An informal conference on the Extra Mural activities of the University was held, at the call of Acting President Burton, at the Quadrangle Club, at noon, Monday, March 12th. There were present the following; Messrs. Burton, Butler, Coleman, Gale, Goodspeed, Judd, Mallory, Payne, Robertson, Small, Stieglitz, and Tufts. Mr. Mallory presented the work of the Correspondence-Study Department, and Mr. Butler the work of University College, of the Annual Educational Conference, and of the University Lecture Association. An informal discussion followed. The general feeling was, that the Extra Mural work of the University should be maintained. Certain modifications in the matters of remuneration and of possible recognition of Extra Mural work as residence work on the part of instructors, were suggested. The Conference voted to request the Acting President to recommend to the Board of Trustees the appointment of a Committee on the Extra Mural work of the University and other related matters.

The Conference also recommended to the Acting President the appointment of a Committee to consider the problem of the continuation of the University Lecture Association for another year, on a plane more in harmony with University standards.
To: President of the University

From: President of the University

Subject: Review of the Academic Year

The review of the academic year has been conducted by the Academic Senate and the Faculty Senate. The following highlights are presented:

- Increased student enrollment
- Enhanced faculty development programs
- Improved facilities

The Academic Senate has recommended the following actions for the coming year:

- Expansion of the research grants program
- Implementation of the new curriculum
- Enhancement of the library resources

The faculty has expressed support for these recommendations.

Sincerely,

[Signature]
The President
James Weber Linn
T. G. Seares
E. J. Goodspeed
J. Paul Goode
J. S. Dickerson
F. H. Moulton
D. A. Robertson
J. H. Breasted
Shailer Mathews
H. H. Barrows
J. M. Coulter
W. E. Dodd
W. S. Gray
C. H. Judd
M. W. Jernegan
W. D. MacGillivra
George N. Mead
J. H. Tufts
H. C. Morrison
H. H. Newman
Frederick Starr
I. M. Price
Walter Sargent
E. T. Filbey
Carl Huth
B. Terry
D. H. Stevens
F. Schevill
Paul Shorey
A. W. Small
Mrs. Flint
J. M. P. Smith
J. Stiegltz
H. L. Willett
E. S. Ames
P. H. Boynton
H. Carr
H. B. Lemon
B. G. Nelson
C. E. Merriam
The Proprietor
James Walton

T. O. Corner

E. L. Gossard

J. W. Godbe

W. E. Godbe

J. E. Drexler

W. H. Kreyton

D. A. Rockwood

J. H. Eversee

Battier Mead

H. H. Barrone

J. M. Conner

J. E. Godbe

M. A. Godbe

C. H. Johnson

M. W. Joeman

W. D. Hendricks

George H. Mead

T. H. Tutte

H. C. Merriman

H. H. Newman

Prefects, Staff

I. M. Price

Water & Steam
President Ernest D. Burton  
Faculty Exchange  

My dear Mr. President:—  

Accept my thanks for your invitation that I "act as a member of the Committee to consider the question of the continuation of the University Lecture Association for another year on a plan more in harmony with University standards".

While desiring to render every possible service to the University, and especially to co-operate with you in this beginning of your administration in every way in my power, I find my time and energy so heavily taxed with duties and problems so much more intimately related to my own immediate work that I shall greatly appreciate it if you will excuse me from assuming this obligation at the present time.

I am very much interested in the work of the University Lecture Association, and shall be glad to render informally any service that I can; but I dislike to accept membership in a Committee without confident expectation of being able to fulfill the duties which such membership involves.

Very sincerely yours,

[Signature]

Recorder-Examiner
Lorin Wrinfart of Chicago

Office of the Secretary and Registrar

January 10, 1929

Resident Agent of Section

Mr. George H. Johnson

I am happy to inform you that due to the recent...
President Ernest D. Burton,

Faculty Exchange.

Dear Mr. Burton:-

I shall be glad to act as chairman of the committee to consider the question of the continuation of the University Lecture Association on a plane more in harmony with University standards. May I be informed as to the other members of the committee? I shall then try to arrange for a meeting of the committee at your own convenience.

