CROSS REFERENCE SHEET

Name or Subject: Public Speaking

Regarding

Date

SEE

Name or Subject

Clark, S. H.
My dear Harper,

I will consult Mr. Judson at once regarding the details of the latest plan.

Meanwhile, let me say that we can't reduce the advertising idea. We must have publicity. We must get our attractive catalogues; our must have office help to organize correspondence. "Follow-up" is very necessary. This can't be done for less than the figure stated, but I'm sure it will pay.

Sincerely yours,

S. H. Clark
Mr. President,

I wish to extend my profound appreciation to the Department of Public Speaking for the opportunity to serve in an advisory capacity. My experience in the field of radio and television has convinced me of the importance of training in these areas. I believe that the University of Chicago has a unique position to develop this type of training and I would be honored to contribute to this effort.

Sincerely,

[Signature]
Dear Mr. Harper,

The Academic Board meets at 4:30 P.M. today to consider a report of special committee on Elocution, etc. I have attended no faculty meeting of any kind thus far, but if you have no objection I think I should like to attend this. No member of the board knows the subject or its possibilities as I do; nor is any one so vitally interested in the outcome of this meeting. I await your immediate answer.

Very truly yours,

S. W. Clark
Comments by H. P. F.

1. In his 1st work 3/4 Elocution = 1/2 Minim.
   The student could have 3 1/2 Minims as his 1st work besides themes. In much
   Elocution should not be required at
   the same time as themes.

2. In the 2nd year of the Academic College
   should be divided, as to Elocution and
   English. Let 1/4 the year be given to
   Elocution, 1 he. a week, as a required
   subject. Let the other 1/2 be given to themes
   also as a required subject. Don't it? The
   in either case must try to reduce it to terms
   of Minims. Let Mr. Clark arrange his
   grades as he pleases; provided that no
   student has more than 1 he. a week.

   The division of the year could be
   made in this way — 1/4 the class could
   take Elocution the first 3 terms & themes
   the last 3. The other half could reverse. Thus
   with departments could be kept going.
at once.
3. An election might be offered in the
Univ. College. This might be made
to count as a Ph.D.

H. R. J.
My Dear Dr. Harper:

The Announcement in the Autumn Calendar, No. 2, page 63, reads as follows: 34. ELOCUTION. Theory and Practice. 5 hrs. a week. Minor.

This course will be required of all students in the second year of the Academic College. In the following Quarters the class will be divided into groups of six or eight students and each of these groups will receive one hour of instruction per week."

Now since the Faculty has failed to modify this regulation, it stands as above, with all its imperfections on its head, but permit me to say that it cannot remain in that condition. Here are some of the difficulties which should be settled now—if not they cannot fail to be of very serious import later. We have already had experience with one of this class during the present year, to wit: if Elocution be a Minor, on what department is it to count? The questions now are: first, is it to continue as a minor? Secondly, does the fact that it is still to be compulsory imply that the instruction is to be offered in the same manner. This by no means is a simple matter to determine. From the present records, I gather that there will be at least 100 students in the second year. If they are separated into groups of six or eight, they will make a minimum of twelve and a maximum of sixteen classes requiring an hour per week each.

As far as I am concerned, I should like to insist that the
My dear Mr. Smith:

The announcement in the Austin Observer has received by me.

ELECTIONS, Town & County.

I have the honor to forward the enclosed copy of the

Announcement in the benefit of your kind attention. In my opinion

Voters' Callage. In the following
generates the above with two additional

items which are with the above with reference
to one year of information per week.

Now since the body has failed to stop or to report the realization of

stems to grow, with all the implications on the neglect, your

request to me to my best to suggest remedy in that condition.

I have

only some of the allusions which might be useful to you. We have

sent a report which has not been very concordant. I must say that

there may be some difficulty with one of the above matters.

Therefore, if I consider to a Minor, on any recommendation of

Your offer to write it in reasonable to a Minor of the above statement is

appropriate. The reference to your order:

that is to continue as a Minor Counsel. Since the fact that it is still to be completed

I am sorry that the information is to be altered to the above manner.

