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Pres. William R. Harper,

Chicago.

Dear President Harper:

I am sending you under separate cover the first official statement of the new movement of the Council of Seventy. From it you will probably receive fuller and more definite idea as to what the Senate has in mind. We thank you for the help which your letters have been to us in formulating the purpose and devising the plans of this movement. There will now be opportunity for a still further presentation of your thought; we shall need as much wisdom and strength as you can give to the undertaking.

I hope that you will be able to approve the official statement now being sent out to the public. It goes to all religious papers, to important daily papers, to all signs of the call, and to those who were invited to sign but did not do so. In addition there will be an unlimited number of copies printed, to be placed in the hands of the Members of the Council and others who can promote the cause.

We wish especially to have from your select list of names of pastors, Sunday-School superintendents and teachers, educators, public school superintendents and principals, Y.M.C.A. leaders, and persons otherwise engaged in this work, who will understand the new movement and will be interested to promote it. To discover the right people, to help them to the right idea of our undertaking, and to secure their cooperation, will be one of the ways in which you can render effective assistance.

You will see from the list of committees that we have a large and efficient Publicity Committee who will undertake to keep the movement before the public and to inform the public concerning it. They however desire the assistance of all Members of the Council in extending the correct understanding of the movement; it is hoped therefore that members will consider themselves special representatives of the movement in their several localities. In the public discussions there will certainly appear gross misconceptions of what is being undertaken by the Council. We must work together to remove these misconceptions. It is especially important there should be no hostility on our part against the International Sunday School Association. We can state clearly that a higher ideal of religious instruction, both in substance and in method, is sought by the new movement. It will be possible to present the right idea without dwelling on the limitations and the shortcomings of existing organizations. We have already had important conferences with the leading officers of the International Association. Some of them have signed the call, others have privately expressed sympathy with the undertaking. It is now anticipated that goodwill and cooperation between the existing organization and the new one will be established.

The Senate in its meeting on October 13, considered most carefully the question of the right place for holding the Convention. It was obvious that the main constituency of the movement resided east of Chicago, and therefore New York or Washington would be central. But when it came to organizing the committees and thinking through the preparation for and the holding of the Convention, it became evident that the only practicable place was Chicago. The date for the Convention
Dear Mr. Wilson:

I am writing to express my appreciation for the courtesy and cooperation extended to the Commonwealth of Kentucky. Your offer to inspect the proposed purchase of the town of London, Kentucky, has been most helpful and is greatly appreciated.

We feel certain that the proposed purchase of this town will be of great benefit to the Commonwealth and are confident that the town will be an asset to the state. We are most grateful for your interest in this matter.

Please accept the enclosed copy of the report on the proposed purchase. We hope that you will find it informative and will consider it a step toward the realization of our mutual objectives.

Yours sincerely,

[Signature]

[Name]

[Title]
is not yet fixed more closely than was indicated in the Call. Time
must be given for the involved problems to be faced and thought through,
so that there will be a clear idea what is to be done and how it can be
best accomplished. The Convention must meet to act harmoniously in
creating the new organization.

Three features of the movement we need to keep constantly to the
front in our discussion of it. (1) That the movement is very much
wider than the Sunday-School field. The twelve different groups of
institutions and organizations, which are indicated in the official
statement as the proper field for our undertaking, should be constantly
presented in order to show the scope of the movement. Many Sunday-
School workers will assume that our organization will simply occupy
the same field as theirs. We must show that the Sunday-School is but
one department of the much greater field which this movement contem-
plates. (2) That this movement is, properly speaking, an educational
movement. Its aim is to reconstruct religious and moral education.
Therefore it does not attempt to create new administrative bodies or
to duplicate existing organizations. (3) It may be said by some that the
new movement is a shrewd device for the introducing into Bible instruc-
tion the new processes and results of the "higher criticism." This is not
the case; the Council of Seventy is composed of men of the different
schools of Biblical criticism, and many of the signers are representa-
tives of strong conservative views. Consequently no one has a right to
say that the present movement is such a device as has been described.
Further, inasmuch as the organization in our judgment should not issue
an official exclusive set of text-books, the organization would have no
means of introducing radical views. Where schools are left to choose
their own text-books or lesson-helps they could choose conservative
ones. We ought therefore to resist every attempt to identify the move-
ment with any particular school of criticism.

Further information will be sent you from time to time as the
movement progresses, and we shall make the best possible use of all the
suggestions which you are willing to make. It is earnestly desired that
the Council should act as a unit so far as possible in our important
undertaking. You will be interested in the fact that the Council is
almost unanimous for this undertaking and that about fifty of the first
list of signers have accepted Associate Membership in the Council,
as may be seen in the final list.

Yours cordially,

Recorder of the Council.
My dear Dr. Harper.

It seems to me that, in view of the fact that the trustees are now interested in the Institute and ready to carry on its work, and that they will certainly lose this interest if the membership and prestige become greatly reduced, as is certain to be the case unless prompt action is taken to prevent such a result, and since this would involve the rapid depreciation of the assets, and the loss by you of practically the entire amount of the liabilities, that one of three steps should be taken immediately.

1. The matter should be again and at once presented to the trustees, on the ground that other and larger matters which they had intrusted to you presented the for presentation to Mr. Rockefeller prevented the possibility of your speaking of this, and that for this reason you are entitled to ask that the work be taken over without the money.

2. Or, that the work be taken over now and it will be understood that you will raise the money within the year.

3. Or, that the trustees cooperate with Mr. Burton in raising the money in Chicago within the month.

If it is the wish of the trustees to incorporate the work it is greatly to their interest to take one or the other of these steps now, since every day of delay renders it necessary to expend larger sums in regaining lost ground.

Further, might it not be reasonable to expect the trustees to
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modify their demand for $10,000 with the Institute, or at least to
expect them to raise the money. In other words they expect from us
a gift instead of a sale. If we had the gift we would not need to
make the transfer. It seems to me that a reasonable presentation of
the matter by you might bring them to a modified point of view and
might affect the transfer at this time.

Mr. Burton is confined at home with a cold, and I have had no
opportunity to talk with him, and am making these suggestions upon
my own judgment, but I thought that probably there was to be a meeting
of the trustees today, and you might have an opportunity to take up
the matter.

Every moment which we lose is having its disastrous effect upon
the work for this year, but I feel sure that the trustees ought to appre-
ciate the situation as business men, and make the temporary pro-
vision necessary, if they will not do more.

Sincerely yours,
THE COUNCIL OF SEVENTY

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Clyde W. Votaw, Recorder.

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Mr. Burton's suggestions.

That, if the trustees will listen to nothing but the $10,000 and you do not wish to take the matter up with them personally and individually, or to make any immediate attempt to raise the money,

1. That you allow Mr. Burton to go to Mr. Ryerson, or to Mr. Hutchinson ask advice from them, from the point of view of the University, in view of the rapid depreciation of the value of the business unless kept up to the mark.

2. Or, that the Senate of the Council be called together to decide whether they will advise the transfer, and appoint a committee to raise the money.

3. Or, that you select men whom you are pretty sure would be interested, and send Mr. Burton to them with your strongest personal backing.

4. Or, that we allow Mr. Burton to open up the matter with Mr. Gates again, and ask if he could be permitted to personally present the matter to Mr. Rockefeller, Jr.
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My dear Dr. Harp:-

Could we have an interview about Institute matters before Mr. Burton leaves (on Thursday morning)? He has told me how matters went in New York. It did not surprise or disappoint me. After the way in which things had been ignored up to date, it seemed to me that there was no sympathy with either you or the work you were doing in Biblical lines. Never mind! We will get the money yet. We must make a plan and stick to it until the thing is done. It may be little by little, but it will be done. Perhaps the Lord is particular about kind of money he puts into this thing.

The printers are ready for more copy on our book. I think that you could go over all the Old Testament lessons with me in an hour, if we could arrange it. The lessons are all out of Mr. Burton's hands now, and wait only for your criticisms.

Let's brace up. Six months from now we shall have the old Institute on its feet, I am sure, and without any help from people who are not interested in Biblical work.

Sincerely yours,
THE COUNCIL OF SEVENTY*  

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William R. Harper, Principal. 
George H. Gilbert, Treasurer.  

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President W. R. Harper,
Chicago University,
Chicago, Ill.

My dear President Harper:

I want to thank you from my heart for your kind note of the 12th inst. It has been a tremendous problem for me to decide whether it was my task to undertake the direction of this University. It was a serious wrench for me to leave the southwest, but after giving to the subject the best thought I had, it seemed wisest that I should undertake the work here. It is no easy work. There is not the money that I need with which to move freely, but there are potentialities. I wish I was nearer you that I might get the benefit of your counsel. Whenever my wife and I come to Chicago you shall hear from us, and whenever you come to Charlottesville, and I am going to see that you do, I shall try to give you some good Virginia eating.

very sincerely yours,

[Signature]

President.
Mr. President,

I want to thank you from my heart for your kind note of the 13th inst. I have been a prominent figure in academic life for many years and I appreciate the offer of your University. I am a well-known man in the field of education and I am willing to take the position of Dean of the Faculty of Liberal Arts. I have had many years of experience in teaching and I am confident that I can make a valuable contribution to the University.

There is no doubt that I can work with you and I hope that we will have many years of cooperation. Whenever you need me, I will be here. I will do my best to make sure that you have all the support that you need.

Yours sincerely,

G. A. Moore
Dean of the Faculty of Liberal Arts
My dear Doctor Harper:

I sent you to read some two or three weeks ago two letters—one from Miss Josephine Baldwin, and one from a Mrs. Foster, both of them relating to teacher training courses and both International workers writing on official paper. These letters seem not to have been returned to me. Will you kindly have them returned?

