EX- LAWS FOR THE GOVERNMENT OF THE BOARD OF TRUSTEES OF
DEARBORN SEMINARY OF CHICAGO.

Enacted June , 1899.

1. MEETINGS.
1. The annual meeting of the Board of Trustees of the Dearborn
Seminary shall be held on the Monday following the graduating
exercises of the Seminary every year.

2. Special meetings shall be called at any time by the
Secretary upon the request of the President of the Board or
three members of the Board.

3. The call for a special meeting shall give at least one
of the items of business to be considered and shall be mailed by
the Secretary to every member of the Board at least five days
previous to the time of the meeting.

II. QUORUM.
1. Five members of the Board of Trustees shall constitute a
quorum for the transaction of business.

III. TRUSTEES.
1. The trustees for the first year shall classify themselves
by lot into three classes of three members each, which classes
shall be known as the first, second and third classes. The
term of office of the first class shall expire at the annual
meeting in June, 1900, and the terms of office of the other
classes annually thereafter in the order of their numbers. At
every annual meeting, beginning in June, 1900, three trustees
shall be elected by the trustees by ballot. Vacancies occurring
by death, resignation, removal or otherwise shall be filled for
the unexpired term by the Board at its first meeting after the
vacancy occurs. The member elected shall belong to the class
in which the vacancy occurred.
MOTION.

I. At the annual meeting of the Board of Trustees of the Department, Secretary shall be held on the Sunday following the December
examination of the Secretary every year.

2. Special meetings shall be called at one time by the
Secretary upon the request of the President of the Board of
Trustees or of the Board.

3. The call for a special meeting shall give at least one
week's notice of the time and place of the meeting to every member of the Board of Trustees.

II. DURATION.

I. The members of the Board of Trustees shall constitute a
majority of the Trustees of the University.

III. TRUSTEES.

I. The Trustees for the first year shall consist of:

- The President of the University, and
- Eight members of the Board of Trustees, each
- A member of the Alumni Association in the order of their names.
- A member of the Board of Trustees, and
- A member of the Alumni Association in the order of their names.

The annual meeting of the Board of Trustees shall be held on the first Sunday following the December examination of the Secretary every year.

In witness of the foregoing resolutions,

[Signature]
IV. OFFICERS.

1. At the annual meeting after the election of Trustees, the Board shall organize by electing by ballot the following officers to serve for one year or until their successors are elected and qualified: A President, a Vice-President, a Secretary, a Treasurer. The President, Vice-President and Treasurer shall be chosen from among the members of the Board.

2. In the event of a failure to elect any or all of said officers, or in case of any vacancy from any cause, an election may be held for the unexpired term at any meeting called for that purpose.

3. The officers shall perform such duties as are implied by their respective titles.

V. THE EXECUTIVE COMMITTEE.

1. The Executive Committee shall consist of three members of the Board, chosen annually by ballot.

2. The Committee shall have all the powers and discharge all the duties of the Board in the intervals between sessions of the Board, and shall report its proceedings to the Board of Trustees.

3. Two members of the Committee shall constitute a quorum for the transaction of business.

4. The President of the Board shall be the Chairman and the Secretary of the Board shall be the Secretary of the Committee.

5. In case of inability of any member of the Committee to act, the Committee may appoint some other member of the Board to fill the place ad interim.

6. These by-laws may be amended or repealed at any meeting of the Board by a vote of two-thirds of the members present, provided a notice of the proposed change shall be given at least one week in advance.
The Executive Committee shall consist of three members.

The Executive Committee shall conduct all business of the Board.

If the President is absent or unable to act, any member of the Committee so
in case of necessity or incapacity may call a meeting of the Board.

In such case of notice of the President shall be the Secretary of the Committee.

The Secretary of the Board shall be the Secretary of the Committee.

The President of the Board shall be the President of the Committee.

The President of the Board may call a meeting of the Committee.

The President of the Board may call a meeting of the Board.

The President shall give notice of the meeting.

Notice of any notice of the Board shall be given at least one week in advance.
431 Oak St.
August 6

