Every body seems to be
working as far as any it.
It will help it.

7 S. 27. 14.

R.D.
My dear Mr. Laughlin:

Will you tell me whether in your plans for next year money was left in your budget for a course in Commercial Geography which would cost three or four hundred dollars? I raise this question because Mr. Salisbury has raised it in the case of Mr. Goode, asking that Mr. Goode give this course and receive salary for it from the Department of Political Economy, thus reducing the amount of extension work which Mr. Goode will have to do under the present arrangement. I shall be glad to hear from you.

Yours very truly,

[Signature]

[Handwritten note]

Dr. Pro. Nash;

No committee nor no committee nor.

[Handwritten note]

on Com. Eng. and its work
[Handwritten note]

Approp. of J. L. L.
In your favor:

Will you tell me whether in your opinion you need more work in your plan to receive a degree in commerce, technical education, and accounting? I have the impression that the course of study chosen for your current position will lead to the degree of B.A. in commerce. If necessary, you will find the course of study for B.A. in commerce at the university.

Sincerely,

[Signature]

[Name]
My dear Dr. Harper:—

I do not believe it would be wise at the present time for this Department to agree to the enclosed suggestion. Mr. Goode being an untried man in this work has not done a great deal of lecturing this season, but wherever he has been he has more than met expectations and according to my present plans we expect to use him with excellent results in a number of our better centers next season. In making these engagements we would be very seriously handicapped if he were required to give the forenoon of each day to University instruction. In other words, it means taking him wholly out of our list of lecturers available for circuit work.

I shall think over the matter and if I can find any way in which we can meet Professor Salisbury's request, I shall be glad to do so.

Yours very truly,

President W. R. Harper.
My Dear Dr. H. reporter:

I go out pleasure, it would be wise to use the present time to pain

department to whom it may concern to the above and your

writing, may I take this opportunity to express to you the great pleasure

season our arrangements to pay our expenses to express to you the great

occasion to my pleasure, please, to express to you the great

reason in a number of our pecorist, as your letters, our arrangement may be

second to give the pleasure to express the great to our pleasure, in the

word, to mean some of the mind, one of our pleasure to pleasure, and

for another word.

I will think about the matter, and if I can think about it

appoint me can meet Professor Cameron, a teacher, I shall be glad to go on.

Yours very truly,

President W. H. H. Baker.
President W. R. Harper,

The University.

Dear President Harper:-

The allotment made to the Department of Geography for the coming year makes possible four courses during the year, aside from the Summer Quarter. Other departments have already asked for three of the four courses; that is, they have asked to have specific courses shaped with reference to their particular needs, given.

This is, in a way, very satisfactory, and we shall go as far as seems wise in meeting these requests, but these requests show, it seems to me, that the appropriation is very far short of that which is urgently needed. The courses called for are all courses which ought to be given, but if they were all given, there would be little left for the Department to do on its own independent ground.

I am not writing to urge a change for the coming year, as I understand that that would be difficult, but I wanted you to know the situation with reference to the future.

In view of the above situation, I wonder if an adjustment cannot be made for next year which will help out somewhat. Mr. Goode was to draw one-third of his $2000 salary from the Extension Department, being on duty in that department during the Winter Quarter. Could an adjustment be made by which Mr. Goode could give one course (Commercial Geography, now given by the Department of Political Economy) during the Winter Quarter, restricting his extension work
Professor W. F. Harber,
The University,

Dear Professor Harber:

The difficulties facing the Department of Geology for the coming year were bound to come upon us earlier than we had expected. The summer quarter's open schedule has already shown a marked decrease in student enrollment. The news of the depression has spread with reference to their part-time work, given in the fall was very satisfactory, and we might have been led to believe that the news of the depression was not reaching us. It is true we have seen some depression, but the resources which are in our possession can be used to good advantage. If we make the best use of the funds available, we can make the best use of the facilities we have. I am not writing to urge a change in the course of study, as I understand that it will be difficult, but I want to know how the situation with reference to the future is viewed by the college authorities. I wonder if an improvement can be made in the next year with the help of the college. We have not seen how the college can help our department. From the reports of the Extension Department, we are told one-third of the $2000 salary from the Extension Department might go a great distance to help our department get the winter quarters. Can we make any plan to use the funds which Mr. Gooch can give us? Of course it is possible that the Winter Quarters' arrangements will be expanded a week.
to centers near Chicago? The larger number of the extension courses which he gives this year are at centers which could be reached after meeting a class here in the middle of the day. Very likely the same would be true another year.

