CHICAGO February 7, 1899.

My dear President Harper,-

The room over the old Examiner's Office is occupied by three classes in Greek, at 8:30, 11:00 and 12:00, respectively; none of the classes are large. All of them could be shifted to Room 12 which is vacant at these hours, and is a good room. There seems, therefore, to be no difficulty in the way of clearing this room.

Yours truly,

R.D. Ogden
CHICAGO    Feb. 16, 1899.

My dear President Harper:—

Classrooms on the second floor of Cobb Hall are occupied during the first four hours of the day as follows:

<table>
<thead>
<tr>
<th>Hour</th>
<th>No Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30</td>
<td>2, 7, 12, 15.</td>
</tr>
<tr>
<td>9:30</td>
<td>2, 7, 8, 9, 10, 12, 13, 15.</td>
</tr>
<tr>
<td>11:00</td>
<td>2, 7, 8, 9, 10, 12, 15.</td>
</tr>
<tr>
<td>12:00</td>
<td>2, 7, 9, 10, 12, 15.</td>
</tr>
</tbody>
</table>

This information was obtained by visiting the classrooms on Thursday Feb. 9th. The statements in the Quarterly Announcements as to the assignment of rooms are incorrect, e.g. Classes are assigned to room #6 for five hours in the day, but #6 is not used as a classroom but as a library and study room for undergraduate students; besides, two classes are assigned at 9:30 to #12, and two to #8 at 11:00. I presume that Mr. Salisbury got his information from the Quarterly Announcements. It will be seen by the above table that classes in #15 cannot be transferred to #12, or to any other room on the second floor.
CHICAGO

[Handwritten text]

[Table entries]

[Further handwritten text]
At 9:30 and 11:00. The only rooms on that floor available for classroom use are 2, 7, 8, 9, 10, 12, and 15. Room 13 is used by Mr. Abbott and 9:30 as an office. Room 14 is an office room which is not used at present but is not large enough to accommodate any class. The classes which occupy room 15 in the first four hours of the day, number 16, 27, 18, 25. Last quarter room 15 was used for two Greek classes, numbering a little less than 40 each. No other room on the floor was available for three large classes.

Next year it will be necessary to divide some of the required courses into sections and the Greek Department will need more instead of fewer rooms. The same is also true of the Latin course which are required, and the Latin Department will also need more rooms.

Rooms 13 and 14 are two good office rooms, and combined with 12, four or five good offices might be obtained, but another room would be needed for a classroom to replace 15, and whether 12, 13, and 14
Chicago

Dear [Name],

I hope this letter finds you well. I wanted to share some updates from our recent trip to the [Location].

We arrived on [Date] and stayed for [Number] days. The weather was [Weather Condition] throughout the trip. The [Activity] was [Activity Details].

We also visited [Location Details]. The [Attraction] was very [Attraction Details].

On our final day, we [Additional Activity].

We had a wonderful trip and hope to return soon. Please let me know if you would like to join us on our next adventure.

Best regards,

[Your Name]
if combined would meet the requirements of the administration offices is a question.

The loss of 15 to the Greek Department would be a serious one, and one very difficult to make good.

Very truly yours,

C. F. Castle
The allied departments of Political Economy, Political Science, Sociology, and History, after careful comparison of various alternative plans to alleviate the overcrowding due to inadequate quarters, report that the prospect of a continued occupancy of Cobb Hall - in view of the decision to shut up one end of the new Law School - will result in many serious objections. The difficulties are so weighty that the departments affected believe the continuance in Cobb Hall will improperly handicap their growth, their efficiency, their methods of instruction, their use of materials, their growth, and consequently the University itself. The needs and the means of meeting those needs are so ill adjusted as to seem paradoxical. For instance, the Department of Political Economy has never had but one classroom at a time, the books for six instructors, and no place whatever for private conference with students in the stacks.

The common difficulties to be contended against are, in the main, the following:

A. Cobb Hall, constructed for small class-rooms, could not be altered, without great expense, to permit the unification of the four departments with a common library stack, a common reading room, and suitable class-rooms adjacent to the books. These continuance in Cobb Hall, therefore, means an unfortunate emphasis on the
separation of subjects, which is fatal to a just correlation of sehooly work in these departments. The students, on the contrary, should be made to feel the broadening contact of men and ideas outside of, but closely related to, their specific tasks. At present, the dangers of specialization are greatly exaggerated, accentuated.

B. The present quarters limit the methods of instruction. Advanced classes are separate from the books. Since the libraries are the test are the places where students can study, the foundation of the present system, by opening a few more vacating rooms to books, would not remove the difficulties. In these libraries which are at once reading rooms as places of study, no talking can be allowed; and hence the system of conducting advanced classes and seminars among the books is an impossibility so long as we remain in CTY Hall. Moreover, the withdrawal of Junior College students and the vacating of some class-rooms, while allowing space for books (in the present unimpeachable system) would only expand the existing unions, without affording the relief asked for. These rooms, with increasing numbers, belong more readers in more badly adjusted rooms.

Also, there is not suitable large class-room near the books available for present needs.
In company only with the A. D. White Architect's library at Cornell, our facilities may be seen in a strikingly unfavorable light, and yet there are other subjects for consideration. There is needed stack room for at least 50,000 volumes; and also a common reading room with desks (or tables) for 200 readers. In a few years from this space would be inadequate. Probably no other group in the University—excepting possibly modern languages—is likely to show the growth in numbers of the Architect Group.

F. In addition, it is evident that the wooden shelves, the fittings etc., before the whole valuable collection of books in Cobb Hall to the danger of fire.

Moreover, we cannot hope to receive many donations of books in mass if the present place of keeping and storing them be continued. This last print has already had practical illustration.

G. By assignment to a proper building, it is confidently believed that, with a common library and a common library management, a better service can be provided at a lower expense than now. At present there is unnecessary waste from multiplication of error, and outworn service, and too many books, largely due to the conditions of best all instruction incident to our present quarters.

Cobb Hall also offers no facilities for dressing men for statues, statues for the journals, manuals for illustration of the work in Commerce, History, etc. Many boxes of illustrative material are now stored away unused. A considerable space for maps, etc. room prepared for that purpose, is, to the Architectural department alone, an urgent need. Such facilities cannot now be sufficient in Cobb Hall and the other primary demands.

