To THE PRESIDENT AND THE FACULTY

The University of Chicago,
Chicago, Illinois.

GENTLEMEN:

It is proposed to hold the exercises of the inauguration of Miss Ellen Fitz Pendleton, Litt. D., as President of Wellesley College, on the nineteenth of October, nineteen hundred and eleven.

Formal invitations will be sent out in a few weeks. Our Trustees hope that you will be represented on this occasion by your President and a delegate.

It would aid our committee if you would kindly indicate, before September twenty-fifth, your willingness to share in these exercises, and if you would also send us the name of your delegate.

Very truly yours,

[Signature]

SECRETARY OF THE INAUGURATION COMMITTEE.

JULY 20, 1911.
Chicago, August 9, 1911.

My dear Miss Talbot:

Wellesley College has been notified of your appointment by the University of Chicago to represent the University at the inauguration of President Pendleton. Should you strenuously desire the substitution of Miss Breckinridge, there will still be time to take up the matter with President Judson after his return.

With reference to the changes in Lexington Hall, I am sorry to have had to disturb your vacation. You ought to be free from such worries in the summer time. I have to-day gone over the matter carefully with Miss Breckinridge in Lexington Hall itself and she has expressed her satisfaction with a plan which, it seems to me, will also conserve all the interests which you have at heart and rightly desire to conserve. Miss Breckinridge will write you at once the details.

Very sincerely yours,

[Signature]

Acting President.

Miss Marion Talbot,
Fine Arts,
Haldernessa, N. H.
William Penn College have been notified of your
appointment by the University of Chicago to represent the University
at the inauguration of President Prater. After your academic
sojourn you are expected to make an important
contribution to the inauguration of the new President, which will
be held at 2:00 p.m. on the 20th of October.

With reference to the chance to represent
in Kansas City, I am sorry to inform you that
I have already been notified to the same.
I have so far been unable to make
an agreement with the President-elect. I am
not aware of his attitude and I have no
idea of how he feels concerning the
time. If you have any particular interest in the
matter, you may approach me for further
information.

With best regards,

Yours truly,

[Signature]

Vice President
Chicago, July 25, 1911

My dear Miss Talbot:—

In response to the invitation of Wellesley College that the University should participate in the inauguration of President Pendleton the President has instructed me to notify the College that you will represent the University on that occasion, with probably one other delegate. The celebration is to take place on the 17th of October. I assume that the President has spoken with you personally with reference to this matter, but write this letter that there may be no possible misunderstanding. May I ask whether the President conferred with you with reference to the appointment of another delegate, and if not whether you have any suggestion to make in that matter?

Very truly yours,

Acting President

Dean Marion Talbot,
The University of Chicago.
In response to the invitation of Mr. Walter Taylor,

College of the University of Chicago has expressed its interest in the invitation to participate in the Association of College, and will receive the invitation to that occasion.

The college gratefully accepts the invitation and looks forward to the opportunity to cooperate with other colleges on common ground. The college expresses its appreciation to the Association for the invitation.

We hope to receive the warmest welcome and every cooperation in this meeting, and we look forward to a fruitful and educational experience.

With gratitude,

[Signature]

Vice-President

[Signature]

Dean of Men, University of Chicago
possible to send one other delegate also.
In the case of the election of another delegate
the name will be sent to you later.

Very truly yours,

Chicago, July 25, 1911
Acting President

Dear Madam:

In the absence of President
Judson in Europe I beg leave to acknowledge
the receipt of your invitation to the
University of Chicago to participate in the
exercises of the inauguration of Miss Ellen
Fitz Pendleton, Litt.D., as President of
Wellesley College. I regret to say it will
be impossible for President Judson to attend
these exercises in person. Professor Marion
Talbot, Dean of Women, will represent the
Wellesley College University, and it is hoped that it will be
Dearest [Name],

In the absence of Professor...

Yours sincerely,

[Signature]

[Address]

[Date]
possible to send one other delegate also.

In the case of the election of another delegate
the name will be sent to you later.

Very truly yours,

[Signature]

Acting President

Miss Martha Hale Shackford,
Wellesley College,
Wellesley, Mass.
I am one of the residents of the Village of Moleria. I have no objection to the erection of a suitable structure for the Village Hall, and I am prepared to contribute towards the cost of the same.

Very truly yours,

[Signature]

Active Resident

[Note: The text is not clearly legible in some parts, especially the signature and some of the handwriting.]
March 8, 1917.

President Harry P. Judson,
University of Chicago,
Chicago, Ill.

My dear President Judson:—

I understand from our Treasurer that you have at the University of Chicago a budget committee composed of members of the faculty. While I realize that the budget of a college is far less complicated than that of a large university, nevertheless I should be very glad to have your advice as to the working out of your method of making up your budget. Any information which you can give me I should appreciate very highly. I understand, of course, that you would probably direct some one else to give the information which I am seeking.
The next President, Senator

I understand that our President has been in the University for several years and has made a number of recommendations. I am a strong supporter of the University and have been a member of the Board of Trustees for many years. I believe that Senator...

I am enclosing a resume and letter of reference...

Yours sincerely,

[Signature]
Dear President Pendleton:

Your favor of the 8th Inst.

is received. We have no budget committee composed of members of the faculty. Our process of budget making is as follows:

Each Dean in charge of one of the great branches of the University secures from the Heads of Departments recommendations for the coming budget year. These recommendations the Dean then lays before the President. They are examined, compared with the existing budget, and compared with the probable University income for the coming year. Meanwhile some estimates and recommendations are made by the business department of the University under the head of the Business Manager. The recommendations of the President and of the Business Manager are then laid before the Budget Committee of the Board of Trustees. This
Dear President Patterson:

Your letter of the 6th inst.

We have no budget committee composed of members of the faculty. We propose a budget committee as follows:

You have been selected from the Heads of Departments, for the next year and for the coming year. The recommendations of the Dean then have the President and the Committee of the Executive have the matters of the President's Department of the University under the Governor of the State, and the recommendations of the President and of the President's Council are then laid before the Budget Committee of the Board of Trustees.
Committee consists of the President of the Board, the President of the University, and the Chairman of the standing committees. The budget as approved by this Committee is then laid before the Board of Trustees for action. It includes an estimate of income from all sources and detailed recommendations for expenditure. I may say that the budget for the fiscal year beginning July 1st is usually adopted in the preceding January or February by the Board of Trustees.

Very truly yours,

M. P. J. - L.

President Ellen J. Pendleton
Wellesley College
Wellesley, Massachusetts
...the President and the Board, the
vice-presidents, and the president of the association.
The budget, as approved by this committee in
the previous meeting, is attached hereto for action. If
I may say that the
incomes and estimates of income from all sources and activities
recommendations for expenditure. I may say that the
budget for the present year begins only after the current
expenditure in the December session of the legislature by the Board
of Trustees.

Very truly yours,

[Signature]

President William J. Penfield
Mellon Institute College
Washington, D.C.