Yours sincerely,

[Signature]

JS:ER
Memo of Conference at Mr. Swift's

Saturday, March 24.

On extra-mural employment of professors.

Present - Messrs. Swift, Rosenwald, Post, Burton.

After extended discussion it was agreed

a) That it was difficult and dangerous to attempt exact legislation or to make specific prohibitions in the field of the Humanities.

b) That it would be inexpedient now, whatever may be true a few years hence, to suggest any relaxing of the understanding and contract to the effect that professors in the Clinical departments should not practice, except in exceptional cases and for humanitarian reasons and that in such case the fee should be paid to the University.

c) That all professors in the pre-clinical group - Anatomy - physiology - etc., must be on the same basis, we cannot make distinctions within this group.

d) That it is not expedient at present to put them on the basis of the clinical departments (b above) while the salary scale is lower; if the question is raised by these men, it should be said that professors in any department who are on full time are expected to undertake only such outside work as will not diminish the value of their service to the University. In other words the preclinical group must be on the same basis as the Humanities.
The University of Chicago
Department of Chemistry
March 27, 1923.

President Ernest D. Burton,
Faculty Exchange.

Dear President Burton:

I understand that the directors of the Crerar Library are considering plans to add four additional stories to their present building, and to erect a second building to the north of the present one. I think that it would be favorable to the idea of including in their plans an auditorium for scientific and educational meetings. While these plans are still in the making it seems that interest expressed by such an institution like our own would do much to encourage the directors in such an undertaking.

I am writing you this because I have thought that in connection with the plan for public lectures discussed recently with you, it might appear more feasible to you if we have such an auditorium in the downtown building available, that was not under any denominational control.

I am,

Yours sincerely,

[Signature]
March 29, 1923,

My dear Dr. Stieglitz:-

President Burton has requested me to acknowledge with his thanks your letter of March 27th regarding the additional plans of the Crerar Library. It will have the consideration of the Commission on Extra Mural Education.

Very truly yours,

Dr. J. Stieglitz,
The University of Chicago.
My dear Dr. [Name],

I am to communicate with the Spanish Government in regard to the issue of the [document or matter]. I have been informed of the [news or action] and am proceeding to [action or plan].

Will have the consideration of the Commission.

Very truly yours,

Dr. [Name]

The University of Chicago.
This notice was sent to every member of our Advisory Council. Chairman and Secretaries received personal letters.

March 31, 1923. S.Y.B.
March 30, 1923

To the Members of the Advisory Councils:

Attendant upon the change of administration of the University of Chicago a thorough canvass has been made of all the departments of University activity and especially of the extra-mural activities including the Correspondence Study Department, University College, and the University Lecture Association. After very careful consideration it has been thought best in view of conditions which are quite different now from what they were a few years ago, to abandon the particular form of University Extension which has been represented by the University Lecture Association. This does not mean that the University has undergone any diminution of interest in rendering in every practicable way such service as it can to the community, but it is believed that in view of the changed conditions to which I have already referred, the time has come when the University should consider a radically different type of service to the community outside of its own premises.

May I add an expression of my personal appreciation of the help which you have been good enough to render to the University in past seasons.

Very truly yours,

Nathaniel Buttercl

NB/H
March 28, 1923

Mr. E. D. Burton,
The University of Chicago,
Chicago, Illinois.

Dear Mr. Burton:

Answering yours of March 27 in reference to my understanding of the conference Saturday, March 24, in its reference to Extra Mural Employment of Professors:

Yes, I agree that your memorandum covers the situation. I was a little confused by your "must be on the same basis" in paragraph (c). Reading hastily, I wasn't clear whether you meant on the same basis as those mentioned in the paragraph above or on the same basis as every one else in the same group; but I am clear now that you mean the latter interpretation. Your longhand note substantiates this.

Lest some one else, reading hastily, fall into the same uncertainty, you might want to clarify paragraph (c). This is my only suggestion.