In consideration of these serious drawbacks, increasing in proportion to the expansion of the work, we respectfully petition the Trustees for relief.

J. Lawrence Laughlin
Albin W. Small
H. B. Jordan
F. E. Johnson
C. A well-lighted common reading room, separate from the stacks nearby, where documents, and materials are stored, is essential. This room should be large enough to contain the journals, periodicals etc. of all four departments, besides the tables for readers. The stacks, separate from the reading room, should be accessible to instructors with classes.

Cott Hall could not supply this essential requisite for modern teaching. Even now, most materials are removed to the library in another building. Our library would not be the game place near that of the Law School.

D. Consequently, a proper library system being impossible in Cott Hall, we are in the plight such as that of a department of chemistry without a laboratory. This is literally true, that in our departments our libraries are distinctly laboratory annexes. Just as the students in these departments are increasing, our facilities are likely to become more inferior in kind. If we are removed to Cott Hall, after canvassing the possibilities for library space, we believe that any legitimate library (or laboratory) development is impossible there. The situation need of the architecture department are imperative. There is no place for readers; students stand at their work. A few more rooms would fill all almost absence, and the same bui would remain. Even if we could have the old Chapel it would be inadequate for our purposes, and it is also remote from class rooms.
Chicago Aug. 30th 1901

Dear Dr. Harper;

May I take the liberty of supplementing the statements which I made to you this morning with a few further considerations? I am very anxious that some solution of the problem of housing the Dep't of Psychology be found which will not give Mr Michelson occasion to feel that the interests of his department have been disregarded and that he himself has been entirely ignored in the matter of the decision as to the disposition which is to be made of the Ryerson building.

I think that a harmonious settlement can be arrived at; but I fear that if Mr Michelson is simply left out of the account, the loss to the University in the harmony and therefore in the efficiency of the working of some
Dear Mr. Henderson,

I understand the frequency of suppressions in the Chicago Tribune.

I was wondering if I could speak with a few interesting congregations.

I am aware of the situation and some of the players at the forefront of your efforts.

The interest of the government has been significant in the matter of the suppression of the Chicago Tribune.

I think that a suppression statement can be attributed to it. I can imagine it.

It is my intention to simply talk about the recognition of the issue to the National Association of Women, any question of the World War II.
of its departments will far outweigh the gain in dollars and cents obtained through the use of the fourth floor of Ryerson for the work of Mr. Angel. I therefore wish to make one or two suggestions.

1st.) The middle room of the fourth floor is so large that it occurs to me that a portion of it might be partitioned off for lecture-room purposes and that there might still be sufficient room left for Mr. Angel's laboratory work. In this case, it would not be necessary to displace Mr. Gale, and the elementary course might still be given in room 34. If this arrangement could be made, the inconvenience to the Physics work would be less pronounced and I think there would scarcely be one chance in a hundred that Mr. Michelson would request the withdrawal of Mr. Angel before he was ready to go. The assurance which Mr. Michelson asks might therefore be safely given and he would
Chicago

The University will be interested in keeping its efforts and contributions to the work of the Negro.

I appreciated your trip to see one of our suggestions.

Tell the committee room of the fourth floor is no longer that of course I was a portion of it might be part of the other Vero room and that space might still be additional room for Mr. Anderson's lecture and other work. It is not a matter if necessary to displace it June, and one of the students courses might still be given in room 40. It will be essential to make an incision to give the pleasure work room for space to grow and expand.

I must stress the mistaken or the Negro people of the United People of the League to do.
Chicago

not have occasion to feel that no attention had been paid to his wish. 2nd) If this plan is not feasible it is possible that an arrangement might be made with the Dep't of Mathematics by which one of their lecture rooms might be used by Mr Angel, and Mr Gale left in possession of #34.

3rd) Although the EP Dep't of Physics has but one lecture room in which five different courses of lectures must be given this Fall (see program of courses) it is not impossible that an hour might be found for Mr Angel in this room. Such an arrangement would be attended with much inconvenience to our department, but I am certain that the attitude of the Dep't of Physics is not one which will put up with no inconvenience even when the interests of the University are at stake.

The situation is I think sufficiently clear to make it evident that
Chicago

I do not have occasion to feel that, in spite of attraction which has been shown to me, you have no occasion to feel that I am, in fact, disposed to make arrangements for your reception here. I shall be glad to make arrangements for your reception, and it is my hope that you will accept them with pleasure.

I am aware of the fact that the Department of Physics has put one in possession of it, and have been informed that some difficulty in connection with the Department of Physics may be anticipated. I am not acquainted with these difficulties, but I can understand that they may arise from a failure to attend to the proper business of the Department. I am not aware of the nature of these difficulties, nor do I know that they are really important. I am, however, willing to make any arrangement that may be necessary to carry out the wishes of the Department.

I am, therefore, not afraid to make any arrangement that may be necessary to carry out the wishes of the Department.
much inconvenience and crowding Chicago be avoided if a place can be found for Mr Angell outside of Ryerson. But, if this cannot be done, we are very willing to endure our full share of the discomforts of crowded quarters. But in any case may I express the hope that, in the interests of harmony, Mr Michelson's expressed wish be seriously considered. I of course recognize that the buildings belong to the University, not to the departments. Nevertheless it does not seem to me unnatural that the director of a laboratory should wish to have some voice in the decision of the question of the disposition which is to be made of the building which he occupies.

I remain

Very respectfully yours

R.A. Millikan
the University of Chicago

sincerely yours,

[Signature]
Room 10

August 30, 1901.

Professor A.A. Michelson,
Wood's Hall, Massachusetts.

