td>
</tr>
<tr>
<td>1945-46</td>
<td>212,632</td>
<td></td>
<td>229,060</td>
<td>-16,380</td>
</tr>
</tbody>
</table>

- Due to failure to realize estimated income from endowment and patient fees.
- Midyear estimate.
- Original budget.

This reduction in underwriting in recent years reflects the augmented income from patient fees and endowment, since the expenditures have increased during this period. The estimated expenditures for 1945-46 are the highest in the history of the Medical School and Clinics project and are $474,227 more than for 1943-44, the last completed year.

This budget division includes proposed salary increases for 87 faculty members and administrative officers, necessitating an annual increase in the budget level of $33,550 (average per person $380). Of this total, 5 faculty members have chosen to accept the full-time, four-quarter contract under which all outside earnings inure to the University.

From the standpoint of operation and financial support, this budget division consists of three sections: (1) the Clinical Departments of the Medical School and the Billings and Roberts Hospitals and their Out-Patient Clinics, (2) the Chicago Lying-In Hospital and its Out-Patient Clinics, and (3) the Country Home for Convalescent Children. The estimated expenditures for 1945-46 and the proposed underwritings, analyzed on this basis, are as follows:
The proposed estimates for the other divisions of the budget with brief comments follow:

1. Graduate Library School. The proposed expenditures amounting to $63,748 represent a decrease of $2,611 from the estimates for the current year. It is estimated that there will be a surplus of $11,636 under this budget, which will be credited to the reserve for this school. This budget includes 4 salary increases involving an addition of $1,700 to the budget level.

2. School of Social Service Administration. The estimated expenditures for this budget division amount to $189,500, an increase of $14,357 over the estimates for the current year. An underwriting of $6,028 will be required from the reserve for this school. Provision has been made in the budget for 6 salary increases, requiring an addition of $1,980 to the budget level.

3. Nursing Education. The proposed budget, amounting to $35,298, requires an underwriting of $13,990 from the Reserve for Nursing Education. The present unappropriated balance in this reserve is $19,721, which will be reduced to $5,731 by deduction of the proposed underwriting. The estimated expenditures for 1945-46 are $1,226 more than for the current year’s revised budget. One salary increase of $300 is provided for.

4. Oriental Institute. The proposed expenditures for this division of the budget amount to $221,749, an increase of $13,176 over the budget for the current year and require a draft on prepaid gifts in the Oriental Institute Suspense Fund of $37,091. Provision is made for one salary increase involving an addition to the budget level of $300.
### Unappropriated Balances in Reserve and Suspense Funds

The unappropriated balances in Reserve and Suspense Funds as at March 1, 1945, together with proposed appropriations for the 1945-46 Regular Budget, are as follows:

#### Reserves:

<table>
<thead>
<tr>
<th>Reserve</th>
<th>Proposed Appropriations for 1945-46</th>
<th>Budget</th>
<th>Reminder</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country Home for Convalescent Children Reserve</td>
<td>$12,788</td>
<td>$10,412</td>
<td>$23,200</td>
</tr>
<tr>
<td>General Reserve</td>
<td>106,410</td>
<td>106,410</td>
<td></td>
</tr>
<tr>
<td>Graduate Library School Reserve</td>
<td>85,357</td>
<td>65,035</td>
<td></td>
</tr>
<tr>
<td>Medical School and Clinics Reserve</td>
<td>391,703</td>
<td>36,176</td>
<td>357,527</td>
</tr>
<tr>
<td>Nursing Education Reserve</td>
<td>19,713</td>
<td>12,790</td>
<td>6,923</td>
</tr>
<tr>
<td>Oriental Institute Reserve</td>
<td>236,219</td>
<td>236,219</td>
<td></td>
</tr>
<tr>
<td>School of Social Service Adv. Reserve</td>
<td>65,023</td>
<td>65,023</td>
<td>40,686</td>
</tr>
<tr>
<td><strong>Total reserves</strong></td>
<td><strong>$859,244</strong></td>
<td><strong>$827,098</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Suspense Funds:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Subject to Designation by Board</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted</td>
</tr>
<tr>
<td></td>
<td>Fiftieth Anniversary Alumni Gift Unrestricted Suspense</td>
</tr>
<tr>
<td></td>
<td>Fifty-fifth Anniversary Foundation Suspense</td>
</tr>
<tr>
<td></td>
<td>Fifty-fifth Anniversary Gen. Comp. Suspense</td>
</tr>
<tr>
<td></td>
<td>Fiftieth Anniversary Matching Funds</td>
</tr>
<tr>
<td></td>
<td>General Education Board Reserve</td>
</tr>
<tr>
<td></td>
<td>A.D.Lasker Suspense &quot;A&quot;</td>
</tr>
<tr>
<td></td>
<td>A.D.Lasker Suspense &quot;B&quot;</td>
</tr>
<tr>
<td></td>
<td>Miller Suspense</td>
</tr>
<tr>
<td></td>
<td>Melville H. Rothschild Suspense</td>
</tr>
<tr>
<td></td>
<td>Carrie Ryerson Request</td>
</tr>
<tr>
<td></td>
<td>Martin A. Ryerson Request</td>
</tr>
<tr>
<td></td>
<td>Sundry Gift Unrestricted Suspense</td>
</tr>
<tr>
<td></td>
<td>Trustees Fund</td>
</tr>
<tr>
<td><strong>Total unrestricted subject to designation by Board</strong></td>
<td><strong>$2,591,995</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fund</th>
<th>Restricted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Goodman Suspense for Country Home</td>
</tr>
<tr>
<td></td>
<td>M.A.Ryerson Bequest</td>
</tr>
<tr>
<td></td>
<td>McCormick Institute Susp. (Inf. Dis.)</td>
</tr>
<tr>
<td></td>
<td>Oriental Institute Suspense</td>
</tr>
<tr>
<td></td>
<td>T. Philip Swift Suspense (Med. Sch.)</td>
</tr>
<tr>
<td><strong>Total restricted subject to designation by Board</strong></td>
<td><strong>$442,103</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fund</th>
<th>Total Suspense Funds subject to designation by Board</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>$2,724,096</strong></td>
</tr>
</tbody>
</table>

- It is anticipated that there will be sufficient balance on June 30, 1946.
Proposed Appropriations for 1945-46

<table>
<thead>
<tr>
<th>Appropriations (Continued)</th>
<th>Budget</th>
<th>Remainder</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sundry Gift Unrestricted</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Total Suspense Funds</td>
<td>$30,047</td>
<td>$30,047</td>
</tr>
<tr>
<td>$67,556</td>
<td>$67,556</td>
<td></td>
</tr>
<tr>
<td>Grand total reserves and</td>
<td>$4,663,416</td>
<td>$972,048</td>
</tr>
<tr>
<td>suspense funds</td>
<td>$3,681,368</td>
<td>$3,681,368</td>
</tr>
</tbody>
</table>

Actions Requested

It is recommended that the foregoing budget for the fiscal year 1945-46 amounting to $23,418,291 be adopted with the following specific actions as to financing and operations:

1. For the General Division, an appropriation of $734,063 (or so much thereof as may be necessary) from Suspense Funds, to be applied in the following order when the amount needed is determined at the end of the year:

   - Lasker "A" Trustee Fund
   - Fiftieth Anniversary Alumni Foundation
   - Alumni Foundation Annual Gift Unrestricted
   - Sundry Gift Unrestricted
   - Fiftieth Anniversary General Campaign

   Total: $734,063

2. For the Medical School and Clinics Division, an appropriation of $192,512 (or so much thereof as may be needed) from sources as follows:

   - T. Philip Swift Suspense Fund
   - General Education Board Suspense Fund
   - Reserve for Medical School and Clinics
   - Reserve for Country Home

   Total: $192,512
Board of Trustees
March 8, 1945

3. For the School of Social Service Administration, an appropriation of $6,028 (or so much thereof as may be required) from the Reserve for the School of Social Service Administration to balance the budget of this division.

