

University of Chicago Library

Guide to the University of Chicago Board of Trustees Collection 1892-2000



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Descriptive Summary

Identifier	ICU.SPCL.TRUSTEESCOLLECTION
Title	University of Chicago. Board of Trustees. Collection
Date	1892-2000
Size	2 linear feet (4 boxes)
Repository	Hanna Holborn Gray Special Collections Research Center University of Chicago Library 1100 East 57th Street Chicago, Illinois 60637 U.S.A.
Abstract	This collection contains publications, correspondence, and ephemera documenting the activities of the University of Chicago Board of Trustees.

Information on Use

Access

This collection is open for research.

Citation

When quoting material from this collection, the preferred citation is: Guide to the University of Chicago Board of Trustees Collection, [Box #, Folder #], Hanna Holborn Gray Special Collections Research Center, University of Chicago Library

Biographical Note

The Board of Trustees, currently consisting of 55 members, governs the University of Chicago under provisions of the Articles of Incorporation, Bylaws, and Statutes. As well as providing financial support and fundraising leadership, the Board of Trustees oversees the University's program goals, financial and physical resources.

The board is made of 9 standing committees: Audit, Executive, Financial Planning, Institutional Capacity, Investment, Medical Center Executive Committee, Outward Engagement, Trusteeship and Governance, and University Advancement.

Scope Note

The University of Chicago Board of Trustees collection is organized into 4 series:

Series I: Organization

Series II: Trustees and Committees

Series III: Events

Series IV: Fundraising

This collection contains brochures and booklets, with contents that range from Board policies and statements to event and program brochures, correspondence, certificates, letterheads, meeting notes, memorandums, press releases, newspaper and journal articles and clippings, various reports, directories, invitations, and fundraising brochures and proposals.

Related Resources

Subject Headings

- University of Chicago -- Administration
- University of Chicago -- Board of Trustees
-
-

INVENTORY

Series I: Organization

This series contains brochures listing statutes and by-laws, miscellaneous booklets, certificates for trustees, correspondence, mailing labels, letterheads and envelopes, meeting notes, memorandums, press releases, articles, and reports. The materials date from 1896 to 1996 and are arranged by type and then chronologically.

Box 1

Folder 1

Articles of Incorporation, By-Laws, and Statutes, 1896-1988

Box 1

Folder 2

Brochures and Booklets, 1908-1949

Box 1

Folder 3

Certificates, 1970

Box 1

Folder 4

Correspondence from the Chairman of the Board, 1993-1996

Box 1

Folder 5

Mailing Labels and Letterheads, undated

Box 1

Folder 6

Meeting Notes, 1933-1935

Box 1

Folder 7

Memorandums and Correspondence, 1919-1960

Box 1

Folder 8

Press Releases and Articles, 1946-1971

Box 1

Folder 9

Reports, 1920-1951

Box 1

Folder 10

Reports, 1951-1958

Series II: Trustees and Committees

This series contains directories of trustees and committee members, newspaper and journal clippings of trustees, and brochures listing members of the Board of Trustees. The materials date from 1929 to 1999 and are arranged by type and then chronologically.

Box 2

Folder 1

A Trustees Who's Who, n.d.

Box 2

Folder 2

A Trustees Who's Who cont'd, n.d.

Box 2

Folder 3

Board of Trustees Directory, 1983-1990

Box 2

Folder 4

Board of Trustees Directory, 1990-1993

Box 2

Folder 5

Board of Trustees Directory, 1992-1996

Box 2

Folder 6

Board of Trustees Directory, 1996-1997

Box 3

Folder 1

Board of Trustees Directory, 1998-1999

Box 3

Folder 2

Directory Brochures, 1942-1995

Box 3

Folder 3

Newspaper and Journal Clippings, 1929-1950

Series III: Events

This series contains campus maps, menus and program brochures for events, invitations, and table assignment brochures. The materials date from 1892 to 2000 and are arranged by type and then chronologically.

Box 3

Folder 4

Annual Dinner Brochures, 1921-1948

Box 3

Folder 5

Campus Map and Directions, n.d.

Box 3

Folder 6

Event Menus, 1942-1991

Box 3

Folder 7

Event Programs, 1955-1993

Box 3

Folder 8

Invitations, 1892-2000

Box 3

Folder 9

Invitations, 1986

Box 3

Folder 10

Table Assignments, 1949-1978

Series IV: Fundraising

This series contains proposals, reports, brochures, fundraising literature, and miscellaneous fundraising campaign materials. The materials date from 1936 to 1956 and are arranged by type and then chronologically.

Box 4

Folder 1

Survey, Analysis and Plan of Fundraising, 1936

Box 4

Folder 2

Funding Campaign Reports and Brochures, 1955-1956

Box 4

Folder 3

The Responsibilities of Greatness, 1955

Box 4

Folder 4

The Trustees Campaign Manual, 1955