My dear Mr. Michelson:

I wish to express to you the appreciation of both Mr. Angell and myself of your kindness and courtesy in the matter relating to the use of the fourth floor or a portion of it, of the Physical Laboratory for the work in Psychology. I should like to say to you that I have made every possible effort to make another arrangement for I have realized not only that you might be somewhat inconvenienced but also that the arrangement was at best a temporary one from any point of view. I have utterly failed to find another place and it does not seem quite possible to turn Mr. Angell out upon the street. I have had a conference with Mr. Millikan and he has explained to me quite fully the contents of your last letter to him. I feel quite certain myself that the arrangement proposed is only a temporary one and that within a year or two we shall be able to make arrangements which will be better not only for Psychology, but also for Physics. At the same time, I suppose that we ought not to arrange before hand to turn Mr. Angell out upon the street in case the arrangements hoped for should be delayed. I have not told you that we think that we have
My dear Mr. McPherson:

Professor A. F. McPherson,

Wooster, Ohio

Messrs. Smith:

I wish to express to you the appreciation of the

Mr. Angell and myself of your kindness and courtesy in the

matter relating to the use of the courtyard of the

mansion of the Physical Institute for the work in

Penetration. I am wonder to say to you that I have received

very many positive efforts to make another arrangement for the work in

Penetration but none which I think will be acceptable. Therefore

and also that the arrangement was at part of your

I have already told you of the

one from any point of view. I have already told you of the

this morning. People and it does not seem during the period

from Mr. Angell and the street. I have had a conference

with Mr. Angell and the explanation to me during the

conference of your last letter to him. I feel quite

convinced that the arrangements proposed to take only a

temporary one and that within a year or two we shall be able

to make arrangements which will be better not only for

Professor but also for Physics. At the same time, I

apologize. I have not told you that we think that we have

been gathered.
August 30, 1901.

In sight a building for the department of Philosophy and that this will be in tangible form before long. Under these circumstances the trustees have arranged to make the changes on the fourth floor, a friend having furnished the money especially for this purpose. These arrangements are being made with a view to the permanent completion of the fourth floor for the use of the department of Physics hereafter.

I wish again on the part of Mr. Angell and all concerned to express our appreciation of the attitude of courtesy and consideration which you have shown.

Trusting that you are having a very pleasant vacation and that your vigor is being restored and looking forward to your return in the next few weeks, I remain

Yours very truly,

W. R. Harper
March 30, 1907

In order to provide for the department of philosophy a place
which will be in harmony with the program of the University,
these arrangements have been made to make the changes
on the fourth floor of the new building temporarily in the cellar
especially for the purpose. These arrangements will be made
in harmony with a view to the permanent completion of the building.

I wish to express my appreciation of the attitude of courtesy and
cooperation with which you have shown.

I trust that you will have a very pleasant reception
and that your arrival at the first lecture and looking forward
to your return in the next few weeks, I remain

Yours very truly,

W.R. Harper
August 30, 1901.

My dear Mr. Millikan:

I have written Mr. Michelson concerning the matters we discussed this morning. I think that the wishes he expressed can be carried out. At all events we shall make an effort to do so. Meanwhile there are one or two questions concerning the exact arrangement of the upper floor in reference to which I shall be glad to have you speak to Mr. Angell in order that we may get out of this the most there is in it. Mr. Angell, I think, leaves the city very early.

Yours very truly,

W. R. Harper
March 8, 1907

Mr. Dear Mr. Milliken,

I have written Mr. Milliken concerning the matter we discussed this morning. I think that the matter being evidence can be carried out at all events, we will make an effort to go on. Meanwhile there are one or two details concerning the exact arrangement of the matter which I should like to refer to which I should be glad to have you speak to Mr. Andrew. In order that we may get out of this the more there is to it, I'm afraid I think, because the only very early.

Yours very truly,

W. R. Hedger
My dear Mr. Millikan:

I have your letter of the thirtieth instant, and think that your suggestions are most excellent. Since writing to you yesterday a plan has been suggested which, I think, will work out successfully. This plan will relieve us of the crowding, which, I see clearly, would result from placing the department of psychology in the physics building. It is to give Mr. Angell one of the small buildings on Ellis Avenue which have recently come into the possession of the University.

I appreciate the points made in your letter. At the same time, I am compelled to state again that, up to this time, the University has never given the director of a laboratory, a written agreement that this or that thing will be or will not be done, and we cannot introduce this policy at this point.

Hoping that we shall be able to fix the matter without encroaching upon Ryerson, and thanking you for your kindness and courtesy in the whole matter,
My dear Mr. Milliken,

I have your letter of the 12th and need not, therefore, troubling you with a reply. I have been so often and so frequently with it that I think I will work out the plan which will relieve me of the necessity of writing more. I see your note of the 1st of February, which I will answer by return. The affair of the Mott Avenue which I have recently been permitted to review the possession of the University, I appreciate the points made in your letter. At the same time I am compelled to state my belief that the question of the University has never been the subject of a report of a competent, written agreement that I think will be of the nature of a written agreement that we cannot introduce the objection of this point at this moment. Hoping that we may be able to live the matter without encountering your President, I am, therefore, Yo--
I remain

Very truly yours,

N. B.:

The question will be decided next Tuesday.
to have any change in the plan made with Mr. Kochman before I left until I return and can consult with the League officers and others who are interested. It has always been understood that Lexington is under my direction and I shall be glad to help devise an arrangement as the President's schedule permits. I am smilingly Your,

August 3, 1911

Pine Eyrie
Holderness, N.H.

If it is possible for me to arrange to go to Wellesley it will be an honor to represent the University at the inauguration of President Pendleton, although I think Mrs. Breckinridge as perhaps the
most distinguished and esteemed graduate of the College would have been a more fitting choice.

I have heard from Mrs. Beechwood of the wish of the U. W. C. L. to secure the space formerly occupied by the library in Lexington Hall. I think it extremely important that this space should be reserved for general use of the women students. Indeed I feel so strongly in the matter that, if there is any question in your mind, I would be glad not
Saturday, Mom.

The day is radiant and I don't want to spend the little in rectifying my objections to the Reading place. I shall try to be brief. But remember that I am emphatic.

1. I cannot give up without reluctance the possibility of having two connecting rooms, one of which can be used for a seated audience in case of need. To be used by the different groups of women and men and women which are in great need of such
accommodations

2. I cannot favor giving more space definitely to the league while the athlete core has none at all. The graduate women are clamoring for a room. The dean of junior women needs better accommodations. Mrs. Dudley needs it for small classes in her office. And the women in general are not even decently provided for.

3. I thought the league wished a larger rather than a smaller audience room. The placing of a
small room between 14 and 15, not only makes it impossible to have the two spacious social rooms adjacent but gives us a smaller room than 14 is now. Every bit of that space is needed as a study room during the morning.