This appears no worse a simple matter to determine your

because I gather that there will be at least 100 committee in the

present year. If only one committee from the groups of six or eight

then will make a minimum of twelve and a maximum of sixteen cases

Taking into account your week stay

As far as I am concerned I should like to observe that the
course count still for a minor and that each pupil shall receive at least sixty hours instruction during the College year, and my experience, as well as that of other teachers is that this instruction is best given at the rate of about two or three hours per week. If this course were adopted I should suggest that the classes be limited to twelve and that the idea of dividing them up into smaller groups be abandoned. In this way the smaller groups from the beginning will be amply compensated. In this way also, the amount of my time consumed would be eight hours a week.

After consultation with Professor Judson, it is deemed advisable to offer an elective in the University College. If we are to compel the study of elocution in the first year with the express object of developing a taste for it with those who do not have it and of cultivating it with those who do, it certainly becomes necessary that advanced courses should be offered. The plan that I have handed in is based upon two hours a week for twelve weeks, making it equivalent to a minor. I suggested also to Dr. Hulbert that this class be open to such of the Divinity students as have done faithful work with me during the present year.

According to the plan agreed upon between Dr. Hulbert and myself, I am offering next year in the Divinity School a course of thirty lectures, one a week, the class to be divided into groups of ten or twelve. I make no doubt that this course will consume from three to five hours a week of my time.

Putting all these subjects into consideration I cannot see how
Of late I have come to the notion that a week should consist of six to seven hours of study, and the rest of one's leisure in doing whatever one desires.

I have experimented with two schemes of study, the first being a week of complete study without any breaks or diversions. In this scheme, I found that I was able to cover a significant amount of material in a week. However, I also found that I became fatigued and lost concentration after a certain point.

The second scheme involved breaking the week into smaller chunks, with each day having a specific focus. For example, one day might be dedicated to studying mathematics, another to reading, and so on. This approach allowed me to maintain my concentration and enthusiasm throughout the week.

I have found that breaking the week into smaller, manageable segments is more effective, and I am now planning to adopt this approach going forward. This will allow me to maintain my focus and avoid burnout.
all this could be done with less than four hours a day, and you will see, therefore, that as all my outside arrangements for the coming year are dependent upon the result of the disposition of the elocutionary work in the Academic work in the Academic College, that I am very anxious that this matter should be decided with as little delay as possible.

I shall be at the University on Thursday from nine to twelve o'clock, when I trust that you will find time to talk this matter over.

Very truly yours,

[Signature]
Tell the County Board with these facts that you may have
with the support of the Department of the Interior of the
Secretary of War. The work to the Agriculture Work in the
Academy work at the Academy with as
little delay as possible.
I shall be at the University on Thursday from nine to eleven
o'clock. When I write I know that you will have time to take the matter
over.

Very truly yours,

[Signature]
Dear D. Harper,

I have a suggestion regarding the finances of the Dept of Elucution. Would it be possible to get a number of parties to guarantee amounts ranging from $100 to $500 for yearly for three years? If the Dept proved self-sustaining, apart of course, from the grant for Law Divinity and Arts work, the guarantee would not be called upon.

The more I think over Prof. Chevalier the more I am impressed that he would might be the man we might. He is cultured, of a beautiful nature & wishable teachable. I should like very much to run down to Chattanooga next Wednesday or Thursday. I should like to hear from you on this point.

Sincerely,

S. N. Clark
Chicago, May 31st

Dear Mr. [Name],

I am writing to express my deep concern about the current state of affairs. The recent developments in [Topic] have raised serious questions about [Specific Concern].

As a member of [Organization], I feel compelled to bring this matter to your attention. I urge you to consider the implications of [Specific Action] and to take appropriate steps to address the issue.

Please let me know if you require any additional information or support in this matter.

Sincerely,

[Your Name]
My dear President Harper:—

The enclosed sheet will present to you the
Contests in Public Speaking.

The present method is compared with the proposed plan.

I trust that it will seem clear to you.

The method of holding preliminary contests
I have carefully worked out, but as it is a
matter of detail I will not enclose it.

You will observe that the new plan
calls for no more cash than the old plan,
and that there is a saving of twelve scholarships.

Furthermore, the expense of the Annual Trial
of the Central Debating League is covered, and
the expenses of sending our representatives
to the Northern Oratorical Contest are met.

In the proposed change we shall
sacrifice nothing and gain much.