Yours cordially,

[Signature]

Harold H. Swift
Memo of Conference at Mr. Swift's
Saturday, March 24.

On extra-mural employment of professors.
Present - Messrs. Swift, Rosenwald, Post, Burton.

After extended discussion it was agreed

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b) That it would be inexpedient now, whatever may be true a few years hence, to suggest any relaxing of the understanding and contract to the effect that professors in the Clinical departments should not practice, except in exceptional cases and for humanitarian reasons and that in such case the fee should be paid to the University.

c) That no distinction can be made among the professors in the pre-clinical group - Anatomy - Physiology; all of them must be on the same basis.

d) That it is not expedient at present to put them on the basis of the clinical departments (b above) while the salary scale is lower; if the question is raised by these men, it should be said that professors in any department who are on full time are expected to undertake only such outside work as will not diminish the value of their service to the University. In other words, the pre-clinical group must be on the same basis as the Humanities.
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ON OPTICAL-SCIENTIFIC APPLICATION OF PHOTOGRAPHIC

TECHNICS - X-RAY, ELECTRIC, MAGNETIC, LIGHT, ETC.,

WHERE OPTICAL INSTRUMENTATION IS AN ENDEAVOR

OF THEIR OWN AND DIRECTION AND COMPREHENSION TO THEIR OWN

INFORMATION AS TO MORE SPECIFIC PROVISIONS IN THE FIELD OF THE

COMMUNICATION

(That it is not to incorporate one more element may be true

that for certain reasons in connection with the apparatus and

construction of the object and their contact in the apparatus

may appear not as clear, which is also, for example, in the foregoing,

reasons and should in such cases be found for the purpose to the

information in the photographic work - analytical - optical and to the extent of

on the same subject

(That it is not experienced of the reason to the field or the

part of the apparatus in connection with the object and the

influence it is the influence to recognize of some case it should be noted

that the apparatus is in contact with the element and may not for this

be photographed with more accuracy work as with not at all the

of this relation to the apparatus in the apparatus. In order matters the

of which means in this case results in the apparatus.
March 6, 1923.

My dear Doctor Burton:

I beg to give you below quotation from the minutes of the Board of Trustees under date of December 14, 1920:

"Upon recommendation of the President of the University,

It was moved and seconded that Mr. Jacob Viner, of the Department of Political Economy, be permitted to serve a firm of industrial engineers for a period not to exceed one year, it being understood: (1) That neither the name of Mr. Viner nor the name of the University be used by said firm for any form of publicity. (2) That the work be closely connected with Mr. Viner's work as Instructor. (3) That the entire time spent shall not exceed approximately twenty-five hours per month, and, a vote having been taken, the motion was declared adopted."

Yours very truly,

President E. D. Burton,
Harper Library.
The University of Chicago
The Ogden Graduate School of Science

OFFICE OF THE DEAN

April 20, 1923.

Dear President Burton:

I feel that it is of very great importance for the University of Chicago to be in close touch with various interests in the city of Chicago. We have, I believe, a contact of ever increasing influence with the educational interests of the city through Dr. Judd and the school of education, with the religious interests of the city through the Divinity School and the men of the Divinity Faculty, with the political interests largely through Mr. Merriam, and I have great hopes that we shall have an intimate relationship of very great value with the philanthropic and social organizations of the city through the new relations which are being formed by our social science group. We have contacts with business men largely through the trustees, and through the work of our college of Commerce and Administration. The one thing which it seems to me we lack, and which I regard as of very considerable importance, is a sufficiently intimate social contact with influential people of the city. This, I think, could only be attained by the combined interest of a considerable number of men on our faculty, and we do not appear to have many who are especially fitted in this direction.

I do not believe that any of the above objects, all of which appear to me important, would be gained by associating ourselves with the Association of Urban Universities. It seems to me that our ideals are essentially different from those of "urban" universities, and it seems not improbable that we will place a smaller and smaller amount of emphasis on college work, which might perhaps be the chief point of common interest with other members of the association.

On the other hand, I can see no possible objection to making inquiries as Dean Robertson suggests concerning the present membership and conditions of membership. It is possible that we might learn things of value from the experience of others in the association.