4. It is true that No. 1 would suit the Neighborhood Club as well as 15 for most purposes, but 15 is not the Neighborhood Room. It is their
headquarters but is the Woman's Union room.
This Mrs. Robinson understands. The assignments are made from my office, the Neighborhood Clubs reserving it for the social hours just as any organization does. It was set apart for the lounge, the organization of all women of the University as their first choice when Lexington was opened.

I hope that Mrs. Burton's...
interest in the situation and the knowledge one man official at least has of the needs of the women will lead to hastening in the plans in the Woman's Building.

Meanwhile the best plan I can suggest for serving the interests of all is:

1. Reserve 14 in the League whenever needed
2. Let the League retain No. 1 and give them the use of No. 2 directly opposite the door of 1.
at all times when it is not needed for classes, probably from 1 P.M. on which I presume would be favorable hours for committee meetings and classes.

I still think the issues involved are too important to justify reaching a decision of any kind before all those who are interested can confer. Even if this means a delay until after the president's return, I should think
he would be quite willing to leave it in Mr. Burton's and my hands. I judge Mr. Burton considers the authorization or opinion of the Cow in Rooms is not necessary.
My dear Dr. Harper:-

In suggesting this morning an interview with you it was for the purpose of presenting to you the question of the occupancy of the unoccupied first floor room N.E. Corner Press Building. It seems that Dr. Goodspeed has consulted with Mr. Ryerson in relation to the matter and Mr. Ryerson has been furnished with sketches of arrangements for occupation by Registrar, etc; during your absence in the East I received these sketches from President Ryerson; Mr. Ryerson called me up on the telephone and I had a short telephonic interview with him, resulting in his stating that he thought the consideration of the matter might be postponed.

I have received a letter from Director Miller stating that the present quarters of the Bindery were practically uninhabitable during the cold weather and suggesting that the Bindery be transferred to the aforesaid unoccupied room during the winter.

The facts being herein stated it is likely unnecessary that you now take the time for a personal interview regarding it.

Yours truly,

[Signature]

Business Manager
Mr. Harper:

In suggesting this matter be interviewed with you it was for the purpose of presenting to you the desirability of the condonation of the men's room. I have been informed that the men's room is not connected with the building. If you desire to refer to the matter and if I may I would like to request an interview with you to discuss these matters with you.

My purpose here is to refer to the matter and I have been in the office and I have been in the office and I have been in contact with the matter with regard to the matter with regard to the men's room and I have been in contact with the matter with regard to the men's room. I have been in contact with the matter with regard to the men's room. I have been in contact with the matter with regard to the men's room. I have been in contact with the matter with regard to the men's room.

Yours truly,

Business Manager
President William R. Harper,
The University of Chicago.

Dear Dr. Harper:

I beg to return herewith Mr. Freund's letter with reference to my proposition for dividing the Reading Room of the Law School. I did not anticipate that he would favor the proposition, but I am still strongly of the opinion that this could be done without seriously interfering with their work. While it is possible that sixty, or even eighty, people may desire to use the room occasionally, I am inclined to think that an average of twenty-five using the room continuously would be a very liberal estimate of the demands which are likely to be made during the next year. There is a considerable space now occupied by tables which could be utilized and I do not think that the ventilation would be interfered with seriously. This is a matter which could be arranged very easily at a slight expense. I sincerely trust that some action may be taken to give us additional space for our mailing operations. As the matter now stands we are obliged to send out a considerable amount of work which the experience of the past shows us to be very unsatisfactory.

Sincerely yours,

[Signature]
To the President of the University of Chicago

Dear Mr. [Name]

I feel it is necessary to bring to your attention the recent proposal to change the name of the University of Chicago Press to the University of Chicago Press. I am writing to express my concerns regarding this proposal.

The U of C Press has a long and distinguished history, and I believe it is important to maintain the name that has been associated with the institution for so long. The change of name could cause confusion and may not accurately reflect the contributions and achievements of the press.

Furthermore, I believe it is essential to consider the impact of this proposal on the faculty and staff who have worked with the press over the years. A change of name could disrupt the continuity of the press's work and may lead to a loss of identity for those who have been associated with it.

I urge you to carefully consider the implications of this proposal and to take steps to ensure that the name of the U of C Press is maintained.

Sincerely,

[Signature]
President Harper,
University of Chicago.

Dear Dr. Harper:

I have received your note with reference to the partitioning of the Reading Room of the Law School. I shall be glad to talk the matter over with you any time and I think it will be very easy to convince you that it is absolutely impossible to sacrifice any part of our valuable space.

The Reading Room is a very low room and if a portion of it were cut off, its ventilation would suffer seriously. The room holds now comfortably sixty students, and can hold about eighty. From thirtyfive to forty students are frequently in it, and with the growth of the school in the summer and fall, the number is, of course, likely to be increased. The serious question will be whether the room will be large enough next year, and there ought to be no thought of diminishing its size.

Very truly yours,

Ernst Freund
President Harper,

University of Chicago,

Dear Mr. Harper:

I have received your note with reference to the
participation of the Law School in the Reunion Room of the Law School. I shall be glad to
talk the matter over with you early this week and I think it will be very easy
to convince you that it is absolutely imperative to conclude any part
of our affiliation space.

The Reunion Room is a very few rooms and it is a portion of it
were one of the most important meetin rooms of the School.

Yours faithfully,

[Signature]
September 23rd, 1903.

Mr. Albert W. Sherer,
4536 Lake Ave., Chicago.

My dear Mr. Sherer:

Your letters of July 27th and August 5th have been placed in my hands upon my return from Europe. I am at some loss to know what answer to make. The Dramatic Club is made up of men and women. The Reynolds Club House is solely for men, so that the Dramatic Club could not have a room in the Reynolds Club House.

So far as I can see there is no suitable place in Mandel Hall for such a purpose, but I should like to have you take the matter up with Mr. Shepardson or myself at an early date, in order that we may be of any service possible. I am inclined to think that it would be best for us to try to find a room in Lexington Hall, but I am not at all sure that this can be done. Rooms are so much in demand that it will be difficult to comply with your request.

Yours very truly,

W. R. Harper
September 34th, 1933

Mr. Director of Dramatic Club,

Dear Sir,

I am writing to request permission to use the dramatic club room for an activity. As you may be aware, I am currently in charge of organizing a festival for our drama students, and the space is of great importance to us.