Every student with whom I have spoken
is strongly in favor of the plan. Of course
such discussions have been private and
with those most interested in the work;
but they have shown the advisability of
making the change.

Should you desire a more detailed
Exposition of the matter, kindly give me the pleasure of presenting it to you. I trust that it will be possible for you to give your decision at an early day, so that we may commence plans for the coming year.

Very truly yours,

J. M. Blanchard

April 12, 1901.
Public Speaking Contest

A. Present Plan

1. Junior Colleges
   Four Contests Annually
   24 @ 35.00 = $840.00  $200.00

2. Senior Colleges
   Four Contests Annually
   24 @ 35.00 = $840.00  200.00

3. Graduate Schools
   Four Contests Annually
   24 @ 35.00 = $840.00  300.00

Total
   72 @ 35.00 = $2520.00  $700.00

B. Proposed Plan

1. Junior Colleges
   Four Contests Annually
   24 @ 35.00 = $840.00  $200.00

2. Senior Colleges
   One Oratorical Contest Annually
   (Winter Quarter)
   6 @ 105.00 = $630.00  200.00

3. Graduate-Senior Debate
   One Debate Annually
   (Autumn Quarter)
   60 @ 35.00 = $2100.00  $700.00

   Saning
   12 @ 35.00 = $420.00

Total
   In the Senior College Contest
   1st Prize $100.00
   2nd  $50.00
   For Expenses $200.00

   In the Graduate-Senior Debate
   1st Prize $100.00
   2nd  $60.00
   3rd  $40.00
   For Expenses $100.00
Chicago July 5, 1901.

President William R. Harper,
The University.

dear Dr. Harper:

In regard to the proposed scheme for holding intercollegiate and oratorical contests, permit me to say that both Mr. Clark and myself are very greatly interested in the matter. There are undoubtedly many others who may have opinions and who would be very careful to guard the welfare of the University in the matter, but the case touches us much more. It will affect our work in a very great degree. Our intercollegiate debates and oratorical contests will be given the stimulus necessary to make us successful. We must have the best men in the University, and we must have many more of them in our preliminaries. Of course the mere winning of the debates is not the great thing, but I see no disadvantage in being victorious. At the University of Michigan there were about 160 men who competed for places on the debating team last year. We had 12. Michigan had 60 men
from her Law School. Our candidates were all undergraduates. Michigan gave large prizes. We gave nothing. And yet our men made a final debate that was a credit to us all—a debate that was equal to the work of the Michigan men in every respect.

I have worked out the details of a system Preliminaries by which we can secure a great amount of practice in all the Schools of the University, and by which we can be absolutely sure of getting the best men in residence.

By having one big debate and one big oratorical contest each year in our new Assembly Hall we can create some public enthusiasm. This will be an excellent advantage to the University.

Best of all this plan will systematize all of our outside work and make it all harmonize with our class work.

We are asking for no extra cash. On the other hand there will be saved 12 scholarships (for a quarter).

The Special Summer Student will be shut
out, but he has never been of any use to us. He seldom tries in any of our contests. He almost never wins anything—because he never tries. And what is more, the Summer Contests have always been very difficult to manage on account of the small number of competitors. I have known of Graduates and Divinity Students appearing in the Summer Debate when they would not be able to pass the examination in Junior College Required Elocution.

If this question is at all in danger of being decided against me, kindly give me a chance to talk it over with the other members of your committee, before a final vote is taken. It seems to me that if the case is clearly understood there can be no dissenting voice to prevent its having a trial at least.

Very Cordially Yours,

F. M. Blanchard.
[Handwritten text not legible]
Public Speaking Contests

Present Plan

1. Junior Colleges
   Four Contests Annually

2. Senior Colleges
   Four Contests Annually

3. Graduate - Divinity Schools
   Four Contests Annually

B Proposed Plan

1. Junior Colleges
   Four Contests Annually

2. Senior Colleges
   One Contest Annually (Winter Quarter)

3. Graduate - Divinity - Senior Debate
   One Debate Annually (Autumn Quarter)

Scholarships

24 @ $35.00 = $840.00

Cash

24 @ $20.00 = $480.00

Total:

$1,320.00

Savings 12 Scholarships $480.00

In the Senior College Contest

1st Prize $100.00

2nd Prize $50.00

For Essays $50.00 $200.00

In the Graduate - Divinity Senior Debate

1st Prize $100.00

2nd Prize $50.00

For Essays $100.00 $200.00
May 28, 1901.