4. For the Nursing Education Division, an appropriation of $13,990 (or so much thereof as may be necessary) from the Reserve for Nursing Education to finance the program of this division.

5. For the Oriental Institute Division, an appropriation of $37,091 (or so much thereof as may be required) from the Oriental Institute Suspense Fund to balance the proposed expenditures.

6. Authorization for the expenditure of Restricted Expendable Funds and Auxiliary Enterprise Funds to the extent that funds are available from balances on June 30, 1944, and additions thereto during 1945-46.

7. Authorization to the President and other appropriate administrative officers to make adjustment of appropriations within the limits of the budgets submitted and to operate the several divisions of the University's budget within the limits of the estimated budget expenditures approved by the Board of Trustees. It being understood that they shall make all feasible economies of expenditures, and that such economies shall be reflected in the final outcome of the budget, and not used for projects not now contemplated in the budget without further reference to the Board.

8. Authorization to the Committee on Instruction and Research to make academic appointments, reappointments, promotions and salary increases, and to grant or extend leaves of absence, for which provision has been made in the budget.

There followed considerable discussion of the budget and of the proposed increases in tuition and fees.

It was moved and seconded that the recommended tuition and fee rates be approved as presented above except in the case of the Laboratory Schools, that the President discuss fees for the Laboratory Schools with the Parents Association of the Laboratory Schools that the question of fees for the Laboratory Schools be referred to the Committee on Budget with power to approve a change in fees for the Laboratory Schools and if necessary to increase the underwriting of the General Budget by such an amount as is necessary in the event lower schedules of fees for the Laboratory Schools is approved, and a vote having been taken, the motion was declared adopted.
It was moved and seconded to adopt the budget as presented for the fiscal year 1945-46, amounting to $23,418,291 with the following specific actions as to financing and operation:

1. For the General Division, to appropriate $734,063 (or so much thereof as may be necessary) from Suspense Funds, to be applied in the following order when the amount needed is determined at the end of the year:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laskor &quot;A&quot;</td>
<td>$200,000</td>
</tr>
<tr>
<td>Trustees Fund</td>
<td>20,000</td>
</tr>
<tr>
<td>50th Anniversary Alumni Foundation</td>
<td>205,000</td>
</tr>
<tr>
<td>Alumni Foundation Annual Gift Restricted</td>
<td>75,000</td>
</tr>
<tr>
<td>Sundry Gift Restricted</td>
<td>60,000</td>
</tr>
<tr>
<td>50th Anniversary General Campaign</td>
<td>179,063</td>
</tr>
<tr>
<td>Total</td>
<td>$734,063</td>
</tr>
</tbody>
</table>

2. For the Medical School and Clinics Division, to appropriate $192,512 (or so much thereof as may be needed) from sources as follows:

   For Medical School and Billings and Roberts Hospitals section:
   - T. Philip Swift Suspense Fund | $10,000 |
   - General Education Board Suspense Fund | 108,748 |

   For Clincs Lying-in Hospital section:
   - Reserve for Medical School & Clinics | 34,176 |

   For Country Home section:
   - Reserve for Country Home | -10,412 |
   - Total | $192,512 |

3. For the School of Social Service Administration, to appropriate $6,028 (or so much thereof as may be required) from the Reserve for the School of Social Service Administration to balance the budget of this division;

4. For the Nursing Education Division, to appropriate $13,990 (or so much thereof as may be necessary) from the Reserve for Nursing Education to finance the program of this division; 

5. For the Oriental Institute Division, to appropriate $37,091 (or so much thereof as may be required) from the Oriental Institute Suspense Fund to balance the proposed expenditures;
6. To authorize the expenditure of Restricted Expendable Funds and Auxiliary Enterprise Funds to the extent that funds are available from balances on June 30, 1945, and additions thereto during 1945-46;

7. To authorize the President and other appropriate administrative officers to make adjustments of appropriations within the limits of the budgets submitted and to operate the several divisions of the University's budget within the totals of the estimated budget expenditures approved by the Board of Trustees, it being understood that they shall make all feasible economies of expenditures, and that such economies shall be reflected in the final outcome of the budget, and not used for projects not now contemplated in the budget without further reference to the Board;

8. To authorize the Committee on Instruction and Research to make academic appointments, reappointments, promotions and salary increases, and to grant or extend leaves of absence, for which provision has been made in the budget;

and, a vote having been taken, the motion was declared adopted.

The President of the University presented the following recommendation:

The President of the University and the Director of the Chicago Natural History Museum desire to extend the areas of cooperation now existing between the two institutions. Formal and informal arrangements in some fields have been in effect for many years. It is recommended that the President of the University be authorized to work out the details of a cooperative program with the Director of the Museum as each step becomes feasible.

It was moved and seconded to authorize the President of the University to work out the details of a cooperative program with the Director of the Chicago Natural History Museum as each step becomes feasible, as recommended, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the President of the University,

It was moved and seconded to abolish the Department of Comparative Religions in the Division of the Humanities, and, a vote having been taken, the motion was declared adopted.
The President of the University presented the following recommendation:

Miss Marion Talbot has advised the University that she desires to change the provisions of her letter of gift of December 1, 1910, establishing the Emily Talbot Fund by adding thereto at the end of the first paragraph the following provision relating to the use to be made of the income from the Fund following the death of the donor:

"It would be in accordance with my wishes to have The University of Chicago invite annually, whenever possible, a woman of national or international distinction in science, the arts and letters, philanthropy, or public service to give an Emily Talbot lecture to the members of the University and live as a guest for a few weeks in one of the women student residences and hold personal and informal conferences with groups or individuals as to means and methods of attaining their ideals. A report by the invitee including suggestions for improving the administration of the woman's interests might well be made to the President of the University."

It is recommended that this change be made.

It was moved and seconded to make the change in the Emily Talbot Fund provisions as recommended, and, a vote having been taken, the motion was declared adopted.

The President of the University presented the following recommendations:

It is recommended that Ralph A. Beals, Director of the University Library and Professor of Library Science, be appointed Dean of the Graduate Library School and that his salary be increased from $10,000 a year to $11,000 a year effective September 1, 1945.

It is recommended that Garfield V. Cox, Professor and Acting Dean, be appointed Dean of the School of Business effective March 8, 1945, to September 30, 1945, without change in salary; and for five years from October 1, 1945, with an increase in salary from $8,250 to $10,000 a year on a four-quarter basis.

It is recommended that the Board of Trustees refer the matter of the appointment of Homer Price Rainey as Professor of Higher Education in the Department of Education for a term of not to exceed two years to the Committee on Instruction and Research with power.