Your approval for this use is crucial, as we rely on these resources to support our students' creative endeavors. I understand the importance of the club's purpose and the restrictions in place, but I believe that this event will not only benefit our school but also contribute to the community.

I am willing to take any necessary precautions to ensure that the club is not unduly affected by our request. If possible, I would like to schedule the event during a time that minimizes any interference with the club's regular activities.

I look forward to hearing from you and thank you for considering our request.

Yours sincerely,

[Signature]
Dr. Francis W. Shepardson,
University of Chicago.

Aug. 6th, 1903.

Dear Sir:

A short time ago I wrote you in regard to a room for the University of Chicago Dramatic Club in Mandel Hall. You favored me with the reply that the matter had been referred to the proper committee for investigation. I have made no further inquiry about this room as I presumed that the committee would act as soon as possible.

Will you kindly advise me as to the action of the committee? If nothing has been done, would it be possible for you to send me names and addresses of the members of the committee so that I may advise them of the facts in the case and secure prompt action?

The club is very desirous of getting into permanent quarters before the opening of the Autumn Quarter. Any advice that you may be able to will be highly appreciated.

Respectfully,

Albert W. Storer
President U.C.A.C.
Dear Mr. [Name],

I was delighted to receive your letter today. I am pleased to inform you that your application for membership in the University of Chicago Dramatic Club has been approved.

I hope you will enjoy your time at the University of Chicago, and I look forward to welcoming you to our community.

Sincerely,

[Signature]

President, University of Chicago Dramatic Club
President William R. Harper,
University of Chicago,

Dear Sir:

I have at hand a letter from Walter G. McRae, former president of the Dramatic Club, in which he says that the time is now ripe to put in an application for a room for the University of Chicago Dramatic Club, in Mandel Hall. Shortly after my election to the presidency of the Dramatic Club, I went to the Recorder and to the Registrar to find out in whose hands was the assignment of rooms in Mandel Hall but both these gentlemen advised me that no one had been appointed to fill the place left vacant by Professor James Wescott Thompson. I, therefore, representing the Dramatic
January 21st, 1903

To the Government of India

I have the honour to submit an application for a grant of Rs. 1,000 from the Government of India, for the furtherance of the work of the present year. The Government of India has been kind enough to extend the grant for the previous year, and I have in consequence been able to continue the work in hand. A continuation of the grant would enable me to carry on the work with greater efficiency and to extend it to a larger number of cases.

Yours faithfully,

[Signature]

[Address]
Club, apply directly to you for a room in
Mandel Hall which shall be the permanent
place of the Dramatic Club. The club now
numbers thirty members and we desire to
have a room large enough to contain the
properties of the club and in which the club
meetings can be held. We believe that the
club has in the past reflected credit on the
institution which it represents, and we further
believe that such a room as we are seeking
is essential to the life of the Dramatic Club.
It has been suggested that one of the large
dressing rooms would answer the purposes of the
club. Inasmuch as the club desires to furnish
its permanent place as soon as possible, the
early consideration of this matter would greatly
favor us.

Respectfully,

[Signature]

Albert H. Sheran,
President of the Dramatic Club.
January 28th, 1903.

My dear Mr. Barnes:

I have your note of January 25th concerning the need of additional space and will take it up. I will turn your suggestion over to Miss Talbot and we will see what she thinks of it.

Yours very truly,
I have your note of January 26th.

I understand the need of additional space and will take it next year if the committee so desires.

Will you send your suggestion to Miss Taft? If not, I will send it.

Yours very truly,
My dear President Harper,

It occurs to us that upon the completion of the Woman's Building, I believe it is to be called Lexington Hall - it may be desirable for Miss Talbot as Dean of Women to occupy an office in that building, thus releasing the office which she has at present in Cobb. If that be practicable it would afford much needed room for my office. I need not say to you that we are greatly crowded, especially during the hours of consultation with students. Under the present arrangements I am obliged to have six or eight students sitting or standing about when I am perhaps arguing a case with an applicant who can see neither law or equity in my administration of the University regulations. I do not wish to seem to crowd Miss Talbot out, but I am hoping that in every way it will be more desirable for her to be in the building where the women can reach her with ease. As most of the Junior College women will be going to that building, and as the others live so near by it will surely be more convenient for them to consult her there than in Cobb. Cannot this transfer be made in the near future? I shall take the first opportunity to consult Miss Talbot with regard to it.

Yours truly,

C. R. Barnes
February 11, 1925

My dear President Murphy,

It occurs to me this morning that the completion of the Women's Building will be considered by the Board of Trustees for the Administration of the University. It may be necessary for Miss Johnson to occupy an office in that building, and it is not certain whether the office will be available for her much needed room for her office. I need not say to you that we are greatly concerned about the present arrangements and am applied to you for help in making arrangements for her office.

I am hardly sure what is the best plan, but I am hoping that in every way it will be more satisfactory for her to be in the building where the women can reach her with ease. As most of the ladies college women will be living in front of the building, may the opportunity be made in the near future to impart her services to them more conveniently. I hope it will be possible to consult with regard to it.

Yours truly,

[Signature]
October 31st, 1906.

My dear Mr. Judson:-

The question sometimes arises concerning the jurisdiction over the Alumni Room in the Tower. Practically this room is taken care of by the Reynolds Club. The fixtures and floors are kept in condition by the Club and the keys to the room are kept in the Club. Architecturally it is difficult to draw the line between the Club rooms and the Tower because though the room occupies the Tower there is a direct passage into the second floor room of the Club. I do not know the history of the room in question for I was not on the Alumni Committee which got together the funds for furnishing it and determined the basis on which it could be used. Has there ever been any principle governing the use of the room which would guide me in dealing with questions arising concerning the matter?

Specifically the question at present is who will repair the damage done to the floors in the Alumni Room in case, at the party Friday night, any injury
October 30th, 1908

My dear Mr. [Name]:

The reason sometimes these conventions are impossible over the telephone.

