General Education Board,  
61 Broadway,  
New York City.  

Gentlemen:  

In pursuance of our plan to develop a University dominated by the idea of research, and on that ground conducting graduate schools, professional schools, and practice schools, we have increased our estimated current expense budget for 1923-24 over 1922-23 $370,389.00  
The budget for 1923-24 is 3,613,647.00  
For this our present resources are adequate, but not for any further advances.  

Reports of commissions now at work on libraries, colleges, and so forth, will probably call for not less than the following sums (exclusive of amounts needed for the medical school):  

For strengthening of faculty (increased salaries and new appointments) $250,000.00 a year - capitalized $5,000,000.00  

For buildings, including maintenance 3,000,000.00  

Total $8,000,000.00  

To raise this sum will probably require not less than two years.  

Meantime, most of the advances represented in the first item of $250,000.00 a year ought to be made in 1924-25.  

With the approval of our committee on instruction and equipment we are therefore suggesting an annual grant from your Board for the years 1924-25 and 1925-26 of $212,383.00
with the understanding that on or about July 1, 1924, the University will begin an effort to raise approximately $8,000,000.00, of which $5,000,000.00 shall be for the capitalization of the sum needed for advances in instruction and kindred matters, such as library staff and fellowships.

It would be our hope that in this effort the General Education Board would participate.

Respectfully submitted,

[Signature]

[Name]
MEMORANDUM OF CONFERENCE with officers of the General Education Board

November 1 and 2, 1923.

November 1 at 10:30 in Mr. Arnett's office, Mr. Arnett presiding, and Dr. Buttrick, Dr. Fleener and Mr. Thorkelson being present, Mr. Burton presented Mr. Tuft's letter to him, and portions of the letters of Laing and Gale, to Mr. Tufts, and of Judd and Wilkins to himself. The summary of these proposals is attached hereto.

Flexner raised questions on various matters of detail, and Tufts and Flimpton answered questions, but no indication of attitude of the officers of the General Education Board was given.

At two-thirty Dr. Buttrick being absent, and Arnett and Flexner present, the situation respecting the medical situation was presented, and Dr. Flexner suggested that these statements be put into a letter, intimating that the Board would then proceed to pay its delayed subscription of $1,000,000. Mr. Burton replied that he had such a letter in hand and delivered it to Mr. Arnett. Later, Mr. Arnett stated that there was no doubt that the subscription would now be paid. Letter is attached hereto.

Discussion of the enlarged programme for 1924-5 was then resumed, but as before, there was no indication of attitude of the officers of the Board, except that Arnett said that the item which especially interested him was the $8,000 for the colleges.

November 2, Dr. Flexner stated to President Burton that he had conferred with Dr. Vincent, and that Vincent had said it would relieve him of embarrassment if he could pay the $1,000,000, and would do so if President Burton would write him a letter similar to that handed the day before to Flexner; also that Flexner would reply to this letter.
MEMORANDUM OF CONVERSATION with officials of the General Secretary's Office, 1928

November 1 and 2, 1928

Present: Mr. P. A. Anderson, Dr. M. J. Thomas, and Mr. Thompson.

Mr. P. A. Anderson presented Mr. T. L. T. Turner to Mr. R. J. Turner, and Mr. R. J. Turner to Mr. T. L. T. Turner.

With kind permission, the summary of the speeches proposed to be addressed to the Executive.

Moreover, a draft of an article on various matters of urgent and immediate importance was presented to the Secretary for the consideration of the General Secretary's Office.

At two-thirty, Mr. P. A. Anderson presented Mr. T. L. T. Turner to Mr. R. J. Turner.

Please note that these statements are for information purposes only and may be subject to change. The date of this memorandum is November 1 and 2, 1928.

Mr. P. A. Anderson, Mr. R. J. Turner, and Mr. T. L. T. Turner are present.

Memorandum of the previous meetings for 1928-9 were faxed.
At the meeting in Dr. Buttrick's office at eleven A.M. there were present Buttrick, Rose, Arnett and Thorkelson for the General Education Board, and Burton, Tufts and Flimpton for the University of Chicago. E. D. Burton presented a letter summarizing the suggestion of the previous day, letter attached. Dr. Rose asked some questions as to the purpose for which the money asked for would be used, but indicated no unfavorable attitude toward any of them; he indicated special interest in the item for the colleges.

