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Descriptive Summary

Identifier  ICU.SPCL.HISTORYDEPT

Title  University of Chicago. Department of History. Records

Date  1905-1990

Size  29 linear feet (58 boxes)

Repository  Special Collections Research Center
University of Chicago Library
1100 East 57th Street
Chicago, Illinois 60637 U.S.A.

Abstract  This collection contains records from the Department of History at the University of Chicago. The collections contains correspondence, memoranda, minutes, letters of recommendation, examinations, reports, proposals, student lists and student evaluations.

Information on Use

Access
This collection is open for research with the exception of Series IV, which will not be fully available until 2064.

Citation
When quoting material from this collection, the preferred citation is: University of Chicago. Department of History. Records, [Box #, Folder #], Special Collections Research Center, University of Chicago Library

Scope Note
The Department of History Records contain correspondence, memoranda, minutes, letters of recommendation, examinations, reports, proposals, student lists and student evaluations.

The collection is organized into four series:

Series I contains correspondence between faculty, administrators, students, and librarians. The series also contains letters of inquiry and applications sent to the department of history. Series I is divided into six subseries.
Series II contains departmental minutes and other executive papers, administrative memos, reports and proposals, applications to faculty positions, Fishbein Center papers, and library administration papers. Series II is divided into eight subseries.

Series III contains unrestricted student records for M.A., Ph.D., and other students, records of fellowships and scholarships, student recommendation letters, copies of course examinations, course schedules, course reading lists, memos of work, and papers pertaining to student organizations and clubs. Series III is divided into six subseries.

Series IV contains material that is restricted for R-P30, R-50, and R-80 years. The collection contains restricted administrative and student papers, including material from the council of the university senate, financial and personnel material, departmental minutes, evaluated student work and recommendations, fellowship data, and instructors’ reports. Series IV is divided into two subseries and the entire series will be available in 2064.

**Subject Headings**

- University of Chicago. Dept. of History -- History
- University of Chicago -- History

**INVENTORY**

**Series I: Correspondence**

Series I contains correspondence between faculty, administrators, students, and librarians. The series also contains letters of inquiry and applications sent to the department of history. Series I is divided into six subseries.

Subseries 1 contains intra-faculty correspondence; subseries 2 contains correspondence pertaining to personnel; subseries 3 contains general faculty correspondence; subseries 4 contains student correspondence; subseries 5 contains library correspondence; and subseries 6 contains letters of inquiry and applications.

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Series II: Administrative Materials
Series II contains departmental minutes and other executive papers, administrative memos, reports and proposals, applications to faculty positions, Fishbein Center papers, and library administration papers. Series II is divided into eight subseries.

Subseries 1 contains departmental minutes; subseries 2 contains executive papers; subseries 3 contains administrative memos and notices; subseries 4 contains reports and proposals; subseries 5 contains applications for faculty positions; subseries 6 contains Fishbein Center materials; subseries 7 contains library administration papers; and subseries 8 contains miscellaneous administrative materials.

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History, Fishbein Center, Memos, Folder 2, 1972-1979
Box 30
Folder 8
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Box 30
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Box 30
Folder 10
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Subseries 7: Library Administration Papers

Box 31
Folder 1
University of Chicago, Library, Board, Papers, Folder 1, 1969-1970
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Folder 2
University of Chicago, Library, Board, Papers, Folder 2, 1970
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Folder 3
University of Chicago, Library, Board, Papers, Folder 3, 1971-1973
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Folder 7
University of Chicago, Library, Board, Papers, Folder 7, 1971-1973
Box 31
Folder 8
History, Library Holdings, Survey, 1975