If this arrangement could be made, it would be of advantage to the Department of Political Economy and to the Department of Geography, and would, I think, not be a very serious embarrassment to the Extension Department. There are one or two points in connection with this matter which I should like to talk over with you when you are well again.

Very truly yours,

[Signature]

2.
to consider what conditions the future merrier or the effect of conditions which could be
responsible after assuming a given time to the middle of the year.
Very likely the same words as this moment last.

If this management could be made it would be at advantage to
the Department of Political Economy and to the Department of
Geography, and would I think not be a very serious embarrassment

I am sure one or two points in
connection with this matter which I should like to talk over with you
when you are next here.

And that's it.
Secretary T. W. Goodspeed,

The University.

Dear Sir:-

The budgets which you sent me the other day for Geology and Geography for 1904-5 do not correspond with the data which I get from the President. Professor Chamberlin has, I think, already sent you a statement with reference to the budget for geology, and I wish also to give you my understanding of the statement concerning Geography.

It is the understanding between the President, Professor Chamberlin and myself that my salary of $3500 is to stay with the Department of Geology as heretofore. Last year when I was made Head of the Department of Geography, I received $500 from the Geography appropriation. This was on the understanding that this amount was to be increased $500 each year until my salary reached $5000. It is therefore my understanding with the President that I receive this year $1000 from the Department of Geography—not the $3500 from Geography, as per your statement.

This leaves one item which I should like to be assured about. Your statement to me indicated that $2000 had been appropriated for Dr. Goode for the coming year. During the current year, Mr. Goode's compensation has been as follows:

$1000, charged to Geography.
333.33 from the supplementary fund.
666.66 from the Extension Department.
DEAR SIR:

The purpose of this letter is to inform you of a change that I must make in the Department of Geography. I have accepted a position at the University of Chicago to work with Professor O. S. M. Bowers, the head of the Department of Geography. This appointment will take effect immediately. I am writing to give you an opportunity to discuss the matter with me personally.

If you have any questions or concerns, please feel free to contact me. I would be happy to schedule a meeting to discuss the matter further.

Sincerely,

[Signature]
Your statement to me indicated that $2000 had been allowed the Department of Geography, for Dr. Goode. Is this correct?

Very truly yours,

R. O. Salisbury

Dear Mr. Ansett,

His instruction that this matter be referred to the President.

T. M. Goodrich
Your statement to me confirming that $8000 has been allocated to
Department of Oceana, you to go ahead in this connection.

Very truly yours,

[Signature]

[Additional handwritten notes]
April 6th, 1904.

My dear Mr. Salisbury:—

I have your brief note of lamentation in reference to Mr. Laughlin's comment on the question of allowing £400, from Political Economy for Commercial Geography. I think I appreciate your melancholy feeling, but I would like to raise the question how Mr. Laughlin could agree to something for which he has not the money. I myself happen to know that everything had been taken away from Political Economy for next year, and was therefore rather surprised at your suggestion, but I thought that possibly there might be a way out of the difficulty. Let us take courage and try again.

Yours very truly,

W. R. Harper
MR. GERRIT H. MEYER.

I have your draft note of presentation
in reference to Mr. Jungbluth's comment on the draft of a note.

I propose to read Politic Economic for Commercial Geography. I think the
school of your home economic teaching, but I would like to leave the
question as to the feasibility of something for which we have not
read the money. I would prefer to know that something has been
read from the Politic Economic for next year, and we intention
letter embodying of your suggestion, and I thought that possibly the
might be a way out of the difficulties. Let me write carefully any

Yours very truly,

W. R. HUBER
and therefore I went ahead and authorized Mr. Goode to take his
vacation in the autumn. Whether anybody can give either of his
courses remains to be seen. If you have any suggestion on that
subject of course I shall be glad to consider it now.