Professor P. H. Clark,

My Dear Mr. Clark:

The President desires fifty tickets for the first performance of "As You Like It". Will you please see that they are reserved for him when the time comes?

Very truly yours,
May 8th, 1957

Professor P. H. Clark

My dear Mr. Clark,

I am pleased to have the opportunity of performance of "As You Like It". Will you please see that they are rehearsed and you plan when the time comes?

Very truly yours,
The University of Chicago

Chicago, May 14th, 1901.

My dear Dr. Harper,-

I have your note of the 13th. containing your decision regarding the matter of an admission fee to As You Like It. You state there should be a small fee charged. Inasmuch as we can accommodate about 800 I suggest that we charge for the first night $1.50 for reserved seats and $1.00 for unreserved. For the second night, reserved seats $1.00 and $.50 for unreserved. It is understood of course that the second night is to be the students' night, and that as far as possible tickets are to be sold only to students at that price.

Very truly yours,

S. H. Clark
Dear Professor Clark,

I am writing to request a meeting to discuss the matter of the series of elections to be held this fall. I would be grateful for any information or guidance you may have regarding the procedures and deadlines.

The dates for the elections are as follows:
- First round: October 1st, 1:00 PM
- Second round: October 8th, 2:00 PM
- Third round: October 15th, 3:00 PM

Please let me know if you would be available for the meeting.

Sincerely,
[Signature]

[Note: The rest of the text is not legible due to the quality of the image.]
, July 4, 1901.

My dear Mr. Clark:

I am in receipt of your letter of July 2nd, with statement of expenses in connection with the performance of "As you Like It." I wish to congratulate you again upon the wonderful success. Now I wish to congratulate you still further upon the financial success that you have paid all expenses and have remaining a balance of $71 to your credit is indeed a successful issue of a long and hard piece of work. The thanks of the University are due to you and your coworkers. The suggestion which you make concerning the expenditure of the balance for the Oratorical Association is entirely proper, and you are authorized to make the disposition of it suggested.

Yours very truly,

W. R. Harper
July 4, 1921

My dear Mr. Gilder:

I am to receive a copy of your letter of July 4th and wish to express my appreciation of your letter in connection with the performance of your request to make a statement of the amount of money you have received from the government. You will further inform the government that you have the 4th of July, and have remitted a balance of 

Yours very truly,

W.R. Harper
Feb. 2 1903.

My dear Dr. Harper,-

Very much to my surprise and particularly to my delight Mr. Nelson's work at Morgan Park has become so popular that, I understand, seventy five students have registered for his course. Since most of these are not working for University credit, it would appear that there is a great interest in Mr. Nelson's work at the Academy. When Mr. Nelson told me of the size of his classes I wrote to Mr. Chase stating that it was absolutely impossible to do justice to the students when the classes exceeded twenty and especially when they met but once a week; I asked him whether he could not devise some plan to help out Mr. Nelson.

I have just received the enclosed letter from Mr. Chase, and I would earnestly urge that if possible the extra compensation be granted to Mr. Nelson for conducting an additional class.

Very truly yours,

[Signature]
My dear Mr. [Name],

With much to my amazement and perplexity, I received a letter from Mr. [Name] a week ago. I have been trying to contact you ever since.

I am writing to inquire about your recent departure from the University of Chicago. I understand that many of our colleagues are left in a state of shock and despair. When Mr. [Name] informed us of your decision, it was met with a wave of concern. When Mr. [Name] met with me at the office I was overwhelmed by the extent of the impact your departure will have on the department.

I have been thinking about the future of the department and I believe it is necessary to act quickly to ensure its continued success. I am planning to hold a meeting with the faculty tomorrow to discuss the situation.

I hope you will be able to join us and share your insights on how we can move forward.

Yours sincerely,
June 3rd, 1903.

Mr. S. H. Clark,
Faculty Exchange.

My dear Mr. Clark;—

I am in receipt of the medals which I have properly cared for. In making the formal announcements in the Convocation programme have you any suggestions? Ordinarily we have been accustomed to give the full name of the donors. Shall we call these the "Solomon Henry Clark Medals" or the Clark Medals"? I should be glad to have your idea regarding this.