Dr. Buttrick then raised the question whether the Board could depart from its usual practice by giving money for current expenses and whether it could give so large a sum to one institution, and that so rich an institution; calling attention to this fact that the University's income was over $1,000,000 a year more than the general income of the General Education Board. He also referred at length to the way in which Dr. Harper used, each year, to ask Mr. Rockefeller for the anticipated deficit for the coming year and Mr. Rockefeller used to promise it, on condition that he would live within it; and spoke of the fact that by the last gift of the million, Mr. Rockefeller had "washed his hands" of the University, and said that this looked so much like a return to these old practices as to raise the question whether it was quite fair to Mr. Rockefeller?

Mr. Arnett spoke somewhat at length of the desire of the Board to get out of the field of ordinary contribution to colleges and universities, and into that of experiments that would have value for other institutions than the one receiving the appropriation. He cited the $8,000 for the colleges, referred to the remark of President Burton that we were already putting $10,000 a year into this experiment, and said that the General Education Board might assume the whole cost of such an experiment, because of its possible value to other institutions,
A letter from the Secretary of Education to the President of the General University Board and Board of Trustees for the General University of Chicago.

The letter requests a letter of support for the purposes for which the money raised for the University's income was over $10,000,000 in the past year to the General University Board. He also requests that the Board support the needs of the University to maintain its position and reputation.

The letter emphasizes the need to continue expanding the University's income and requests that the Board consider supporting the University's financial needs.

The letter closes with a request for support and appreciation for the Board's efforts in maintaining the University's reputation and success.

The letter is written in a formal tone and emphasizes the importance of the University's financial stability and success.
none of which were, so far as he knew, going as far in this direction as we were planning to go. He added that the General Education Board was interested in the University of Chicago and would like to help them if in a way of doing so lay within the lines which they had laid down for themselves and the limits of propriety as to amount. But he indicated quite clearly that this help must be for enterprises which involved experiments, the results of which promised to be of value to other institutions than the one making the experiment.

Dr. Buttrick spoke in similar vein, saying that the University of Chicago had the best opportunity in the country in medicine and in general in the field of research, and they would like to find a way of helping it.

It was agreed that we should leave them an unsigned carbon copy only of the letter on this Thursday session, and that the whole matter should be restudied by both parties with a view to the matter being considered at the February meeting of the General Education Board.

Before going into this meeting, Mr. Tufts told President Burton that he had just called on Dr. Vincent that Vincent had – a) stated that R. F. was interested in our medical work and wanted to give us more money for the medical school; b) that he was greatly interested in our plan for the development of small colleges and that he, Vincent, was greatly interested in the University of Chicago and would like the R. F. to help us in the working out of this plan.

After the meeting with the General Education Board officers, President Burton called on Mr. Vincent and of his own accord, Vincent brought up the matter of the small colleges, pictured them built upon the south side of the Midway, describing in detail his thought about them architecturally and in reference to staff, emphasizing the
home of which were so far as we knew, known as tar in this association.

as we were planning to do. He argued that the General Education Board

was interested in the University of Chicago, and would like to help

them in a way of going to try with the line which they had

failed down for universality and the limits of propriety as to amount

but we felt that in the future there must be a step forward from

which training experience, the needs of which were proven to be of value

to other institutions than the one making the experiment.

Mr. Pfeiffer spoke in similar vein, saying that the University

of Chicago had the best opportunity in the community in medicine and

in engineering in the field of research and they would like to find a

way of helping it.

It was agreed that we should leave from an interesting discussion only a few minutes on the Thursday morning and that the whole matter should be considered by the Board in a view to the

matter being considered at the Rapidan meeting of the General Association.

Before going into the meeting, Mr. Tatsgar said, President Putnam stated that he had just called on Dr. Vincent in meadow and wanted to give an

outline of the new interest in our medical work and wanted to give us

more money for the medical school; if that is to be earnest interest

in our plan for the development of small colleges and that he, Vincent

was especially interested in the University of Chicago and would like the

matter to be a matter of the utmost of this plan.

After the meeting with the General Education Board afternoon

President Putnam called on Dr. Vincent and the same evening

President Putnam called on Dr. Vincent and was at the same college. The

prominent among the matter of the small colleges, pointing them out

the concern of the Michigan Ann Arbor in getting the professors to

from sterilization may in reference to the small universities.
necessity of securing and raising up men fitted to be the "Dons" and paying them enough to give them opportunities of culture; and added that though this was treason to his Board (meaning that this work was outside their proper scope) he was so much interested in it that he should want his Board to help us do this work.