August 31, 1909

Trusting that you are having a profitable time in the mountains,
I am,

Very truly yours,

Dear Mr. Salisbury:

You being out of reach, I have taken the
liberty of making an arrangement which I have no doubt you will
regard rather dubiously, as it affects the work of your Department
in the autumn. It came about that Mr. Goode could be given an ap-
pointment on the Commission appointed by the President of the United
States to escort the Japanese Business Commission which is coming
to this country. They are to see especially all the important
industries of the United States under the best possible conditions.
They are guests of the nation, and all expenses are paid by the
government. Of course every facility is provided by railroads and
industrial bodies so that nothing can be lacking to their adequate
knowledge of the subjects involved. It seemed important to have
the University represented on this Commission, and equally valuable
to Mr. Goode to be able to get at these industries under so peculiarly
favorable circumstances. There was no time to consult with you,

Professor R. B. Salisbury.

Ouray, Colorado.
Dear Mr. Ettich:

I was anxious to hear from you and learn about your visit to Japan. I am glad to hear that you enjoyed your trip and were able to make some contacts in the business community. I hope that your stay was fruitful and that you were able to meet with some interesting people.

I understand that you had the opportunity to visit some of the major cities in Japan, such as Tokyo, Osaka, and Kobe. I hope that you were able to see some of the interesting sites and cultural attractions in these cities.

I am interested in learning more about the business opportunities in Japan and would be happy to discuss this with you further. I am also interested in hearing about your experiences with the Japanese business community and any insights you may have on the future of business in Japan.

Please let me know if there is anything else I can assist you with.

Best regards,

[Vera Smith Jones]
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vacation in the autumn. Whether anybody can give either of his
courses remains to be seen. If you have any suggestion on that
subject of course I shall be glad to consider it now.

Trusting that you are having a profitable time in the mountains,
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Very truly yours,

Dear Mr. Salisbury:

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Professor R. D. Salisbury,

Hotel Beaumont,

Ouray, Colorado.
very truly yours,

[Signature]

Dear Mr. Battaglia,

You point out your efforts in making an understanding with the United States Special Agency. I am pleased to learn of your efforts and the work of your department in this matter. If you can point out the specific difficulties in your proposal and the Department of the Interior and the Department of the Interior's role in the matter, I would be interested in seeing the memorandum attached to that document. You refer to the memorandum of the United States Special Agency's role in the matter, and I would be interested in seeing the memorandum and any other documents that may be relevant.

Yours sincerely,

[Signature]
President Harry Pratt Judson,
University of Chicago,
Chicago, Ill.

My dear President Judson:

I have been at work with the major part of my leisure time for the past five years upon a series of wall maps for colleges and schools. This series is now going through the press, and I wish to present you with an example of first fruits, in the shape of the physical map of North America, and perhaps the political map of Europe, if you are interested. If convenient to you, I should be glad to bring the maps in person, when I could take a minute or two to explain what are some of the problems I have had to solve in making the new series.

With best wishes, I am,

Sincerely yours,

JPG, ECH
Dear Professor Harrild:

I have been working on a project that requires the use of certain software in the last few weeks. I've been exploring ways to integrate this software into our course materials, and I think it would be beneficial for our students. I'd like to present you with an example of how we could do this.

If you are interested, I could develop a prototype for you to review. I would be happy to provide some feedback on how we could improve the software.

Please let me know if you are interested.

With best wishes,

Sincerely,

[Signature]
Chicago, March 2, 1914.

Dear Mr. Goode:—

Thank you very much for your suggestion as to wall maps. I shall be glad to see you with regard to them. If you will kindly call up my office I shall be glad to have an appointment made, so as to ensure my being in.

Very truly yours,

H.P.J. — L.

Mr. J. Paul Goode,
The University of Chicago.
Office of the Secretary, October 6, 1914

Dear Mr. Googe:

Thank you very much for your suggestion as to how we may apply for leave to see you with respect to your case in my office. I shall be glad to have you come to Chicago as soon as you can and make a statement in person.

Very truly yours,

H.P.L. – I. L.
July 14, 1925

Vice President James H. Tufts,
Faculty Exchange.

