The University of Chicago

Office of the Secretary

The Board of Trustees

October 31, 1914.

Dear Mr. Robertson:

I have your letter of October 29. When I came into this office there were no documents of any great value on file so far as I was able to discover. Dr Goodspeed had a few such papers in a special box, which papers I have in my possession, but there are no "documents" such as that to which you refer in the office at present. I could very easily take care of them if they are not too bulky, although, possibly, you may find that matters of this sort ought to go to the Recorder rather than to the Secretary. It would seem that this is the course followed in the past as I find no such papers here in the office.

Very truly yours,

[Signature]

Secretary.

Mr. D. A. Robertson,

Faculty Exchange.
October 31, 1914

Dear Mr. Roper:

I have your letter of October 29.

When I came into this office there were no commo

sents at any time or place or time at any time of

general. It seems that a few more weeks to the

special box, which, however, I have in my possession

put there for the convenience under no pretext to

work.

had been sent to the office of the person I would ven

nearly care for the letter. If they are not too pat

afford, possibly you may find that matter of the

sort you ask to do in the Recorder's office. I have

recorded. I would see that time at the com\n
follow in the best as I find no stop in here.

Very truly yours,

[Signature]

Mr. J. R. Roper

[Signature]
Chicago, October 29, 1914

Dear Mr. Dickerson:

I have come across a document sent by the University of Padua to the University of Chicago. I am writing to you to discover, if I can, where we are at present filing such documents: in your office, in the library, or in the Recorder's Office? We have a few in the President's Office. They all ought to be catalogued together.

Sincerely yours,

Secretary to the President.

D.A.R.-E.

Mr. J. S. Dickerson
The University of Chicago.
December 7, 1923.

My dear Mr. Hanson:

I think we ought not to delay much longer the establishment of a University Archives for important records of the University. Quite frequently matters of this sort come to my attention which ought to be rescued from destruction but can scarcely be insured preservation without definite plan.

Now that I have withdrawn, as I suppose, all the personal material from the vault adjoining W-21 I should like to raise the question whether this cannot be employed for the purpose indicated, and whether the specific care of these could not be assigned to some individual who should begin at least a rough classification and listing of the material. If you think the space can be used I should be glad then to take up the question as to who should be the curator. It would not, of course, be a full time position.

Very truly yours,

Mr. J. C. M. Hanson,
Harper Library.

EDB: CB
December 6, 1939

My dear Mr. Kenyon,

I think we ought not to gather much longer the establishment of a University of some importance to important teaching.

One of the University's great strengths are the men of the University's great strength and keenness of this sort come into attention with me. I have no hesitation in making my suggestions without hesitation.

Now that I have withdrawn as I suppose, if the President of the University from the merit of the man who can only employ...

I have taken the decision whether this cannot be employed for the purposes intended and whether the decision can be...

For the purposes intended and whether the decision can be

Of these cannot not be essential to some individuals who support the project not least a sense of appreciation and if that support is given to that sense can be seen. If you think the sense can be seen in the material. It can not of course be a half time position.

Very truly yours,

Mr. J. H. Kenyon

[Signature]

ED: 02
November 4, 1914.

My dear Dr. Parker:

I am glad to learn from Mr. Hanson that there is thought of sorting and filing in permanent shape the correspondence of the University. I am not sure precisely how much responsibility the University will wish the Libraries to take in the matter, but I venture to suggest three possible plans which you and Dr. Goodspeed and the President might discuss. I should be glad to be called in conference if I can be of service.

First. The south basement of Haskell might be thoroughly cleaned up, lighted, and fitted with proper filing cases. Some person could then be deputed under proper direction to arrange the letters and file them. This could then be constituted a permanent place of deposit for such material and would probably serve for many years to come. The risk of fire would be extremely slight if proper doors were placed at the entrance. The present door is quite insufficient.

Second. If the President can arrange to transfer the Napoleon Collection from its present quarters in the East Tower of the Library, on the mezzanine floor between the third and fourth, this room could then be used instead of the basement of Haskell. This of course is a much pleasanter place in which to work, and there would also be an
advantage both to you and Dr. Goodspeed and the President's office in having the material in this building.

Third. In the construction of the Classical Building space has been left in the center of the west portion of the first floor for bookstacks. Two floors, namely the second and third, will be occupied at once with the bookstacks of the Classical Library. It is not proposed at present, nor will it probably be necessary for some years, to occupy the first floor space. This would furnish an admirably safe place for the storage of such material, except that inasmuch as it is accessible to professors and graduate students using the Classical Library it would probably be desirable to lock the files. This room would be without outside light but, as our stacks in this building show, can be made perfectly light and even pleasant to work in.