Room in the Tower.

particularly this room to taken

some of the Recreation Camp.

the St. Lawrence

I fear the Keeper to complain by the Camp and the

Easterly it is difficult to draw the line between the

Camp and my the Tower because strongly the room

occupied the Tower there to a great degree into

the second floor room of the Camp. I do not know

the history of the room in question if there are not

the Annual Committee with get together the whole

for entertaining if any getting the facts on which

he has ever been my principle

convenient the use of the room which neither make me

in suitable with the same or assigning concerning the

matter?

Specifically the Convention at this event to who will

report the committee gone to the floor in the

room to see of the party tonight and in the

next couple of days. I am grateful for your cooperation.
is done to the wood-work. I have told Mr. Hostetter with whom I consulted concerning the matter, that I thought it best in any case to spread canvas over the floor. The bill in this case, I think, should be sent to the organization desiring the use of the room.

Yours very truly,

Mr. Harry Pratt Judson,  
The University of Chicago.
I have gone to the mood-work to see with whom I can confer concerning the matter. I thought to bed in my case to sleep soundly at the floor. The pilot in this case I think; probably per seet to the appointment getting the use of the room.

Yours very truly,

Mr. Harry Pratt Jackson
The University of Chicago.
August 21st, 1905.

Professor C. O. Whitman,
5238 Woodlawn Avenue,
Chicago.

My dear Professor Whitman:

The problem of a room for the Department of Pathology which seems to be needed by Professor Williston is a very puzzling one. I realize the need of each department. Of course the medical people are placed temporarily in the present building and I suppose it is unavoidable that some inconvenience should result. At the same time, in looking the ground over, at the request of Dr. Hektoen, I find that there is absolutely no place to which the Pathology work may be moved. On examining the announcement I find that Professor Williston's laboratory work is put from three to five in the afternoon. I am wondering whether it would not be possible, after all, to adjust matters so that the room may be used by both departments. Of course, you understand that I write as a layman, not knowing the specific requirements of the two classes of laboratories; but if some adjustment can be made whereby the work of the two departments can be dovetailed in a reasonable way, it will be a great advantage.

Very truly yours,
H. P. Judson
Professor O. W. Wilson
2839 Washington Avenue
Chicago

My dear Professor Wilson:

The problem of a room for the Department of Pathol-
ogy which seems to be needed by Professor Williford to a
very pressing one. I realize the need of each capable.

Of course the medical people are pleased to be

satisfied with some inconvenience pending removal. At the
same time I am looking forward to the removal of
Dr. Herzenh, I think that there is a possibility of placing the

departmental work more or less to

E. F. Johnson

Very truly yours,

W. M. Nickerson
December 17th, 1906.

My dear Professor Whitman:

Your favor of the 12th inst. I find on my return from the east. Of course if suitable arrangements can be made for the Department of Pathology we shall be glad to relieve you. Pending such arrangements, however, it will not do to deprive them of their present quarters. It is with the utmost difficulty that it has been possible to adjust their affairs in the other building and I do not know now of an outside building which would be suitable.

Very truly yours,

H. P. Judson
December 14th, 1909

My dear Professor Witten:

Yours ever,

H. F. Jackson
Chicago, Dec. 12, 1906.

Dear President Judson,

The question of room 10 is certainly not so large an affair as to baffle the resources of the University, or even those of any single Department. Most of the Department is already in the Anatomical Laboratory, and a single small room on our lower floor, occupied by a very few men, could be vacated with far less inconvenience to Pathology, than its retention by them would be to us.

I think we have done more than our part in this matter, and when it comes to turning down our own work, it certainly seems to me that the present occupants should be ready and willing to vacate. To assume that a temporary loan of the room places the needs of the holders above those of the loaners, does not seem to me to be the "consideration which the circumstances warrant."

If no other room in the laboratories can be found, then why not provide a room in some other building, or even in a house outside the grounds?

We have all had to put up with such quarters, and when we later had the loan of a few rooms in Kent and Ryerson Laboratories, we were several times compelled to move to very unsuitable quarters, and we never put our hosts to the trouble of weighing their needs with our convenience.

Bear in mind that much of our greatly needed space will still be occupied by Bacteriology.

Very truly,

C. O. Whitman
December 7th, 1906.

My dear Mr. Whitman:

Your favor of the 7th inst. is received. We are of course having great difficulty in providing for some of these medical departments, and I fully appreciate the inconvenience to the departments in whose buildings they have been placed. At the same time, I am bound to say that, as I look at the matter, we have no right to displace one of these departments unless the University is able to provide them other quarters. It is obvious that we cannot throw them out of doors.

Now there is no other room, as I can see, available for the Department of Pathology in place of room 10 in your building. I hope that we will all try to use such consideration in the matter as the circumstances warrant. I have not the slightest doubt that your motives in the matter are simply the pressure of need for the department. At the same time I think you will appreciate these other considerations.

Very truly yours,
December 8th, 1906

Mr. Geo. H. Whittman:

Your favor of the 6th inst.

in receivership. We are of course having great difficulty in obtaining the consent of these various departments, and

fully appreciate the inconvenience to the department.

In whose publications they have been placed. At the same time, am bound to say that as I look at the matter,

we have no right to duplicate one of these departments under the University to make to provide them with

If I am aware that we cannot know them of course,

Now there is no other room as I can see, available for

the Department of Education in place of room 10 in your

building. I hope that we will be able to use room

conjunction with the matter as the circumstances warrant

I have not the slightest doubt that your wishes in the

matter are simply the pleasure of ease for the government.

At the same time I think you will appreciate these other

consequences.

Very truly yours,
The University of Chicago


Dear President Judson:

As to Room 10 occupied by Pathology, it is clearly our right as well as our duty to insist on claiming it for our own use. It was certainly not considerate of the interests of Zoology, or of the University, to tear up a room for temporary use; but that is not the main consideration.

We have long deprived ourselves of needed space for our own work. We need the space for the work of our research men, some of whom have been working to disadvantage in too small rooms.

You must remember that we have given over the best half of the lower floor to the library and that the whole of the upper floor, together with one laboratory on the east end, is occupied by Bacteriology.

We have not space enough for a dark room for photographic work, and are badly off for space for the live animals under investigation.

I can assure you that we are not moved by spite, but by the pressure of our best interests.

Very truly,

C. O. Whitman
Dear Student,

I am writing to inquire about the possibility of accommodating me in your dormitory. It appears that I may need to spend some time in residence, and I would like to know if there is any availability in your hall. I understand the importance of maintaining a safe and secure environment for students, and I assure you that I will abide by all rules and regulations.