My dear Mr. Tufts:

This is in answer to your inquiry of July 7th concerning the proposed use of the $1900 for supplementary instruction contained in the current departmental budget. With your approval, $1200 of this allowance will be reserved for part time assistantships to cover junior college instruction which the regular staff cannot provide. At the rate at which we have been accustomed to pay for service of this sort, $1040 will suffice, unless Commerce and Administration requires more sections of Geography 111 and Geography 141 than it has needed in recent years. In any event, the $1200 available for Assistants will not be "overdrawn." The $700 proposed as an honorarium for Professor Haas has for years been a separate item in our budget, and has been used frequently to pay for a course by Miss Semple. The recommendation in connection with Professor Haas involves merely the substitution in our program of his course for her course.

Very truly yours,

Harlan H. Barrows

HHB-WWW
Very truly yours,

[Signature]

[Name]
July 16, 1925.

My dear Mr. Plimpton:

With reference to the distribution of the $1900 for assistants and supplementary instruction in the budget of Geography, Professor Barrows writes that the $700 proposed for Professor Haas is the $700 which has usually been entered as a separate item in the budget and has frequently been used to pay for a course by Miss Semple. $1200 is reserved for assistantships to cover Junior College instruction which the regular staff cannot provide. Professor Barrows estimates that this will probably be adequate for that purpose unless C and A requires more sections of Geography 111 and 141 than it has needed in recent years.

Very truly yours,

Mr. N. C. Plimpton,
Office of the Auditor.

JHT: CB
April 15, 1930

Mr. Geo. P. Phipps

With reference to the appropriation of the $4000 for Geology

I am glad to see a separate item in the budget for Professor

Herman R. Stager, Jr. In the $4000 which has been

appropriated as a separate item in the budget may be allocated

$1500 to the Geochemistry section of the College

and $2500 to the Geology section. Professor Stager

is the editor of the geology student publication. Professor Stager

has written that the Will Hobbs property is adequate for that purpose.

I would like to continue the student section of Geology as

one of the needs in recent years.

Very truly yours,

S. W. (Signature)

Office of the Registrar

April 15, 1930
March 28th, 1925

Mr. Barrows
Rosenwald Hall
Faculty Exchange

Dear Mr. Barrows:

A tabulation of telephone calls on Local 246 in Rosenwald Hall between December 29th and March 3rd indicates a total of thirty-two calls.

We are in a critical situation with regard to telephones and wish to remove the least used instruments.

Can you not release this terminal #246 for us?

Yours very truly,

L. R. Flook
Superintendent
Dear Mr. Becton,

I am writing to inform you of a reduction of staff effective October 26th and November 25th between December 31st and January 3rd. We are in a critical situation with regard to personnel and wish to reduce the least needed instrument to conserve and make way to remove the least needed personnel.

Can you not release two of your staff for me?

Yours very truly,

[Signature]

Mr. Becton
Superintendent
April 1, 1925

Mr. L. R. Flock,
Superintendent of Buildings and Grounds,
Faculty Exchange.

My dear Mr. Flock:

I am frankly amazed at your suggestion of March 28th that I consent to the removal of the telephone in my office. I certainly cannot do this. Some time ago, if I remember rightly, it was stated that the University telephone service was in a critical situation and it was requested that we use our telephones as little as possible. This I was glad to do, and partly as a result, it is now proposed that I permit the removal of the instrument. Your tabulation of the number of calls on this phone certainly is incorrect, for during the time mentioned I have been called from my residence alone approximately the number of times that you indicate. Undoubtedly this telephone is not used as much as many or most of those on the campus, but when it is used, it is needed badly.

It seems to me that things have come to a "pretty pass" when it is suggested to the chairman of a department that he get along without a telephone. I supposed that the current drive for increased endowment was intended in part to provide greater facilities for work, and with that understanding I have just subscribed one thousand dollars to the fund. If you intend to carry further the proposal to remove my telephone, I shall be grateful if you will so advise me promptly. In that case I will stipulate that the thousand dollars which I have just subscribed be used to endow a telephone in the office of the chairman of the Department of Geography for as long a period as the sum will last.

Very truly yours,

Harlan H. Barrows
April 1, 1925

Dean James H. Tufts,
Faculty Exchange.

