Guide to the Norman Wait Harris Foundation Records 1923-1956

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Descriptive Summary

Identifier       ICU.SPCL.HARRISNW
Title            Norman Wait Harris Foundation. Records
Date             1923-1956
Size             11.5 linear feet (23 boxes)
Repository       Special Collections Research Center, University of Chicago Library
                 1100 East 57th Street
                 Chicago, Illinois 60637 U.S.A.

Abstract         The Norman Wait Harris Foundation Records contains correspondence,
                  minutes, questionnaires, financial records, reports, contracts, programs, and
                  drafts of lectures. Material relates primarily to the annual Harris Institute,
                  which sponsored conferences and public lectures on international affairs. Also
                  includes documents relating to the establishment of the Foundation.

Acknowledgments

Information on Use
Access           No restrictions.

Citation         When quoting material from this collection, the preferred citation is: Norman Wait Harris
                  Foundation. Records, [Box #, Folder #], Special Collections Research Center, University of
                  Chicago Library

Historical Note
The Norman Wait Harris Memorial Foundation is a trust fund, given to the University of
Chicago in 1923, for the promotion of knowledge of an interest in international affairs. The
original grant was given by Harris' children, Albert W., Normal Dwight, Hayden B., Stanley
G., and Pearl Harris Maclean, through the bequest of his widow, Emma Gale Harris. A standing
Committee of the Harris Foundation was set up to apply the provisions of the trust. The two
main projects laid out by the trust were the annual Harris Institutes, composed of a private
round table and a series of public and teaching in international relations. In 1931, the latter
function was given discrete administrative existence as the inter-departmental Committee on
International Relations, offering a regular program of studies and granting higher degrees. The
Harris Committee held thirty-two consecutive annual Institutes, from 1924 to 1956, with only
one omission (1934). After the 1956 Institute, it was decided that the intention of the trust
might be better served by discontinuing the Institutes and applying the fund to a program of occasional public lectures by visiting experts.

**Scope Note**

The Norman Wait Harris Foundation Records contains correspondence, minutes, questionnaires, financial records, reports, contracts, programs, and drafts of lectures. Material relates primarily to the annual Harris Institute which sponsored conferences and public lectures on international affairs. Also includes documents relating to the establishment of the Foundation.

The Harris Foundation Records are divided into two Series, Series I: General Papers and Series II: The Institutes of the Harris Foundation.

**Related Resources**

The following related resources are located in the Department of Special Collections:

http://www.lib.uchicago.edu/e/spcl/select.html

**Subject Headings**

- Norman Wait Harris Memorial Foundation
- University of Chicago -- History
- International relations

**INVENTORY**

**Series I: General Papers of the Harris Foundation**

- Box 1
  - Folder 1
    - Letters and documents relating to the establishment of foundation

- Box 1
  - Folder 2
    - Committee of the Harris Foundation, minutes, November 3, 1926, to June 23, 1938.

- Box 1
  - Folder 3
    - Committee of the Harris Foundation, minutes, December 5, 1938, to November 23, 1949.

- Box 1
  - Folder 4
    - Committee of the Harris Foundation, minutes, December 18, 1952, to February 24, 1954.

- Box 1
  - Folder 5
    - Committee of the Harris Foundation, internal correspondence, University correspondence

- Box 1
  - Folder 6
Committee of the Harris Foundation, general correspondence, Academie Serbe des Sciences - Farmer.

**Box 1**

**Folder 7**
Committee of the Harris Foundation, general correspondence, Gallagher - Lindale Boys Ranch.

**Box 1**

**Folder 8**
Committee of the Harris Foundation, general correspondence, Mallory - Zimmern.

**Box 1**

**Folder 9**
Committee of the Harris Foundation, letters and documents relating to establishment of Institute evaluation project.

**Box 1**

**Folder 10**
Committee of the Harris Foundation, questionnaires for Institute evaluation project, with replies, A - L.

**Box 2**

**Folder 1**
Committee of the Harris Foundation, questionnaires for Institute evaluation project, with replies, M - Z and unidentified.