He agreed to let us know in advance of his next visit to Chicago, late in November and to have an extended talk over the matter then.

I think we had probably better arrange to give a quiet dinner and have a few professors and trustees present, and discuss the whole matter.
necessary to continue our journey and what is necessary to give the "done" and paying them more to give new opportunities to amateurs and the more that they have done was to present to the board. I was so much interested in it that he showed me the board to help me to plan work.

He showed me how to know in advance of the next year to

Chicago face in numbers and to have an extended fall over the

matter of

I think we had better for the own and put effort to give a direct

and have a few representatives and different places and increase the
August 25, 1924.

President Ernest D. Burton,
c/o Swift & Company, Ltd.,
58 West Smithfield,

Dear Mr. Burton:

There seem to me three things that might well be handled soon after your return, and I mention them to you now in case you want to consider them on the way home. The first one seems rather simple and may, indeed, permit of being worked out when you land in New York, but it seems clear that the other two will have to be finished up in Chicago:

1. You will remember that the action of the General Education Board was not to enact the $2,000,000 donation toward our $6,000,000 for endowment of salaries but to authorize their officers to do so. This requires then that we should convince them that we have already increased salaries in excess of $300,000 since 1919. Mr. Arnett says he will have no difficulty in working up this proof, and the thing to be done then is to meet with their officers, show them the proof and have them tell us that that convinces them and they make the donation. Since Trevor believes this is a relatively easy thing to do, I am suggesting that he work it up promptly and make an appointment with the officers of the General Education Board for the day after your arrival in New York so that he may meet you there and go with you to clear up the matter definitely.

2. The matter of revising our contracts with the General Education Board and the Rockefeller Institute,—which will permit us to use funds for building hospital, previously subscribed by them for endowment. Realize that this could not properly be worked out until you return to Chicago and have conferences with Dr. McLean, Dr. Lewis, and others, but I believe it is extremely important to do this as soon as consistent. Believe you recognize that the matter of changing the contracts, as put up to their Boards, had only to do with using the funds for building instead of endowment, although we know on the side that Flexner told McLean he would favor revision along other lines. My own feeling on this whole subject is that we should try to have the contracts give us as much latitude as possible, but it does not follow that we want to start out by embracing it; in fact, I think we ought to get all the latitude and then adhere to our original ideas.
3. The General Education Board has called a three-day meeting of its members at some point outside of New York for somewhere between the 10th and 15th of October. They have said that they will review the other parts of our program for this fall so that we should have a strong statement of our case worked up for them. I think we should cover the whole $20,000,000 program except perhaps the $6,000,000 endowment already acted upon by them and probably going very lightly on the last $5,000,000 of medicine. Understand from Trevor that the College program appeals to them to an unusual degree so that that should have full attention.

Of course, Trevor will be very helpful in all three of these matters and you will see that my thought is to get No. 1 out of the way as quickly as possible and then to plunge into No. 2 and No. 3, getting them cleared up if possible during September.

Yours cordially,

[Signature]
My dear Doctor Burton:

The officers of the General Education Board request me to notify you formally that after their conference with you and Mr. Arnett this week concerning the additional endowment needed by The University of Chicago to capitalize the increase of teachers' salaries made since 1919 up to and including the fiscal year 1923-24, they are of the opinion that $6,000,000 is necessary to accomplish this purpose.

In the exercise of the authority conferred upon them by the Board May 22, 1924, the officers hereby commit the General Education Board to an appropriation to The University of Chicago of a sum not exceeding $2,000,000 toward $6,000,000 for additional endowment.

I enclose herewith form of agreement which is submitted for consideration by the Trustees of The University of Chicago. You will observe that we have not inserted the date on or before which subscriptions to the supplemental sum shall be secured, nor the date on or before which all subscriptions shall be paid.
You will also note that the method of payment of the proposed pledge of the General Education Board, whether in annual, semi-annual, or quarterly installments, has not been indicated. Will you kindly ask the Trustees to express their preference in these respects, as the officers of the General Education Board desire to consult the wishes of the Trustees of The University of Chicago. As soon as this form of agreement is returned to us with the necessary information inserted, the formal agreement will be executed and sent to you.

Very truly yours,

[Signature]

WWB-MVL
You will also note that the method of payment of the balance

pledge of the General Recession Bond, where above arranged

the sum or any part of the deficit in amounts

attested. Will you kindly see the Trustees to arrange that

request in these respects, as the office of the General

Executive Board desires to commend the wisdom of the Trustees

of the University of Chicago. As soon as these items

engagement is necessary to us with the necessary information in

order, the same engagement will be executed and sent to you.

