

University of Chicago Library

Guide to the University of Chicago Board of Trustees Correspondence of the Secretary Records 1890-1960



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Descriptive Summary

Identifier	ICU.SPCL.TRUSTEESECRETARY
Title	University of Chicago. Board of Trustees. Correspondence of the Secretary. Records
Date	1890-1960
Size	28 linear feet (6 boxes and 75 volumes)
Repository	Special Collections Research Center University of Chicago Library 1100 East 57th Street Chicago, Illinois 60637 U.S.A.
Abstract	Includes incoming correspondence, 1890-1913 and outgoing correspondence, 1891-1960. Letters relate to the administrative and financial actions of the Board of Trustees and its committees; acknowledgments of endowments and other gifts to the University; communications regarding fund-raising and development programs; and official notices of all appointments, promotions, and salaries of University faculty and staff.

Information on Use

Access

No restrictions

Citation

When quoting material from this collection, the preferred citation is: University of Chicago. Board of Trustees. Correspondence of the Secretary. Records, [Box #, Folder #], Special Collections Research Center, University of Chicago Library

Historical Note

Secretaries of the University of Chicago Board of Trustees included Thomas W. Goodspeed (1891-1912), J. Spencer Dickerson (1913-1926), John F. Moulds (1927-1944), Wilbur C. Munnecke (1945-1948), Lyndon H. Lesch, (acting, 1948), R. W. Harrison (acting, 1949), and Howard H. Moore (1950-1962).

Scope Note

The collection includes letters relating to the administrative and financial actions of the Board of Trustees and its committees; acknowledgments of endowments and other gifts to the University; communications regarding fund-raising and development programs; and official notices of all appointments, promotions, and salaries of University faculty and staff.

Series I includes incoming correspondence to the Secretary of the University of Chicago Board of Trustees, from 1890-1913.

Series II includes outgoing correspondence of the Secretary from 1891 to 1960.

Partial indexes for the correspondence through 1948 are available.

Related Resources

The following related resources are located in the Department of Special Collections:

<http://www.lib.uchicago.edu/e/spcl/select.html>

Subject Headings

- University of Chicago
- University of Chicago. Board of Trustees

INVENTORY

Series I: Incoming Correspondence, 1890-1913

Box 1

Folder 1

Correspondence 1890-1891

Box 1

Folder 2

Correspondence, 1892

Box 1

Folder 3

Correspondence, 1893, January-March

Box 1

Folder 4

Correspondence, 1893, April-July

Box 1

Folder 5

Correspondence, 1893, August-December

Box 1

Folder 6

Correspondence, 1894, January-April

Box 1

Folder 7

Correspondence, 1894, May-June

Box 1

Folder 8

Correspondence, 1894, July-December
Box 2
Folder 1
Correspondence 1895, January-May
Box 2
Folder 2
Correspondence, 1895, June-December
Box 2
Folder 3
Correspondence, 1896, January-June
Box 2
Folder 4
Correspondence, 1896, July-December
Box 2
Folder 5
Correspondence, 1897, January-June
Box 2
Folder 6
Correspondence, 1897, July-December
Box 2
Folder 7
Correspondence, 1898
Box 2
Folder 8
Correspondence, 1899, January-August
Box 2
Folder 9
Correspondence, 1899, September-December
Box 2
Folder 10
Correspondence, 1900
Box 3
Folder 1
Correspondence 1901, January-June
Box 3
Folder 2
Correspondence, 1901, July-December
Box 3
Folder 3
Correspondence, 1902, January-June
Box 3
Folder 4
Correspondence, 1902, July-December
Box 3
Folder 5
Correspondence, 1903, January-June

Box 3

Folder 6

Correspondence, 1903, July-December

Box 3

Folder 7

Correspondence, 1904

Box 3

Folder 8

Correspondence, 1905, January-July

Box 3

Folder 9

Correspondence, 1905, August-December

Box 4

Folder 1

Correspondence 1906, January-April

Box 4

Folder 2

Correspondence, 1906, May-August

Box 4

Folder 3

Correspondence, 1906, September-December

Box 4

Folder 4

Correspondence, 1907, January-August

Box 4

Folder 5

Correspondence, 1907, September-December

Box 4

Folder 6

Correspondence, 1908, January-September

Box 4

Folder 7

Correspondence, 1908, October-December

Box 4

Folder 8

Correspondence, 1909, January-September

Box 5

Folder 1

Correspondence, 1909, August-December

Box 5

Folder 2

Correspondence, 1910, January-May

Box 5

Folder 3

Correspondence, 1910, June-December

Box 5

Folder 4

Correspondence, 1911, January-May

Box 5

Folder 5

Correspondence, 1911, June-December

Box 5

Folder 6

Correspondence, 1912, January-May

Box 5

Folder 7

Correspondence, 1912, June-December

Box 6

Folder 1

Correspondence, 1913, January-March

Box 6

Folder 2

Correspondence 1913, April-May

Box 6

Folder 3

Correspondence, 1913 May-June

Box 6

Folder 4

Correspondence, undated

Series II: Outgoing Correspondence, 1891-1960

Volume Letters

January 1898-December 1914

Volume A

July 1891-May 1895

Volume B

April 1895-April 1897

Volume C

April 1897-March 1900

Volume D

March 7, 1900-June 12, 1902

Volume E

June 1900-March 1904

Volume F

March 7, 1904-May 7, 1906

Volume G

May 3, 1906-February 5, 1908

Volume H

February 19, 1908-September 10, 1909

Volume I

September 10, 1909-April 24, 1911

Volume J

April 24, 1911-April 7, 1913
Volume K
April 3, 1913-March 26, 1914
Volume L
March 26, 1914-November 19, 1914
Volume M
November 20, 1914-June 25, 1915
Volume N
June 26, 1915-February 14, 1916
Volume O
February 14, 1916-July 13, 1916
Volume P
July 14, 1916-February 14, 1917
Volume Q
February 14, 1917-July 12, 1917
Volume R
July 12, 1917-March 7, 1918
Volume S
March 7, 1918-October 1, 1918
Volume T
October 4, 1918-April 30, 1919
Volume U
April 30, 1919-October 10, 1919
Volume V
October 10, 1919-May 3, 1920
Volume W
May 3, 1920-October 8, 1920
Volume X
October 8, 1920-May 25, 1921
Volume Y
May 25, 1921-November 9, 1921
Volume Z
November 9, 1921-March 15, 1922
Volume AA
March 15, 1922-June 1, 1922
Volume BB
June 2-December 16, 1922
Volume CC
December 15, 1922-May 31, 1923
Volume DD
May 31, 1923-November 22, 1923
Volume EE
November 24, 1923-May 8, 1924
Volume FF
May 9-December 3, 1924
Volume GG

December 3, 1924-June 12, 1925

Volume HH

June 12-December 24, 1925

Volume II

December 28, 1925-July 14, 1926

Volume JJ

July 17, 1926-June 1, 1927

Volume KK

June 1-October 28, 1927

Volume 1

October 28, 1927-June 30, 1928

Volume 2

July 2, 1928-February 11, 1928

Volume 3

February 12-June 29, 1929

Volume 4

July 1, 1929-January 7, 1930

Volume 5

January 1-June 30, 1930

Volume 6

July 1-December 31, 1930

Volume 7

January 1-June 30, 1931

Volume 8

July 1, 1931-April 30, 1932

Volume 9

May 1-December 31, 1932

Volume 10

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Volume 11

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Volume 12

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Volume 13

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Volume 14

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Volume 17

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Volume 18

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Volume 37
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