I note your plaint in regard to my typewriter ribbon, and think there is good ground for it. The budget does not provide for any expenditure in this direction. The next time I go to Marshall Field's basement, however, I shall invest 50c in a typewriter ribbon regardless of the budget. (The Press charges a dollar or thereabouts, hence necessary delay.)
My dear Doctor Harper:

Perhaps you will be interested in the following points:

(1) The audience for Doctor Willett's second lecture last evening was slightly larger than the first. The lecture was much more interesting and prospects for a continued increase of interest good.

(2) I am returning the suggestions made by Mr. Strayer on the Foreshadowings of the Christ course. I should be glad if you would return the same to me when you have answered his letter since I am keeping all suggestions for the improvement of the courses for the time when we shall be able to make them over. If we could sell the 10,000 copies which I have on hand, we should be able to do something this year. Mr. Strayer's points I think are excellent. The difficulty in this course is always in making a too cut-and-dried theory of the Foreshadowings of the Christ. It is the first time that we have ever had this criticism made, and I have just received from Dr. Cornelius H. Patton, the newly elected secretary of the American Board, the followingtestimonial: "I have just closed a year in my Bible class on the Foreshadowings of the Christ, and a more rewarding course of Bible study I have never had personally. Those who have continued to the end are equally enthusiastic over it."
My dear Doctor Harper:

Perhaps you will be interested in the following points:

1) The audience for Doctor Willard's lecture last evening was significantly larger than the first. The lecture was well received and there is a continuing interest in the subject. I haven't seen Mr. Mayer on the floor for the past two weeks.

2) I'm in agreement with the suggestion made by Mr. Smith. I think he was right if you would be willing to make the change to me when you have a chance.

Regarding the Christ course, I am writing to you to inform you that I have received a letter from the President of the University of Chicago expressing his concern and suggesting that I make the improvement to the course for the next term. I am willing to make the change.

I am also pleased to inform you that I have received some letters from people who have attended the course. They have expressed their appreciation for the course and have asked for more information. I have also received a testimonial from Mr. Collins. He has written:

"I have just received a letter from Mr. Collins. He has written:

I have just received a letter from Mr. Collins. He has written:

ить меню приема яйца пирога яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйца яйц
(3) The numbers are moving slowly, but as well as we could possibly expect in view of the fact that we are doing no advertising. If our competitors were equally quiescent, we should have no difficulty, but literally yards of advertising of all sorts of biblical courses, are now appearing in the religious papers, among the most prominent of which are the advertisements of the University of Chicago Press. I tried very hard to get things arranged so that their advertising would always include the Institute material, but after all the hours of discussion, etc., on the subject, the final contract which we secured bound the Press to do nothing, and so a sort of signed agreement on our part to pay our bills in a certain way. So far as the furtherance of the Institute work was concerned it was worthless. This is not one of the interesting points which I intended to send you. It simply came in incidentally.

We have begun on our fourth thousand. Whether I can push the number up to 5,000 by the 1st of January, I can not be sure, but I think we shall get pretty near it.

(4) The teacher training courses are beginning to take a little hold. I have twenty-four students, all of whom I am teaching myself. Most of them are doing beautiful work and seem to be enthusiastic. Two of them represent classes which they are in turn teaching. I am just sending out an edition of 5,000 circulars like the enclosed, and the second 5,000 of the Calendars. Correspondence students are beginning to register on the new basis of larger fees which we announced
The numbers are moving slowly, but as well as we could possibly apply except in view of the fact that we are going on without difficulty, but I have a vague or shadowy or all sorts of little processes in which we are appearing in the collaborative papers, some of the best courses on the staff. I am interested in the developments of the University of Chicago Press. I am very much to feel within us to that extent, the present moment would explain the Institute material. On the present, the last month of the course of administration, etc., on the present, the last month of the course in which we have been bound, the Press to do nothing, and so amply, we are as far as the reorientation of the Institute material, to an extent, in a certain way. We have passed, on one foot, training. Whether I can explain the number up to 5,000 by the last of January, I can not do some part. I think we shall get pretty near it.

I have twenty-four students. All of whom I have teaching material. What to them the good? What is to a trainee? I have two of new student classes, which they are to try teaching. I have an adding on of a section of 5,000,000 or 50,000 to the Galenide. Correspondence studies are pe-
first in this Calendar. Whether that scheme will amount to much I do not know yet.

(5) An interesting situation exists among the Episcopalians of Chicago. Perhaps you are as familiar with it as I, but if not it may be of interest to you. They have this year formed a Sunday-school commission and have divided the city of Chicago into institutes—North, South and West. They are taking up the subject of Sunday-school work with vigor. I am enclosing a copy of the curriculum which has been prescribed, having been tried in one of the churches and then adopted by the institutes. You will be glad, I am sure, to see that they make use of a book in one grade and of Prof. Burton's for general reading. Br. Waters of the Grace Episcopal church, has been very much interested in my down-town class. When I had only two students enrolled, one of whom was from his church, I wrote him saying that it would be necessary for me to discontinue the class, but I would complete the course with them by correspondence, and he appeared on the following Saturday with three more persons from Grace church whom he wished to have take the course. The church is paying for their tuition. He urged me most emphatically not to give up the work. He said the whole difficulty with our work down there was that it was not properly advertised and that it was brought to the attention of ministers too late in the season for them to make any arrangements. He urged my beginning a new class the 1st of January, and by all means keeping up the work until next year. He is talking about it
To the Editor:

[Content not legible]

Best regards,
[Signature]
in the institutes and is certain that something worth while can be done if a center for Bible teaching is established at the University College. The church of the Redeemer (Episcopalian) in Hyde Park has just adopted a book for the entire junior grade which includes everything they have in the school between the primary and the Bible class. The school is very small, but nine classes will commence to use the book next Sunday. It is easier, strange to say, in the present state of things, to get the Episcopalians into line for this sort of work than the other denominations who are still struggling with or against the International system.

(6) I should have stated under my facts about the Institute that the Illinois Christian Endeavor Union has just adopted the Institute courses formally for the societies of Illinois. I am corresponding with the state superintendent of Bible study and have made to him the following offers: To any society ordering fifty copies of the outlines we will give (1) six extra copies or (2) $5 worth of books for reference in the subject (these we will get at wholesale and will amount to about $3), or $3 in money to be paid to the treasurer of the society. Either of these on condition that no material is sold to individual students for less than the regular rate of 50c.

We can afford to do this for it is simply giving a discount of 20% to clubs sending fifty names and this is the per cent which we give to the Press and to other houses. If we could sell 2,000 copies in this way we should be able to clear ourselves for the year on the
In the Institute and its center is the Boston Institute of Sacred Literature. It is a center for Bible teaching and study at the University of Chicago, the Graduate School of Theology (Bibliology) in Hyde Park. The Institute is an integral part of the university and its work is financed by contributions and donations. The Institute is open to all, without regard to race, color, or creed. It is an educational institution for the advancement of knowledge in the field of Bible study.

I am satisfied to say that the book you have been asking for is now in the press and will be ready for publication within the next month. I am enclosing a copy of the outline of the book for your perusal. If you have any suggestions or comments, please let me know.

I am grateful for your interest in the Institute and its work. I hope that you will continue to support it in its efforts to promote the study of the Bible and the development of scholarship in this field.
outline courses and I think we ought to do it.

None of these things seemed to demand an interview and yet I thought that you would be glad to know them.

7. Mr. Harn has outlined a scheme for the children's lessons enthusiastically.

...Do not look forward to the task with much pleasure, since it will necessarily switch me off from giving as much time as I want to give to... which the Biblical element is less...
THE AMERICAN INSTITUTE OF SACRED LITERATURE.

WILLIAM R. HARPER, PRINCIPAL.

TRAINING COURSES FOR SUNDAY-SCHOOL TEACHERS

The Plan—To many who are interested in Sunday-school work the question of the introduction of better lesson material seems less pressing and less perplexing than that of securing a better quality of teaching. The close observer, familiar with the facts, cannot fail to appreciate the large aggregate amount of good Sunday-school teaching which is in process in England and America; but, on the other hand, no thoughtful person can fail to see how few, in proportion to the vast number of persons engaged in Sunday-school teaching, is the number of well-equipped workers. The question of teacher-training therefore goes hand in hand with that of better material for study, and indeed may frequently precede it.

It is clear that here is a field in which teaching by correspondence has peculiar advantages. It deals personally and exclusively with the individual student. It makes demands upon him which cannot be made in a large training class. It gives an opportunity to ask questions which cannot be given proper attention in a class. It brings the student into close contact with a specialist whose experience and scholarship must be of the greatest service. Recognizing the peculiar appropriateness of the correspondence method for this particular purpose, the INSTITUTE has arranged a full series of Teacher-Training Courses.

The instruction is given by specialists who are at the same time practical Sunday-school workers. It is believed that by emphasizing this feature of the instruction the courses may happily unite sound theory and practical adaptation to existing conditions in the Sunday school. The instructor will in each case make special effort to become acquainted with the practical local difficulties hampering the student, and to make suggestions which will tend to obviate them.

The courses in each subject will be of two grades: (a) for inexperienced teachers of average intelligence and education; (b) for more experienced teachers who wish to do more thorough work.

Tuition Fee.—The tuition fee in each course (except the kindergarten) is five dollars ($5), with one dollar ($1) additional for postage. This includes twenty lessons, and these lessons may be extended over six months or one year, according to the choice of the student.

Method of Work.—Two instruction sheets will be sent immediately upon receipt of the tuition fee, and after that the pupil is supplied with one lesson in advance of his work. He may send in his recitation papers as rapidly as he is able to do the work. Each recitation paper demands (a) the answering of certain questions of fact on the text-book material; (b) questions requiring thought; (c) some piece of work the result of original investigation or experiment or thought. This latter assignment will vary according to the ability, experience, and opportunity of the student. There are no classes. Every student is treated independently.