Very truly yours,

[Signature]
President Ernest D. Burton,
University of Chicago,
Chicago, Illinois.

My dear President Burton:

Following up our conversation of Tuesday, I think possibly you might be interested in the summary of the situation at Stephens College that Doctor Charters has just submitted to the General Education Board. I think that in so far as this particular experiment is concerned, he has stated the matter in a brief but comprehensive manner.

Sincerely yours,

James M. Wood,
President.
November 7, 1924

My dear Dr. Post:

As a preliminary to the conversation which I hope soon to have with you with reference to the type of full time service which we shall have in our University school I am sending you a copy of a tentative statement of the terms to be embodied in the new contract with the General Education Board and the Rockefeller Foundation.

May I call your attention to the fact that the fourth paragraph of this statement is intended to enable the University to secure, in addition to its full time staff, the services of specialist and younger men on part time but that none of the men of this latter class are to receive anything for their services to patients in the Hospital.

I should like to have an opportunity very soon to discuss the whole matter with you.

Very sincerely yours,

Dr. Wilber F. Post
122 South Michigan Avenue
Chicago, Illinois
November 7, 1934

Dr. Wiper E. Post

I am writing to you to make the important statement in reference to the work of the University to some extent in the Hospital.

Your letter was received on the 9th of the month and I am sending you this note to say that we are anxious to receive your reply as soon as possible.

I hope you will be able to come to the city soon and see the work that is being done.

Very sincerely yours,

[Signature]
Dr. Wickliffe Rose, President
General Education Board

My dear Dr. Rose:

Under date of September 17th, 1917, an agreement was made between the General Education Board, the Rockefeller Foundation and The University of Chicago, covering conditional subscriptions of a million dollars from the General Education Board and a million dollars from the Rockefeller Foundation toward a total sum of $5,300,000. for the use of the Medical Schools of The University of Chicago. Among other conditions, the agreement stated that, of the $3,000,000 subscribed by other contributors, not exceeding $1,300,000. might be used to provide buildings and equipment; and the $1,000,000. to be contributed by the Board and the $1,000,000. to be contributed by the Foundation and not less than $2,000,000 from the sum of $3,300,000 subscribed by other contributors should be preserved inviolable as endowment of the Medical Schools, the income only to be used.

Subsequent to the execution of the above agreement, it developed that the $1,300,000 designated for buildings and equipment was inadequate for that purpose and that it was inadvisable and impracticable until the school was in operation to undertake a campaign for the increase of that sum. Because of this situation, the General Education Board, at its meeting on February 29, 1924, took the following action:

That, subject to the concurrence of the Rockefeller Foundation and The University of Chicago, the Executive Committee of the General Education Board, be and it hereby is authorized to substitute for the contract with The University of
...
Chicago, dated the 17th day of September, 1917, a new agreement or agreements, which shall enable the University, subject to the approval of the Executive Committee of the General Education Board, to use such part of the present medical fund—amounting to $5,300,000—as, in the judgment of the University and the Executive Committee of the General Education Board, shall be deemed wise and necessary for the construction and equipment of laboratories and clinics for the Medical Department of the University on the University campus.

Pursuant to said action, and as a basis on which to make the amended agreement, I am detailing herewith the plan of organization of the University Medical School and the basis on which it is to be operated.

The University School of Medical Science is organized as a part of the Ogden Graduate School of Science and it is the desire and intention of the University to conduct it on a University basis with only such restrictions additional to those which are followed in other divisions of the Ogden Graduate School of Science as the special conditions affecting medical education may require.

The University is proceeding with the organization of the Departments of Medicine and Surgery on the following basis:

Each Department will have at least one professor and an graded staff with full academic rank and titles. These members of the Departments concerned will receive appropriate salaries from the University. They will be free to render any service required by humanity or science, but will receive no pecuniary benefit from the practice of their profession. Chairmen of each Department shall be selected from this group.

The University may also appoint individuals to the Departments named on a part time basis, with or without salary, with rank and titles of Clinical Professor, Associate Clinical Professor, etc. They may continue to engage in the private practice of their professions outside of the University Hospitals, but in the case of professional services rendered to patients in the University Hospitals they will receive no pecuniary benefit. Additional clinical departments will be established as rapidly as funds and circumstances permit.
OFFICERS, including the Vice-Chairman, to the University, and the Executive Committee of the University, and the University's Board of Trustees. The Board of Trustees would have the authority to appoint the Executive Committee of the University.