I have been away from home for a considerable amount of time, and I am looking for a temporary place to stay. I am not in a position to afford living off-campus at the moment, and I am certain that I will be able to find employment shortly after my return. I am confident that my presence will not be a burden, and I am willing to contribute to the community in any way possible.

Thank you for your consideration.

Sincerely,

[Signature]
November 26, 1910.

My dear Mr. President:

In the Press Board this morning a committee appointed nearly a year ago reported on the distribution of space in that building to be released by the removal of the Library. This brought forcibly to my mind the similar questions that would be raised in respect to Cobb and the Law building as the result of the erection of the new Library building. It is evident that these questions will be delicate and difficult, and I have wondered whether they ought not to be taken up long enough in advance to be considered carefully and decided in view of the whole University.

This has also raised the question in my mind whether there is already a standing committee on such questions. As I have understood the matter, it is the position of the University that while buildings are erected for specific purposes no department has absolute control of any building, but questions of assignments of space must be settled in the general interest of the University. Would it therefore be desirable, if there is not already such a committee, that there should be a standing committee on this subject under the general administrative board? I am not asking that this function be assigned to the Committee on Buildings and Grounds, of which I am at least nominal chairman, but only suggesting the desirability of some committee having this matter in charge.

Very sincerely yours,

[Signature]
Coe University of Chicago

November 8th, 1910

To the President:

In regard to the report made by the committee on the physical plant.

I wish to express my entire satisfaction with the recommendations of the committee. I am in complete agreement with the director of the Institute in every point. The report is a careful and thorough one, and I am confident that it will be of great value in the future.

Yours sincerely,

[Signature]
December 1, 1910

Dear Mr. Burton:

Yours of the 26th of November received. The distribution of rooms in Cobb Hall is in the hands of the Dean of the Faculties of Arts, Literature, and Science. The distribution of rooms in the Law Building is in the hands of the Dean of the Law School. The distribution of rooms in Haskell is in the hands of a committee of which I believe you are a member. In each case in which space is desired in a given building the Dean of the school or college interested consults with the proper officer or committee in charge of that building. Does not this cover the ground?

Very truly yours,

[Signature]

Mr. E. D. Burton,
The University of Chicago.
Memorandum to President Judson:

Among the matters referred to me by you on your departure was that of the changes in Lexington Hall and assignment of additional space to the Young Women's Christian League, petitioned for by Mr. Mathews as chairman of the advisory committee. Pursuant to your instructions I communicated with Miss Breckinridge and consulted with Mr. Heckman. The problem proved to be much more complicated than I anticipated. Miss Talbot, as I learned through Miss Breckinridge, had already had in mind somewhat definite plans for the use of all the space in the building, and was reluctant to have any definite assignment of additional space made to the League. I discovered there was also a strong feeling upon the part of the women deans that the sanitary conveniences were seriously inadequate. Mr. Gale communicated to me also certain convictions of Mr. Angell with reference to the undesirability of diminishing classroom space which constituted a further element in the problem.
After some two or three weeks of consultation I became convinced that I ought to limit my activity to devising such improvements and changes in the physical condition of the building as would meet the urgent needs of the situation and make the whole space in the highest measure available. This done, I was persuaded that it would be best for you yourself on your return to decide on questions of the assignment of space. Accordingly, with Mr. Heckman's approval, the following changes have been ordered:

1. The room formerly occupied as a Junior College library has been refitted for use as an assembly room, capable also of being employed for social purposes.

2. Double doors have been cut between this room and the room at the southwest corner, formerly occupied by the Women's Union, and lately occupied by the Neighborhood Clubs. This was in accordance with Miss Talbot's wishes, and creates a larger space capable of use for social purposes than has previously existed, at the same time providing a much needed assembly room.

3. The large room at the east end of the building was originally fitted up for a laboratory with high desks and high chairs. The method of teaching for which this provision was made has been abandoned, and the room, though large, has been little used because of the bad light and peculiar seating. This room will be cut into...
After some two or three weeks of contemplation I became convinced that I ought to prepare an activity to unload some of the weariness and weakness that I felt, and that the primary condition of the pupils' well-being was more work, more work, more work.

The goal was to gather enough to make the work space in the right morning a place where we could all meet and act, with Mr. Hecox's approval. The following changes have been ordered:

1. The room formerly occupied as a junior college facility
   have been altered to use as an assembly room. A separate section
   of the room has been set aside for faculty and faculty
   members, and a copy of the newspaper, along with the latest
   issues of the neighboring Union, to read and discuss.

2. The current room on the second floor of the college's Union.
   The same room was the site of the previous occupant, the Men's Union.
   It is now occupied by the west wing, and contains a larger space, coarser,
   of the room.

By taking a map, a notebook, and a blank sheet of paper,

E. The space that is the core and the fulfillment of our activity.

A practice that is a part of this practice, and is very useful.

The setting of this practice is that this practice may serve the room.

Annexed, may the room, together with the room, or on the room, and any room

The room will be our function of

office and right and because necessity.
and additional windows made. The north portion of it makes a classroom more useful and likely to be more used than the whole room was before. The south portion is to be converted into a women's suite, including rest room and toilet rooms.

4. The old toilet rooms will be connected with the gymnasium locker room, thus providing a much needed addition to the facilities of the gymnasium.

5. The improvement of classroom space referred to above and the provision of the assembly room make it possible, if this should be thought best, to transfer the deans' office from the small room on the south side near the gymnasium to one of the classrooms on the north side. If this is done the deans' room would become available as a committee room and small classroom.

Under date of September 1st I wrote to Miss Talbot a letter hereto attached notifying her of the physical changes which have been made and suggesting that assignment of space be deferred until your return. Under date of September 7th she replied in the letter attached, expressing her satisfaction with the changes and recommending that the assignment be made without delaying for your return, in order that things might be in good shape at the opening of the quarter. On consultation with Deans Lovett, Marshall, and Gale, and especially in view of the fact that through the accident to the
The work portion of the room

The work portion of the room is to be arranged into a series

which can be moved freely to where you think the work

may

be

arranged.

The work portion is to be connected into a system in which

interchange of room may take place.