Subseries 8: Miscellaneous Administrative Materials

Box 32
Folder 1
History, Graduate Handbook, 1970
Box 32
Folder 2
History, Bradburn, Norman, Papers, 1972
Box 32  
Folder 3  
   History, Cooperative College Registry, 1972  
Box 32  
Folder 4  
   History, Cantor, Norman, Papers, 1973  
Box 32  
Folder 5  
   History, Common Room, Papers, 1974  
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Folder 6  
   History, Course Numbering, 1974  
Box 32  
Folder 7  
   History, Kruskal, Divisional Correspondence, 1974-1984  
Box 32  
Folder 8  
   History, Vieira, David, Papers, 1975-1976  
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Folder 9  
   History, S.S. Building, 50th Anniversary, Papers, 1975-1980  
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Folder 10  
   History, Kruskal, Social Sciences, 1976  
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   History, Departmental Mailings, Folder 1, 1976-1977  
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Folder 12  
   History, Departmental Mailings, Folder 2, 1977-1978  
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Folder 13  
   History, Departmental Mailings, Folder 3, 1977-1979  
Box 32  
Folder 14  
   History, Departmental Mailings, Folder 4, 1977-1980  
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   History, The College Faculty, Newsletter, 1978  
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Box 32  
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Box 33
Folder 1  
History, Honorary Degrees Committee, Folder 1, 1965-1977
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Folder 2  
History, Honorary Degrees Committee, Folder 2, 1976-1987
Box 33
Folder 3  
History, Honorary Degrees Committee, Folder 6, 1976
Box 33
Folder 4  
History, Newsletter Information, Correspondence, 1969-1978
Box 33
Folder 5  
History, Alumni Addresses, Xerox Label Masters, 1975-1987
Box 33
Folder 6  
History, Chicago Humanities Project, Humanistic Inquiry, 1971-1973
Box 33
Folder 7  
History, Indian History Teaching Prospects, 1972
Box 33
Folder 8  
History, Schaffner Professorship, Papers, 1972
Box 33
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History, Misc. Papers, 1972-1978
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Folder 10  
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 Folder 11  
History, Nieva, Constantino, Correspondence, 1973
Box 33
Folder 12  
History, Russian Civilization, Memos, 1973-1979
Box 33
Folder 13  
History, Islamic Search, Candidates, 1975
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Folder 14  
History, Salary Scale, University of California, Correspondence, 1977-1980
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**Box 33**
**Folder 18**
History, Social Sciences, Stocking, 1979

**Box 33**
**Folder 19**
History, Fiftieth Anniversary Committee, Papers, 1979-1980

**Box 33**
**Folder 20**
History, Student Teaching, Papers, 1981

**Series III: Student Materials**

Series III contains unrestricted student records for M.A., Ph.D., and other students, records of fellowships and scholarships, student recommendation letters, copies of course examinations, course schedules, course reading lists, memos of work, and papers pertaining to student organizations and clubs. Series III is divided into six subseries.

Subseries 1 contains unrestricted student records for M.A., Ph.D., and other students; subseries 2 contains papers pertaining to student fellowships and scholarships; subseries 3 contains recommendation letters; subseries 4 contains course examinations; subseries 5 contains other course and degree materials; and subseries 6 contains other miscellaneous academic materials.

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**Box 34**
**Folder 1**
History, Student Records, Other, Folder 1, 1930-1938

**Box 34**
**Folder 2**
History, Student Records, Other, Folder 2, 1930-1938

**Box 34**
**Folder 3**
History, Student Records, Other, Folder 3, 1930-1938

**Box 34**
**Folder 4**
History, Student Records, M.A., Folder 1, 1927-1938

**Box 34**
**Folder 5**
History, Student Records, M.A., Folder 2, 1927-1938

**Box 34**
**Folder 6**
History, Student Records, M.A., Folder 3, 1927-1938

**Box 34**
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   History, Student Records, M.A., Folder 4, 1927-1938
Box 35
Folder 1
   History, Student Records, M.A., Folder 5, 1927-1938
Box 35
Folder 2
   History, Student Records, M.A., Folder 6, 1927-1938
Box 35
Folder 3
   History, Student Records, M.A., Folder 7, 1927-1938
Box 35
Folder 4
   History, Student Records, M.A., Folder 8, 1927-1938
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Folder 5
   History, Student Records, M.A., Folder 9, 1927-1938
Box 35
Folder 6
   History, Student Records, PhD, Folder 1, 1927-1938
Box 35
Folder 7
   History, Student Records, PhD, Folder 2, 1927-1938
Box 35
Folder 8
   History, Student Records, PhD, Folder 3, 1927-1938
Box 35
Folder 9
   History, Student Records, PhD, Folder 4, 1927-1938
Box 36
Folder 1
   History, Student Records, PhD, Folder 5, 1927-1938
Box 36
Folder 2
   History, Student Records, PhD, Folder 6, 1927-1938
Box 36
Folder 3
   History, Student Records, PhD, Folder 7, 1927-1938
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Folder 4
   History, Student Records, PhD, Folder 8, 1927-1938
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   History, Student Records, PhD, Folder 9, 1927-1938
Box 36
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History, Student Records, PhD, Folder 10, 1927-1938

Box 36
Folder 7
History, Student Records, PhD, Folder 11, 1927-1938

Subseries 2: Fellowships and Scholarships

Box 37
Folder 1
History, Graduate Schools, Report, 1925

Box 37
Folder 2
History, Theory of Education, Report, 1926-1927

Box 37
Folder 3
History, Fellowships and Scholarships, Records, Folder 1, 1926-1931

Box 37
Folder 4
History, Fellowships and Scholarships, Records, Folder 2, 1930-1938