The University Medical School and the Clinical Center for the diagnosis and treatment of the University's patients.

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The University Medical School and the Clinical Center for the diagnosis and treatment of the University's patients.
The trustees of the University desire to be free at any time to change or amend the plan of organization of the Medical School, whenever in their judgment experience has shown any change or amendment to be desirable in the interest of Medical Education.

The trustees of the University appreciate the willingness of the General Education Board and the Rockefeller Foundation to make a new agreement or agreements covering their contributions to the University, and respectfully request that the new agreements specify that the said contributions and the supplementary sums may in the discretion of the trustees of the University of Chicago be used for buildings, equipment and endowment of the School of Medicine in such proportions as may be deemed wise.
The trustees of the University believe to be free at any time to change or amend the plan of organization of the Medical School, provided that the changes and amendments are not inconsistent with any power or management to be exercised in the interest of the Medical Institution.

The trustees of the University and the Board of Trustees of the University, any amendment to the Constitution and By-Laws of the University being of necessity and effectual.

The supplementary name may be given to the institution of the University.

The Board of Trustees are hereby empowered to employ and engage in the School of Medicine in such proportion as may be deemed wise.
My dear President Burton:

I enclose three copies of an agreement signed by Doctor Rose, President of the General Education Board, and by Doctor Vincent, President of the Rockefeller Foundation, cancelling the agreement entered into by the two Boards and The University of Chicago on September 17, 1917. If this cancellation agreement meets with the approval of the Trustees of the University, will you kindly sign all three copies, retaining one for your own files and returning one to our office and one to the office of the Rockefeller Foundation.

I also enclose original and two carbon copies of the new agreement No. X-24 to take the place of the agreement dated September 17, 1917. If this agreement is acceptable to your Trustees, will you kindly have them indicate their approval by authorizing the proper officers to execute the form of acceptance on the fourth page and by authorizing you as President of the University to sign the third page of the agreement. The original is intended for your files, and the two duplicates, after the forms of acceptance have been executed, should be returned to this office.

Very truly yours,

GENERAL EDUCATION BOARD

By Irene E. Golden
President Ernest D. Burton,
The University of Chicago,
Chicago, Illinois.

Dear President Burton:

I am enclosing a formal letter with respect to my trip abroad, together with a letter from Mr. Arnett commenting on it. Before writing the letter I discussed with Mr. Flexner the propriety of making such a request, and he advised me to proceed. I had intended showing him the letter before forwarding it to you, but in view of Mr. Arnett's suggestion that the General Education Board be requested to provide for a part of my salary during my absence, I decided that the letter had best go to you first.

Mr. Flexner says that it will be to the advantage of all concerned if the matter is brought before the General Education Board at the earliest possible date.

When I was last in Chicago there was some talk of bringing the nursing question before the Senate at the next regular meeting on February 28. In view of the absence of yourself and of Dean Tufts I should imagine that that proposal has not matured, and I am not planning to come to Chicago at that time, unless I hear from you that my presence is desirable.

Mr. Flexner intends to be in Chicago for the meetings of the Council on Medical Education during the week beginning March 9th. During that time he has promised to talk with Mrs. Fairbank and with Dr. De Lee with regard to the future of the Chicago Lying-In Hospital. I had thought that instead of arranging a conference, at which the University would be represented, it might be better for Mr. Flexner to talk with Mrs. Fairbank and Dr. De Lee, separately or together, quite informally. My chief object at this time is the education of these two individuals. His talks with them might then be followed up within a short time by somewhat more formal conferences at which the University will be represented.

My impression in this respect is guided by the fact that such difficulties as at present exist are not due to differences of opinion between the University and the Lying-In Hospital, but are due rather to differences within the organization of the latter. I have recently made a suggestion to them which may prove to be the solution. If Mr. Flexner can bring about accord between Mrs. Fairbank and Dr. De Lee, the rest of the problem should be easy.

Sincerely yours,

[Signature]

[Note: The signature is not legible in the image provided.]
President Ernest D. Burton,  
The University of Chicago,  
Chicago, Illinois.

Dear President Burton:

I am writing to ask that the University of Chicago request the General Education Board to make funds available, either in the form of a Fellowship or a special grant, to help defray the expenses of my contemplated study abroad.

If, as may be expected, the situation with regard to the building program is such as to make it possible for me to be absent from this country, I plan to sail for Europe on the 26th of June, 1925, and to remain abroad about one year, the exact time to be determined in accordance with your wishes, and with respect to the situation in Chicago.