Dear Mr. Harper,

I waited for you until today, but I have not made any larger lest I lose my vacation altogether. So I am off for Pelican Lake, Wisconsin tonight. The day after the meeting of the Board I found
a letter at the Seminary from a girl in Clinton, Iowa, in which she asked if she could have a small room in our Hall of Residence next year. This is the first approach we have had to a definite application for a room and board. Miss Otis tells me that after we tell her that we are resigning all attempts to place boarding pupils next year and wanted with 2 more pupils we could pay the expenses of the places and have the training of the girls towards the expenses of the Seminary besides getting a nurse for our teaching department next year. If we had no pupils we would lose about $500. I only offer this as a suggestion in case you think that there are pupils and it will not be refused. Mr. Miller went over the ground with
We and can fine your very definite information about the cabman. As the girl wrote to him, I have asked him to reply. But to delay his reply until he knows something definite to say. Shall he tell her that with other change of management we have deferred our boarding as residence department until next year, as shall he tell her. Shall have a small room? Will you tell him what I think? So that the poor thing will not wait too long for a reply. If I shall the straight of several I would run the boarding department myself but I know that I cannot do justice to the dental if I misunderstand anything more. The time is short and there is so much to do that it is overpowering as it is. I am taking my mother with a long list of people to see and write to and I
know that she can do more for the success of
the federal fund anyone I know. If you have
anything to recommend me
for as suggest a letter
Send to Pelican Lake
Wisconsin. Care Mrs. Thomas
F. Withrow will reach
me within Twenty-four hours.
Regarding that I feel
afraid to trouble you
with what Mrs. Brown to
you a matter personal.
I am sincerely yours
Evelyn Mats
June 17, 19--
- House of the School
- Within easy walking distance and found two very desirable small apartments on 20th Street near Prairie Avenue for $30. a month apiece. The agent would rent them until the 1st of May.
- They have some drawbacks that are perfect in location.
- Well ventilated, comfortable, eight girls and a Chaperone.
- Probably one of the Teachers would be glad to take the positions for the seasons.
BOARD OF TRUSTEES

JOHN S. MILLER, President.
WILLIAM RAINNEY HARPER, PH.D., LL.D., Vice-President.
ROBERT B. GREGORY, Treasurer.
JENNIE FRANCES PURINGTON.
A. C. BARTLETT.
DR. FRANK W. GUNSAULUS.
HELEN VERNERA DRAKE.
FRANCES KINSLEY HUTCHINSON.
MARGARETTA ELIZABETH OTIS.

OFFICERS OF GOVERNMENT AND INSTRUCTION

EVELYN MATZ, Principal and Dean of the Seminary.
  Ph.B., The University of Chicago, 1897; Graduate Student, 1897–99; Teacher of Science in the University School for Girls, 1897–1900; Dearborn Seminary, 1900–5.

MARY B. HARRIS, PH.D., Instructor in Latin and Greek.
  A.B., Bucknell College, 1894; A.M., Bucknell College, 1895; Ph.D., The University of Chicago, 1900; Dearborn Seminary, 1903–5.

CLARA LANDSBERG, Instructor in English and German.
  A.B., Bryn Mawr, 1897; Paris and Munich, 1899–1900; Dearborn Seminary, 1902–5.

CHARLOTTE D. SMITH, Instructor in Mathematics and Physics.
  S.B., The University of Chicago; Dearborn Seminary, 1903–5.

ELIZABETH SCHMITT, Instructor in French and History.
  Sorbonne, Paris; Dearborn Seminary, 1905.
KATHRINE LOIS SCOBET, Head of the Primary Department.
Teacher in Goodwin School, 1900-02; Principal of La Vergne Primary School, 1902-03; Dearborn Seminary, 1903-05.

EDITH CAMPBELL, Instructor in Primary Department and Manual Training.
Dearborn Seminary, 1902-5.

BEATRICE BUTLER, Instructor in Music.
Chicago Conservatory, Chicago; Rafael Joseffy, New York; Carl Textor, Berlin; Head of Musical Department, Kemper Hall, Kenosha, Wis., 1897-1901; Dearborn Seminary, 1901-5.

MARY WOOD HINMAN, Gymnastic Dancing.

HISTORICAL STATEMENT

Dearborn Seminary was opened in 1854, and incorporated in 1855, as a school for the education of young women. Almost from the beginning the school was conducted by Mr. Zuinglius Grover, under whose wise management it became an important educational center; in 1885 it came under the efficient principalship of Mrs. Jennie Frances Purington.

In 1899 the Dearborn Seminary was reincorporated; under the name of The Dearborn Seminary of Chicago it passed into the hands of a board of trustees, and became affiliated with the University of Chicago.

LOCATION

The school is located at 2252 Calumet avenue. The Illinois Central and Rock Island Railroads have stations convenient to the school, and within two blocks, the leading street car lines of the south side converge, bringing within easy access the populous residence districts of the southern suburbs.

The immediate surroundings of the school are quiet and attractive. The building, standing on a corner, is commodious, and is well lighted, ventilated, and warmed. The street is shaded and lined by fine residences and well-kept lawns and gardens.
My dear Dr. Harper:

Jno. Gilwell, who seems to know, tells me that Dr. Billings has unbounded faith in you and that if you would speak or write a word about the Seminary to him he could influence countless numbers to come here. It seems a pity not to take advantage of this grand opportunity if such an opportunity exists. Meanwhile I see a few people daily and the prospects are fairly encouraging.