My dear Dean Tufts:

Perhaps you will be interested in the letters which Mr. Flook and I have just exchanged concerning the telephone in my office. I do not for a moment suppose that his letter reflects the policy of the University in such matters, but if it does, I should like to know it, so that I may make the stipulation with reference to my subscription to the endowment fund which I mentioned in my letter to Mr. Flook.

Very sincerely yours,

Harlan H. Barrows
December 5, 1924

Dean James H. Tufts,
Faculty Exchange.
My dear Dean Tufts:

I submit herewith budget recommendations for the Department of Geography for the fiscal year 1925-26.

The promotions of Messrs. Jones and Colby to full professorships - promotions which last year you were unable to secure -, are the most pressing matters associated with the budget. I earnestly hope that it may be found possible to grant these promotions at this time.

The new professorship at $6500 which Dean Gale recommended last year, is greatly to be desired, and I have again entered the item in the "desirable" column. I do not, however, suppose there is any chance for so great an addition to be made to the departmental budget in the immediate future. If, however, funds presently are available in consequence of the impending campaign for enlarged endowment, I trust that this matter will not be overlooked.

Very truly yours,

Harlan H. Barrows
"Because of his really brilliant work in the Department and his self-sacrificing loyalty to it, Mr. Whittlesey is thought to be exceptionally worthy of the proposed promotion." Mr. Whittlesey's recent record as teacher, investigator, and writer, and his refusal of two new offers from other institutions, justify the repetition and emphatic emphasis of this statement, made a year ago. Particularly gratifying are the skill and industry which he has displayed as a writer. His very first review brought letters of praise from leading geographers. He is now engaged in writing a Political Geography which will be published next year. His third year as Instructor ends October 1, 1922.
Chicago, September 9, 1922.

The President of the University,
Faculty Exchange.
My dear Mr. President:

I have studied with great interest Professor Chamberlin's memorandum concerning the proposed reorganization of the Department of Geology, which you confidentially referred to me. Although you did not invite comment thereon, I infer that such comment will not be unwelcome, - otherwise you would not have given me the document. Accordingly I am venturing to make the following observations:

1. It seems to me that any reorganization of the courses and instructional work of the Department should be made, with your approval, by the men who are to give those courses and do that work (the active members of the present staff and the new man from outside, if such is obtained) and should not be imposed in advance by Professor Chamberlin in accordance with his theories of geology, however excellent those theories may be.

2. I am sorry, though not surprised, to note that Professor Chamberlin and I have given conflicting advice concerning the Chairmanship of the Department. Professor Chamberlin is, of course, familiar with
My understanding might be inaccurate. I need to double-check my notes and cross-reference with additional sources. It seems like there might be some confusion regarding the specific details. I'll verify my sources again to ensure accuracy.

Regarding the project, I think we have a solid plan in place. Let's ensure we're on track and adjust as needed. My previous concerns about timelines and resources seem to be addressed.

Additionally, I've noticed a discrepancy in the data we've been working with. It's crucial to verify these figures before proceeding further.

Let's review the latest updates and make any necessary adjustments to our approach.

Thank you for your input and support. It's been a collaborative effort so far.
Dr. Weller's strong points, but is probably not aware of those weaknesses which at times disturbed Professor Salisbury. I trust, however, that my statements will have had no undue weight with you. New responsibilities might rejuvenate and broaden Mr. Weller.

3. Professor Chamberlin may have hesitated to urge the claims of his son, and I am very glad cordially to second the recommendations of his memorandum which relate to him. Rollin is abundantly worthy of a full professorship and I recall Mr. Salisbury's telling me last spring that he should urgently recommend such promotion for him another year. I think, too, that he would effectively discharge the proposed duties in connection with the Journal of Geology.