**Box 2**

**Folder 2**
Committee of the Harris Foundation, annual appraisal reports, 1950 - 1952.

**Box 2**

**Folder 3**
Committee of the Harris Foundation, financial records, 1929, 1939 - 1949.

**Box 2**

**Folder 4**
Committee of the Harris Foundation, financial records, 1949-1950

**Box 2**

**Folder 5**
Committee of the Harris Foundation, financial records, 1951-1953

**Box 2**

**Folder 6**
Committee of the Harris Foundation, financial records, 1953-1954

**Box 2**

**Folder 7**

**Box 2**

**Folder 8**
Committee of the Harris Foundation, bibliographies of potential Institute participants.

**Box 2**

**Folder 9**
Harold Ford, "The Norman Wait Harris Memorial Foundation Institutes, 1923-1947," 1948
Series II: Institutes of the Harris Foundation

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Folder 1
First Institute (1924), Round Table proceedings

Box 3
Folder 2
First Institute (1924), external correspondence; program of the First Institute.

Box 3
Folder 3
Second Institute (1925), Round Table proceedings.

Box 3
Folder 4
Second Institute (1925), publication contract; Institute program.

Box 3
Folder 5
Third Institute (1926), Round Table proceedings

Box 3
Folder 6
Third Institute (1926), Round Table proceedings

Box 3
Folder 7
Third Institute (1926), correspondence, publication contracts; Institute program.

Box 4
Folder 1
Fourth Institute (1927), Round Table proceedings.

Box 4
Folder 2
Fourth Institute (1927), correspondence, publication contract; Institute program.

Box 4
Folder 3
Fifth Institute (1928), Round Table proceedings (2 vols.)

Box 4
Folder 4
Fifth Institute (1928), publication contract; Institute program.

Box 5
Folder 1
Sixth Institute (1929), Round Table proceedings (3 vols.)

Box 5
Folder 2
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Box 6
Folder 1
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Seventh Institute (1930), publication contract; Institute program

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  Eighth Institute (1931), Round Table proceedings, Vol I.

Box 7
Folder 1
  Eighth Institute (1931), Round Table proceedings, Vol II.

Box 7
Folder 2
  Eighth Institute (1931), correspondence, publication contract; Institute program.

Box 7
Folder 3
  Ninth Institute (1932), Round Table proceedings.

Box 7
Folder 4
  Ninth Institute (1932), correspondence, publication contract; Institute program.

Box 8
Folder 1
  Tenth Institute (1933), Round Table proceedings (2 vols.)

Box 8
Folder 2
  Tenth Institute (1933), publication contract; Institute program.

Box 8
Folder 3
  Eleventh Institute (1935), Round Table proceedings.

Box 9
Folder 1
  Eleventh Institute (1935), external correspondence, A -Embassy of USSR.

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Box 9
Folder 4
  Eleventh Institute (1935), documents relating to selection of Round Table participants.

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Folder 5
  Eleventh Institute (1935), documents relating to organization of Round Table and lectures; extracts of Round Table proceedings; documents relating to distribution of Round Table proceedings; Institute program; miscellaneous documents relating to finances of Institute.

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Eleventh Institute (1935), Round Table proceedings, 1st and 2nd sessions, original drafts with corrections.

Box 9
Folder 7
Eleventh Institute (1935), Round Table proceedings, 3rd and 4th sessions, original drafts with corrections.

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Folder 8
Eleventh Institute (1935), Round Table proceedings, 5th session, original drafts with corrections.

Box 10
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Eleventh Institute (1935), Round Table proceedings, 6th session, original drafts with corrections.

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Folder 2
Eleventh Institute (1935), Round Table proceedings, 7th session, original drafts with corrections.

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Folder 4
Eleventh Institute (1935), Round Table proceedings, 9th session, original drafts with corrections.

Box 10
Folder 5
Twelfth Institute (1936), Round Table proceedings.

Box 10
Folder 6
Eleventh Institute (1936), publication contract; Institute program.

Box 11
Folder 1
Thirteenth Institute (1937), Round Table proceedings.

Box 11
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Thirteenth Institute (1937), publication contract; Institute program.

Box 11
Folder 3
Fourteenth Institute (1938), Round Table proceedings.