It was moved and seconded to make the appointments of R. A. Beals and G. V. Cox, and to refer to the Committee on Instruction and Research, with power to act, the matter of the appointment of H. P. Rainey, all as recommended, and, a vote having been taken, the motion was declared adopted.
On behalf of the President, the Secretary of the University presented the following recommendation:

On December 29th, Mr. Philip H. Wain, an alumnus, provided for the establishment of a scholarship at the University in accordance with the following correspondence:

Office of the Secretary
The University of Chicago
1155 South Michigan Avenue
Chicago 3, Illinois

I herewith give irrevocably to The University of Chicago Policy No. 2,186,554 issued October 23, 1944, in the Mutual Benefit Life Insurance Company of Newark, New Jersey, in the amount of $7,500 to be payable at my death, for the purpose of establishing a scholarship in the College of The University of Chicago to be known as "The Max and Margolia Wain Memorial Scholarship."

I desire that the income from this Fund shall be used to provide a scholarship, or scholarships, for eligible students of the Jewish religion. The selection of the individuals to receive such scholarship awards shall be under the direction of the President of the University, and in making of such awards, preference shall be given to worthy students who are dependent upon their own efforts to provide the means of obtaining an education.

In investing and re-investing the Fund, the University shall not at any time be restricted to the class of investments that may now or hereafter be prescribed by law for the investment of trust funds.

(Signed) Philip H. Wain

It is recommended that the Board accept this gift, agree to establish the Max and Margolia Wain Memorial Scholarship Fund into which the proceeds of the policy shall be paid, and to use the income from this Fund to provide one or more scholarships to eligible students of the Jewish religion in accordance with the terms of the gift.

It was moved and seconded to accept the gift of Philip H. Wain, to establish the Max and Margolia Wain Memorial Scholarship Fund into which the proceeds of the policy shall be paid, and to use the income from this Fund to provide one or more scholarships to eligible students of the Jewish religion in accordance with the terms of the gift, as recommended, and, a vote having been taken, the motion was declared adopted.
On behalf of the President, the Secretary of the University presented the following communication:

It is recommended that the following contributions and grants of $25 or more, made or pledged since the regular February meeting of this Board, be accepted, and that the Secretary of the Board of Trustees be directed suitably to express the appreciation of the Board:

From the Chrysler Corporation, $3,500 in support of the "Study of the Attraction Between Metals and Liquids or Films" to be conducted in the Department of Chemistry under the supervision of Professor William D. Harkins.

From the Rockefeller Foundation, $3,500 in continued support of the research of Professor W. C. Allee of the Department of Zoology for the two-year period July 1, 1945-June 30, 1947.

From each of the following business corporations, a pledge of $2,500 in payment for a five-year Founder's Membership in the Industrial Relations Center at The University of Chicago:

- Atchison, Topeka and Santa Fe Railway Company
- Johnson & Johnson
- National Tea Company
- Walgreen Drug Stores

From each of the following business corporations, a payment of $500 for an annual Membership in the Industrial Relations Center at The University of Chicago:

- Building Service Employees' International Union
- Butler Brothers
- Chicago & North Western Railway Company
- Corn Products Refining Company
- Illinois Bell Telephone Company
- General Education Board
- Swift & Company

From the General Education Board, $2,500 to support the Workshop in Human Development and Education during the summer of 1945.

From Swift and Company, $2,000 for continued support of a fellowship during 1945 for research on "Diet in Relation to Health and Longevity," under the direction of Dr. A. J. Carlson.

From the Reliable Packing Company, $1,500 in support of economic investigations conducted by the Institute of Meat Packing.
From ten individuals, a total of $13,250 as an advance installment on the pledge of $2,500 a year of the Swedish Institute for the year 1945-46 in support of the Professorship in Scandinavian Languages.

From Dr. Wah Ei Chang, through the Alumni Foundation, $1,000 in support of the University.

From Clayton Mark & Company, through the Business Problems Bureau, $1,000 in continued support of a study of interproduct competition.

From Mr. David A. Keynes, a $1,000 bequest of the Chicago Club due January 1, 1946, in support of the University.

From the Home Economics Alumnae Association, $536.27 to be added to their Fellowship Fund in the Department of Home Economics.

From the William J. Cook Fund of the Chicago Community Trust, $759 for student aid in the Winter Quarter, 1945.

From the George Davis Bivin Foundation, Inc., $500 in continuation of the research and experimentation in an improved Bible school curriculum by Dr. Ernest J. Chavo, Professor of Religious Education.

From the Chicago Philanthropic Club, $500 in continued support of the University's work in the Cardiac Clinic.

From six business concerns that are members of the National Restaurant Association, through the Business Problems Bureau, $485 in support of education and research in food management.

From Mr. and Mrs. Frank R. Lillie, $300 to be expended under the direction of Dr. Phillip Miller in the University Clinics.

From the Delta Sigma Alumnae Association, $200 to be added to the Delta Sigma Alumnae Association Loan Fund.

From Mr. Edward H. Wallea, $200 in support of the University.

From Mrs. W. Roland Ford, $150 to the Chicago Lying-in Hospital and Dispensary.

From Mr. Byron S. Harvey, $100 in support of the University.

From Mr. Charles H. Swift, $100 to the Chicago Lying-in Hospital and Dispensary.
From Mrs. Donald P. Welles, $100 to the Chicago Lying-in Hospital and Dispensary.

From Mr. Henry C. Richards, $75 to the Chicago Lying-in Hospital and Dispensary.

From E. A. Aaron & Brothers, $50 in support of scholarships.

From Mr. Lewis A. Dexter, through the Alumni Foundation, $50 in support of the University.

From Mrs. Benjamin L. Behr, $25 to the Chicago Lying-in Hospital and Dispensary.

From Mr. Carroll H. Sudler, Jr., $25 in support of the University.

From Mr. Floyd E. Thompson, $25 to the Chicago Lying-in Hospital and Dispensary.

From Encyclopaedia Britannica Films, Inc., a library of classroom sound films for the Audio-Visual Instructional Materials Center of the University.

It was moved and seconded to accept the contributions and grants as tendered, and to instruct the Secretary of the Board to express to the donors the appreciation of the Board, and, a vote having been taken, the motion was declared adopted.

The Secretary of the University stated that Mrs. Elliott Ranney and a group of friends of the poet, Edgar Lee Masters, desired to present a bronze bust of Mr. Masters executed by the sculptor, Joseph Nicolski.

It was moved and seconded to refer the question of acceptance of a bust of Edgar Lee Masters to the Committee on Memorials, with power to act, and, a vote having been taken, the motion was declared adopted.

The Secretary of the University submitted the following report:

The next meeting of the Citizens Board will be on March 27th. Professor Erna J. Evans will address the Board on the subject, "New Methods of Controlling Plants."

The report was received and ordered placed on file.
On behalf of the President, the Business Manager presented the following communication:

At its October, 1943, meeting the Board of Trustees voted:

1) To appropriate $200,000 from Rockefeller Final Gift to provide additional plant facilities.

2) To refer to the Committee on Instruction and Research and the Committee on Business Affairs, jointly, with power to act, expenditures under this appropriation for the purchase, reconditioning and adaptation of the properties so acquired.

The building located at the southeast corner of Sixty-first Street and University Avenue was acquired under this authorization at a cost of $62,009.25, leaving an unexpended balance in the appropriation of $137,990.75.

At its November, 1944, meeting the Board authorized an appropriation of $500,000 for use as a revolving fund to acquire, operate, improve, develop and dispose of properties in the vicinity of the University under the direction of the Committee on Business Affairs.

With the approval of the Committee on Instruction and Research and the Committee on Business Affairs, it is recommended that the unexpended balance - $137,990.75 - in the appropriation from Rockefeller Final Gift, authorized by the Board at its October, 1943, meeting be cancelled.