Very truly yours,

Johnny Walse
The extra-mural work as thus far conducted falls into three classes.

I. The Correspondence division.

II. The University College conducted principally on Michigan Avenue, but including certain classes given on the Quadrangles.

III. Public lectures given in cooperation with local centres.
JOINT COMMISSION OF HERALD-MURAL WORK

OF THE UNIVERSITY

Preliminary Study by Faculty Members of the
Commission

The extra mural work is free for the academic staff
into three classes
I. The correspondence division.
II. The University College conducted praetorially
on Murphy's premise, and following certain clauses
given on the guarantee.
III. Public Record given in cooperation with local

classes.
I. Correspondence Work

The Committee believes that the correspondence work is fundamentally sound and needs no radical changes. It finances itself. It performs a service to the community by enabling many persons who have begun work in the University to continue this work; by interesting other to begin work who may not be able immediately to come to the University, but who can this way find out their capacities and thus be enabled later to take up work at the University if it seems wise; by giving a certain amount of instruction to persons who are unable to attend any institution. This last group are probably less important from the University's standpoint and not so clearly a part of the University's legitimate constituency.
I.

The committee believes that the correspondence work is fundamentally sound and needs no radical change. Its function is to provide a means of service to the community by enabling many persons who have begun work in the university to continue this work of preparation and then to begin work which may not be possible immediately to come to the university, but who can take a definite course of instruction and thus be enabled later to make full use of their capabilities and thus be enabled later to take a certain amount of instruction to become, as a means by which they can receive the benefit of the university. This fact reveals the importance of the university correspondence and the need of its being a part of the university's legislative committee.
II. University College

More difficult problems concern University College. In order to obtain a basis for intelligent consideration of these questions, the Committee sent out a questionnaire to all members of the University faculties who have given instruction in University College and received replies from a very large proportion of those who had done any considerable amount of this work. Many of the instructors gave careful thought to the questions and wrote replies which are informing discriminating and suggestive. Certain of the opinions may be summarized. Others do not lend themselves to exact tabulation.

Results of the Questionnaire

The large majority of the replies agreed upon the following points, although there are vigorous minority opinions upon some of them.

1. The work at University College is worth while from the point of view of
   a. The University
   b. The instructor
   c. The students
   C. The city.

2. (a) The location (geographically considered) is satisfactory but (b) the equipment is inadequate and poor. The following particulars are specified:

   The rooms are noisy.
   There is no chance for quiet reading.
   Library facilities are inadequate.
   Provision for maps is inadequate.
   There are no laboratory facilities.
II.

University College

More diligent proceedings concern University College.

In order to attain a full and comprehensive acquaintance of the University College and to encourage students to obtain information from various sources, the Committee was asked to summarize significant aspects of the University College and teaching staff from a large proportion of those who had gone on a concentrated study of the work and methods of the University College and teaching staff with the intention of obtaining information.

The aim of enquiring in the appropriate quarters was to determine the possibilities of the opinion may be summarized.

Revises of the Curriculum

The large majority of the opinion expressed about the following points:

1. The work of University College is worth while from the point of view of the University.
2. The preparation of the teacher.
3. The situation.
4. The locality.

The following points must be emphasized and dealt with:

The following are especially valuable:

There is no place for dual teaching.
Important technicalities are discussed.
Provision for more is indispensable.
There are no inferior technicalities.
### Summary of Replies on Work at University College

<table>
<thead>
<tr>
<th>Question</th>
<th>No reply</th>
<th>Yes</th>
<th>No Conditioned and not tabulated</th>
<th>Could not tabulate and not answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Is the work at Univ. Coll. worth while?</td>
<td>45</td>
<td>26</td>
<td>4</td>
<td>1 late</td>
</tr>
<tr>
<td>a. From point of view of University</td>
<td>11</td>
<td>51</td>
<td>6</td>
<td>9</td>
</tr>
<tr>
<td>b. &quot; &quot; &quot; &quot; Instructor</td>
<td>7</td>
<td>41</td>
<td>10</td>
<td>22</td>
</tr>
<tr>
<td>c. &quot; &quot; &quot; &quot; &quot; Students</td>
<td>7</td>
<td>56</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td>d. &quot; &quot; &quot; &quot; &quot; City</td>
<td>10</td>
<td>53</td>
<td>7</td>
<td>2</td>
</tr>
</tbody>
</table>
| **Totals**                                    | 80       | 227 | 32                               | 53                                | 8