Although my plans for study are still somewhat indefinite in detail, I have the general outlines of my program fairly clearly in mind. I wish to spend something more than one-half of my time in intensive study in a German medical clinic. During this time I hope, in addition to the purely professional aspects of my work, to gain some insight into the methods, points of view, and approach of the German clinician of the best type, and some knowledge of the way in which the problems of the clinic are met. For this purpose I have in mind the medical clinic of the University of Greifswald, although no arrangement has as yet been made.

The remainder of my time I should expect to spend in a more extensive study, with much the same aims in view. I wish to visit a number of the more important clinics, particularly in Germany and Austria, and several laboratories of physiology, physiological chemistry, and pharmacology. The first month abroad would be spent in England, and the remainder of the time on the continent.

I find it very difficult to secure any data upon which to base an accurate estimate of the amount required to cover the added expenses incident to my going abroad. Since it is already understood that my salary will be continued by the University it will only be necessary to secure an amount sufficient to cover (1) actual travel expense for my wife and myself, (2) added living expense, if any, after we have ourselves provided the amount which we would have expended for the same purpose in this country, and (3) tuition, laboratory expenses, and incidentals in connection with study. The latter item is of particular importance, since under present conditions in Germany it is likely that progress of work may be hampered unless I am prepared to bear at least part of the expense.
As a pure guess, I should think that the sum of three thousand dollars would be sufficient to cover these items. Perhaps this amount could be made available, and any amounts expended under the grant could be accounted for under the above items.

I am informed that from the standpoint of the General Education Board it would be of advantage to have this matter brought to their attention at as early a date as possible.

Sincerely yours,

[Signature]
February Ten
1 9 2 5

My dear Dr. McLean:

I am returning herewith the draft of the letter to Dr. Burton, covering a proposed application to the General Education Board for a fellowship or special grant to cover the expenses of your study abroad.

I think the manner in which you have outlined the subject is admirable and covers all the points. There is only one inquiry which I should like to make, i.e.: whether, in view of the fact that you are to be abroad for a whole year, the General Education Board might be asked to cover part of your salary. It may be that Dr. Burton would not feel that this should be done. I am simply raising the question for your consideration, not being at all insistent upon my suggestion.

I presume you will take up with Dr. Burton the question of the conference in Chicago between Dr. Flexner and others and Dr. DeLee on the occasion of Dr. Flexner's visit to Chicago early in March. If the conference can be arranged, I should think it would be desirable for you to come to Chicago at that time to take part in it and help matters along.

Trusting that you and Mrs. McLean are very well, with cordial regards, I am

Very truly yours,

Trevor Arnett

Dr. Franklin C. McLean
12 E. 86th Street
New York, N. Y.

TA: EVB
Enc
The trouble appeared to begin because of a number of factors. 

First, the students were not adequately prepared for the course. They lacked the necessary background knowledge required to understand the material being presented. 

Second, the professor's teaching methods were not effective. He tended to lecture extensively, but did not engage the students in the material. This made it difficult for the students to follow along and understand the concepts. 

Third, the course material was too challenging for the majority of the students. The problems and exercises were too difficult, which led to a lack of confidence in their abilities. 

To address these issues, it is recommended that the course be restructured. The professor should incorporate more interactive elements into the teaching, such as group discussions and problem-solving sessions. He should also provide additional resources, such as study guides and practice problems, to help the students understand the material. 

The course content should be simplified and made more accessible to the students. This could be achieved by breaking down complex concepts into smaller, more manageable parts. The professor should also ensure that the material is presented in a way that is clear and easy to understand. 

Overall, the success of the course depends on a comprehensive approach that addresses both the students' readiness and the教授's teaching methods. With the right strategies in place, the course can be made more effective and engaging for all students.
February 17, 1925.

My dear Mr. Swift:

Do you concur in my opinion that application should be made to the General Education Board according to McLean's letter (herewith attached), and that we might together authorize it and ask the Board at its next meeting to approve our action?

Do you agree with me that we should raise with the General Education Board the question of the exact amount to be appropriated? I should suggest that we should welcome a contribution of one-half of Dr. McLean's salary, --$5000.

Very truly yours,

Mr. Harold H. Swift,
Union Stock Yards,
Chicago, Illinois.

Enc.
February 23, 1925.

The General Education Board,
61 Broadway,
New York City.