It was moved and seconded to cancel the unexpended balance, $137,990.75, in the appropriation from Rockefeller Final Gift, authorized at the meeting of the Board in October, 1943, as recommended, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the Business Manager, with the approval of the President and the Committee on Business Affairs, it was moved and seconded:

1) That an appropriation of not to exceed $25,000 be authorized from Rockefeller Final Gift to finance preliminary architectural studies looking toward the erection of an Administration Building which, it is estimated, will cost approximately $1,000,000, with the understanding that, in the event funds are not forthcoming from other sources and it is decided to go forward with the project, the completion of the project may depend upon the willingness of the Board to finance it in part from reserve and surplus funds then held by the University;
March 8, 1945

2) That authorization of expenditures under this appropriation be referred to the Committee on Business Affairs with power to act;

and, a vote having been taken, the motion was declared adopted.

The Treasurer submitted the following report:

The death of Dr. Walter H. O. Hoffmann occurred on February 11, 1945. Dr. Hoffmann for many years had been the active head of the Nursery School at the University and had contributed generously both of his time and his means to its development. In 1929 he established a trust fund with the University in the amount of $20,000 (present value, $23,000), the income from which he reserved for his own use for his lifetime, and provided that after his death "the principal and accumulated income, if any, shall be used for such purposes of the University as its trustees may determine, but preferably in the support and development of teaching and research in the care and nurture of children, with special reference to the dietary treatment of children under five years of age, as these are now conducted at the University Co-Operative Nursery School."

Dr. Hoffmann has left all of his estate to the University, except for two bequests amounting to $6,000 and subject to a life income to his sister, Mrs. Marie Hoffmann Fellor, of $100 per month. The value of the estate, which consists of securities, cash and certain life insurance policies, is estimated, after payment of the specific bequests, taxes and administration expenses, at about $175,000.

The provisions of the will governing this bequest are as follows:

"Fourth: - I give, devise and bequeath all the rest, residue and remainder of my property, real, personal and mixed, of whatsoever kind and character and whatsoever situate, of which I may die seized or possessed, or in which I may have any interest at the time of my death, whether by power of appointment or otherwise, to The University of Chicago, of Chicago, Illinois, to be added to the 'Walter H. O. Hoffmann Fund' established under my letter of gift dated June 25, 1929, and to be administered as a part thereof. Out of the funds received heretofore by the said University, it shall pay to my said sister, Marie Hoffmann Fellor, the sum of One Hundred Dollars ($100.00) a month on the first day of each and every month so long as she shall live, the first payment to be made on the first day of the month following the receipt by the University of any funds bequeathed to it hereunder, such payments to be charged first to the income derived from such funds and if such income is not sufficient for such
purpose, then to the principal of this bequest. During the lifetime of my said sister any income from such funds in excess of the amounts required in any year to be paid to her, as hereinabove provided, and upon her death, the entire income from such funds, including any income accrued since the date of the last monthly payment to my said sister, shall be used for the purpose set forth in said letter creating said Walter H. O. Hoffmann Fund.  

Mr. George B. McKibbin is named as executor of the will and the hearing for its admission to probate has been set for April 8, 1945.  

The report was received and ordered placed on file.

Adjourned.

[Signature]

Secretary
The regular monthly meeting of the Board of Trustees was held in the Board Room of the University, 1122 South Michigan Avenue, on Thursday, April 12, 1945, at 2 P.M.

There were present: Mr. Swift, in the chair, Messrs. Axelson, Bell, Bond, Brown, Field, Goodman, Harper, Hurlbut, Huiskins, Huveen, Randall, Russell, Sherer, Smith, Stuart, and Zimmernanh, also, Messrs. Benton, Colwell, Filbey, Harrell, Jacoby, Mansfield, Sherry, and Woodward.

Prayer was offered by Mr. Sherer.

The minutes of the meeting held March 8, 1945, were approved.

The Secretary of the Board presented minutes of the following meetings of standing committees, copies of the minutes having previously been sent to all members of the Board: Committee on Budget, March 16, 1945; and Committee on Instruction and Research, March 8, 1945, and March 9, 1945.

It was moved and seconded to accept the minutes and to approve all actions recorded therein, and, a vote having been taken, the motion was declared adopted.

The Secretary of the Board presented the following communications, each addressed to the Board of Trustees:

Upon my return from a pleasant and restful sojourn in the far west it gives me much pleasure to express my deep appreciation for the resolution concerning my service which was adopted by the Board after my departure. It is heartening to have this cordial expression by those whose friendship and esteem I value most highly.

Moulds, J.F.
Letter of

It has been a joyful privilege and an exhilarating experience for me to have had a part in the administrative organization of the University from its early years through the period of its extraordinary development. My mind is full of happy memories and particularly of realization of my good fortune in having had the opportunity to know and work with the Trustees, and I am grateful for the constant kindness and consideration shown me by the Board and by its individual members.

May I assure you that my interest in the welfare of the University will continue undiminished, and I hope that in the years to come it may be as fortunate as it has been in the past in the high quality of devoted care and competent management given it by its board of Trustees.

(Signed) John F. Moulds
Your letter of March 16th stating that the Board of Trustees of The University of Chicago voted in January to establish the Frederick H. Rawson Professorship in the Department of Medicine was forwarded to me in California, and has just been received.

Will you please convey to the Board of Trustees my sincere appreciation of this recognition of Mr. Rawson's interest in the University of Chicago, and the advancement of medical science.

(Signed) Edith K. Rawson
(Mrs. F. H.)

The thanks of Coral Holden (Mrs. Charles R.) for the telegram and flowers for the funeral of Mr. Holden.

I regret to report the death of Mrs. Ruth Swift Maguire, donor and friend of the University, on March 25, 1945.

I regret to report the following deaths:

Henry C. Morrison, Professor Emeritus of Education, died on March 19, 1945. Mr. Morrison served the University as Lecturer from 1912 to 1919, Superintendent of the Laboratory Schools from 1919 to 1928, and as Professor of Education from 1919 until his retirement in 1937 when he became Professor Emeritus.

Albert T. Olmstead, Professor of Oriental History, died on April 11, 1945. Mr. Olmstead served the University as Professor of Oriental History from September 1, 1929, until his death.

The communications were received and ordered placed on file.

The Secretary of the Board stated that at the March, 1945, meeting of the Board of Trustees notice was accepted of the intention to submit the following proposed amendment of the By-Laws at the April meeting of the Board:

**Article IV. Treasurer**

Section 1 - First Par. - No change.

Second Par. - No change.

Third Par. - New reading:

"The Treasurer shall be the custodian of cash, securities and legal documents of the University, shall have charge of all University insurance, affecting both property and persons, and the payment of all taxes and assessments. He shall have charge of legal matters for the University, draft contracts, supervise litigation, handle compensation..."
adjustments, and other matters that may be assigned him by the Board of Trustees."

To be revised to read:

"The Treasurer shall receive and shall be the custodian of all cash and securities of the University and of the legal documents relating to invested funds. He shall have charge of the insurance, taxes and legal matters, including collections, required in connection with invested funds and estates and trusts in which the University has a beneficial interest, and of such other matters as may be assigned to him by the Board of Trustees."

Article IV. Treasurer (continued)

Section 1 - Fourth Par. Line 1 - Strike out the sentence reading:

"The Treasurer shall receive all moneys and securities and shall be responsible for collections of all accounts due the University, except as otherwise provided by the By-Laws."