Sincerely yours,

Emily Lorz
[Handwritten text that is not legible due to the quality of the image]
My dear Dr. Harper:

I have tried to make an estimate of the probable income and expenses for the coming year, but I can do it only on the basis of the last year. I imagine that this year will be much like last year in receipts and expenses. The receipts last year from:

- Enrolment: $7,041.54
- [Other unspecified receipts] $2,985.74

Bazaar: $438.50

Total: $10,465.78

Our expenses were $11,025.93

Receipts $10,465.78
Deficit $560.15

One half of this deficit is for 1903-4, this debt, which is owing to me, has not yet been paid. When it has been paid, the school will probably have enough money to carry it through the school year but not beyond the 1st of June 1906. The possibility of staying in this building or in the neighborhood is out of the question. The agent for this hotel is endeavoring to sell the building.

Affectionate regards,

[Signature]
for the value of the land and it would certainly not be advisable to try to find another house in this neighborhood. The residences on Indiana Avenue are being sold and torn down and the school neighborhood is becoming more and more restricted. If any dividend of the school can be made or any combination with any other school seems desirable I think it might be made at this time with advantage to Dearborn.

Sincerely yours,

Evelyn Starr

Oct. 30, 1905
The text on the page is not legible due to the handwriting and condition of the image. It appears to be a letter or a note, but the content cannot be accurately transcribed.
My dear Sir:—

I am enclosing copy of a letter which I have received from Miss Matz. The letter explains itself and I have thought it wise to put before each of the trustees the facts in the case, in order that we might have the necessary data for determining our future policy. I take it that a meeting of the trustees will be held at an early date to consider the facts here presented.

Yours very truly,
Dear Sirs,

I am forwarding copy of a letter which I have received from Mr. Smith. The letter explains the situation and I have thought it wise to ask before we take the necessary steps in the case. In other words, I have asked the necessary steps for determining our future policy. I take it that this matter of the future, with its hope of an early date for settlement, will move ahead promptly.

Yours very truly,
My dear Dr. Harper:

I have tried to make an estimate of the probable income and expenses for the coming year but I can do it only on the basis of the past year. I imagine that this year will be much like last year in receipts and expenditures. We received last year from

Tuition $7,041.54
Household receipts $2,985.74
Bazaar and gifts $438.50
Total $10,465.78

Our expenses were $11,625.93

Receipts $10,465.78
Deficit $1,159.15

One-half of this deficit is for 1903-04. This debt which is owing to me has not yet been paid. When it has been the school will probably have enough money to carry it through the school year but not beyond the 1st of June, 1906. The possibility of staying on after this year in the building or in this neighborhood is out of the question.
My dear Mr. Harper,

I have tried to make an estimate of the property income and expenditure for the coming year and I can go as light as possible at the present time. I imagine that next year will be much like last year in receipts and expenditures.

We receive last year from:

- Taxation
- Homestead receipts
- Rent
- Other

Total:

\[ \text{Total: } \frac{97,004.80}{2,261.68} \]

Our expenses were:

- Receipts
- Rent
- Other
- Total

\[ \text{Total: } \frac{96,017.80}{2,030.68} \]

One-half of this deficit in the year 1908-09 was

\[ \text{One-half of this deficit in the year 1908-09 was } \frac{96,017.80}{2,030.68} \]

When it has been seen that the property has been

\[ \text{When it has been seen that the property has been } \frac{96,017.80}{2,030.68} \]

enough money to carry it through the current year.

\[ \text{enough money to carry it through the current year. } \frac{96,017.80}{2,030.68} \]

The fact is.

\[ \text{The fact is. } \frac{96,017.80}{2,030.68} \]

But not beyond the fact of June, 1909.

\[ \text{But not beyond the fact of June, 1909. } \frac{96,017.80}{2,030.68} \]

It is for the reason that we fear to make the situation worse.

\[ \text{It is for the reason that we fear to make the situation worse. } \frac{96,017.80}{2,030.68} \]
The agent for Mrs. Coolbaugh is endeavoring to sell the property for the value of the land and it would certainly not be advisable to try to find another house in this neighborhood. The residences on Indiana Avenue are being sold and torn down and the school neighborhood is becoming more and more restricted. If any disposal of the school can be made or any combination with any other school seems desirable I think it might be made at this time with advantage to Dearborn.

Sincerely yours,

(Signed) Evelyn Matz.

Oct. 30, 1905.
The rent for Mr. Company is increasing to meet the property for the sake of the land and it would certainly not be satisfactory to try to find another home in the neighborhood. I have nowhere else to live with any money I may have. Most of the neighborhoods in the area are too expensive. I think it might be made of the time with assistance to desertion.