Certificates and Diplomas.—A certificate will be awarded upon the completion of each course. A diploma will be awarded on the completion of a group of three courses, as follows: 1 or 2+3+any one course in the series.

Enrollment.—Students may be enrolled at any time, the year of tuition dating from the day of enrollment. In many cases the tuition fee will be paid by the pupil himself, but superintendents are urged to place upon the school the responsibility of training its teachers and to provide for this expense, selecting the teachers to be thus trained. The training of even one teacher each year will have a marked influence upon the teaching spirit in the entire school.

SUBJECTS

1. An Introduction to the Bible, I

This course is intended for teachers of children of the ages corresponding to the grades 4-7 in the public schools (nine to twelve years). The teacher is given a rapid survey of the books of the Bible with special reference to its introduction to children. Experimental work is assigned, and such reference reading as the teacher can command. The text-book used is Chamberlin's *An Introduction to the Bible for Teachers of Children* ($1)—a book which contains a series of lessons for children which can be used by the teacher as he proceeds.

2. An Introduction to the Bible, II

This course is intended for teachers of children above the age of twelve years or of adults. The teacher is given an introduction to the books of the Bible in relation to their place in the history in connection with which they were produced. By the assignment of copious readings from typical books a fair appreciation is obtained. The thoroughness with which this subject is covered will depend upon the choice of the student, which will be made upon the basis of the time at his command and the immediate use to which he desires to put his work. This is an excellent course for the leader of a teacher-training class. It should for such a purpose extend over a year and be followed by a year in Course 3. The text-book used is Hazard-Fowler's *The Books of the Bible with Relation to Their Place in History* ($0.50)—a book which may be used as a text-book for a class. Reference-books will be suggested.

3. The Adaptation of Principles of Psychology and Pedagogy to Sunday-School Teaching

A course in the general principles of psychology and pedagogy, the religious nature of the child, and the best means of developing it in accordance with these principles. It is fundamental to all good teaching, but is placed after the course in Biblical Introduction, since the teacher who has a general knowledge of the Bible can better apply the principles developed as this course proceeds. The text-book used is Coe's *Education in Religion and Morals* ($1). Reference-books will be suggested.
4. A Rapid Survey of the Life of Christ
This course will give to one who wishes to teach the life of Christ from any series of lessons a careful but rapid survey of the history contained in the gospels and an introduction to the different gospels. Full reference reading is suggested though not required. The text-book is Burton and Mathew's Constructive Studies in the Life of Christ ($1)—a book which is appropriate for use in a class of adults or young people.

5. A Rapid Survey of the Life of Paul
This course gives a careful but rapid study of the book of The Acts, and the epistles of Paul, considered in their historical relationship. An introduction and analysis of each epistle and methods of presenting this material to a class form a part of the work. The text-book is Burton's Hand Book of the Life of Paul ($0.50)—a book in which full reference reading is suggested and which is suitable for use in classes of adults or young people.

6. A Rapid Survey of Old Testament History
This course will be offered in 1905-6.

7. A Preview of the International Lessons for January to June, 1905
This course is intended to give the best help possible to teachers who are willing to take up the lessons in advance of teaching them, gaining thereby a general view of all before teaching any of them. The special subject is the gospel of John. The special text-book in this course will be announced later.

8. Kindergarten Principles and Their Adaptation to Primary Work
This course is intended for primary teachers and superintendents. It is conducted by a trained kindergarten who has for a number of years been developing a series of lessons for teachers of children under six years of age. The pupils in this course will receive the material of a text-book in advance of its publication. Much experimental work will be assigned and suggestions made for the introduction of kindergarten methods where the equipment is meager. The course will be adjusted by special reading to trained kindergartners or to those unfamiliar with kindergarten principles. (The cost of this course is $10.)

9. The Organization and Administration of the Sunday School
This course is intended especially for superintendents and those directly interested in the administrative work of the Sunday school. It is based upon the reading of several books and the discussion of practical problems. (Ready in 1905-6.)

10. Preview of the Bible Study Union (Blakeslee) Lessons for 1905
This course is intended to give assistance to those who wish to teach these lessons in 1905. The special subject is the Life of Christ. The text-book used in Course 4 forms the general basis of the course, but each lesson in the Quarterly is taken up and drill and suggestion given upon it.

This course is a preview and drill with suggestions for teaching from a new text-book, Burton's The Gospel According to Mark, intended for pupils from thirteen to eighteen years of age in the Sunday school or the day school ($1). The course will give such a mastery of this book as will enable the pupil to teach from it without difficulty.

In addition to the Teacher Training work the Institute offers the following courses:

**Elementary Study Courses.** (50 cents.)

**Professional Reading Courses.** ($1.00.)
1. The Historical and Literary Origin of the Pentateuch.
4. The Life of Jesus the Christ.
5. The Apostolic Age.
7. Christianity and Social Problems.
8. The Preparation of Sermons.
10. The History of Israel.
11. The Wisdom Literature.
14. The Psychology of Religion and its Bearing upon Religious Education. (Ready January 1, 1905.)

**Advanced Correspondence Courses.** (English $8.00, Hebrew and New Testament Greek $16.00.)

For information concerning any of this work address

THE AMERICAN INSTITUTE OF SACRED LITERATURE,
Hyde Park, Chicago, Ill.
Schedule of Courses of Study for the Sunday-School

OF

EMMANUEL CHURCH, LA GRANGE, ILL.

PRIMARY DEPARTMENT.


2. Primary Class for children of six and seven years of age. The Bible in picture and story, Memory Work:—Daily Prayers; Grace at Meals; Apostle’s Creed; 23rd Psalm; The Beatitudes; Hymns 534, 562, 319, 383.

JUNIOR DEPARTMENT
Ages 8-13.

<table>
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<tr>
<th>Sequence and Course No.</th>
<th>SUBJECT</th>
<th>PUPIL’S TEXT BOOK</th>
<th>TEACHER’S AIDS</th>
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<tr>
<td>1</td>
<td>Old Testament Stories; and Catechism</td>
<td>Stories from Old Testament, First Year, Parts I and II. Memory Work:—Catechism (Short Questions) first half; Selections from Holy Scripture.</td>
<td>Baldwin’s Old Stories of the East. Bennett and Adney’s, The Bible Story, Retold for Young People.</td>
</tr>
<tr>
<td>2</td>
<td>Old Testament Stories; and Catechism</td>
<td>Stories from the Old Testament, Second Year, Parts I and II. Memory Work:—Catechism (Short Division) second half; Selections from Holy Scripture.</td>
<td>Chamberlain’s Introduction to the Bible for Teacher of Children. Warner’s Bible Stories, Pictures, Maps, Models.</td>
</tr>
<tr>
<td>5</td>
<td>Christian Doctrine and Prayer-Book studies, especially for Confirmation classes</td>
<td>The Teachings of Jesus, Parts I and II. Smith’s Doctrines of the Church. Scadding’s Ready and Desirous.</td>
<td>Bradner’s Lessons on Church Doctrine. McCleary’s Introduction to the Creeds.</td>
</tr>
</tbody>
</table>

SENIOR DEPARTMENT
Ages 13-18.

<table>
<thead>
<tr>
<th>Sequence and Course No.</th>
<th>SUBJECT</th>
<th>PUPIL’S TEXT BOOK</th>
<th>TEACHER’S AIDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Old Testament History and its preparation for Christ</td>
<td>Old Testament History, Parts I and II. Smith’s, From Exile to Advent.</td>
<td>Cook’s Hand Book of Bible Study. Forbush’s Stereoscopic Views.</td>
</tr>
<tr>
<td>7</td>
<td>The Life of Christ</td>
<td>The Life of Jesus Christ, the Messiah, Parts I and II.</td>
<td>Teacher’s Manual to Senior Life of Christ. Stalker’s Life of Christ. Butler’s, How to Study the Life of Christ. Burdett’s, The Four Gospels; Wall Chart.</td>
</tr>
<tr>
<td>8</td>
<td>The Teachings of Christ: (a) Parables. (b) Miracles</td>
<td>Character and Teachings of Jesus Christ, Parts I and II.</td>
<td>Same as in Course 7; also Joint Diocesan Series, 1905.</td>
</tr>
<tr>
<td>9</td>
<td>Church History</td>
<td>Van de Water’s History of the Christian Church, Parts I and II.</td>
<td>Coleman’s, American Church. Hammond’s, The Christian Church. Little’s, Reasons for being a Churchman.</td>
</tr>
</tbody>
</table>

Each scholar, on completing the prescribed ten courses, will receive a Diploma, signed by the Bishop of the Diocese, at the annual Graduating Exercises in June.
Schedule of Courses of Study—Continued.