2. a. Location
   - Satisfactory: 28
   - Conditioned: 15
   - No comment: 3
   - Could not tabulate ans.: 3
   - No reply: 31

b. Equipment
   - Inadequate, poor: 34
   - Lack of space: 1
   - Noisy: 7
   - Not clean: 1
   - Library needed: 3
   - Laboratory "": 1
   - Conditioned replies: 4
   - Could not tabulate answer: 6
   - No comment: 3
   - Satisfactory: 1
   - No reply: 19

c. Organization
   - Satisfactory: 14
   - Suggest changes: 18
   - No reply: 44
   - No comment: 4

d. Students
   - Satisfactory: 11
   - Mediocre, poor, lack of homogeneity: 6
   - Need higher standards: 4
   - Cannot tabulate answer: 19
   - No comment to make: 3
   - No reply: 37

e. Instructors
   - Salary too low: 38
   - Poor arrangement: 6
   - Could not tabulate ans.: 7
   - Satisfactory: 2
   - Varies: 1
   - No reply: 26

### Comparison with work on campus

<table>
<thead>
<tr>
<th>Less</th>
<th>Same</th>
<th>Better</th>
<th>Varies</th>
<th>No reply</th>
<th>Cannot tabulate</th>
</tr>
</thead>
<tbody>
<tr>
<td>25</td>
<td>32</td>
<td>4</td>
<td>4</td>
<td>12</td>
<td>3</td>
</tr>
</tbody>
</table>

On part of instructor: 37
3. The salary arrangements for instructors are very unsatisfactory in three respects.

a. The general scale is too low to compensate for the additional time and nervous strain of giving courses under present conditions.

b. The administrative provision for a minimum of fifteen students as a flat rule applying both to graduate and undergraduate courses sets up a standard of enrollment which the University does not consider proper on the campus, and tends to discourage really advanced work.

c. The uncertainty as to the salary basis and as to the giving of a course as announced is very undesirable.

4. The most serious difficulty is that it is likely to take time that should be given to research.

As to the work of the students, replies are not so fully in agreement. Many have found the earnestness of the students greater than that of the ordinary students in the Quadrangles, and believe that this has made up for the unsatisfactory conditions under which the work is carried on. Several say that the students come to their work tired from the day's teaching, and cannot give their best attention to the class. Some say that many teachers take courses chiefly for promotional credit.
As to this, it may be said that probably students in the Quadrangles no less than students in University College expect to profit from their studies, not only in the gaining of knowledge but also in fitting themselves for an advantageous position. It may be doubted whether the pecuniary motive is any stronger in University College than elsewhere. The important question is whether the work is well done.

A comparison of the grades of students who have taken part of their work at University College and part on the campus shows that these grades are for the most part very similar. The record of students taking their degrees at the last June Convocation shows that the average grade point per student for that part of the work done on the Quadrangles was 3.5, for that part of the work done at University College 3.8. In other words, good students do good work at either place and poor students do poor work.

As regards certain of the points at which conditions were most unsatisfactory, it is to be said that the salary scale for the coming year has been raised to a basis which will give approximately $100.00 a major more for the instructors of higher rank.
To the Class, it may be well to point out the advantages to University College.

One of the reasons for this is that our University College offers a number of courses, not only in the arts but also in sciences. This is an important characteristic of University College. In our University College you will find a variety of courses that can meet the needs of students in different areas.

A composition of the library of University College will be your one. In order to learn more about the courses, the library is open for study. You may also consult with the librarians for more information.