Trusting that you will not regard this letter as presumptuous, I am

Very truly yours,

[Signature]

P. S. I am returning Professor Chamberlin's memorandum herewith.
Dr. Water's strong points put in proper light certified to
frees me. W. B. is a matter of principle with Professor Stetson. If
I trust. However, that my statement will have any
muine weight with you. New responsibilities might
rest until we may pursue Mr. Water's
2. Professor Carpenter's views interesting to
make the claims of the son, and I am sure they are correct full
of the recommendation of the recommendations with
relate to him. To mention Mr. Stetson's fortune of a full
Professor's right to mention my own reputation's telling me
least share that every man is worthy of notice, that I think, too, that he
promotion for him another year. I think, too, that he
would deserve a recommendation to the proper quarters in
connection with the amount of Georgia.

Trusting that you will not regard this letter as
premature, I am

Very truly yours,

P.S. I am returning Professor Carpenter's memorandum.
The University of Chicago
Department of Geography

June 11, 1923

Dean James H. Tufts
Faculty Exchange

My dear Dean Tufts:

The approved budget of the Department of Geography for next year carries an item of $1200 for assistants. I am writing to recommend for these positions Charles Langdon White and John B. Appleton, both of whom are working for the doctorate in this Department. It is proposed that each of these men shall teach during the course of the year three majors, for a compensation of $600 ($200 per major). Although the teaching to be done is concentrated in the winter and spring quarters, I recommend that, if practicable, each man be paid in nine equal monthly instalments, beginning with November 1st. Both men will be in need of funds, and such an arrangement would assist them materially.

A letter written to me on April 12th by Mr. Plimpton, at the request of President Burton, set forth the items in the budget of the Department as approved by the President, and contained the following:

Assistants (includes fees) ........ $1200

This statement meant to me - and in my judgment could logically only mean - that the assistants to be appointed would receive free tuition. Accordingly, I discussed the matter on that basis with Messrs. White and Appleton, in preparation for the submission of their names to you for approval. I told each man that if my nomination to you were approved, he would receive for teaching three majors, $600 plus his tuition. A recent letter from the President's office, which contains the final budget as approved by the Board, states that the tuition of assistants must be paid by them out of their salary. I venture to suggest that if this was contemplated originally, the item in Mr. Plimpton's letter of April 12th should have read as follows:

Assistants .......... $1200 (includes fees)

I understand that Mr. Plimpton as early as 1921 sent letters to various departments, indicating the plan to which it is now proposed to adhere in these matters, but I received no such communication, and always supposed, quite apart from his letter of April 12th, that appointment to an assistantship carried with it free tuition.

I am wondering whether, under the awkward circumstances in which I now find myself, some special provision cannot be
Dear [Name],

I have been following the developments of [Company] with great interest. I was particularly impressed by [specific achievement or event].

I am writing to express my interest in [specific opportunity or role]. I believe my skills and experience make me a strong candidate for this position. I am confident that my background in [related field] will enable me to contribute significantly to [Company] and help drive its future success.

I have attached my resume for your review. I would be grateful for the opportunity to discuss my application further and discuss how I can contribute to your team.

Thank you for your time and consideration.

Sincerely,

[Your Name]
made for the tuition of these men? An allowance of $1200 made to this Department more than a year ago by President Judson with a view to bringing over for the summer Pierre Denis, a leading French geographer, lapsed because of Professor Denis' withdrawal of his acceptance of our invitation, and we are getting along this summer without the services of a visiting professor. I realize that the summer budget usually is treated as distinct from that of the regular year, but under the circumstances I am hoping that it may be possible to apply $360 of this unused sum to payment of the tuition of these men, or that provision for the latter may otherwise be made.

I have explained the situation in the foregoing detail in accordance with a suggestion which you kindly made to me during one of our conferences at the Club.

Very truly yours,

[Signature]

HHB:GG
The instructor of Chicago
Department of Education

I have enclosed the application to the Laurier 40
eight weeks and a letter asking for a conference at the end of the month.

Yours truly,

[Signature]

Date: [Handwritten date]
June 14, 1923

Professor Harlan H. Barrows,
Department of Geography,
Faculty Exchange.

Dear Mr. Barrows:

I have your letter of June 11 and hope that we can make the adjustment desired. There was one slight misapprehension as to the bookkeeping which is this. It does not affect the substantial facts. The provision as to tuition for Assistants is that they are given a voucher for their tuition but that the expense for this voucher is charged to the budget of the Department. In other words it is an instruction expense and as such should be included in the budget of the Department because it costs the University just as much as though the Assistant were paid $260 outright.