Line 4 - Substitute "The Treasurer" for "He" in the sentence beginning:

"He shall promptly turn over all securities etc....."

Last line - Correct "Section 3" to read "Section 4".

Sections 2 to 7. - No change.

Article V. Business Manager

Section 1, Line 17 (Top of page 26) - Insert the following sentence after the word "arise":

"Subject to the provisions of Article IV, Section 1, of these By-Laws, he shall have charge of all insurance, taxes and assessments, legal documents and legal matters of the University, including the collection of all accounts due the University, the drafting of contracts and the supervision of litigations."

It was moved and seconded to amend the By-Laws as recommended, and, seventeen Trustees being present and voting in favor thereof, the motion was declared adopted.
The President of the University reported that the major war project of the University is known as "Metallurgy." This project began in the fall of 1942 and was assigned to the Army as of May 1, 1943. It expanded rapidly in numbers of people and dollars appropriated to its peak during the current budget year. Two contracts are involved—one covering work in and around Chicago, and one covering work at another site.

We have been informed that the main task of the University has been completed, and we have been complimented by the Army for our contribution. We have been notified that the project will be continued during the next budget year on a sharply reduced level. The Chicago project will be concerned with basic research, health investigations and the rendering of certain services to related projects. There is some possibility that we will be relieved of our responsibility for the operation of the other project.

Budget, personnel and operating problems are being discussed and settled currently. We plan to make as specific a report as security regulations will permit at the May meeting of the Board. We are fortunate that the cut-back comes at this time as there is demand for the services of the scientific personnel who will be released during the next two months.

The President of the University reported on the plans to extend the Great Books Adult Education Program of the University through cooperation with the Chicago Public Library, the Gary Public Library, and the Oak Park Public Library.

The President of the University presented the following communications in connection with The Country Home for Convalescent Children:

Mrs. John V. Goulds, Secretary of the Board of Trustees

The University of Chicago

The Board of Managers of The Country Home for Convalescent Children have for some time been concerned about the decreasing number of children at the Country Home (now about 25 per cent of capacity), which makes the cost of operation disproportionately high. The Board realizes that no blame attaches to any individual, but rather to general economic and social conditions and to improved methods of treatment for the kind of patients for whom the place was established.

Therefore, at their regular meeting on November 30th, the Board of Managers instructed the secretary to write the Board of Trustees of the University requesting them to make a careful survey of the situation. The Board of Managers further requests that serious consideration be given to the advisability of selling the property at Prince Crossing and...
building a fifty bed Home directly south of the Midway, to be called the Chalmers Home for Convalescent Children. So far as possible, the Board of Managers would like to see the building financed from unrestricted funds and the proceeds of the sale of property, keeping the present endowment intact for the maintenance and operation of the new Home.

(Signed) Mrs. C. Phillip Miller.

The Board of Trustees of The Country Home for Convalescent Children respectfully requests The University of Chicago to consider the advisability of disposing of the land and buildings of the Country Home at Prince Crossing and of transferring the work of the Home to a site in the neighborhood of The University of Chicago.

This suggestion is based upon a careful consideration by the Board of Trustees and the Board of Managers of the Home, of recent changes in medical and social conditions, including the shift of emphasis from “care” to “cure” in the treatment of crippled children, which make it advantageous to carry on the work of the Home in close proximity to the University and its Medical School and Clinics, rather than at a place in the country as far away as the present location.

(Signed) Frederic Woodward
President of the Board of Trustees,
The Country Home for Convalescent Children

It was moved and seconded to refer the matter of The Country Home for Convalescent Children jointly to the Committee on Instruction and Research and the Committee on Business Affairs for study and recommendation, and, a vote having been taken, the motion was declared adopted.

The President of the University presented the following recommendation:

The Revere Copper and Brass Company has informed the Mutual Broadcasting System that it will sponsor the University's radio program, "The Human Adventure," beginning with the program of July 4, 1945. Under the proposed arrangement the Revere Company will bear all production costs. The University will receive a fee of $500 a week, subject to upward negotiation at the end of the first and second years if the arrangement remains in force. When and if the University has recaptured its direct investment in the program made...
during 1938-41, Encyclopaedia Britannica will receive reimbursement from this fee for its direct investment in the program during 1943-45. The agreement is subject to the approval of the University's Board of Trustees. It is recommended that the Board approve the arrangement in principle and refer approval of details to the Committee on Business Affairs, with power.

It was moved and seconded to approve in principle the arrangement with the Revere Copper and Brass Company for sponsoring the University's radio program, "The Human Adventure," and to refer approval of details of this arrangement to the Committee on Business Affairs, with power to act, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the President of the University,

It was moved and seconded to authorize the Rome Study Department of the University to enter into a cooperative arrangement with the Hadley Correspondence School for the Blind for the purpose of making University courses available to the blind who depend upon Braille for reading and to grant to each blind student a tuition remission of 50 per cent, and, a vote having been taken, the motion was declared adopted.

The President of the University submitted the following report:

The following members of the faculty will retire in accordance with the provisions of the University Statutes on the dates indicated with the appropriate emeritus title:

July 1, 1945
Haydon, A. E., Professor of Comparative Religion
Van Biesbroeck, G. A., Professor of Practical Astronomy (Yerkes)

September 30, 1945
Cross, T. P., Professor of English and Comparative Literature
Reed, D. H., Professor of Hygiene in the Department of Medicine and Director of the University Health Service

March 31, 1946
Postel, A., Oriental Institute Professor of Assyriology and Sumerology; Editor of the Assyrian Dictionary

The report was received and ordered placed on file.
The President of the University presented the following recommendation:

It is recommended that Dr. Dudley B. Reed be declared eligible for the retiring allowance benefits provided under Statute 17, if this is done, he will receive $250 per month throughout his lifetime and his widow will receive $125 per month throughout her widowhood if she survives.

It was moved and seconded to declare Dr. Dudley B. Reed eligible for the retiring allowance benefits provided under Statute 17, as recommended, and, a vote having been taken, the motion was declared adopted.

Upon the recommendation of the President of the University,

It was moved and seconded to revise the residence schedule of Ezra J. Kraus, Martin A. Ryerson Distinguished Service Professor and Chairman of the Department of Botany, to a seven-year arrangement so that he may be in continuous residence from October 1, 1943, to December 31, 1948, and out of residence for the period from January 1, 1949, to September 30, 1950—the last seven quarters prior to his retirement on September 30, 1950, and, a vote having been taken, the motion was declared adopted.

The President of the University presented the following recommendations:

It is recommended that O. Meredith Wilson, whose appointment as Assistant Professor in the College and in the Department of History effective July 1, 1945, was approved by the Board on March 8, 1945, as an item in the budget for 1945-46, be allowed $300 in payment of part of the expense of moving to Chicago from Salt Lake City, Utah.

It is recommended that Bernard E. Moland, whose appointment as Professor in the Divinity School effective July 1, 1945, as an item in the budget for 1945-46, be allowed $800 for expenses in connection with his moving to Chicago, Illinois.

It was moved and seconded to grant the allowance for moving expenses, as recommended, and, a vote having been taken, the motion was declared adopted.
The President of the University presented the following recommendations:

It is recommended that William Powell Albright be appointed Visiting Professor in the Oriental Institute for the Winter Quarter, 1946, at a salary of $4,000 for the term.