To graduates and adult members of the parish who wish to continue their religious studies the following courses are recommended:

**SUPPLEMENTAL AND NORMAL COURSES**

<table>
<thead>
<tr>
<th>Sequence</th>
<th>Course No.</th>
<th>SUBJECT</th>
<th>PUPIL'S TEXT BOOK</th>
<th>TEACHER'S AIDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td></td>
<td>The Land of the Bible</td>
<td>Bradner’s, The Land of the Bible</td>
<td>Mclennan’s Holy Land in Geography and Biography</td>
</tr>
<tr>
<td>B</td>
<td></td>
<td>The Making of the Bible</td>
<td>Smith’s, The Making of the Bible</td>
<td>Mutch’s History of the Bible, The Bible—What It Is and How We Got It, By the Rt. Rev. The Lord Bishop of Sodor and Man</td>
</tr>
<tr>
<td>C</td>
<td></td>
<td>Missions: (a) S. Paul and the First Christian Missionaries, (b) Modern Missions</td>
<td>S. Paul and the First Christian Missionaries, Parts I and II, Bradner’s, The Kingdom Growing</td>
<td>Staliker’s Life of S. Paul; Harrower’s Teacher’s Manual; Speer’s Missionary Principles, Charts</td>
</tr>
<tr>
<td>D</td>
<td></td>
<td>The Church and Social Problems</td>
<td>Strong’s Religious Movements, Henderson’s Social Settlements, etc</td>
<td>Peabody’s Jesus Christ and Social Question; Crocker’s Problems in American Society; Di’s History of Trinity Parish; Year Books of S. George, Grace, and S. Bartholomew’s Churches, New York</td>
</tr>
<tr>
<td>E</td>
<td></td>
<td>Hymns</td>
<td>Smith’s Ageless Hymns of the Living Church</td>
<td>Breed’s History and Use of Hymns</td>
</tr>
<tr>
<td>F</td>
<td></td>
<td>Sunday-school Teaching</td>
<td>Smith’s Sunday-school Teaching</td>
<td>N. Y. S. S. C’s Principles of Religious Education, Burton and Matthew’s Principles and Ideals for the Sunday-school</td>
</tr>
<tr>
<td>G</td>
<td></td>
<td>Saints and Seasons of the Church</td>
<td>Scadding’s Saints and Seasons (ready 1905)</td>
<td>Books suggested in pupils’ textbook</td>
</tr>
<tr>
<td>H</td>
<td></td>
<td>Evidences of Christianity</td>
<td>Lonsdale Rag’s Evidences of Christianity</td>
<td>Books suggested in pupils’ textbook</td>
</tr>
</tbody>
</table>

**NOTES.**

In a general way this scheme of studies in the Junior and Senior Departments follows the system of grading used in the public school, each course or grade being planned for one year’s work, and the sequence of courses being determined by the normal religious and mental development of the child.

Each teacher will keep a careful record of the progress of the scholars in his class, according to the system suggested in Gorham’s Teachers Class Book. Written reports will be made bi-monthly to parents, who are requested to sign and return them to the superintendent.

A copy of Textbook required will be furnished to each pupil, but pupils who lose books will be expected to replace them by purchase. All material suggested as Teacher’s Aids will be found in the Parish Library.

The fifth Sunday in any month is Missionary Sunday, when the room will be darkened and the stereopticon used to project pictures of characteristic scenes in the various missionary fields.

The Sunday-school is FREE, but it is hoped that the offering will average five cents per week from officers, teachers and pupils. The Rector will gladly accept voluntary contributions for the support of the Sunday-school.
My dear Doctor Harper:

I am enclosing the estimate which you desired. It is much more difficult to make up this budget than the one from July to January since we have not experimented upon this period of the year since putting our material in bound form and adding the training courses and some new features of the correspondence courses. In my estimate, therefore, of the possible income from December 1st to July 1st, I have tried to be conservative and yet I would not want to guarantee this estimate. Some particularly unfortunate circumstances might bring it lower. We should remember that all the advertising which the Press and other biblical publications are receiving, is not only drawing attention to them, but drawing away from us and the bigger their advertisements are, the worse it is for us. I think that we have this month felt the drawing away of attention from our courses through the extensive advertising of the Press.

This budget does not provide for interest since this year we took care of that in the autumn and it did not seem fair to put it in twice in the same financial year.

We should have come out just about as I estimated on the budget from December to January except for two items of expense which are not in that budget, but which we decided must be incurred. They were—one edition of 2000 Social and Ethical Teaching of Jesus, $65; one edition of 2000 Work of the Old Testament Sages, $100; the first 5000 edition of the Calendar, $100, making a total of $265. The second 5000 edition of the Calendar was entirely paid for by
My dear Doctor Harper:

I am enclosing the estimate which you requested.

It is much more difficult to make up this budget than the one from June to January since we have not experimented upon this portion of the year since putting our material in printed form and adding the training course and some new features of the correspondence course.

In my estimate therefore of the possible income from December last to July last I have tried to be conservative and yet I would not want to go beyond the estimate. Some particular items were omitted since the estimate might prove too low. We should remember that all the estimates might prove correct and other items might be added. In the estimate I have tried to keep a large item for amounts which we expect to pay as many of the priest-students' scholarships and grants-in-aid as we think that we have this month. The amount spent on tuition and fees from our courses through the extension department of the Press.

The budget does not provide for interest since this year we took care of that in the summer and it did not seem fair to put it in this new financial year.

We should have come out just short as we estimated on the budget from December to January except for two items of expense which are not in the budget but which we believe must be incurred. They are--the service of 5000 copies of the Daily Treatment, since 1925, the one estimate of 5000 copies of the Daily Treatment Service, 1925: 1926.

I refer again to the question of extending our missionary work by paying the
gifts. We shall fall short January 1st just about this amount, but it is all included in the estimate which I have made of the amount needed before July 1st.

Yours,

G. Chamberlin
Salary of Secretary: $583.33
Salary of Stenographer: 300.00
Remainder of print's account for this year: 700.00
Extras (estimated):

Total: 100.00
Total: 1733.33

Sources of Income

Stock of outline studies: 10,000 copies at 50 cents each
Teacher training courses: at $5.00 each
Gifts: undetermined
Possible outside work of G.L.C.

We are still selling about two hundred copies of the outline courses per week in spite of no advertising etc. kept up for twelve weeks more this would amount to $1200.00

possible totals for the period, December to July

Outline courses: $1200.00
Teacher training courses: 300.00
Gifts: 100
G.L.C. Outside work: 200
Total: 1300.00

Last year our income from all sources for the corresponding period was $1486.00 The three sources last named which are estimated at $600.00 did not exist in probability even. I think that we are not overestimating them if they are properly cultivated.
<table>
<thead>
<tr>
<th>Source of Income</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary of Secretary</td>
<td>$350.00</td>
</tr>
<tr>
<td>Salary of Assistant Secretary</td>
<td>$350.00</td>
</tr>
<tr>
<td>Remittance of Dr. Her Recount</td>
<td>$100.00</td>
</tr>
<tr>
<td>Profit on Travel</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Interest (estimated)</td>
<td>$150.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>$2,750.00</strong></td>
</tr>
</tbody>
</table>

For this month to date $1,500.00

Possible decrease in the period December to July

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outline Course</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Technical Training Course $3,000.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>Gift $500.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total Outline Work</strong></td>
<td><strong>$1,650.00</strong></td>
</tr>
</tbody>
</table>

First year can increase from all sources for the first quarter

Regarding new $1,500.00. The first quarter is over which we estimated to be $3,000.00 and not at $8,000.00 as I think we are not overestimating them. I feel we need to cut back on the technical training now.
Extract from Minutes of Board of Trustees
February 13, 1905

President Harper submitted the following:

Whereas, the work of the Institute of Sacred Literature has been conducted for twelve years practically as the extension work of the Divinity School of the University with the cooperation of professors in other theological seminaries, and

Whereas, the assets of the American Institute of Sacred Literature over all debts are about $5,000. and

Whereas, the debts of the American Institute of Sacred Literature, namely, approximately $10,000, have been provided for, and

Whereas, Mrs. Caroline E. Haskell gave the sum of $10,000, the income of which shall be "devoted to the promotion and extension of the study of the Bible," this gift being made with special view to the work of the American Institute of Sacred Literature, and

Whereas, the Board took favorable action upon this matter under date of August 18, 1903 provided the financial arrangement could properly be made.

It is Recommended,

That the University accept the property of the Institute of Sacred Literature when legally presented, and continue its work as a part of the Extension Division of the University, with the understanding that this work shall not be conducted at a cost to the University to exceed the income of the $10,000 referred to above, or such special gifts as may be received for this particular purpose. This arrangement to go into effect on or about June first, or at such time as the Business Manager may report to the Trustees that the debts of the Institute of Sacred Literature have been paid.

That the accrued income on the Haskell gift now amounting to $714 be appropriated for the payment of expenses incurred by members of the Divinity Faculty in popular Bible work in connection with the American Institute of Sacred Literature.
That the income of the Haskell Fund of $10,000 be hereafter appropriated toward the expenses of the work hitherto done by the Institute of Sacred Literature, hereafter to be done by the Extension Division of the University.

After consideration the recommendation was adopted.
My dear Dr. Harper:

I thought that I should be able to send you a completed vote of the Council, but a few men have not yet replied. So far we are as follows:

Unanimous in the General Chamber

All but Prof. Bradley in the New Testament Chamber

In the Old Testament, Horswell, McClenahan, Kent, and Schmidt have not replied. Paton is in Palestine and cannot.

You see the vote is practically unanimous and in some cases urgently in favor.

Mr. Burton has returned, but we have had no discussion of matters yet. Perhaps we will have a little preliminary talk before you come, but it seems hardly necessary.

We were so glad to hear of your new treatment. The Tribune described it fully on Monday. Perhaps you saw the account. It really, as Paul said, "sounds very sensible. Perhaps yet another laurel will be added to your crown, that of demonstrating the efficacy of a new method of treatment."

A new laurel by the way has been added to my difficulties. I was paralyzed this morning by a request to speak to the junior college women in Chapel this month. You see what they are descending to in your absence.

You must miss Samuel sadly. The announcement of his going took
our breaths away. I hope that you did not let him go too soon for your own good. Everything seems to be moving on harmoniously in the new quarter. We are doing Micah at a rapid pace. Dr. Judson and his redoubtable secretary are both in the class. Dr. Judson does the listening and the secretary does the talking.

We miss your teaching, but we will work just as hard for you in New York as if you were here, so do not hurry back but give the doctors a fair chance.

My dear Dr. Judson:

I am pleased to think I am able to write to you.

You see the note in parenthesis and in some cases angular.

In your letter of the 24th instant, you say as follows:

Announcements to the General Chamber

I think the Old Testament...Recommend...Kent, and Report.