Sincerely yours,

(Handwritten name)

Oct. 20, 1905.
My dear Dr. Harper:

I have tried to make an estimate of the probable income and expenses for the coming year but I can do it only on the basis of the past year. I imagine that this year will be much like last year in receipts and expenditures. We received last year from

\[
\begin{align*}
\text{Tuition} & \quad 7,041.54 \\
\text{Household receipts} & \quad 2,935.74 \\
\text{Bazaar and gifts} & \quad 438.50 \\
\text{Total} & \quad 10,465.78
\end{align*}
\]

Our expenses were

\[
\begin{align*}
\text{Receipts} & \quad 10,465.78 \\
\text{Deficit} & \quad 560.15
\end{align*}
\]

One-half of this deficit is for 1903-04. This debt which is owing to me has not yet been paid. When it has been the school will probably have enough money to carry it through the school year but not beyond the 1st of June, 1906. The possibility of staying on after this year in the building or in this neighborhood is out of the question.
Mr. Geo. D. Henry:

I have tried to make an
estimate of the probable income and expenses for
the coming year but I can go it only on the basis
of the past year. I imagine that this year will
be much like last year in receipts and expenditures.
We received last year from

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$47,077.50</td>
</tr>
<tr>
<td>House rent</td>
<td>$2,650.00</td>
</tr>
<tr>
<td>Total</td>
<td>$50,727.50</td>
</tr>
<tr>
<td>Other expenses</td>
<td>$11,000.00</td>
</tr>
<tr>
<td>Total</td>
<td>$61,727.50</td>
</tr>
</tbody>
</table>

One-half of this amount is for 1902-03.

The best wishes to wanting to me have not yet been paid.
When it has been the school will probably have
enough money to carry it through the school year:
but not beyond the fall of June, 1903. The budget
will be revised on after this year in the spring.
Next year in the department
The agent for Mrs. Coolbaugh is endeavoring to sell the property for the value of the land and it would certainly not be advisable to try to find another house in this neighborhood. The residences on Indiana Avenue are being sold and torn down and the school neighborhood is becoming more and more restricted. If any disposal of the school can be made or any combination with any other school seems desirable I think it might be made at this time with advantage to Dearborn.

Sincerely yours,

(Signed) Evelyn Hats.

Oct. 30, 1905.
The rent for the company's property for the month of June and July is now due.

The rent for the May property is also due.

I understand your position and your concerns, and the company is making arrangements to become more secure in the future. I have discussed these matters with my superiors and others, and I believe that I might be able to make a little time with

Sincerely,

(Mayor's Name)
My dear Dr. Harper:

I have been waiting patiently or rather impatiently for the last of the ornament to be over before writing you concerning the loan from the bank. I understand from you the day the trustees met that the loan would be ready the first of June so that the salaries of the teachers could be paid before they left town. The coal was first in the 31st of May with Dr. Wherry's advice and with the understanding that the bill would be paid within thirty days. I do not see how the school can get on with the note for $1000 suggested by you as the first loan with a loan for $500 later if needed. We have a bank practically writing and the following debts present and prospective:

Coal 414.50 now in the cellar.
Refrigerator 33.34
Salmon 484.60
Janitor 120.30
Telephone 10.50

$1462.34

With a note for $1300 this does not give much of a margin with which to tide over the days until the fall tenants come in, not to mention incidental expenses such as postage and advertising. I beg you to give immediate attention to the matter as it is important that I have some form. I am practically useless so far as being able to do anything for the school is concerned for I have had no vacation in nearly 6 months and have reached the limit of my strength.

Yours sincerely,

[Signature]

June 19, 1902
My dear Dr. Harper:

I am sorry that the exigencies of the Dearborn Seminary have been such that all hands have been called to labor in the field. I feel confident however of the outcome and it is merely a question of a little time. The boarding department does not flourish as I could wish but on the other hand we are getting some good stuff into our academic department and that is what is going to make our school a success.

Very sincerely yours,

[Signature]

Sept 14th, 1901
September 12th, 1901.

My dear Miss Matz:

I have sent three hundred dollars today to the Treasurer of the Seminary, in payment of the rest of my subscription. This would have been sent you earlier but for the fact that I had to stop work, go out, and earn it.

Very truly yours,
September 18th, 1901

Mr. Green, Miss Wells:

I have sent three hundred go.

I am sorry to hear of the serious of the telegram, in Paris.

May I ask if you will be so good as to forward the money to the care of my application. 

I have been sent you earlier but upon the fact that I had to get work to do, and early at the very least. home.