The President's Address will be made on the course of the year. The President will provide an overview of the work of the college and comment on the direction of the college.

The President will discuss the work of the college and comment on the direction of the college.

The President will also mention the importance of the courses and the work of the college.

I, as the President, wish you all success in your studies at the University College.
Questions Raised By the Faculty Members of the Commission for Consideration By the Full Commission.

As a result of considering the material submitted and also of consultation with administrative offices, and of their own deliberations, the Faculty members of the Commission propose three questions for consideration by the full Commission.

1. Is it possible to provide dignified quarters worthy of the University for the work of University College? The only basis on which it has been possible thus far to finance the work has been by using quarters employed by some business college during the day. This is economical financially, but highly expensive in the strain upon the attention of instructors and students, and unworthy of the standards of the University in cleanliness and sanitary conditions. The present quarters are a great improvement over those which have at times been occupied, but they are not satisfactory. Would it be feasible for the University to control a building in which the rents for other purposes might cover the major part of the cost of those parts devoted to educational purposes?

2. Is it possible to arrange instruction on a basis which shall minimize interference with research?

Possible methods for this purpose might be:

a. placing work in University College on the basis of fourth quarter instruction, or
Question about the current measure to the

Consequences of the present situation in the

In a report to the Secretary of State for War, there is a reference to the General Admission Act and the Secretary's note that the Act could be amended to allow for the re-opening of the universities. The Act also mentions the possibility of allowing for the re-opening of the universities and the Secretary's note that the Act could be amended to allow for the re-opening of the universities.

Page 4 of 8

The Secretary of State for War has written a letter to the Secretary of State for Education, expressing concern about the current situation in the universities. The letter mentions the possibility of allowing for the re-opening of the universities and the Secretary's note that the Act could be amended to allow for the re-opening of the universities.

Page 5 of 8

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Page 6 of 8

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b. of regular instruction. This would mean that an instructor giving a course at University College would give it as a part of his regular University work and not as an extra. This would of course imply endowment or other source of income for such instruction.

c. If the above is impractical, should there be a limitation of the number of courses given by any instructor, with reference to that particular instructor's research ability and his responsibility to other work of the University?

The Committee believes that from the point of view of the instructors and of the general policy of the University, the most serious objection to the work of University College is that certain men who have capacity and desire for research work undertake work in University College in order to help out their salaries and thus fail to make the best use of their time and strength. If, however, this means of additional income were not available, some of the younger men would find it difficult or impossible to make ends meet. A young man with a family, if he has the salary of an instructor, finds it almost impossible to balance his budget, and in many cases the assistant professor finds the same embarrassment. Evidently, a complete answer to question 2 above cannot be made without reference to the general budget and salary scales.
The committee, therefore, has found no fault at all in the

transactions by the president of the University

concerning the matter of University College. The

report now needs only the necessary and correct

transcriptions of the necessary and important

information of University College.

The committee believes that the Board of

University College is under the proper and

correct supervision, and that no harm has been

caused to the University College.

...
3. Could we wisely plan and maintain a curriculum that should be

a. Better for the teachers who now make up a large part of our constituency. This would involve a better organized system of courses with greater attention to providing full sequences and advanced work in those departments in which there is or could be developed a demand for such courses.

b. For other groups, clerical, professional and industrial. One experiment of this sort is to be conducted during the coming year, in the Institute of Meat Packing.
I doubt we should plan any enterprise or organization yet.

Can we explain to the committee why our work is a failure.

Part of our organization, the most interesting and effective, a postal organization, seems of concern. What happens to promote the ITH education and evaluation. Work in these organizations to adopt plans for new work.

Could we develop a camp for young teachers? An idea to open.

We offer these ideas, brainstorming, to consider, any further or general. The excitement of this work to go on.

Concentrate finding the answers here in the literature.

Of these reports.
Question Proposed to the Joint Commission by the
Faculty Members of the Commission.

Would an annual series of public lectures by members of the University Faculty, given under dignified conditions in some central place, be a useful way of maintaining relationships with the public, and would such a series be of service to the community?