It is recommended that Jerome J. Kerwin, Professor of Political Science, be appointed Secretary of the Walgreen Foundation effective October 1, 1945, without change in salary.

It is recommended that Voran E. Hill be appointed Frederic Howe Carpenter Visiting Professor of English for the first term of the Summer Quarter, 1946, at a salary of $700 for the period.

It is recommended that Francis James Whitfield be appointed Assistant Professor in the Department of Linguistics for one year, on a 4E service basis, beginning October 1, 1945, at a salary of $4,000 a year.

It is recommended that Reuben O. Gustavson be appointed Professor in the Department of Chemistry effective July 1, 1945, in addition to his appointment as Dean of Faculties, without change in salary.

It is recommended that Hugh R. Walpole be appointed Research Associate with the rank of Visiting Assistant Professor for one year, on a four quarter service basis, effective February 16, 1946, at a salary of $4,000 a year, $1,000 of which is to be paid by International House.

It is recommended that Wilbur Wallace Whyte be appointed Visiting Professor of Political Science for the first term of the Summer Quarter, 1946, at a salary of $700 for the period.

It is recommended that William F. Whyte be appointed Assistant Professor of Sociology, on a 4E service basis, for three years beginning May 15, 1945, at a salary of $5,000 a year.

It is recommended that Tom Gaylord Andrews be reappointed Assistant Professor of Psychology, on a 4E service basis, for two years beginning October 1, 1945, at a salary of $4,000 a year.

It is recommended that Arthur L. H. Ruben be reappointed Director of the Institute of Military Studies for one year beginning July 1, 1945, at a salary of $5,000 a year; it is also recommended that his leave of absence without salary be extended to June 30, 1946, for work with the Army Service Forces Training.
It is recommended that Dr. Russell H. Morgan be promoted from Assistant Professor to Associate Professor in Roentgenology on indefinite tenure effective April 12, 1945, without change in salary; it is also recommended that he be granted a leave of absence without salary for the period April 12, 1945, to September 30, 1946, for work with the U. S. Public Health Service.

It is recommended that the salary of Adrian Albert, Professor of Mathematics, be increased from $6,000 to $7,000 a year, on a three-quarter basis, effective July 1, 1945, and that he be transferred to a 6E service basis effective July 1, 1946, at a salary of $6,000 a year.

It is recommended that the appointment of Davis Edwards as Associate Professor in the Divinity School on a four-quarter, half-time basis, be changed to a full-time basis at a salary of $6,250 a year effective October 1, 1945.

It is recommended that Dr. A. Earl Walker, Associate Professor of Surgery (Nevrosurgery), be granted a leave of absence without salary for the period from June 11, 1945, to June 30, 1946, for military service.

It is recommended that the resignation of Gerald W. Bentley, Professor of English, be accepted effective September 30, 1945.

It is recommended that the resignation of William F. Hutchinson as Secretary of the Kellogg Foundation be accepted effective September 30, 1945.

It is recommended that Edgar Wind, whose resignation as Professor of Art effective December 31, 1944, was approved by the Board on November 9, 1944, be paid for the months of October, November, and December, 1944, at the rate of $6,000 a year, on a three-quarter basis, although he did not render service to the University during that period.

It was moved and seconded to make the appointments, the reappointments, the promotion, the increases in salary, the adjustments in appointments, to grant the leaves of absence, and to accept the retirement and resignations, all as recommended and, a vote having been taken, the motion was declared adopted.
On behalf of the President, the Secretary of the University presented the following recommendation:

On April 6, 1945, the following communication was addressed to the Board of Trustees by the Co-Chairmen of the Gillett Fund Committee:

The Gillet Fund Committee herewith tenders to the University of Chicago the sum of Six Thousand Two Hundred Ninety-four Dollars and Seventeen Cents ($6,294.17) for the establishment at the University of "The Harry O. Gillet and Helen C. Gillet Scholarship Fund," for scholarships in The University of Chicago Laboratory School as hereinafter provided. This fund was contributed on the occasion of Mr. Gillet's retirement as Principal of the University Elementary School by approximately 350 alumni, parents, co-workers, and friends of the School, in recognition of Mr. Gillet's constructive service and in memory of Mrs. Gillet.

It is the desire of the Gillet Fund Committee that the total fund be divided as follows:

1. The sum of Two Thousand Two Hundred Ninety-Four Dollars and Seventeen Cents ($2,294.17) is to be held in cash by The University of Chicago.

2. The sum of Four Thousand Dollars ($4,000.00) is to be invested by the University and merged with the general funds of the University. In investing or re-investing this sum the University shall not at any time be restricted to the class of investments that may now or hereinafter be prescribed by law for the investment of trust funds. It is anticipated that no withdrawals of principal will be made for a period of five (5) years. The income from this sum shall be credited to the cash sum described in (1) above in accordance with the practice of the University.

This fund is established upon the understanding that the individuals to be awarded the scholarships shall meet all of the eligibility requirements of the Laboratory School and shall be selected or approved for such awards by a self-perpetuating committee to be known as the "Gillet Scholarship Committee," to be composed of seven members, the original members to be the following:

Mr. Edgar B. Tolman, Jr., Acting Chairman
Mrs. Ida B. De Pencier
Mr. Harry O. Gillet
Mrs. Marcus Hirschel
Mr. Lester C. Smith
Mrs. James Weber
Mr. Robert C. Meuller

Gillet, Harry O., and Helen C., Scholarship Fund, Establishment of

April 12, 1946

Board of Trustees
Both the principal and income of the Fund shall be applied by the University to scholarships for such eligible students in the Laboratory School and in such amounts as the committee or its duly authorized representatives may from time to time direct in writing.

If the Scholarship Committee for any reason shall fail for two successive years to select or approve candidates for the scholarships, the University shall be free to award the funds available to those of its own selection until such time and from time to time as the until candidates are again selected or approved by the committee.

(Signed) Anna Patton Goodman
(Signed) Elizabeth R. Palmer
Co-Chairmen of Gillet Fund Committee

It is recommended that the Board of Trustees accept this gift, establish the Harry C. Gillet and Helen C. Gillet Scholarship Fund in support of scholarships in the Laboratory School of the University to be administered in accordance with the terms of the communication, and that the Secretary of the Board of Trustees be instructed suitably to express the appreciation of the Board.

It was moved and seconded to accept the gift, to establish the Harry C. Gillet and Helen C. Gillet Scholarship Fund in support of scholarships in the Laboratory School of the University to be administered in accordance with the terms of the communication, and to instruct the Secretary of the Board to express the appreciation of the Board, and, a vote having been taken, the motion was declared adopted.

On behalf of the President, the Secretary of the University presented the following communication:

It is recommended that the following contributions and grants of $20 or more, and annual contributions of $50 or more, and pledged since the regular March meeting of this Board, be accepted, and that the Secretary of the Board of Trustees be instructed suitably to express the appreciation of the Board:

From the Memorial Hospital for the Treatment of Cancer and Allied Diseases, $20,000 in support of the research work of Dr. Guzman-Burron and Dr. Thomas Gallagher.

From Marshall Field and Company, a maximum of twenty-five tuition scholarships of $350 each, total annual donation by the Company for this purpose not to exceed $9,350.
From Encyclopedia Britannica Films, Inc., $5,000 for the Audio-Visual Instructional Materials Center of the University for the period February 1, 1945, through December 31, 1945.

From the National Dairy Council, $3,000 for extension of studies on riboflavin in the Department of Home Economics.

