W. R. Harper, Esq.,
University of Chicago, City.
Dear Sir:-

As you are doubtless aware returns under the new Income Tax Law must under severe penalty in case of failure, be in the hands of the collector by April 15th. All persons who have incomes of $3500.00 or more are required to make such returns. I have studied the Statute and had some experience in the preparation of returns, and should be happy to call at your home with the necessary blanks any evening and assist you in preparing your return. The return could be sworn to before me and I would deliver it to the collector.

In case you desire to make use of my services in this matter, please write me naming the date that you would find most convenient. If you prefer to attend to the matter yourself it will be necessary for you to call in person at the Government Building and swear to the return before the Collector or one of his deputies.

Yours truly,

C.T.B. Goodspeed