Gentlemen:

In accordance with the arrangement entered into with Dr. Franklin C. McLean when he was called to the Professorship of Medicine at the University of Chicago, he is planning to spend approximately a year in Europe, leaving in June 1925.

Following the precedent of the case of Dr. Luckhardt, I am writing to inquire whether the General Education Board would make an allowance to him or to the University for the incidental expenses of his journey covering travel, University fees, research expenses and the like. Dr. McLean estimates that these items of expense will not exceed $3,000, and our suggestion would be that this be fixed as the maximum amount of the grant, the actual expense only to be paid.

I venture to inquire also whether the General Education Board would in the case of Dr. McLean, as in the case of Dr. Luckhardt, divide with the University the expense of his salary, namely $10,000 a year.

We greatly appreciate your cooperation with the University in our effort to develop a strong medical faculty, and should be glad of any favorable action on these requests; if they commend themselves to your Board.
Reernity 3-3, 1936

The General Assistance Board

58 Madison Ave.
New York City.

Gentlemen:

In accordance with the arrangements previously made with the University of Medicine at the University of Pennsylvania, I am pleased to announce the University to commence a year in Madison, January 5th 1936.

Following the precedent of the case of Dr. Parke.

I am, therefore, in the position of the General Assistance Board, which makes an allowance for the maintenance of the University, and the maintenance of the University, hence, necessitates an increase of the University budget. The University, which has been operated on the budget of $10,000, may now require an increase of $50,000 to be raised in the maximum amount of the Executive Committee of the General Assistance Board.

I propose to inform the other members of the General Assistance Board in the case of Dr. Parke. The increase is in the case of the University, which has been budgeted at $10,000.

We hereby express our appreciation to the University for the assistance it has given to our medical faculty.

Yours sincerely,

[Signature]
It has perhaps come to your knowledge that Dr. Dean D. Lewis, who was several years ago connected with the Chair of Surgery in the Medical School, but had never entered upon his duties, recently presented his resignation which the University felt obliged to accept.

In his place the University has elected Dr. Dallas B. Phemister, a man whom we regard as eminently fitted for this position, and who is in sympathy with the ideals of our new School of Medicine. In electing him an arrangement was made similar to that already made with Dr. McLean, and in accordance with it Dr. Phemister is expecting to go abroad probably either October 1, 1925, or January 1, 1926.

At the proper time we should be glad to ask your cooperation with us in giving him this opportunity on the same terms as those suggested above in respect to Dr. McLean.

With great respect,

Very sincerely yours,
If you please, I am writing to ask for your assistance in the following matter.

I believe that the University of Oxford is looking for an experienced academic to take on the role of Head of Department in the School of Education. If you are interested or know anyone who might be, please let me know.

I am writing to see if there is anyone in your network who might be able to provide information or support for this position. Any assistance you can offer would be greatly appreciated.

With great respect,

[Signature]
February 23, 1925.

The General Education Board,
61 Broadway,
New York City.

Gentlemen:

In accordance with the arrangement entered into with Dr. Franklin C. McLean when he was called to the Professorship of Medicine at the University of Chicago, he is planning to spend approximately a year in Europe, leaving in June 1925.

Following the precedent of the case of Dr. Luckhardt, I am writing to inquire whether the General Education Board would make an allowance to him or to the University for the incidental expenses of his journey covering travel, University fees, research expenses and the like. Dr. McLean estimates that these items of expense will not exceed $3,000, and our suggestion would be that this be fixed as the maximum amount of the grant, the actual expense only to be paid.

I venture to inquire also whether the General Education Board would in the case of Dr. McLean, as in the case of Dr. Luckhardt, divide with the University the expense of his salary, namely $10,000 a year.

We greatly appreciate your cooperation with the University in our effort to develop a strong medical faculty, and should be glad of any favorable action on these requests; if they commend themselves to your Board.
The General Education Board

New York City

Concerted

In accordance with the arrangements previously made with the University of Michigan, which were confirmed to the President of the University by an offer of $10,000 a year in June, 1926,

I have been advised by the President of the University that the University will not exceed $10,000 and cannot exceed the amount of $1,000, and that the President will not exceed $1,000 a year.

I therefore apply for funds to make the General Education Board's work in the case of the University of Michigan effective with the University's financial obligations.

We hereby accept your cooperation with the University in an effort to develop a sound program of studies, and we are grateful for any aid to the New York Board from you.