The art portion of the room will be connected with the

location of the room, from having a much needed attention to the

location of the examination.

The importance of the room as a location for work may

be determined at the assembly of the room, where it is possible. A

floor plan

to indicate part of the room, office, library, and play areas

on the south side near the entrance to one of the classrooms on

the south side. It is not to have the room, room which belongs

within

who is a committee room of a study classroom.

Under the date of September 15, I wrote to the faculty and

receives official notification and the preliminary results have

soon been and encourage the members of the faculty, and

your teacher, head of the group, into the faculty in the

strives, expressing your satisfaction with the progress and

continued to concentrate on the work. The faculty of the

and

any opportunity to view of the fact that your efforts to the
"Olympic" your arrival was likely to be delayed even beyond the opening of the quarter, it seemed best to comply with this request of Miss Talbot; with the understanding that the assignment is for the autumn quarter only, and that it may be revised if thought best after a quarter's experiment. Instructions have accordingly been given to the Superintendent of Buildings and Grounds to have the rooms arranged and furnished at the opening of the quarter in accordance with the attached scheme proposed by Miss Talbot. The attached schedule of hours for the autumn quarter shows that the arrangement is practicable. Should it be necessary to form new sections it is understood that a class may be held for a single hour in the Woman's Union room or, if necessary, that the deans' office may be transferred to its original place and room 2 be given up to classroom purposes.

ED Burton

President Judson.
Office of the President

The President has instructed me to hereby issue the following instructions.

"Oddly enough, the recent report of thecommittee, it seems that to comply with the requirements of the law, is an important step in the preservation of the university. It must be reported with the understanding that the recommendations in the report

After a thorough examination, I believe the recommendations have been carefully considered. Described in the recommendations are the principles and goals to guide the university in its operation. It is the intention to implement and enforce these recommendations.

In accordance with the attached schedule of actions, the recommendations to the university's operation are as follows:

- Section 1: It is recommended that a committee be formed to review and assess office procedures systematically.
- Section 2: The Women's Union needs to be reviewed, and if necessary, steps should be taken to improve its operation.

I am confident that these recommendations will contribute to the well-being of the university.

[Signature]

Office of the President
Chicago, July 14, 1911.

President Harry Pratt Judson,
The University of Chicago.

My dear President Judson:

I am enclosing this letter from Miss Burton, as it puts very plainly the matter about which I wish to write you. The suggestion as regards the League is one that is really pressing. They have so many members and they have no room. I think that if we could make some exchange with the University so that our present room could be used for the Neighborhood Guilds and let us have the two rooms on the south side of the building it would be of great assistance to us. Miss Burton's letter tells how they might be used. The only change which I might suggest would be that possibly a portion of the library room should be cut off on the east and folding-doors be put between it and the room on the west.

I ought possibly to add that the rooms of the League are used by all the women of the University, whether or not they are members of the League, and this would continue to be our policy. I sincerely hope that some means may be found for meeting the rapidly growing needs of the League.

Yours very truly,

S.M.
President Heylisch, Pritzlaff Hall,
The University of Chicago,

My dear President: 1 have received a letter from Mr. F. B. Root, in which he expresses his willingness to take the lead in securing the lease to one that is less costly. It seems to me that we could make some agreement with the University to that effect, and have some member of the faculty or one of the moderators of the Neighborhood Church meet with Mr. Root to discuss the matter further.

I am writing to you to secure the lease of the building if possible. We have the two rooms on the south side of the building if we could have the lease of the building. The only change which we might make would be to provide a portion of the library room which could be used for the assembly room. I understand that there is some necessity for assembling the students and the faculty.

Yours very truly,

[Signature]
Chicago, July 26, 1911

My dear Miss Robinson:

The young Women's Christian League, by its secretary and the chairman of the advisory committee, has recently requested of the University that the room formerly occupied as a library in Lexington Hall be assigned to them, and has accompanied it with the suggestion that an exchange of rooms might at the same time be made between the Neighborhood Clubs and the League. The result of this would be that the Club would acquire the room now occupied by the League in the middle of the west front, and that the League would have adjacent rooms on the south side. May I inquire if such an exchange of rooms would be agreeable to the Clubs? You are of course aware that the room they would thus acquire is larger than the one they are now occupying.

I may add that the intention of the League would be, if this arrangement is made, to convert the present library into an audience
My dear Mrs. Robertson,

The House Women's Committee has

The scenario and the claim of the executive committee, and

necessary correction at the University that the room is occupied

an imperative to Knox to make a statement to them, and

pursuing it with the suggestion that an exchange of rooms might

and then the men may be moved the Great Horn Chorus and the

The result of the word is that the Chip would occupy the room

now occupied by the women in the middle of the west front, and

I say the women may have the room on the south side.

The Library Women have suggested rooms on the south side.

I am not sure of the organization of the Library Women, or its

farther from the one that you organize.

I saw that the intention of the Library Women, or its

announcements to make, to commit the present fund into an

subscription
room and classroom, so arranged that they could be thrown together into one audience room. The audience room, when not in use as audience room, would of course be available for a students' study room.

Very truly yours,

[Signature]

Miss Eva R. Robinson,
Mr. T. L. Fox,
Englewood, New Jersey.
room, and the cistern was attached to a pipe in the

Stereoscopic room, where not in ease as

Stereoscopic room, many of course of engravings for a stenographer.

Very truly yours,

[Signature]

W. H. Fox

7577, New Jersey
My dear Professor Mathews,-

I understand that the library has been removed from Lexington Hall, and have wondered if the room thus left vacant could not be devoted to the work of the Young Women's Christian League. As you know, we have greatly needed larger quarters in the last few years. Our present room is not large enough for an auditorium, and at not a few of our meetings this year, several of the students have had to stand, and at times we have not even had standing room. Moreover, we very much need a larger room for social gatherings. Another imperative need which our present quarters fail to supply is that of a class room, and committee room. Classes and committees must meet in the room that is also used for office and social purposes, and is consequently often noisy and confused.

If we could have the room now left vacant by the removal of the library, and the room now-
The Young Men's Christian Union and the Women's Christian Union

Executive Committee:

[Handwritten list of names]

[Handwritten text, difficult to read but appears to discuss organizational matters, possibly related to the Young Men's and Christian Unions]