From the following retailing concerns, through the Business Problems Bureau, a pledge of approximately $2,500 for the conduct of a wage structure survey to be conducted by the School of Business:

- Carson, Pirie, Scott & Company
- The Fair
- Henry C. Lytton & Sons
- Marshall Field & Company
- Charles A. Stevens & Company
- Walgreen Company
- Wieboldt Stores, Inc.
- National Tea Company
- Maurice L. Rothschild

From each of the following business corporations, a pledge of $2,500 in payment for a five-year Founder's Membership in the Industrial Relations Center at The University of Chicago:

- Spiegel, Inc.
- Standard Oil Company (Indiana)
- Western Electric Company

From each of the following business corporations, a payment of $500 for an Annual Membership in the Industrial Relations Center at The University of Chicago:

- Continental Illinois National Bank and Trust Company
- Harris Trust and Savings Bank

From the Upjohn Company, $2,000 for the support of development work on the absorbable gelatin sponge under the direction of Dr. H. Perry Jenkins in the Department of Surgery.

From the Hawaiian Pineapple Company, Ltd., through the Business Problems Bureau, $1,500 in support of a research project to be conducted in the University of Chicago Nursery School.

From the National Canners Association, $1,500 in continued support of research on food poisoning being carried on by the Department of Bacteriology and Parasitology.
<table>
<thead>
<tr>
<th>Donor/Company/Individual</th>
<th>Amount</th>
<th>Purpose/Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Samuel MacClintock</td>
<td>$1,000</td>
<td>For use in the Department of Political Science.</td>
</tr>
<tr>
<td>Stineway Drug Company</td>
<td>$500</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>War Orphans Scholarships, Inc.</td>
<td>$500</td>
<td>For a scholarship awarded to a dependent child of a deceased service man.</td>
</tr>
<tr>
<td>Swedish Journalists' Association of America</td>
<td>$330</td>
<td>To provide an entrance scholarship for a male student, at least one of whose parents is of Swedish birth or descent.</td>
</tr>
<tr>
<td>Mrs. Ogden Armour</td>
<td>$325</td>
<td>In annual support of The Country Home for Convalescent Children.</td>
</tr>
<tr>
<td>Mr. Frederick C. Hack, through the Alumni Foundation</td>
<td>$250</td>
<td>In support of the University.</td>
</tr>
<tr>
<td>Mr. Henry D. Hirsch</td>
<td>$260</td>
<td>For the Department of Chemistry.</td>
</tr>
<tr>
<td>Mr. Leon Wheeler</td>
<td>$200</td>
<td>In support of The Country Home for Convalescent Children.</td>
</tr>
<tr>
<td>Chicago Society Auxiliary</td>
<td>$106</td>
<td>For the tuition of Miss Lorruina Wielgos during the Spring Quarter.</td>
</tr>
<tr>
<td>Mr. Carl A. Birdsell</td>
<td>$100</td>
<td>Through the Alumni Foundation.</td>
</tr>
<tr>
<td>Mr. Arthur T. Pethner</td>
<td>$100</td>
<td>Through the Alumni Foundation.</td>
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<tr>
<td>Mr. Charles F. Grey</td>
<td>$100</td>
<td>Through the Alumni Foundation.</td>
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<tr>
<td>Mr. Louis H. Muntz</td>
<td>$100</td>
<td>Through the Alumni Foundation.</td>
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<tr>
<td>Mr. George R. Viner</td>
<td>$100</td>
<td>Through the Alumni Foundation.</td>
</tr>
<tr>
<td>Anonymous</td>
<td>$100</td>
<td>For student aid in the School of Social Service Administration.</td>
</tr>
<tr>
<td>Mrs. Ogden Armour</td>
<td>$100</td>
<td>To be added to the Joseph Reynolds Scholarships.</td>
</tr>
<tr>
<td>Mr. Thomas L. Marshall</td>
<td>$100</td>
<td>In support of the University.</td>
</tr>
</tbody>
</table>
From Dr. and Mrs. Edwin W. Ryerson, $100 in support of the University in memory of Mrs. Ryerson's father, David Gilbert Hamilton, a former Trustee of the University.

From Mrs. Robert C. Wheeler, $100 to the Chicago Lying-in Hospital and Dispensary.

From Mrs. Kellogg Fairbank, Jr., $80 to the Chicago Lying-in Hospital and Dispensary.

From Mr. Frederick B. Snite, Jr., $65 to the Chicago Lying-in Hospital and Dispensary.

From each of the following alumni, through the Alumni Foundation, $50 in support of the University:

- Mr. William Bachrach
- Mr. Carl Kresl
- Dr. Frank R. Lillie
- Mr. Frederick C. E. Lundgren
- Mr. Leverett S. Lyon
- Mr. Philip H. Wain
- Mr. A. W. Wheeler

From an anonymous alumnus, $50 in support of the University.

From Mrs. Frederiek Ives Carpenter, $50 to the Chicago Lying-in Hospital and Dispensary.

From Mrs. Carlton R. Smith, $50 to the Chicago Lying-in Hospital and Dispensary.

From Mr. Stephen S. Visher, through the Alumni Foundation, $50 in support of scholarships.

From Mrs. Sarah E. White, $50 in support of The Country Home for Convalescent Children.

From Mr. Harry H. Wyatt, through the Alumni Foundation, $50 for the Law School.

From a friend of Mrs. Maurice D. Musgrave, $50 for cancer research in memory of Mrs. Maurice D. Musgrave.

From Mrs. D. Mark Cumming, $25 to the Chicago Lying-in Hospital and Dispensary.

From Mr. Frederic L. Delano, $25 to the Chicago Lying-in Hospital and Dispensary.

From Mrs. C. E. G. Rutland, $25 to the Chicago Lying-in Hospital and Dispensary.
From Mr. Louis E. Asher, three volumes of the works issued by Konrad Huebler.

It was moved and seconded to accept the contributions and grants as tendered, and to instruct the Secretary of the Board to express to the donors the appreciation of the Board, and, a vote having been taken, the motion was declared adopted.

The Secretary of the University submitted the following report:

I regret to report the death on March 19, 1945, of Mr. George T. Horton, who had been a member of the Citizens Board since May 3, 1940.

The report was received and ordered placed on file.

W. C. Munroe, Vice-President of the University, presented information on student housing. He pointed out the decrease in the number of students living at home and the increase in the number of students living in rooming houses, rooms in the vicinity, and furnished apartments in the vicinity. It was then pointed out that there has been a decrease in dormitory facilities during the past twelve years.

It was demonstrated that if all dormitory facilities except International House were allocated to college students with no provisions for division and graduate students, other than those accommodated by International House, that there still would be a shortage of approximately 500 spaces by 1947, based on current enrollment trends.

The purpose of the discussion was to advise the Board of the importance of the student housing problem. No recommendations were made and no action was required at this time.

The Chairman of the Board discussed the status of invitations to trusteeship which have been tendered to three individuals.

Adjourned.

W. C. Munroe
Secretary
A special meeting of the Board of Trustees was held in the Board Room of the University, 112 South Michigan Avenue, on Monday, April 30, 1945, at 2 P.M.

There were present: Mr. Swift, in the chair, Messrs. Axelson, Beaven, Bond, Bram, Epstein, Field, Goodman, Goodspeed, Hall, Hutchins, Hueman, Russell, Spyros, Sherer, Smith, Stevenson, Stuart, and Zimmerman, also, Messrs. Colwell, Daines, Lesch, Steele, and Woodward.