Box 37
Folder 5
History, Committee on History, Report, 1934

Box 37
Folder 6
History, Smith Scholarships, Correspondence, 1972

Subseries 3: Recommendation Letters

Box 38
Folder 1
Student Recommendations, Letters, Folder 1, 1910-1915

Box 38
Folder 2
Student Recommendations, Letters, Folder 2, 1916-1921

Box 38
Folder 3
Student Recommendations, Letters, Folder 3, 1922-1923

Box 38
Folder 4
Student Recommendations, Letters, Folder 4, 1924

Box 38
Folder 5
Student Recommendations, Letters, Folder 5, 1925

Box 38
Folder 6
Student Recommendations, Letters, Folder 6, 1926
Student Recommendations, Letters, Folder 7, 1927
Box 38
Folder 8
Student Recommendations, Letters, Folder 8, 1928
Box 38
Folder 9
Student Recommendations, Letters, Folder 9, 1929
Box 39
Folder 1
Student Recommendations, Letters, Folder 10, 1930
Box 39
Folder 2
Student Recommendations, Letters, Folder 11, 1931
Box 39
Folder 3
Student Recommendations, Letters, Folder 12, 1932-1933
Box 39
Folder 4
Student Recommendations, Letters, Folder 13, 1934
Box 39
Folder 5
Student Recommendations, Letters, Folder 14, 1935
Box 39
Folder 6
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Folder 7
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Box 39
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Subseries 4: Examinations
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Folder 1
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Box 40
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History, Miscellaneous Exams, Folder 2, 1907-1912
Box 40
Folder 3
History, MA/PhD Exams, Folder 1, 1927-1933
Box 40
Folder 4
History, MA/PhD Exams, Folder 2, 1929-1934
Box 40
Folder 5
   History, Master’s Exams, Folder 1, 1928-1933
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Box 40
Folder 7
   History, Course Exams, Folder 1, 1931-1947
Box 40
Folder 8
   History, A.B. Exams, Folder 1, 1934-1938
Box 40
Folder 9
   History, Comprehensive Examinations, Questions, Folder 1, 1934-1938
Box 40
Folder 10
   History, Comprehensive Examinations, Questions, Folder 2, 1934-1940
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Folder 11
   History, Comprehensive Examinations, Questions, Folder 3, 1936-1942
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Folder 12

Subseries 5: Course and Degree Materials
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   Courses and Degrees, Memos of Work, Folder 1, 1924-1935
Box 41
Folder 2
   Courses and Degrees, Memos of Work, Folder 2, 1924-1935
Box 41
Folder 3
   Courses and Degrees, Memos of Work, Folder 3, 1924-1937
Box 41
Folder 4
   Courses and Degrees, Memos of Work, Folder 4, 1925-1935
Box 41
Folder 5
   Courses and Degrees, Memos of Work, Folder 5, 1927-1935
Box 41
Folder 6
   Courses and Degrees, Memos of Work, Folder 6, 1927-1938
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Folder 7
   Courses and Degrees, Memos of Work, Folder 7, 1927-1939
Box 41
Folder 8
Courses and Degrees, Course Schedules, 1928-1930
Box 41
Folder 9
Courses and Degrees, Social Science Courses, 1945-1946
Box 42
Folder 1
History, Courses, McNeil, Social History, 1937
Box 42
Folder 2
History, Course Offerings, Miscellaneous, Folder 1, 1961
Box 42
Folder 3
History, Course Offerings, Miscellaneous, Folder 2, 1961-1962
Box 42
Folder 4
History, Course Offerings, Miscellaneous, Folder 3, 1962
Box 42
Folder 5
History, Course Offerings, Miscellaneous, Folder 4, 1963
Box 42
Folder 6
History, Renaissance Seminar, Papers, Folder 1, 1971-1974
Box 42
Folder 7
History, Renaissance Seminar, Papers, Folder 2, 1979
Box 42
Folder 8
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Box 42
Folder 9
History, Courses, Craven, undated
Box 42
Folder 10
History, Courses, Wade, Urban History, undated
Box 42
Folder 11
History, Reading List, Expansion of Europe, Folder 1, undated
Box 42
Folder 12
History, Reading List, Expansion of Europe, Folder 2, undated
Box 42
Folder 13
History, Reading List, Expansion of Europe, Folder 3, undated
Box 42
Folder 14
  History, Reading List, Expansion of Europe, Folder 4, undated
Box 43
Folder 1
  History, Student Manual, 1915
Box 43
Folder 2
  History, B.A. Students, Record Cards, Folder 1, 1922-1938
Box 43
Folder 3
  History, B.A. Students, Record Cards, Folder 2, 1930-1938
Box 43
Folder 4
  History, Resident Faculty, Schedules, 1926-1933
Box 43
Folder 5
  History, Requirements for Degrees in History, Manual, 1939
Box 43
Folder 6
  History, Course Reading Lists, Folder 1, 1942-1945
Box 43
Folder 7
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Subseries 6: Miscellaneous Academic Materials
Box 44
Folder 1
  History, Hutchinson, Department of History in Retrospect, 1956
Box 44
Folder 2
  History, Philosophy of Science Committee, 1967-1968
Box 44
Folder 3
  History, Dean Adams, Papers, 1968-1974
Box 44
Folder 4
  History, Special Materials Furnished by Historians, 1969
Box 44
Folder 5
  History, Departmental Documents, 1969-1970
Box 44
Folder 6
  History, Art History, Correspondence, 1971
Box 44
Folder 7
  Adlai Stevenson Institute, Working paper I, 1972
Box 44
Folder 8
   History, 80th Anniversary, Inquiries, 1972
Box 44
Folder 9
   History, Divisional Advisory and Policy Committee, 1972
Box 44
Folder 10
   History, Ad-hoc Committee, Correspondence, 1973
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Folder 11
Box 44
Folder 12
   History, American Council of Learned Societies, Papers, 1974-1975
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Folder 13
   History, Oriental Institute, ACLU Commager Lecture, 1978
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   History, AHA, Washington, 1980
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   History, History Club, Minutes, Folder 1, 1915-1922
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Folder 2
   History, History Club, Minutes, Folder 2, 1915-1922
Box 45
Folder 3
   History, Student Organizations, 1926-1927
Box 45
Folder 4
   History, Hutchinson, WM.T, Dept. of History in Retrospect, 1956
Box 45
Folder 5
   History, Library Resources, Bird, 1970
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   History, Ph.D. Hoods, Gift Tradition, 1971
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   History, Bidwell, Education, 1971-1973
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History, CIC, History of Science Programs, Chicago Historians of Science, 1972-1974