The method however differs from the method with fellows. The fellows are expected to pay their tuition. The Assistants do not pay their tuition in cash; the Department (virtually) pays it for them. It is of course a legitimate instruction cost and it is in the interest of more accurate bookkeeping that it should be indicated in the budgets of the various Departments.

Sincerely yours,

James H. Tufts.
June 14, 1923

Mr. N. C. Plimpton,
Faculty Exchange.

Dear Mr. Plimpton:

With reference to the recommendation of Mr. Barrows for the two Assistants, Charles L. White and John B. Appleton, as I stated in conversation with you at an earlier date Mr. Barrows, when he made his tentative arrangements with these men, had mentioned $600 plus tuition as the amount which would be received. Mr. Barrows states that he did not at that time know of the letter sent out in 1921 indicating the plan of accounting by which the tuition of Assistants must be charged to the budget of the Department and had understood that free tuition would be provided. I think that under the circumstances we ought if possible to arrange for the $360 tuition of these Assistants.

Very truly yours,

James H. Tufts.
Dear President Burton:

After our talk with Mr. Colby, we recommend that he be given an extra quarter of vacation next summer (in addition to the Autumn quarter this year and next year). He will probably have graduate students, candidates for the PhD degree, working with him, and it will be no great concern to regard this as a quarter "in residence." The additional quarter for the third year may well be taken up later, say when the third year announcements are in preparation.

One does not feel that he should be granted a fund for traveling expenses, unless a special fund can be...
secured, as was done in the case of Mr. Jones' two trips to Asia.

Possibly none of Mr. Marshall's special funds would be available.

It is my understanding that Mr. Jones declined this position, and

I asked or received any concession. I think this showed Mr. Barnes in

mind, and Mr. Coley showed he granted this quarter because he has

what impressed us as an important program, directly effective research

and PhD candidates, and not, I am

sure you will agree, because he has a

call to another institution.

Very truly yours,

Henry Shaw
July 7, 1923.

My dear Mr. Colby:

After conference with Dean Gale I am prepared to recommend that you be authorized to offer a non-resident double major research graduate course in the Summer of 1924, and that in view of such course the Summer Quarter be counted as one of residence. I suggest that in view of the special character of the Quarter's work a report upon it be made through Mr. Barrows to Mr. Tufts. Upon the basis of such report and of your wishes then, it would be possible to consider whether a similar arrangement would be practicable for 1925. This seems to me a wiser procedure of experimentation than an arrangement now made for three years. I feel this the more because Mr. Barrows and Mr. Tufts are both away and we have as yet no established usage for such cases. I should be glad to consider the question of a grant for expenses from such special source. I do not see how it could be made from ordinary income, and I am sorry that I do not see how any guarantee could be given now.

This is not all that you asked, but I hope you will see in what I have written a desire to afford you all the help that the University is able to give to further your work of research and teaching.

Very truly yours,

(Signed)  
Ernest D. Burton  
C.B.

Mr. C. C. Colby,  
The University of Chicago.

EDB:CB
After conference with Dean Gale I am prepared to recommend that you be authorized to offer a non-credit course in the summer of 1932, and that manner in which you are preparing the course to be announced as one of residence. I suggest that in view of all the special character of the course, a work-a-week plan, if possible, be made in harmony with your wishes given "To this. When the dates of such meeting do not otherwise subject to your demands, it would be possible to consider whether a similar arrangement might be possible for 1933. This seems to me a matter of the best professional plan in arrangement that we harbor the more because of you make for these years. I feel this the more because we have not been able to satisfy the need for more growth, I think the need to consider the direction of a grant for expenses from such special source. I do not see how it can be made from ordinary income, and I am sorry that I do not see how any guarantee can be given for now. now.

This is not all that you see, but I hope you will see in what I have written a desire to attend you in all the work.

Respectfully yours,

[Signature]

Associate Professor

[Institution]
President Ernest D. Burton  
Faculty Exchange

My dear President Burton:

After careful consideration I declined the offer of the chairmanship of the Department of Geography at the University of Michigan. I am confident that under the arrangement stated in your letter of July 7th I can carry my research program forward in such a way that I shall be able to convince Mr. Barrows and Mr. Tufts that I should be given the opportunity for the ensuing years. I greatly appreciate your interest in my research program.