I have not replied because I am waiting for a reply.

Yours very sincerely yours,

[Signature]

Mr. Rutledge was requested to have a little停留在May Program. Perhaps we will have a little preliminary talk before you come, but it seems pretty necessary.

We were so glad to hear of your new treatment. The pain was so great that you had to be taken to the hospital. Perhaps you saw the report. It seems good. I'm sure I wish you the best of luck. I hope you will be back in your own home in a few months. You see what they are getting in the new college money in Chicago this month. You will see the announcement of the opening.

Yours with esteem.

The announcement of the opening
college money in Chicago.

To your earliest...

The announcement of the opening
My dear Mr. Harper:—

I am sending you a copy of the material which I have worked out after conferences with Mr. Burton. I do not know whether it will be your pleasure to talk this over with him alone or with us both together. I shall be glad to meet your convenience whatever it may be. You will of course appreciate the fact that I am anxious to have things move as rapidly as possible.

Perhaps you will be interested in reading Miss Stokes' letter which I send. I have turned over the 100. to the University.

Very truly yours,

[Signature]
My dear Dr. Harper:

I am sending you a copy of the material which I have worked out after conferences with Mr. Morton, G. D. P., and Knight. Whether it will do any pleasure to talk this over with him alone will not be my place to say. I shall do my best to meet your convenience as well as my own, but it may be that you will not be able to come to a satisfactory conclusion in the matter at all, and perhaps you will be interested in reading this letter later when I send it. I have finished over the 100 to the University.

Very truly yours,

[Signature]
It is recommended by the Committee on Sacred Literature of the University Extension Division, and approved by the secretaries of the University Extension:

1. That all lecture studies, including Institute work and chautauqua work, whether by a University officer or other lecturer, as also open lectures at the University shall be under the charge of the Secretary of the Lecture study department, Mr. Payne.

2. That all correspondence work, strictly so called, shall be under the charge of the Secretary of the Correspondence Department, Mr. Mallory. That the Sunday-School teacher training courses be offered by the University on the same basis as at present by the Institute, namely $5.00 for tuition and $1.00 for postage, (no matriculation fee). These are twenty lesson courses, rapid surveys of Biblical history and literature, and religious pedagogy, not entitling to University credit. It will be best to reduce these courses to the smallest number consistent with a brief general introduction to the subject, possibly one course in Old Testament Introduction, one in New Testament Introduction, one in Biblical Introduction for teachers of children, and one in Pedagogy, the idea being to lead students for all thorough courses to the regular advanced courses of the department. The question arises whether it will not be best in view of the other work for Sunday-school teachers outlined under a later paragraph, to leave these training courses in the Library and Reading Department, and so economize in advertising matter sent to Sunday-school teachers.

3. That all library and reading courses shall be under the charge of the Secretary of the Library and Reading department.
At the recommendation of the Committee on Secondary Preparation of the University Extension Division, and approval by the secretaries of the University Extension Division,

I, That all junior studies, including Institute work and

graduate work, whether at University College or other institutions as also open courses of the University Mill; under the change of

the Secretary of the University, no department, Mr. Smiley

The following undergraduate work, especially in college, shall be

under the change of the Secretary of the University, no department, Mr. Smiley

without the change of the Secretary of the University Extension Department,

Mr. Material. That the Junior-Senior courses be allowed at the

attending the University or the same parts as at present by the

Institute, namely $5.00 for tuition and $1.00 for bookstore (to

Institutional fees). These are twenty less than the average,
4. That Miss Chamberlin shall be appointed Secretary of the Library and Reading Department at a salary of $500.00 for one half of her time (i.e. 3 hours per day on an average for nine months, it being understood that she will arrange this average of time in such a way as best to accommodate the necessary seasons in the work), with the understanding that she shall also receive an appointment to give instruction under University College, receiving therefor fees and being guaranteed a sum, not exceeding $500.00; that her Sundays be left free, and that her convenience be consulted in regard to evening classes; that she receive the usual fee of twenty five cents per lesson for the criticism of lessons in the teacher training courses of which she is the author.

5. That Mr. (Horswell, Lloyd?) be appointed a special dean in the University College for the development of Sacred Literature work in Chicago and vicinity, at a salary of $500, as soon, with the understanding that he shall give instruction under the University College, for which he shall receive $500, that he shall give University Extension lectures during the Spring and Summer quarters representing the nonresident work in the field when desirable, and receiving therefor his fees; that his Sundays may be reserved for his own use. (This latter clause put in for Mr. Horswell's benefit.) That his Sundays

6. That be appointed to give one course introductory to the Old Testament in the High School, and to give one course introductory to the New Testament in succeeding years.

6. That the work in the High School be arranged for independently, it seeming desirable to have as dean at the University College a man who would not be tied down to class work at the University, it being necessary for him to accommodate his work to the demands of
churches for classes in different parts of the city, but under the University College.

The above plans call for the expenditure in the year 1905-6 as follows:

For Library and Reading work

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary, Sterenographer</td>
<td>$500.</td>
</tr>
<tr>
<td>Clerical assistance</td>
<td>600.</td>
</tr>
<tr>
<td>Printing</td>
<td>500.</td>
</tr>
<tr>
<td>Advertising (special)</td>
<td>1700.</td>
</tr>
<tr>
<td>Postage</td>
<td>1000.</td>
</tr>
<tr>
<td></td>
<td>1200.00</td>
</tr>
<tr>
<td></td>
<td>$5500.00</td>
</tr>
</tbody>
</table>

For University College

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary of Dean</td>
<td>$500.</td>
</tr>
<tr>
<td>Teaching</td>
<td>1000.</td>
</tr>
<tr>
<td>Advertising</td>
<td>500.</td>
</tr>
<tr>
<td></td>
<td>$2000.00</td>
</tr>
</tbody>
</table>

Total amount needed $7500.

This sum is to be provided as follows:

1. Fees from Reading and Library outline courses $3500.00
2. Scholarships for teacher training (see plans) 500.00
3. Classes under University College 1000.00
4. Fees from Reading courses, new and old 2100.00
5. Income from Haskell Fund 404.00

Total 7504.

Since the income as estimated above is uncertain especially in items 2 and 4 it is recommended that provision be made otherwise for $2000. to be used in case of deficit, and if not thus used to be added to the permanent fund.
The above figure call for the expenditure in the year 1929 as follows:

For Primary and Reading Work

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary</td>
<td>1,000</td>
</tr>
<tr>
<td>President</td>
<td>5,000</td>
</tr>
<tr>
<td>General Superintendent</td>
<td>3,000</td>
</tr>
<tr>
<td>Principal</td>
<td>12,000</td>
</tr>
<tr>
<td>Librarian</td>
<td>5,000</td>
</tr>
<tr>
<td>Accountant (special)</td>
<td>10,000</td>
</tr>
<tr>
<td>Total</td>
<td>25,000</td>
</tr>
</tbody>
</table>

For University College

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary at Dean</td>
<td>15,000</td>
</tr>
<tr>
<td>Secretary</td>
<td>3,000</td>
</tr>
<tr>
<td>Accountant</td>
<td>5,000</td>
</tr>
<tr>
<td>Accountant (special)</td>
<td>5,000</td>
</tr>
<tr>
<td>Total</td>
<td>25,000</td>
</tr>
</tbody>
</table>

Total amount needed: 50,000

This sum is to be raised as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees from Reading and Primary Art (continue)</td>
<td>20,000</td>
</tr>
<tr>
<td>Superintendent for Secondary Training (see Plan)</td>
<td>10,000</td>
</tr>
<tr>
<td>Librarian, University College</td>
<td>5,000</td>
</tr>
<tr>
<td>Accountant, University College (special)</td>
<td>10,000</td>
</tr>
<tr>
<td>Total</td>
<td>45,000</td>
</tr>
</tbody>
</table>

Since the income as estimated above is uncertain especially in name 3 and 4 it is recommended that provision be made accordingly to $3,000.00 to be made in case of accident and if not this made to be added to the permanent fund.
1. To increase Bible class study.

The usual methods of inducing pastors to organize classes will be employed as in former years. To aid in this one or two strong tracts shall be prepared for distribution with circular literature.

2. To increase home reading of the Bible.

1. A plan making it more easy for persons to report their work in the outline courses to the pastor of the church, by means of small report cards, this method to be used in churches where no class can be formed, but where ministers can be induced to urge the members of the church to engage in daily reading at home. 

2. (see religious education courses below)

3. To interest churches in the training of Sunday-school teachers and parents.

1. The continuation of the present scheme of training courses, and to secure from churches the pledge of from one to five annual scholarships for a term of years if possible, these scholarships to be good for one course in the Institute, or for one course in the University College in cases where that is accessible to the student and preferable.

4. To induce Ministers to read professionally.

The continuation of the present Professional reading courses with the addition of a carefully prepared syllabus for each course which will include the reviews, and directions for reading.

This work will be especially fostered by the University Press on account of the profits to be derived from the sale of books, the Press being urged to make special prices which will be attractive.

This work will further be fostered by the University Library which will provide...
Plan for I OPC-6 for consideration.

1. To increasepipe plate study.
   The current methods of importing bacteria to create pipe plates will be employed as in former years. To this one can add
   a new feature which is the ability to attract iron with a magnet.

2. To increase some reasoning of the pipe.
   A plan for making it known for planning to report final
   work in the olive committees to the pillars of the columns, a plan of
   work to see the silver, and the ability to see some iron in
   committees. This will help reach the hope.

3. To interest committee in the training of Canterbury people.
   The continuation of the present scheme of training
   committees may be seen from committee. The pleasure of from one to
   labor committees. The annual secretaries are a form of value. The interest
   secretaries to be kept for our course in the Institute of for one
   concern in the University College in case were that to necessities
   to the student and a partner.