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**Folder 9**  
History, Braude, Gideon Lowinsky, Correspondence, 1973

**Box 45**  
**Folder 10**  
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**Box 45**  
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**Folder 12**  
History, Harris Motion, Papers, Folder 1, 1972-1975

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**Folder 13**  
History, Harris Motion, Papers, Folder 2, 1974-1975

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**Folder 14**  
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History, Harris Motion, Papers, Folder 4, 1974-1976

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**Folder 16**  
History, Brown, Correspondence, 1975

**Series IV: Restricted**

Series IV contains restricted administrative, financial, and evaluative information. The series is divided into two subseries: Administrative Restrictions and Academic Restrictions.

In Subseries 1, Folder 46 is restricted until 2023. Folders 47-49 are restricted for 50 years from date of creation (material is restricted until 2019-2040).

In Subseries 2, Folders 50-58 are restricted for 80 years from date of creation (material is restricted until 2019-2064).

The entire series will be available in 2064.

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**Box 46**  
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History, Latin American, Appointment Prospects, Folder 4, 1973

Box 48
Folder 5
History, Reappointment and Promotions Committee, Folder 1, 1970-1973

Box 48
Folder 6
History, Reappointment and Promotions Committee, Folder 2, 1970-1973

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Folder 7
History, Honorary Degrees Committee, Folder 3, 1976

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Folder 8
History, Honorary Degrees Committee, Folder 4, 1976

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Folder 9
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Folder 10
History, Fishbein Center, Search Committee, 1973-1977

Box 48
Folder 11
History, Allen Debus, Morris Fishbein Professor, Nomination, 1977

Box 49
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History, Search Committee, Modern European Search, Folder 1, 1968-1972

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Folder 2
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History, Tenure Cases, Committee Reports, Folder 1, 1969-1977

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History, Tenure Cases, Committee Reports, Folder 2, 1970-1976

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Folder 9
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History, Fellowships, Records and Evaluations, Folder 3, 1944-1948
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History, Instructors’ Reports, Johnson, T.W., Folder 3, 1954-1957
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  History, Instructors’ Reports, Olmstead-Pauck, 1930-1955
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  History, Instructors’ Reports, Pierce, B., Folder 1, 1930-1938
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  History, Instructors’ Reports, Riker-Rippy, 1920-1956
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  History, Instructors’ Reports, Roebuck-Rothfels, 1946-1956
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  History, Instructors’ Reports, Rotter-Schmitt, 1924-1952
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  History, Instructors’ Reports, Schmitt, B.E., 1935-1944
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Box 58
Folder 9
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