All of us in geography were much gratified when the announcement was made of your appointment as President of the University. May I extend congratulations to you and to the University?

Yours sincerely,

Chas. C. Colby

CCC:GG
Dear Mr. President,

I am writing on behalf of the Department of Geography to express our interest in the position of Professor of Geography. We believe that the University of Chicago is an excellent institution for the development of a strong geography program.

I have been closely following the developments at the university and am convinced that the position of Professor of Geography is very important for the continued growth of the department. I am confident that the successful candidate will bring a wealth of experience and knowledge to the position.

We have also discussed the candidates who are being considered for the position and we believe that the University of Chicago should be a top contender for the position. We have been impressed with the qualifications of the candidates and we believe that the University of Chicago is in a strong position to attract the best candidates.

I would be happy to discuss the situation further with you. Please let me know if you would like to schedule a meeting.

Sincerely,

[Signature]
August 6, 1923.

My dear Mr. Barrows:

Before receiving your telegram with reference to Mr. Colby I had, on the advice of three discreet members of the Faculty, written the following letter.

My dear Mr. Colby:

After conference with Dean Gale I am prepared to recommend that you be authorized to offer a non-resident double major research graduate course in the Summer of 1924, and that in view of such course the Summer Quarter be counted as one of residence. I suggest that in view of the special character of the quarter's work a report upon it be made through Mr. Barrows to Mr. Tufts. Upon the basis of such report and of your wishes then, it would be possible to consider whether a similar arrangement would be practicable for 1925. This seems to me a wiser procedure of experimentation than an arrangement now made for three years. I feel this the more because Mr. Barrows and Mr. Tufts are both away and we have as yet no established usage for such cases. I should be glad to consider the question of a grant for expenses from such special source. I do not see how it could be made from ordinary income, and I am sorry that I do not see how any guarantee could be given now.

This is not all that you asked, but I hope you will see in what I have written a desire to afford you all the help that the University is able to give to further your work of research and teaching.

Very truly yours,

Meantime, Mr. Wilkins, who as you perhaps know, has succeeded Mr. Robertson as Dean of the Colleges, and has been authorized to secure additional Deans, proposed to Mr. Jones to resume his services as Dean in the Colleges. After a conference between
My dear Mr. Gwyer:

After consultation with my boys, I am prepared to accept the position of chairman of the committee to be formed to consider the question of establishing a similar system in the summer quarter of 1926. My belief, if carried to any considerable degree, the most important work of the committee will be the effect on the boys of such a system. The plan of a fee of $5.00 per term and a work-worship plan is very interesting, though it does not seem to me a wise plan to devote a major portion of the committee's time to the establishment of an experimental institution. It is far better to have a few men, including the committee, engage in some special work. I understand that the boys are in very good shape and that the committee does not wish to undertake any additional work. I am therefore willing to remain as chair of the committee, and I am certain that I can see no objection to the boys remaining as chair. I hope that the university will be able to give to the boys more work and less leisure.

Very truly yours,

[Signature]

Mr. W. McKune, who was a boys' chairman, has been appointed as dean of the college, and has been authorized to receive suggestions for the establishment of a boys' college.
Wilkins and Jones I am recommending to the Board of Trustees that Mr. Jones be released from one major's teaching in the Winter or Spring Quarter for the prosecution of research in preparation for publication, provided this arrangement meets with your approval. It would be further understood that in all such cases the instructor in his relation to teaching makes to the President, through the Head of the Department, a definite report of research undertaken and accomplished in research and teaching.

Very truly yours,

Mr. H. E. Barrows,
The University of Chicago.

EDB:CE.
Within any scope I am recommending to the Board of Trustees
that Mr. Jones be relieved from one of your's senator in the
Windsor Athlete Group to the President of Research in
preparation for presentation, bringing this statement more
with your approval. It would be further understood that in

If you desire the assistance in the selection of personnel

a preliminary report of research findings and recommendations

in research and personnel

Very truly yours,

The University of Chicago

[Signature]