Prayer was offered by Mr. Axelson.

The Chairman announced that the meeting was a special meeting to receive and act upon the recommendation of the Committee on Instruction and Research relative to the report of the Senate Committee on Academic Reorganization.

In the absence of Mr. Bell, Mr. Bond reported that the Committee on Instruction and Research recommended that the Board decline the report of the Senate that the revision in Statute 14 be changed:

1) To make Deans ineligible to sit as voting members of the University Council, and

2) To provide that at the first election, which shall be held in May, 1945, there shall be separate elections for each of the three classes of members of the Council;

but that Statute 14 be changed substantially to the following:

**STATUTE 14**

**THE ORGANIZATION AND POWERS OF THE UNIVERSITY SENATE AND THE RULING BODIES**

**PREAMBLE - NO CHANGE**

**ARTICLE I - SUBSTITUTE "THE COUNCIL OF THE UNIVERSITY"

**ARTICLE II - PROVIDE CONGRESS TO SEVERAL RULING BODIES**

Section 1. Constitution,

a) All persons, other than lecturers, above the rank of assistant, who are appointed for full-time work for at least one year and a part of whose work for the current year is in a particular School, Division, or College, shall be members of its Faculty.
b) Assistants who are appointed for at least one year to give instruction in a particular School, Division, or College may attend the meetings and take part in the deliberations of its Faculty, but shall not vote.

c) Vacancies in the places of ex-officio representatives in any Ruling Body may be temporarily filled by persons appointed by the President.

d) The President shall be the presiding officer of each ruling body.

e) The President shall appoint a secretary of the Faculties who shall act as secretary of each ruling body.

Section 2. Jurisdiction and Powers.

a) Each Faculty shall have general legislative power over all matters pertaining to its own meetings, and to the admission requirements, curricula, instruction, examinations, grading, and degrees in its own jurisdiction, and those powers of each Faculty shall be exclusive and final, except as otherwise specifically provided in Article IV, Sec. 3, of this Statute.

b) Meetings of any Faculty may be called by the Dean, and shall be called by the President on request of such proportion of the Faculty as shall be fixed by the Faculty.

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b) Meetings of any Faculty may be called by the Dean, and shall be called by the President on request of such proportion of the Faculty as shall be fixed by the Faculty.

ARTICLE III - THE UNIVERSITY SENATE

Section 1. Constitution.

The Senate shall consist of:
(a) professors, (b) associate professors, (c) assistant professors who have completed three years' full service on academic appointments, (d) the President, (e) the Vice-Presidents, and (f) the Dean of Faculties.

Section 2. Powers.

a) The Senate shall meet not less than once a year to hear a report from the President, and to discuss matters of University interest.

b) The President may call special meetings of the Senate, and shall call such special meetings on request of one-tenth of the members of the Senate.

c) The Senate shall elect a Council as provided in Article IV, Section 1.

ARTICLE IV - THE COUNCIL OF THE UNIVERSITY SENATE

Section 1. Constitution.

The Council of the University Senate shall consist of fifty-one elected members chosen by the Senate from its membership by the Hare System of Proportional Representation. The President and the three officers selected by the President from the Vice-Presidents and the Dean of Faculties shall be members ex-officio. The elected members shall serve for a term of three years from
November 1, and shall be ineligible for re-election until after the lapse of one year. Nominations shall be made and elections shall be held in October of each year (except the first election, which shall be held in May 1945). Candidates shall be placed in nomination by three or more members of the Senate. On the election of the members of the Council in 1945, the seventeen members having the highest number of first choices shall hold office until October 31, 1946; the seventeen having the next highest shall hold office until October 31, 1947; and the remaining seventeen shall hold office until October 31, 1948. In case of ties, the selection of terms shall be by lot.

Section 2. Meetings. - The Council shall meet once a month in the Autumn, Winter and Spring Quarters, or oftener at the call of the President or of such proportion of its membership as it shall determine.

Section 3. Jurisdiction and Powers. -

a) The Council shall be the supreme academic body of the University having all legislative powers except as to those matters reserved to the Board of Trustees, the President, or the other Ruling Bodies. In particular, it shall have such jurisdiction over (1) matters affecting more than one Ruling Body, and (2) any action of any Ruling Body which substantially affects the general interest of the University. Questions of Jurisdiction between the President and the Council shall be decided by the Board of Trustees. Questions of Jurisdiction between the Council and other Ruling Bodies shall be decided by the President.

b) Actions of Ruling Bodies within the jurisdiction of the Council shall be referred to the Council and shall not be effective until the next succeeding meeting of the Council. At such meeting the Council may approve or disapprove such action, or direct that such action be stayed until further order of the Council.

c) The Council shall act by vote of the majority (but not less than twenty) of the members in attendance.

d) The President or any member of the Council may initiate legislation in the Council. Any Ruling Body may lay before the Council action of any other Ruling Body which it desires the Council to consider.

e) The President shall not give effect to proposals on matters within the jurisdiction of the Council without the approval of the Council, but the President may submit the action of the Council to the Board of Trustees. Any action so referred to the Board of Trustees shall be accompanied by such report or reports as the interested parties may prepare and transmit to the Board of Trustees through the President. The decision of the Board of Trustees shall be final.
f) Either the President or the Council may make recommendations to any Ruling Body concerning matters within the jurisdiction of the latter.

g) The President may before the next regular meeting of the Council disapprove any action of the Council (including action disapproving the action of a Ruling Body), and upon such disapproval the action shall be reconsidered by the Council before becoming effective. Approval by the Council of such action upon reconsideration shall constitute reference of the action to the Board of Trustees. The decision of the Board of Trustees shall be final. Any action so referred to the Board of Trustees shall be accompanied by such report or reports as the interested parties may prepare and transmit to the Board of Trustees through the President.

h) The President or the Council may invite any person not a member of the Council to attend a meeting of the Council, with the right to speak, but not to vote.

ARTICLE V - THE COMMITTEE OF THE COUNCIL

Section 1. Constitution. - The Committee of the Council shall consist of seven members of the Council chosen annually by the Council by the Arrow System of Proportional Representation. Deans shall not be eligible for election to the Committee. Members of the Committee shall be eligible for re-election. The President and a Vice-President designated by him shall be members of the Committee, without vote, and shall be chairman and vice-chairman respectively. Vacancies in the elected members shall be filled as provided by the Council.

Section 2. Powers. - The Committee may concern itself with all matters of educational policy within the jurisdiction of the Council. All matters presented to the Council for action shall first be laid before the Committee, which shall report its opinion upon them to the Council through such spokesmen as it may select. At the Committee's request it may meet with the appropriate committee of the Board of Trustees.

Section 3. Meetings. - The Committee shall meet every two weeks during the Autumn, Winter and Spring Quarters, or oftener at the call of the President or of such proportion of its membership as it shall determine.

Section 4. The President shall keep the Committee informed as far as practicable on all matters of general University interest.
It was moved and seconded to approve the recommendation of the Committee on Instruction and Research, subject to changes in the terminology by the Committee with the assistance of the officers without changing the substance of the report, and, a vote having been taken, the motion was declared adopted.

Mr. Bond expressed the gratitude of the Committee to Mr. Bell for his tact and ability in conducting the negotiations with the Senate Committee on Academic Reorganization.

The meeting was adjourned.

LYNDON H. LESCH
Assistant Secretary