I see no way in which proper space for these letters can be provided in this building except by vacating the Napoleon room, or, what is I suppose quite impracticable, vacating some one of the offices.

There are of course many ways of filing such material. My first suggestion for your consideration would be that you buy sectional vertical steel files. These could be bought for about $2.50 a section. These can be built up indefinitely as the collection increases.

The officers of the Library will be glad to be of any service that they can in this matter, but I assume that the actual expense of doing the work will be carried on some other budget than ours. If you would like to have us suggest someone to do the sorting and filing, we
have one or two people in mind. Just this moment Mr. Manchester suggests to me the name of Mr. Fay L. Graybill, who has been secretary to Professor Bedford and a student attendant in the Library, and who is obliged by reason of financial reverses at home to drop out of the University this Quarter. Mr. Manchester says he is an exceptionally good man.

Very truly yours,

[Signature]

Dr. A. K. Parker,
Faculty Exchange.

EDB-8
Dear Sir,

Excuse the liberty I take by intruding on your valuable time; but the fact is, my brother though dead insists on my trying to get a position of some kind or other in your University. Why I should even think of it I know not but to get rid of the feeling I ask whether or not I am eligible for such a position as Librarian or even Janitor. If a love of literature, a slight knowledge of the dead languages, and a keen sense of location count, I will be only too glad to use them in the interests of the University.

As to character (neither I nor my family of eight children have ever tasted intoxicants) those who know me best in this can speak. In the old country our house was a rendezvous for Ministers, Father himself being one of the oldest (unpaid) Baptist Ministers in Scotland; one brother was a Missionary in Jamaica where he died. Another brother is now a doctor of medicine in Edinburgh, Scotland, these
and other facts I will be pleased to place before you if you will favor me with an interview.

As for myself I came to this Country with the idea of helping my brother. On his death I published his lectures which I compiled from his notes, and now that my family is grown up I would if possible get back to some more congenial work, where I could have time to arrange notes and lectures as well as letters from well known Authors and Actors, for the purpose of writing his life which I think ought to be interesting to all lovers of literature. If you cannot make an opening for me possibly in some of the new Halls you are building you might get me a place. Hoping to hear from you I enclose pages and circular simply to remind you that such a one as my brother was connected with the old University, and that I in his name ask you for a position however humble in your great school of learning.

Yours very respectfully,

Donald Fraser

667 N. Harding Ave.

City
Articles deposited in the box—Corner Stone of
The Law School April 2, 1903.

1. Photograph of President Roosevelt.
2. " The Founder of the University.
4. " the Building.
5. The last Annual Register of the University.
6. The Law School Circular of Information.
7. The Law School Annual Announcements.
8. The Law School Number of the University Record.
9. The list of students in the Law School for this, its first year.
10. Chicago daily papers.
11. The Maroon of Wednesday.
14. A copy of the Regulations of the University.
15. A copy of the Minutes of the first meeting of the Law School Faculty.
Article presented in the year 1905.

The law report of the University.

1. Photograph of President Roosevelt.
2. The law report of the University.
3. The law report.
4. The law report.
5. The law report.
6. The law report.
7. The law report.
8. The law report.
9. The law report.
11. The University of Wisconsin.
12. The University of Wisconsin.
13. The University of Wisconsin.
15. A call of the Regents of the University.
16. A call of the Regents of the University.
May 14th, 1928.

Mr. M. Llewellyn Rainey,
Librarian, The University of Chicago,
58th St. & Ellis Ave.,
Chicago, Ill.

Dear Mr. Rainey:

I am handing you herewith the selected group of letters from the correspondence of President William R. Harper, which we discussed when you dined with us a month or two ago. These letters are selected from the private papers of the Harper family and from the files of the President's office, and are delivered to you with the understanding that they will be put in a loose leaf binder for preservation in the Rare Book Room of the University Library.

You will observe that the collection of letters as we examined them, has been supplemented by a letter from Elihu Root, three letters from Woodrow Wilson, and two from Judge E. H. Gary.

In addition to the general collection representing fifty correspondents, I am enclosing the files of letters from President Roosevelt, and from Walter Hines Page. Since making up this collection, I have come upon a typewritten letter from President Burton, enclosing an autographed letter which President Harper wrote Dr. Burton when he was considering Dr. Harper's invitation to become a professor in the University in 1892. What would you think of making this autographed letter of President Harper the leading letter in the book?

I am enclosing a list of the names and dates of these letters. If I can be of any further service in the matter, I shall be very glad to do so.

Yours very truly,

C. T. B. Goodspeed

CTBG: FB