4. To induce ministers to keep precautions
   The continuation of the present precautionary caution
   concern with the attention of a carefully prepared syllabus for each
   course which will include the references and directions for learning.
   This work will be especially tested on the University Press on
   account of the pupils to be read from the case of poetry, the
   press being trained to work in special orders which will be effective.
   This work will further be tested on the University Press.
which will provide traveling libraries, and make provision for the loan of individual books upon easy terms, with the possibility of purchase after examination.

5. To induce parents and S.S. teachers who will not take correspondence work; to keep in touch with current thinking on religious education.

An annual course of reading (fee $1.00). The requirements of this course will be the reading of one book each month for ten months. The books will alternate between books of a general pedagogical and religious character, and books of the Bible. The pupil will receive at the beginning of each month a postal bulletin in which he will be instructed as to his work for the month on the particular book in question. No reports will be required, but provision will be made for them if desired, and people will be encouraged to meet in groups for reading. The Religious Education Association will be urged to cooperate with us in this. If possible a combination will be made with them whereby all their members may use the courses, we receiving a proportion of their fee for regular membership in compensation. The courses will be called Religious Education Courses.

Through these courses it is hoped to arouse people to study who will later wish to take the regular training courses at $5.00.

7. For Special Mission bands, Volunteer bands, Woman's Mission ary societies etc., a Course of lectures, to be prepared by Dr. Parker (possibly suitable for reading in circles of those interested in missions, perhaps illustrated with slides, these lectures to be rented to societies for a fee which will make them easily accessible but will cover expense.
8. Touching the difficulty of the diminishing of candidates for the ministry.

Can we form a sort of cadet corp of boys above 13 years of age who may possibly be looking forward to active Christian service, these boys to be gathered in very small groups by ministers of churches in which they are members, and reading suggested to them, provision being made for bible work, and for other religious reading of a popular and stimulating character, biography, etc. This work would be entirely under the direction of the minister, but the boys would be enrolled, and work suggested. The University would be able to keep track of them and by sending literature of the university and seminary gradually bring them into closer relation, and finally possibly to the University itself.

This need to be carefully worked out, but is there not a gem of a good plan here?

9. The frequent publication of tract literature for free distribution.

10. A department for reports. See this.

Instr. W. H. P. C. to be arranged with the editor (c)
S. Tompkins, the Assistant of the Governor of Cambridge

The first page of a report to the Governor, discussing the difficulties of maintaining a small college's academic standards. The report mentions the need to pay faculty well and establish a strong sense of community and shared values among students. It also highlights the importance of maintaining a balance between academic rigor and student well-being.

The report concludes that the college must remain focused on its academic mission and continue to invest in the development of its faculty and students.
Questions,

1. Could we in making announcements to Council members make a request for contributions of $5.00 to close up the work of the current year?

2. How and when shall we make this announcement? Ought it not to be done immediately in order that we may begin the campaign for next year this spring?

3. What will be the plan for the Associate members, and the members of the council in the future? What shall they be called, and what will be the function of the body or bodies, in so far as it may be announced to them.

4. Ought we not to make our plea for scholarships for the teacher training work now so as to have the churches enrolled, and be ready to have them nominate the holders of the scholarships in the Autumn?

5. Can we not commence our agressive work June 1, instead of July 1, so far as the preparation of printed matter, and the sending of a communication to ministers on all the points which would interest them is concerned.

6. Shall we continue a special Calendar or Circular of information for all the Sacred Literature work?

7. Am I at liberty to go ahead and make plans with the Press and the Library on the basis of the suggestions contained in these plans?

8. Should the committee on Sacred Literature be appointed before or enter upon the campaign?
Greetings,

I convey to you these announcements to ensure that members are aware of the upcoming events:

- **November 12th**
  - 9:00 A.M. to 3:00 P.M. at the main office. Details are as follows:
  - An important meeting will take place at 9:00 A.M. where we will go over the action plan for the next year. The meeting will also be held for the Associate members, and the Associate members are required to attend.

- **November 14th**
  - 2:00 P.M. to 5:00 P.M. at the conference room for the Associate members. The Associate members are required to attend.

- **November 16th**
  - 10:00 A.M. to 1:00 P.M. at the main office. Details are as follows:
  - An important meeting will take place at 10:00 A.M. where we will go over the action plan for the next year. The meeting will also be held for the Associate members, and the Associate members are required to attend.

- **November 18th**
  - 3:00 P.M. to 6:00 P.M. at the conference room for the Associate members. The Associate members are required to attend.

In summary:

- Associate members will be required to attend all meetings.

Best regards,

[Signature]

[Name]
9. Can we secure about five hundred dollars to complete the straightening up of the spring of work before July first? The salary of the secretary has been contributed since April 1, but there will still be about five hundred dollars on this year's work divided between the Press and the University Correspondence department. If we could ask the associate members of the Council for $5 each, that would probably bring a party of it. Perhaps in view of the large stock of material which we are turning over to the correspondence department that bill might be cancelled.

The current printing account of the Press is the one which I wish to pay. We still owe them for material in stock, but that can easily be taken from the Autumn receipts, as we have stock enough to last some months.

There are no other bills, except small ones which will be paid by the daily income.
The recent printing season at the Press at the Press. We still have from the University Correspondence Department. It would be interesting to know the extent of the Press and the University Correspondence Department. We could ask the associate members of the Council for the next face and perhaps in view of the topic that

went that might be considered.

The current printing season at the Press at the Press. We still owe from the University Correspondence Department. We have some money to.

Then we on other, except small ones which will be bought by the gallery income.
My dear Dr. Harper:

Have patience with my poor backsliding flesh.

The spirit is willing enough. I find that it takes me nearly all day to keep up with the office work, having no stenographer keeps me at the typewriter some hours of every day, and there are many other things to do. My eyes object to Hebrew at night as a regular diet.

In addition to this my correspondence students caught up with me and I had to finish two courses, so as to get them out of the way before new work comes on. My Hebrew is the one thing which I do in the way of work purely for the pleasure of it, and it is the one thing therefore that I can slight when time presses. Do not despair.

I can get the feeling and the sense of a chapter in Hebrew now a good deal better than Mr. Yeatch can, and some time I may even be able to give a reason for "the faith that is in me," according to rules of syntax. I shall be able to give more time to it after a week. I have about six more correspondence lessons to prepare.

I know that it tries your soul to have such poor work done, but don't expect anything, and some day you may be pleasantly surprised.

Sincerely yours,
McGear. Dr. Harper:

I'm happy to hear from you. I hope all is well with you and in France.

I find that my work is progressing well, and I am keeping up with the demands of the office work. I believe that the work at the Institute is now being managed more efficiently.

I am also pleased to hear that you are spending time at night at a new activity.

I am glad to know that the correspondence and studies are going well with you, and I hope the new work comes soon. My health is fine, and I am happy to be here, which I go to.

The way to make progress is to face the challenges of it, and if we face one with determination, we can overcome them.

I can never forget the feeling of the sense of a danger in happiness, and some time I may even feel a very great pleasure.

I am grateful for the good news from the Institute. I shall do my best to give more time to it after a week. I have spent six more correspondence lessons to prepare.

I know that you want me to face each day with confidence and energy. But you are right, and I agree with you.

Sincerely yours,
My dear Dr. Harper:—

In submitting the following statement, which I have talked over with Mr. Burton and in regard to which he has made some suggestions which I have incorporated, I do not consider that we are offering a proposition which the Board of Trustees would listen to for a moment, unless it were accompanied by the money to carry it out. This is I think the ideal which we ought to hold and for which we ought to secure the money if possible. It seems to me that we have on hand a much more extensive proposition than the mere selling of study material or even teaching by correspondence. The most valuable work which we can do is the cultivation of confidence in the University and its teaching, in the department which it is considered to be most open to criticism, and this is an object which is worth a large investment.

STATEMENT.

The facts to be considered in making plans for the Institute work.

(1) We have to combat the prejudice against the University and its Biblical teaching, which is prevalent perhaps to a greater degree among the laity than the clergy. Therefore everything which is planned must tend toward the cultivation of confidence in the University in this field.

(2) A much larger amount of good material than in former years
My dear Mr. Herbert:-

I am writing to follow up the last letter I wrote you, in which I spoke briefly of the subject of my conversation with Mr. furtwig and of the paper I have prepared on the subject of the proposition made to the Board of Trustees some time ago to raise a certain amount of money to carry on our work.

I think the Board of Trustees will be glad to help us, and I have been thinking of some way to raise the money at the possible. It seems to me that we have no need to finance the work entirely by the sale of subscriptions, as we have already collected a good deal of money.

The most satisfactory way of raising the necessary funds would be to plan a campaign of subscription to the University and to associate in the campaign.

I think it would be possible to interest a larger number of people in the work.

I am therefore to recommend to you the plan of the Institute, and I am sure that you will find it an excellent one.

Yours truly,

[Signature]
is being put out by other publishing houses, and it is necessary to equal them in method and amount of advertising if we wish to equal them in results.

(3) A certain impetus which we had gained by our large membership has been temporarily lost through too great retrenchment.

(4) The University itself by the publication of text books is dividing the field which we had worked up. The University is receiving the benefit of returns from these publications, but this benefit does not show in the Institute receipts.

(5) Whatever amount of money is invested in this department will benefit not only the Institute but will help to break down the prejudice against the Divinity School and will also help to cultivate the field for the Biblical and Theological publications of the University.
THE INSTITUTE OF SACRED LITERATURE

CHICAGO, ILLINOIS

(Signed) Dr. Harper, Nov. 1, 1906

To the Editor:

In my capacity as associate editor, I am writing to express my concern and to request immediate action.