Please address all communications to:

The General Education Board

New York City
It has perhaps come to your knowledge that Dr. Dean D. Lewis, who was several years ago connected with the Chair of Surgery in the Medical School, but had never entered upon his duties, recently presented his resignation which the University felt obliged to accept.

In his place the University has elected Dr. Dallas B. Phemister, a man whom we regard as eminently fitted for this position, and who is in sympathy with the ideals of our new School of Medicine. In electing him an arrangement was made similar to that already made with Dr. McLean, and in accordance with it Dr. Phemister is expecting to go abroad probably either October 1, 1925, or January 1, 1926.

At the proper time we should be glad to ask your cooperation with us in giving him this opportunity on the same terms as those suggested above in respect to Dr. McLean.

With great respect,

Very sincerely yours,

EDB:CB
It was perhaps come to your knowledge that Dr. D. Lewis, who was recently Honorary Assistant Professor of Surgery in the Medical School, had never revealed your plan of study to the University of the State of New York.

In the place of the University, the State of New York, and the public, I feel it my duty to express my highest approbation of the course of study followed and the manner of conducting the medical school of the State University of New York.

I have the honor to be, with great respect,

Very sincerely yours,

[Signature]

MAY 15
February 23, 1925.

The General Education Board,
61 Broadway,
New York City.

Gentlemen:

In accordance with the arrangement entered into with Dr. Franklin C. McLean when he was called to the Professorship of Medicine at the University of Chicago, he is planning to spend approximately a year in Europe, leaving in June 1925.

Following the precedent of the case of Dr. Luckhardt, I am writing to inquire whether the General Education Board would make an allowance to him or to the University for the incidental expenses of his journey covering travel, University fees, research expenses and the like. Dr. McLean estimates that these items of expense will not exceed $3,000, and our suggestion would be that this be fixed as the maximum amount of the grant, the actual expense only to be paid.

I venture to inquire also whether the General Education Board would in the case of Dr. McLean, as in the case of Dr. Luckhardt, divide with the University the expense of his salary, namely $10,000 a year.

We greatly appreciate your cooperation with the University in our effort to develop a strong medical faculty, and should be glad of any favorable action on these requests if they commend themselves to your Board.
It has perhaps come to your knowledge that Dr. Dean D. Lewis, who was several years ago connected with the Chair of Surgery in the Medical School, but had never entered upon his duties, recently presented his resignation which the University felt obliged to accept.

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At the proper time we should be glad to ask your cooperation with us in giving him this opportunity on the same terms as those suggested above in respect to Dr. McLean.

With great respect,

Very sincerely yours,

Ernest O. Burton

EDB:CB
March Eleven
1925

My dear Dr. Burton:

As I promised you a few days ago, I am sending herewith a memorandum regarding matters brought up during my recent visit in New York:

1) Your letter of February 23rd to the General Education Board, requesting an appropriation for expenses of Dr. McLean in Europe: I handed this letter to Dr. Flexner, who conferred with Dr. Rose and, in their opinion, it was considered better at this time not to present the request. I am, therefore, returning the letter to you.

They felt that in view of the fact that Dr. McLean is receiving a salary of $10,000 from the University and that the University is not yet using the income on the gift of the General Education Board to the medical school, and, further, that the Board expected to be asked to give further sums to the medical school in the near future, it would be better not to present this request.

2) I spoke to Dr. Flexner regarding gifts for medical purposes which the University might receive during the present campaign and inquired whether such gifts might not be considered as part of any supplemental sum which the General Education Board might require the University to raise to meet a subsequent gift for medical purposes. He said, by all means, accept such gifts; that there was no doubt that they could be counted as part of the supplemental sum. I suggest that, if you have an appropriate opportunity, you raise the question also with Dr. Rose.

Very truly yours,

Trevor Arnett

TA: EVB
Enc

Dr. Ernest D. Burton
The University of Chicago
March 17, 1925.

My dear Dr. McLean:

Our tentative approval to the General Education Board has discovered a feeling on their part that in view of the amount of your salary from the University, and the fact that we are not yet using all the interest of the gift made by the Board to the University for Medical work, it is inexpedient to ask the Board for a special appropriation in this case. I am constrained to think, therefore, that it would not be wise to press the matter further.

When you are ready to go, or after you reach Europe, if there are special expenses for equipment or material corresponding to matters which the University would have to provide if you were working in our own laboratories, I feel sure the Board would consider an appropriation for this purpose.

With best wishes,

Very truly yours,

Dr. Franklin C. McLean,
Rockefeller Institute for Medical Research,