Yours truly,

W. R. Harper
Mr. E. H. Clerk

Sydney, Australia

Mr. F. W. Shee

May 8th, 1906

I am in receipt of the member's application. I have already cabled you. I am making the necessary arrangements in the connection. You have not stated what is the number we have been accustomed to give the full name of the company, which we call the "Botswana Native Clerk Society" or the "Clerk's Native". I should do this to give your help to helping these.

Yours faithfully,

W. R. Harper
June 1, 1903.

Mr. F. W. Shepherdson,
University.

My dear Mr. Shepherdson,

I send you herewith three medals, which are to be presented to the debaters at the coming Convocation. Their full names are engraved on the medals, so that you need only to copy these names on the Convocation program. A fourth medal, which is also to be presented, has been sent to Dr. Harper and is probably in charge of Miss Cobb. It might be well, perhaps, to notify the recipients in order that they may be present, inasmuch as I have not given them official notification. Mr. Vail is not in residence this quarter owing to ill health, and I would suggest that you send him a line asking instructions as to the disposition of the medal.

Very truly yours,

[Signature]
November 28th, 1904.

My dear Mr. Clark:

I have your note of November 21st and am interested in it. I take it that the work offered in the grades would be connected with the School of Education. I have therefore placed your letter in the hands of Mr. Locke and propose that you communicate with him in reference to this. I think it would be an admirable thing if we could arrange to carry out some such programme.

Yours very truly,

W. R. Harper
My dear Mr. Clark:

I have your note of November 20th and am

interested in it. I take it that the work offered in the Grades
would be connected with the School of Education. I have prepared

three questions in the Grade of Mr. Proctor and propose that you

present your letter in the name of Mr. Proctor and propose that you

communicate with him in reference to these. I think it would be an

embarrassment if I were to attempt to carry out some such program.

Yours very truly,

W.R. Hafner
My dear Dr. Harper:

I was greatly pleased to get your reminder of the 14 inst. about the School of Expression. I can answer your three questions briefly and pointedly.

1. The outlook is excellent. A dozen or more applications have been received this Fall from people I never heard of. From at least twenty more -- Chautauqua students, and students in other schools -- many begging me to open a school that should bring out in practice the theory I have been advocating so long in print and on the platform. To all of this I have been able to write only that I hope soon to be ready to receive them.

2. We can go forward. We only wait the word from you.

3. The difficulties are simply these:

(a) We need a dignified building, or part of a building, to teach in. Our own, or temporary quarters, that shall have distinctiveness -- not a mere make-shift.

(b) We need money for instruction. It must be evident to you that the present faculty has about all it can attend to in carrying on the regular work of the University, and the Theological departments.

There is only one point that I fear is not quite clear to you, and that is that the students who will come especially for work work in the School of Expression cannot wait for the students who are taking work from time to time in connection with their regular university course. Hence the need for many more courses, and consequently
Nov 21, 1904

Mr. Geo. D. H. Irr.)

I am greatly pleased to see your reminder of
the P. I. T. grant for the School of Extension. I can assure you that

the appointment and position have been accepted. The offer of more appointments have
been received. I have been told by people I never heard of

about your work — Combining agriculture and economics in one school

will be a great asset to both schools. I hope to bring this up at the next

meeting of the Board. In the meantime I have been working on the plan
of a report to be made to you which will be published.

The plan of the new college is to have a number of schools and departments.

It is our hope to keep the work as one

well organized as possible.

I am looking forward to receiving your

report to look at the work from your

point of view.

The plan of the new college is to have a number of schools and departments.

1) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.

2) The plan of the new college is to have a number of schools and departments.

3) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.

4) The plan of the new college is to have a number of schools and departments.

5) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.

6) The plan of the new college is to have a number of schools and departments.

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8) The plan of the new college is to have a number of schools and departments.

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10) The plan of the new college is to have a number of schools and departments.

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22) The plan of the new college is to have a number of schools and departments.

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26) The plan of the new college is to have a number of schools and departments.

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28) The plan of the new college is to have a number of schools and departments.

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30) The plan of the new college is to have a number of schools and departments.

31) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.

32) The plan of the new college is to have a number of schools and departments.

33) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.

34) The plan of the new college is to have a number of schools and departments.

35) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.

36) The plan of the new college is to have a number of schools and departments.

37) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.

38) The plan of the new college is to have a number of schools and departments.

39) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.

40) The plan of the new college is to have a number of schools and departments.

41) We have already established a School of Agriculture, a School of Engineering, a School of Commerce, and a school of Home Economics.
of instruction.

Moreover, courses must be offered and given, whether there are three students or one hundred, so that when we make the announcement of the opening of a School of Expression, we must be fully equipped.

Perhaps the chief difficulty lies in the fact that I have never been able to get the amount of time that is necessary to make my ideas and enter plans as clear as they must be made before you can sympathetically into them. I have repeatedly pleaded for an hour or two of your uninterrupted attention, and have never been able to get beyond twenty minutes.

If we are going to make such a pronounced step as the establishment of a School of Expression, or even if we contemplate so doing, surely then, there should be set aside time for free and full discussion. If you will give me an hour I think I can convince you that the plan which I have had in mind, ready to be put into immediate execution, is a sound one both practically and educationally.

I shall be back at the University about December 15, and trust that immediately thereafter you will find it convenient to meet me, in order that we may reach a definite conclusion in this matter.

If the school is to be established it should be established at once. I am ready now to begin, and shall never be nearer readiness than now. I have not the slightest hesitation in stating, that three years from the time the school opens we shall have the largest School of Expression in this country, and more than that, of the highest grade of any in the country.

Such a school I have been besought many times to establish, but have never for a moment been led away from my original intention: To establish such a school under University Auspices, or not at all.
of instruction.

However, courses must be offered and given. A science program

three attributes of any university, so that when we make the announcement

at the opening of a School of Education we may feel satisfied.

Perhaps the main difficulty lies in the fact that I have never done

Papineau's case artificially. I mean that I have never done anything that I

wish to say the moment of time that is necessary to make my theme and

plan an order as they must be made because you can sympathetically

there. I haveaped my policy to be an hour or two of your minute.

I have been able to make a bargaining with the students.

If we are going to make a bargain with the students.

I am going to make a bargain with the students.

If we are going to make a bargain with the students.

You will give me an hour I think and I would presume you four. The

how few I think I am going to put into his imagination, to be honest I

one hour presumably and substantially

I am going to put into his imagination, to be honest I

forget the importance of a student's desires, I am

in order that we may make a meaningful connection in this matter.

If the student is to be held primarily to his desires in his course of

won. His opinion was never that he had, as I

never had that he had, as I

never had that he had, as I

never had that he had, as I
The University of Chicago

May I especially ask for a definite, if brief, statement from you in reply to this.

Yours very truly,

S. H. Clark.
May I express my regret for a decision to reject your offer of a position to me. I have just returned to Chicago and am in need of support. My heart is with you, and I hope to return to work as quickly as possible.
Mr. S. H. Clark,

My dear Sir:

I am writing to express my very great appreciation of the spirit you have shown in connection with the new plans for the proposed extension of the Department of Public Speaking. I understand perfectly that this extension could not have taken place without a very earnest effort on the part of each individual of the Department, and I think I represent the University in saying that we appreciate very cordially your readiness to go forward in this matter. I believe that very much depends upon the success of this new work. Unfortunately it is like a large number of other things in which failure is disastrous, while success is very beneficial.

Sincerely hoping that in this new venture we shall come out victorious, I remain,

Yours very truly,

W. R. Harper
June 24th, 1905.

Mr. Bertram G. Nelson.

My dear Mr. Nelson:

I am writing to express my very great appreciation of the spirit you have shown in connection with the new plans for the proposed extension of the Department of Public Speaking. I understand perfectly that this extension could not have taken place without a very earnest effort on the part of each individual of the Department, and I think I represent the University in saying that we appreciate very cordially your readiness to go forward in this matter. I believe that very much depends upon the success of this new work. Unfortunately it is like a large number of other things in which failure is disastrous, while success is very beneficial.