With reference to this, the Committee calls attention to two types of lectures which have in the past been given.

1. The lectures given under the auspices of the so-called University Lecture Association. These were given in several out-lying centers, with the co-operation of a local committee. It had gradually come about that most of the lectures thus given were not given by members of the University Faculty, but by lecturers whose addresses were popular in character. These seemed scarcely representative of the educational standards of the University, and this plan was terminated at the close of the winter of 1913. Regret was expressed by the local committees that the University was withdrawing from this field.

2. A different type of lectures was presented a few years ago, not under the direction of the University, but under the auspices of the University of Chicago Settlement. A series of several lectures by members of the University Faculty on problems of the modern city was given in Fullerton Hall. Although such distinguished
t...
lecturers as President Vincent and Dean Roscoe Pound contributed their services out of regard for the work of the Settlement, in addition to the lectures given by members of the Faculty, the series did not call out a large attendance. During the early part of the World War, a series of lectures on international problems by members of the Faculty, given in the Blackstone Hotel, proved successful. It is of course uncertain whether the interest manifested in this second series could be counted upon for lectures given in ordinary times.
President E. D. Burton
Faculty Exchange

Dear President Burton:

In accordance with your request, those faculty members of the Commission on Extra-Mural Activities who are now in residence, consisting of Professor Goode and myself, have met with Mr. Mallory and canvassed the situation in the Correspondence-Study Department regarding contingencies that may arise in case a considerably extended advertising campaign brings a much larger registration in that department than is usually furnished by the normal annual growth.

The specific question you asked us to consider was whether such an increase would, in our judgment, add sufficiently to the load of work being carried by members of the staff giving instruction in this department to interfere with their normal university activities of teaching and investigation. After some conversation with Mr. Mallory, it became clear that this question could be answered only on the basis of considering each case individually, since the university status and the amount of correspondence work being carried by the various instructors differs so widely. Consequently we went over with him his quarterly pay-roll which, rather than the registration number of students, indicates precisely the number of papers read each quarter by any given instructor. It appears to us as a result of our discussion and examination of the question, that the Correspondence-Study work is so widely distributed that an increase of 8 to 10 per cent per year, instead of the usual 14 or 5 per cent, could be absorbed without inconvenience either by the men now giving instruction or by additions to the instructional staff, which, in the judgment of Mr. Mallory, could be readily provided for, subject to the usual precautions in all such cases.

Mr. Mallory pointed out to us that the threefold amount he is asking for for the proposed advertising campaign would not mean a threefold absolute increase in the amount of advertising done, because of the considerably higher cost at present of advertising space. Furthermore, it is quite obvious that the judgment of the committee as stated above does not take into account the general question whether the University wishes to disseminate more widely information about its correspondence courses with a view to accelerating the increase in registrations, or whether, on the other hand, it regards the existing situation of a 3 to 5 per cent increase annually as being on the whole a satisfactory
The University of Chicago

Department of Economics

Chicago

June 30, 1928

President E. D. Morgan

Secretary Economics

Dear President Morgan,

In accordance with your request for a report of the activities of the Commission on Economic Policy since its organization and the making of the President's report, I am pleased to present to you the following summary of our work.

The Commission has been active in two main areas: the study of the economic problems of the nation and the development of economic policies. The Commission has held several meetings and has received reports from its various subcommittees on the status of the economy.

The Commission has been involved in the study of the economic effects of the war, and has made recommendations for the improvement of the armed forces. The Commission has also been active in the study of the economic problems of the nation, and has made recommendations for the improvement of the economy.

In conclusion, the Commission has been active in the study of the economic problems of the nation and the development of economic policies. The Commission has made several recommendations for the improvement of the economy, and we look forward to continuing our work in the future.

Sincerely yours,

[Signature]
one. This last question - a highly important one - would necessarily come up for consideration by the Commission as a whole, but in the absence of Dean Tufts, the remaining faculty members do not consider it appropriate to make any recommendation on the subject at the present moment.

Yours very sincerely,

Algernon Coleman

for the Commission
Your very sincerely,

[Signature]