Box 11
Folder 4
Fourteenth Institute (1938), correspondence, publication contract; Institute program.

Box 11
Folder 5
Fifteenth Institute (1939), Round Table proceedings.

Box 11
Folder 6
Fifteenth Institute (1939), external correspondence, A - Z

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Fifteenth Institute (1939), correspondence--internal

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Sixteenth Institute (1940), Round Table proceedings.

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    Seventeenth Institute (1941), correspondence with Coordinator of Commercial and Cultural Relations between American Republics, Council of National Defense.
Box 13
Folder 4
    Seventeenth Institute (1941), internal correspondence, general and relating to Foundation dinner.
Box 13
Folder 5
    Seventeenth Institute (1941), internal correspondence, relating to printing and publication.
Box 13
Folder 6
    Seventeenth Institute (1941), documents relating to distribution of Round Table proceedings.
Box 13
Folder 7
    Seventeenth Institute (1941), correspondence and documents relating to Round Table participants.
Box 13
Folder 8
    Seventeenth Institute (1941), carbon copy of George Fielding Eliot's lecture.
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Folder 9
    Seventeenth Institute (1941), correspondence and documents on administrative and financial matters, Institute program.
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    Eighteenth Institute (1942), correspondence and documents on Foundation dinner.
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Folder 3
    Eighteenth Institute (1942), Round Table regrets, internal correspondence regarding participants.
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    Eighteenth Institute (1942), Round Table outlines and parts.
Box 14
Folder 5
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Folder 6
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Folder 8
Nineteenth Institute (1943), invitations declined and accepted

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Folder 9
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Folder 10
Twentieth Institute (1944), invitations declined and accepted

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Twentieth Institute (1944), correspondence and documents relating to organization of Round Table and lectures.

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Twenty-first Institute (1945), internal correspondence

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Twenty-first Institute (1945), correspondence and documents on administrative and financial matters.

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Twenty-second Institute (1946), correspondence and documents relating to lecture copyright

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Folder 1
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Twenty-third Institute (1947), correspondence and documents relating to printing of lectures; lecture copyright agreements; Twenty-fourth Institute (1948), Round Table proceedings.

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Folder 1
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Twenty-fifth Institute (1949), correspondence and documents, administrative and financial, on program arrangements.
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Twenty-fifth Institute (1949), South Asia in World Today, original papers.
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Twenty-eighth Institute (1952), Round Table proceedings. (corrected and revised draft, Book I)

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Twenty-eighth Institute (1952), Round Table proceedings (corrected and revised drafts, Book II and sessions--I)

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Folder 2
Twenty-eighth Institute (1952), Round Table proceedings (corrected and revised drafts of sessions--II).

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Folder 3
Twenty-eighth Institute (1952), Round Table proceedings (corrected and revised drafts of sessions--III).

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Twenty-eighth Institute (1952), Round Table proceedings (corrected and revised drafts of sessions--IV).

Box 20
Folder 5
Twenty-eighth Institute (1952), Round Table proceedings (corrected and revised drafts of sessions--V).

Box 21
Folder 1
Twenty-eighth Institute (1952), external correspondence, A - I.

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Twenty-eighth Institute (1952), external correspondence, J - R.
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Box 21
Folder 4
Twenty-eighth Institute (1952), correspondence and documents relating to program arrangements, administration and finances; Twenty-ninth Institute (1953), Round Table proceedings.

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Folder 5
Twenty-ninth Institute (1953), correspondence and documents relating to program arrangements, administration and finances; Thirtieth Institute (1954), Round Table proceedings.

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Thirtieth Institute (1954), correspondence and documents relating to program arrangements, participants, administration and finances; Thirty-first Institute (1955), Round Table proceedings.

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Box 22
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Thirty-first Institute (1955), external correspondence

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Thirty-first Institute (1955), correspondence and documents relating to program arrangements, participants, administration and finances.

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Thirty-first Institute (1955), ancillary documents on Institute program.

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Thirty-second Institute (1956), texts of papers and lectures delivered by Institute participants.

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Folder 5
Thirty-second Institute (1956), correspondence and documents relating to program arrangements, participants, publicity, administration and finances.