Sincerely hoping that in this new venture we shall come out victorious, I remain,

Yours very truly,

W. R. Harper
June 30th, 1930

M'Grew, Melton

Mr. Melton

I am writing to express my very great appreciation of the spirit you have shown in connection with the new plans for the proposed extension of the Department of Public Speaking. I understand perfectly that this extension cannot not have been made without a very earnest effort on the part of each individual of the Department and I think I represent the University in saying that we appreciate very cordially you perseverance to go forward in this matter. I believe that very much depends upon the success or failure of this new work. Unfortunately it is a large number of other things to which assistance is essential to your new venture. Therefore please accept this appreciation of your work.

Very truly yours,

W.M. Hafer
January 25th, 1905.

Mr. S. H. Clark,

My dear Mr. Clark:

I am very glad to get your letter of January 18th and to know that a plan has been worked out. We will cooperate with you in every possible way. I have asked Miss Cobb to give you an appointment at the earliest time.

Yours very truly,

W. R. Harper
Mr. Clarke:

My dear Mr. Clarke:

I am very glad to get your letter of
January 18th and to know that a plan has been worked out. We will cooperate with you in every possible way. I have seen Mr. Copple to give you my appointment at the earliest time.

Yours very truly,

Mr. Herbert
Jan. 18 1905.

Dr. W. R. Harper,

University,

My dear Dr. Harper:—

After a discussion of the School of Expression problem with the members of the department I could state that we can so adjust the work of the department that an attractive program can be arranged which will satisfy the artistic and academic requirements without interfering with the regular departmental work as at present conducted. To carry out this plan will require that the various members of the department increase somewhat the amount of work they are now offering, but they are quite willing to do this for the purpose of placing the enlarged department on a sound basis.

It is absolutely necessary that some advertising be done through attractive circulars and through the press. It is understood, of course, that this advertising shall be conservative and dignified.

There must be some appropriation for office assistance. If the department is to be made even approximately self-supporting business methods must be followed. I am conversant with the methods of the larger schools and know that unless careful attention is given to the correspondence and to what might be called the matter of publicity there can be no hope for success.
After a discussion of the School of Expression
problems with the members of the department, I can
state that we can

enlarge the work of the department that an attrative program can
be arranged which will satisfy the students and some of the

members.

My dear Mr. Harper,

The present committee to carry out this plan will remain that the
president concurs.

To carry out this plan will require that the
various members of the department increase somewhat the amount of
work they are now doing, and they are quite willing to do this.

It is especially necessary that some additional be done

for the purpose of placing the training department on a sound basis.

It is necessary to some extent to change the system and

structure of the courses and the system of accounting and

grading.

There must be some appropriation for office expenses.

If the department is to be made an apparatus of self-improving

methods must be followed. In conversation with the students

of the larger schools and know that unless careful attention is

given to the correspondence and to what might be called the matter

of hospitality their can be no hope for success.
Most important of all, we must have adequate teaching accommodations. What the minimum requirements would be I should be glad to lay before you whenever you come to have me come, but this much is certain, that our present quarters will not do for the work we contemplate.

At your earliest convenience I should be glad to have an appointment with you.

Very truly yours,

S[ilence]

P. S. Since it will take some time to reach a decision in this matter I have sent to Dean Judson copy for the departmental program for next year without regard to this new plan. This program can be modified later if necessary.
Most important of all, we must have adequate research economists. The minimum requirement would be two economists to start, but this will increase as the project progresses. We must also have a research assistant to handle the day-to-day operations of the project.

If you have any questions or concerns, please feel free to bring them to my attention at your earliest convenience.
Chicago February 17, 1905

My dear Mr. Judson:

I wish to emphasize very strongly the desirability of co-operation with Mr. S. H. Clark of the department of Public Speaking, in an effort to organize a School of Expression. This is one of the things that I have looked forward to, and I had already taken up the matter in some detail. I hope that you will take up the question with Mr. Clark, and continue the matter until it is in good shape.

Very truly yours,

[Signature]
Feb. 28 1905.

My dear Dr. Judson:

The enclosed copy of a letter from Dr. Harper explains itself. My reason for delaying the plans which Dr. Harper and I had discussed was his illness. By this time you have received the plans which I outlined for Dr. Harper and to which I trust you may soon have the time to give attention. I am now at work on detailed plans for the building which I shall be glad to lay before you in the near future.

Sincerely yours,

[Signature]