Guide to the University of Chicago Office of the President, Harper, Judson and Burton Administrations Records 1869-1925
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Descriptive Summary

Identifier: ICU.SPCL.OFCPRESHJB

Title: University of Chicago. Office of the President. Harper, Judson and Burton Administrations. Records

Date: 1869-1925

Size: 47 linear feet (91 boxes)

Repository: Special Collections Research Center
          University of Chicago Library
          1100 East 57th Street
          Chicago, Illinois 60637 U.S.A.

Abstract: This collection contains records of the University of Chicago Office of the President, covering the administrations of the first three presidents of the University: William Rainey Harper (1891-1906), Harry Pratt Judson (1906-1923), and Ernest DeWitt Burton (1923-1925). Included are administrative records such as correspondence, memoranda, and reports.

Information on Use

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Citation
When quoting material from this collection, the preferred citation is: University of Chicago.
Office of the President. Harper, Judson and Burton Administrations. Records, [Box #, Folder #],
Special Collections Research Center, University of Chicago Library

Historical Note
The earliest documents in this collection date to the period before the official opening of the
University of Chicago in October 1892. This collection thus documents aspects of the history
of the founding of the University, the creation of its institutional structure, and the roles of
key figures in its establishment, such as Thomas W. Goodspeed, Frederick T. Gates, John D.
Rockefeller, Sr., and William Rainey Harper.

Administrative files from the opening of the University to the end of the Ernest D. Burton’s
term, 1892-1925, cover a broad range of educational and organizational issues including
structural changes, policy questions, financial matters, buildings, curricular decisions, and
student life. The files of presidents Harper, Judson, and Burton also reveal the many ways
in which the University of Chicago served as a sounding board for the social, political and
economic issues of its day. Civic organizations and lobby groups appealed to the president
for support as an influential community leader. Solicitations and proposals were also received
from many other organizations, among them the Anti-Cigarette League, the Indian Rights
Association, American Mayflower Council, Central Organization for a Durable Peace, Chicago
Grand Opera Company, Friends of the Blind, and the International Irrigation Congress.

The early University presidents were equally interested in open communication with related
institutions. William Rainey Harper served as an officer in the Alliance Française and Ernest
DeWitt Burton on the Oriental Education Commission. University of Chicago presidents
sought advice from fellow presidents on policy questions, and exchanges were set up for
professors and students. Presidents frequently served as hosts for visiting diplomats and
dignitaries, including Ferdinand Foch, who was awarded an honorary degree in 1921, and the
Prince of Wales, who visited the University on his trip to Chicago in 1924. International events,
such as World War I, are also reflected in this collection.

Scope Note
This collection consists of subject files, arranged alphabetically. The collection includes two
series. Series I contains a general sequence of alphabetical files, oversize material and artifacts
have been transferred from throughout this sequence of files into Series II. Headings used by the staff of the President's Office have been retained in most cases, as has the general arrangement of a single alphabetical sequence of subject files.

The collection is composed principally of administrative correspondence for the first three presidents of the University - William Rainey Harper (1891-1906), Harry Pratt Judson (1906-1923), and Ernest DeWitt Burton (1923-1925). It also contains faculty appointments, memoranda, reports, petitions, newspaper clippings, and memorabilia. Topics relate to admissions, financial matters, funds, buildings, academic departments, libraries, curriculum, faculty terms of employment, the professional schools, trustees, the University's relationship with the city of Chicago, the impact of World War I on the University, and student life.

Most researchers will find it necessary to browse the alphabetical inventory in order to identify files relevant to a specific subject. For example, a study of student life might involve consultation of files on "Eligibility for Public Appearance," "Discipline," "Failures," "Grades and Grading," "Manners and Customs," "Moral, Religious and Social Life of Students," "Prizes," and so on, in addition to the large section on Student Activities under "Chicago, University of."

Correspondence of key faculty members and administrators is distributed across the collection, some of it located under the name of the individual and some under the name of a department, school, or other institutional unit. To search for the correspondence of University administrators such as Albion Small, George Vincent, Charles Henderson, or Marion Talbot, the researcher will need to be aware of which administrative responsibilities each held and to locate headings in the inventory related to those responsibilities.

Files on individual academic units, including schools, departments, and offices, can be found under the sequence of headings beginning with the phrase "Chicago, University of" in the alphabetical listing. Related documents may also be found in the large alphabetical sequence, filed by personal name, administrative body, or general topic.

**Related Resources**
The following related resources are located in the Department of Special Collections:

http://www.lib.uchicago.edu/e/spcl/select.html

Baptist Theological Union. Records

Burton, Ernest DeWitt. Papers

Gates, Frederick Taylor. Records
Goodspeed, Thomas W. Papers

Harper, William Rainey. Papers

Judson, Harry Pratt. Addresses

Swift, Harold. Papers

University of Chicago. Board of Trustees. Minutes

University of Chicago. Office of the President. Mason Administration. Records

University of Chicago. Office of the President. Hutchins Administration. Records

University of Chicago. Office of the President. Kimpton Administration. Records

University of Chicago. Office of the President. Beadle Administration. Records

University of Chicago. Office of the President. Levi Administration. Records

University of Chicago. Office of the President. Wilson Administration. Records

University of Chicago. Office of the President. Gray Administration. Records

University of Chicago. Office of the President. Sonnenschein Administration. Records

**Subject Headings**

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- Burton, Ernest DeWitt. 1856-1925
- Dewey, John, 1859-1952
- Gates, Frederick Taylor, 1853-1929
- Goodspeed, Thomas Wakefield, 1842-1927
- Henderson, Charles Richmond, 1848-1915
- Judson, Harry Pratt, 1849-1927
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- Small, Albion Woodbury, 1854-1926
- Swift, Harold Higgins, 1885-1962
- Talbot, Marion, 1858-1948
- Vincent, George E. (George Edgar), 1864-1941
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