The situation has reached a point where we feel compelled to take decisive steps. The University Press has been requested to cease publication of the series. The University Press has indicated its intention of ceasing publication. This decision has been reached with regret.

We understand that the University Press has recently been involved in a financial crisis. However, we feel that this situation cannot continue indefinitely.

We request that the University Press be given the necessary assistance to enable it to continue its operations. An immediate meeting of the Board of Trustees is recommended to discuss this matter.

Yours sincerely,

[Signature]
In regard to the question of prejudice, I think that it is worth while for us to invest a considerable amount in a campaign of education in the things which the University stands for in religious teaching, and this can best be done by the dissemination of a large amount of free literature of a very popular character which will be read by the average church people. I refer now to such pamphlets as your own "Why Should I Study the Bible," for which I have daily requests which I am unable to supply. We should issue I think about six such pamphlets each year, in sufficiently large editions to reach all of our people and to supply ministers who wish to distribute them to their congregations. These pamphlets might be re-prints of articles from books, or the Biblical World, or the R.E.A. proceedings, or unpublished addresses which we might wish to use.

The publication of pamphlet literature differing from the above in character and being sold at the very low price of five or ten cents, rather than given away. These pamphlets should take for granted the modern view, and would contain re-prints of articles of a constructive character in Biblical, Theological or Sunday School fields. They would sometimes contain valuable reports, statistics, etc. The idea is that if a minister wants to get up an address relating to Biblical matters a few of these pamphlets would contain the material for him, which otherwise he might find it difficult to secure. The first series of...
(4th to Dr. Harper, Nov. 1, 1905)

There are two pamphlets — the first would be a clear investment of money, the second series would mean an original investment which would probably pay in the end.

(3) We should send a competent representative with full literature for distribution or sale to all Baptist Universities, Associations, etc., he being expected there as a representative of the non-resident biblical work of the University. This man need not be salaried and need not always be the same person. It would be necessary to pay his expenses and some fee for each trip. In some cases we might be able to get one of our own graduates in the locality to do the work, and save some expense.

(4) We should lay more emphasis and invest more money in pushing our Reading Courses as distinguished from the Study Courses, for the reason that people are suspicious of Study courses, while they will read a series of books with names of authors outside of the University without compunction. In the Reading Courses also it is possible to make combinations which induce people to take the Biblical World or the Journal of Theology, and so add to the amount of educational material which we give them.

(5) We have thought of a plan for furnishing newspapers good material for publication simultaneously with its appearance in the Biblical World, or entirely apart from the Biblical World. Such material to be accompanied always by a footnote, stating that it is furnished.
The Council on Spiritual Life

Mr. John B. Smith

May I have your attention please?

I am here to announce the establishment of the Spiritual Life Commission. This commission has been formed to promote and encourage spiritual growth among our membership. It will be composed of representatives from various denominations and will work towards the common goal of fostering a deeper understanding and appreciation of our spiritual heritage.

We believe that spiritual life is an integral part of every individual's existence and that it is essential for personal and community development. The commission will organize events, workshops, and other activities to facilitate this growth.

I urge all members to participate actively in these initiatives. Your involvement will be greatly valued, and contributions of all kinds are welcome.

Let us work together to nurture and strengthen our spiritual foundations, guided by the principles that unite us.

Thank you.
((5th to Dr. Harper, Nov. 1, 1905)

by the Institute of Sacred Literature of the University of Chicago.

This material would also necessarily be popular, evangelical and of a constructive character. I have in mind as the first possibility possible editorial which is to appear in the December number of the Biblical World on "Why Should We Study the Life of Christ" that a large number of papers would publish this gladly, since the International Lessons take up the subject of the Life of Christ on the first of January. We should gain nothing from this except advertising and an opportunity to impress our views and our orthodoxy, but that is most important.

In regard to rival literature and the regaining of the impetus which we have lost, I have the following suggestions, which are simply variations of the statement that we must resort to every possible means of advertising our work: The Correspondence Department of the University issues 25,000 copies annually of a 32 page Circular of Information. We should issue 50,000 copies of our 8 page Circular of Information. Our only edition so far being 5,000.

(2) The University Press spent $4,000 in advertising chiefly Biblical books and periodicals last year. We should spend not less than $2,000 in newspapers advertising, in a select number of journals through the year.

(3) We should offer inducements in the way of premiums to those who secure large classes. This we are doing now, but should have done it.
The Institute of Sacred Literature

For the Extension of Biblical Study

Continuing the American Institute of Sacred Literature

Chicago, Illinois

Dear Mr. Harker, Nov. 1st, 1920:

(Adress to the Institute of Sacred Literature or the Univerity of Chicago)

The material would also necessitate a broader, more developed and a more constructive approach. I have in mind as the introduction of

In order to yield literature and the reception of the important

Within the scope of the present limit, we must report to every responsible ready to our several departments of the University of sacred study the title of Cambridge, to be printed in the Imitation of a

and fullsteam to our interest and our cooperation. And I am to say that

The University of Cambridge, 1,000. In sharippat activity.

Important point and particularly near your, we would show not least

form $8,000 in membership activities in a select number of trustees,

and see to large classes. Then we are going your part of these

The Council of Seventy, Committee on Special Records in the National and Collected Proclamation of the Country. With the number of leading ministers

and pioneers of select men. Here the advisory board of the institute
early in the year when it would have had more effect.

(4) We must improve our Courses of Study by adding to each one an appropriate Dictionary of Terms, Map or Chart, and some suggestions for outside reading. This must be done without increasing the cost to students.

(5) We must send more frequent communications to our enrolled students, as in the years of our greatest success. This communication should contain (1) material of real educational value, such as the free pamphlets referred to on previous page. (2) Some special small helps in the particular study of the subject on which they are working. (3) General notes about this Department of the University. If possible, this communication should be monthly, or at least every other month, which would mean in the working year four communications.

(6) We have lost a great deal of the membership feeling in putting our material into book form; therefore, in addition to the above communications to the student, upon enrollment each student should receive a membership certificate from the University which will show him that he is really in the University. This should be a beautiful and appropriate in design and workmanship.

(7) We commenced our campaign this year in September, and we should be able to commence the campaign in April of each year for the following year, working up again our old scheme of a Bible Study Sunday.
The Institute of Sacred Literature
For the Extension of Biblical Study
Continuing the American Institute of Sacred Literature

Chicago, Illinois

April 2nd, 1951

Dr. Harper, M. I. (To be)

Sincerely in the hope of your kind and helpful advice,

(1) We must improve our library and study of sacred scripture, to serve one of the appropriate purposes of learning of clergy, and workers in our faith for outside teaching. This must be gone without interference to our study.

(2) We want some more frequent communication to ourrothDG. The Comm. of the Category that you have been so diligent in preparing the first part of the subject on which they are working. This part is part of the part for the Department of the University. If possible, the communication should be quarterly at least every other month.

With warmest regards to your commends to your community.

(3) We have for a great deal of the membership the feeling of wanting to get information on other countries. We want to know the influence of the study on the people of the area. This part of the communication will show that we are making progress in the work.

(4) We hope that our committee to your fittingly represent our reports.

If you are able to communicate the committee in April, or near the following year.

The very method of our green one, only some of a Help study group.
(7th to Dr. Harper, Nov. 1, 1905)

This scheme has been adopted by a number of people, but has never been so systematically done or with such good results as when we conducted it. The furnishing of suggestions, programs, free pamphlets, etc., would bring it all back to us and would enable us to cultivate a constituency of ministers who would be ready to push our work September first.

(8) With our present office force we can keep up only with the correspondence and aggressive work. We should increase the force sufficiently to enable us to keep our office records more systematically and more minutely, in order that they might be more useful in following up with advertising and for the publication of statistics. We have only the most primitive contrivances. For a satisfactory equipment we should spend at least $200. for the necessaries of good orderly work.

Of all these suggestions I should like to emphasize as the two which I feel we must secure money for immediately, unless we can risk taking them from the budget: (1) The publication of an edition of 30,000 of our Circular of Information, and (2) the publication of a large edition of your pamphlet Why Should I Study the Bible, and as much more pamphlets material of the kind as we can secure money for. These would bring the most immediate returns. Mr. Burton is likely to buy the Poleman for the

Of course if we were able to spend all of the budget for the year allowed us without regard to returns, we could do more than we are
THE INSTITUTE OF SACRED LITERATURE  
FOR THE EXTENSION OF BIBLICAL STUDY  

CONTINUING THE AMERICAN INSTITUTE OF SACRED LITERATURE  

CHICAGO, ILLINOIS

(To Dr. Harper, May 1, 1900)

This response was received by a number of newspapers, and has never been published in its entirety. The following is a partial transcription of the document:

"...With our present office locate we can keep in contact with the rest of the world. ...We are in need of more correspondence, more information, more articles. ...In order that the public might be more interested in following our work, we must be more public. ...For the purpose of statistics, we have only a limited amount of data. ...Our work is dependent upon the generosity of our patrons. ...Every body is interested. ...I wish we could receive a money for immediate use. ...The publication of an article on a large scale is important. ...We are in need of more articles. ...The most immediate need is for more money to support the Institute. ...If we are able to obtain a salary of the Institute for the year, we shall be able to study a more effective plan for the future. ..."
(8th to Dr. Harper, Nov 1, 1906)

doing, but we understand that this budget is conditioned on returns and it is therefore necessary to cut off many things which we had hoped to do this year.

What we need and what would accomplish most for the University would be a budget of $10,000, as follows:

- Salary Secretary: $1000
- Office help: $1500
- Postage: $2000
- Printing: $3000
- Advertising: $2000
- General expenses: $500

This budget to spend whether sales covered it or not. If we could do this for two or three years we should then know where we stand with the public, and what to calculate upon in the way of receipts.

Please do not imagine that I expect these suggestions to be passed upon favorably, unless we can find the money. I think we can at least find enough to help us out until we get a $10,000 endowment.

That is what would put us on our feet, so long as we need to exist.

Please let me know when you are ready to discuss these matters.

Very truly yours,

[Signature]

President William R. Harper,
University of Chicago.
THE INSTITUTE OF SACRED LITERATURE
FOR THE EXTENSION OF BILIRICAL STUDY
CONTINUING THE AMERICAN INSTITUTE OF SACRED LITERATURE

CHICAGO, ILLINOIS

Mr. President, Sir,

I have the honor to report for the current fiscal year a budget of $37,000.00, as follows:

- Salary, Secretary - $1,000
- Travel expenses - $1,500
- Office rent - $800
- Printing expenses - $800
- Advertising expenses - $800
- General expenses - $300

The budget has been prepared on the assumption that it will be necessary to continue the Institute's operation until the end of the fiscal year. The budget is designed to provide funds for the continuation of the Institute's activities, including the publication of books and journals, and the dissemination of information to the public.

I am honored to have the opportunity to serve in this capacity, and I believe that our efforts will result in the establishment of the Institute as a leading institution in the field of sacred literature.

I look forward to hearing from you in the near future.

Yours sincerely,

[Signature]

Mr. Robert A. Marlowe, President

W. L. R. De Witt, Secretary

President of the University of Chicago
February 13th, 1906.

Mr. R. A. Woodthorp,
Warden's Lodge, Selwyn College, Dunedin, New Zealand.

My dear Sir:-

Your favor of the 15th of January to President Harper comes to me. You have doubtless heard by this time of the death of President Harper on the 10th of January. Of course at the time you wrote the news had not reached New Zealand.

I am interested in what you are doing to help the college in remote districts. It is certainly an admirable undertaking. I note your request and will see to it that the various things you ask for are sent to you at the earliest possible moment.

I have asked the secretary of the American Institute of Sacred Literature to write you and I am sure that she will be able to make some suggestions of value. She has for many years been working with Dr. Harper in this particular line and is thoroughly posted in the details and possibilities of such work as you are undertaking.

With sincere regards,

Yours
Mr. R. A. Woodhull,

Wanganui College, Dunedin, New Zealand.

My dear Sir:

Yours of the 18th of January to

I am most pleased to have your confidence placed

You have now reached twenty

In the time of the death of President Harber on the

I am interested in what you are going to help the

I am interested in your college in remote Australia. I note your request and will

I have seen the record of the Te-Hutatapu-Tau

I have seen the record of the Te-Hutatapu-Tau.

It will be easy to make some suggestions of nature. The

Is for me your present work with Dr. Harber in this

Particular line and its thorough study in the gables

They possess all of your work as you are mere.

With sincere regards,

Yours
My Dear Cousin:

Your favor 25th ult. received as also your former letter, and beg to say, absence from the city together with a press of other matters prevented my replying sooner. Enclosed I hand you check for $50.00, which will aid you a little at present, and I may be able to do something more to help in the good work later on.

Yours very sincerely,

To Mr. Wm. R. Harper, Principal,
American Institute of Sacred Literature,
Hyde Park, Chicago.
My dear [Name],

I was very pleased to receive your letter of [Date].

It is always a pleasure to hear from you, and I appreciate your kind words and interest in my work. The latest developments in [Field] continue to be exciting, and I am looking forward to sharing more details with you in the future.

I hope this letter finds you well and that you are enjoying your work. Please keep me informed of any future publications or projects that you might be working on.

Thank you again for your continued support.

Yours truly,

[Name]

To [Name],

American Institute of Geared Compressors

W. E. H. Frink, President

Engle Park, Chicago
II. SECOND COURSE, FOR REVIEWERS.

1. The Work.—The Second Course, consisting of forty recitations, for those who have taken the First Course, or who, having become "rusty," desire to review thoroughly from the beginning, includes the following:
   1) A rapid review of everything included under the First Course. Those who have taken the First Course are allowed to omit certain portions.
   2) The critical study and translation of Chapters 5-21 of the Gospel of John.
   3) Reading at sight of the First Epistle of John.
   4) That portion of the grammar not included in the First Course, viz., (a) the various classes of verbs, (b) irregular verbs, (c) irregular nouns, (d) contract nouns and adjectives, (e) comparison of adjectives, (f) compound nouns, (g) peculiarities of N. T. grammar.
   5) The inductive study of the most common principles of syntax.
   6) The memorizing of the words which occur 5-50 times, in all over eight hundred words.

2. The Book.—For the work in this course there is needed Harper and Weidner's Introductory New Testament Greek Method, ($2.50).

3. The Instruction-sheet.—For each recitation, the student receives an instruction-sheet, which contains full directions as to the work, notes on a passage assigned for rapid translation, and an examination-paper on the work prescribed.

4. The Lessons.—The lessons of this Course are similar in style and contents to those of the First Course.

III. ADDITIONAL NEW TESTAMENT (GREEK) COURSES.

The remaining courses of the New Testament (Greek) series will be furnished as soon as they shall be found practicable.

1. The Synoptic Gospels.—The Gospels of Matthew, Mark and Luke will be read rapidly but critically. Special attention will be paid to:
   1) The study of the Syntax, including a careful comparison of the phenomena of N. T. Greek Syntax with those of classical Greek, together with what explanations of these phenomena may be desirable.
   2) The fixing of the vocabulary of the Greek N. T. with a view to sight reading.
   3) The mastery of the outline of the life of Jesus Christ so far as given in these Gospels.
   4) A more or less careful consideration of the problems of the origin and date of these Gospels.
   5) Paul's Epistles to the Corinthians.
   6) Paul's Epistles to the Romans.
   7) Paul's Epistles to the Ephesians.
   8) Paul's Epistles to the Galatians.

1. First Septuagint Course (General). The aim in this course will be to gain a knowledge of the Septuagint as a whole. It will include:
   1) Rapid but critical readings in the Pentateuch.
   2) Sight readings in the historical books.
   3) Study of grammatical and syntactical peculiarities.
   4) Comparison, more or less careful, with the Hebrew.
   2. Second Septuagint Course (Special). In this course will be taken up among other things:
   1) A careful study of passages from the Prophecy of Micah.
   2) Detailed comparison with the Hebrew, together with a study of textual problems.
   3) The New Testament quotations, with an inductive study of the principles on which they are made.
   4) General questions connected with the origin, character and use of the Septuagint.

II. THE VULGATE.

1. First Vulgate Course (General). The aim in this course will be to gain an acquaintance with the character of the Vulgate as a whole. It will include:
   1) Rapid but critical readings in the Pentateuch.
   2) Sight readings in the historical books.
   3) Study of general problems of exegesis as they arise.
   4) Comparison, more or less careful, with the Hebrew.
   2. Second Vulgate Course (Special). In this course will be taken up among other things:
   1) A careful study of a particular book.
   2) Detailed comparison with the Hebrew.
   3) Consideration of other Latin versions.
   4) General questions connected with the origin, character and use of the Vulgate.
EXTRACTS FROM A FEW LETTERS (Unsolicited).

From Rev. W. P. Archibald, Cavendish, P. E. I.
I have got more insight into the genius of Hebrew and more grasp of details than ever I had before.

From Rev. M. Stevenson, Monmouth, Ill.
The whole course has been a delight to me and a very pleasant recreation from my duties as a minister.

From Rev. E. C. B. Hallam, Dundas, Ont.
I am perfectly enamored of your system and believe it to be the only easy and rapid way of learning a language.

From Rev. G. N. Lucock, Des Moines, Iowa.
Nothing in the line of study ever was so satisfactory to me as the Intermediate Course (in Hebrew) which I took by Correspondence.

From Mr. J. P. Hubbard, Jr., Elbert, Colo.
I have appreciated the spirit of the school from the first,—never found any college work so satisfactory in combined latitude and stimulus.

From Rev. C. G. Hudson, Anderson, Ind.
The longer I pursue the work, the more I am pleased with it. I enjoy it, and am gratified to find that I am gaining a critical and accurate knowledge of Hebrew.

From Rev. E. T. Miller, Halifax, N. S.
I enjoy the lessons exceedingly. There is something about this method that gives one such a delightful sense of conscious acquisition, if I may so express it, that it does not seem a toil, but rather a recreation.

From Rev. B. D. Bamberick, Sydney Mines, N. S.
I find the lessons very fascinating, the only trouble being that it sometimes means one away from other work which should be attended to. I intend, if I live, to take all the courses in Hebrew, and also to take up Arabic.

From Rev. Geo. T. Harding, Sandy Beach, Quebec.
I have been very much delighted with the course of Hebrew through which I have gone, and which is now drawing to a close. It seems to me that your system of instruction is beyond all praise, and I cannot see how it could be improved.

From Rev. J. F. Clarkson, Topeka, Kans.
This contains my fourth paper, Intermediate. It has been pleasant to me to pursue the study. I wish I could have had the same advantage in early life. I do not, however, intend to stop here. I have already gained so much by one year's study that it would be preposterous to think of giving up now.

From Mr. J. A. Ingham (now in Union Theol. Sem., N. Y.),
I send herewith my fourth paper in the Elementary Course of the Correspondence School. I desire to express my complete satisfaction with the course. The study has been deeply interesting, even fascinating, to me. I have found it wonderfully helpful in connection with all Old Testament study. I could not readily consent to drop the study at this point; I should be inclined to take up the Intermediate Course at once, were it not for the fact that I expect to enter a Theological Seminary (Union) in September. I am really surprised at the progress I have been enabled to make by following this course. I have been interrupted and obliged to do almost all the work in the midst of other duties, which occupied a very large part of my time. Please pardon my writing at such length, for I could not well bring myself to send my last paper without a recognition of the immense advantages the Correspondence School has afforded me.